

Gram: CENBOSC, Delhi-92
E-Mail: rodelhi.cbse@nic.in
Website: www.cbse.nic.in



Phones:22239177-80

**CENTRAL BOARD OF SECONDARY EDUCATION
REGIONAL OFFICE, DELHI**

An Autonomous Organisation Under the Union Ministry of Human Resource Development (Govt. of India)
PS, 1-2, Institutional Area, I.P.Extn. Patparganj, Delhi-110092

CBSE/ROD/ADMN/2011/1853

Speed Post

15/12/2011

M/s Radex Stationery India Pvt. Ltd.
1st Floor, Jeevan Vihar Building,
Parliament Street
New Delhi- 110001

Sub: Supply of Pre-printed Continuous Computer Stationery for 2012 Exam.

Sir,

This has reference to your tender dated 19/10/2011 on the subject cited above. In this connection, I am directed to inform you that the rates quoted by you for supply of following items of the pre-printed continuous Computer Stationery have been approved by the Competent Authority of the Board for 2012 Exam. The details of the same are given as under:-

S.No	Name of the items	GSM required	Quantity	Rate per 1000 sheets inclusive of all taxes and delivery F.O.R.
1.	Admission Cards 15X12X1	60	R-80000 (40000 Sheets) B-320000 (160000 Sheets)	Rs. 415.00 per th. sheet
2.	Attendance Sheets 15X12X1	60	R-80000 (40000 Sheets) B-320000 (160000 Sheets)	Rs. 415.00 per th. sheet
3.	Admission Cards (A-4 Size) for Pvt. Candidates	100	R-10000 Sheets B-30000 Sheets	Rs. 400.00 per th. sheet
4.	Attendance sheets (A-4 Size) for Pvt. Candidate	100	R-10000 Sheets B-30000 Sheets	Rs. 400.00 per th. sheet
5.	Blank EZR: i) 10X12X1	60	60000 Sheets	Rs. 260.00 per th. sheet
6.	ii) 15X12X2	60	485000 Sheets 10000 Sheets (without logo)	Rs. 983.00 per th. sheet

7.	iii) 15X12X3	60	250000 Sheets 10000 Sheets (without logo)	Rs. 1546.00 per th. sheet
8.	Letter head (10x12x1)	60	200000 Sheets	Rs. 260.00 per th. sheet
9.	Migration Certificates (A-4	120	94000 Sheets	Rs. 415.00 per th. sheet
10.	Migration certificates (15x12x1) each sheets having 4 M.C	120	1212000 certificate (303000 sheets)	Rs. 824.00 per th. sheet
11.	Provisional Certificates (A-4 Size) 8x10x1	120	43000 Sheets	Rs. 388.00 per th. sheet
12.	JNV Attendance Sheets (15x12x1)	60	90000 Sheets	Rs. 389.00 per th. sheet
13.	Award Lists- Theory 15x12x3	60	R-60,000 Sheets B-50,000 Sheets	Rs. 1546.00 per th. sheet
14.	Award Lists- Practical 15x12x2	60	R-NIL B-32000 Sheets	Rs. 983.00 per th. sheet
15.	Tabulation Register 15x12x1	120	R-250000 Sheets (Secondary) B-90000 Sheets Sr. Secondary	Rs. 824.00 per th. sheet
16.	Merit Certificate single part in two ups (15x16x1) (Each sheets containing two certificates)	120	Class XII- 5000 Sheets	Rs. 2000.00 per th. sheet
17.	LOC Form 15X12X1	106	Red- 110000 Sheets Blue- 90000 Sheets	Rs. 708.00 per th. sheet

You are therefore requested to supply the above stationery items strictly as per above specifications within ten days from the date of approval of final proof. The time schedule to be followed for getting approval of art work etc is given hereunder. No revision in rates for supply of above said items would be allowed. Other terms & conditions will remain same as mentioned in the tender documents.

You are, therefore, requested to send your acceptance to the undersigned immediately. Sample of each stationery items of the last year may be had from this office. Proofs of all the above said items may be got approved from Admn. Branch of Regional Office, CBSE, Delhi.

- (1) Art work to be submitted : Within two days from the date of receipt of MSS
(2) Approval of the art work : Within 1-2 days
(3) 2nd art work, if necessary : Within next day
(4) Final approval to be collected : same day

You have also to execute an agreement for the above work on non-judicial stamp paper of Rs. 50/- containing description of job to be done which may be submitted within a week's time from the date of receipt of this letter.

The artwork & colour scheme, finally approved by the CBSE should be submitted along with the bill for calculating delay, if any, in supply of the material and obtaining financial sanction from the Competent Authority of the Board. In case of delay in the supply of stationery, a penalty @ 4% per week on the proportionate amount of the bill of delayed supply will be imposed subject to a maximum penalty of 10% on the amount of the bill.

Yours faithfully,



(ASHOK DHAWAN)
Asstt. Secy. (Admn.)

Copy to :

1. H.C.C (H.Q) for kind information & necessary action please
- ✓ 2. Joint Secy. (IT) for kind information & necessary action please
3. Storekeeper (ROD) Stationery store for information & necessary action please
4. S.O (Scholarship) Branch for information & necessary action please



Asstt. Secy. (Admn.)

Gram: CENBOSC, Delhi-92
E-Mail: rodelhi.cbse@nic.in
Website: www.cbse.nic.in



Phones:22239177-80

**CENTRAL BOARD OF SECONDARY EDUCATION
REGIONAL OFFICE, DELHI**

An Autonomous Organisation Under the Union Ministry of Human Resource Development (Govt. of India)
PS, 1-2, Institutional Area, I.P.Extn. Patparganj, Delhi-110092

CBSE/ROD/ADMN/2011/1848

Speed Post

15/12/2011

**M/s Kiran Computer Forms
M-384, Ground Floor,
Guru Harkishan Nagar,
Paschim Vihar,
New Delhi- 110087**

Sub: Supply of Pre-printed Continuous Computer Stationery for 2012 Exam.

Sir,

This has reference to your tender dated 19/10/2011 on the subject cited above. In this connection, I am directed to inform you that the rates quoted by you for supply of following items of the pre-printed continuous Computer Stationery have been approved by the Competent Authority of the Board for 2012 Exam. The details of the same are given as under:-

S.No	Name of the items	GSM required	Quantity	Rate per 1000 sheets inclusive of all and delivery F.O.R.
1.	EZR 15X12X1	60	740000 Sheets	Rs. 383.00 per th. sheet
2.	Merit Certificate single part in two ups (15x16x1) (Each sheets containing two certificates)	120	Class XII- 5000 Sheets	Rs. 2000.00 per th. sheet

You are therefore requested to supply the above stationery items strictly as per above specifications within ten days from the date of approval of final proof. The time schedule to be followed for getting approval of art work etc is given hereunder. No revision in rates for supply of above said items would be allowed. Other terms & conditions will remain same as mentioned in the tender documents.

You are, therefore, requested to send your acceptance to the undersigned immediately. Sample of each stationery items of the last year may be had from this office. Proofs of all the above said items may be got approved from Admn. Branch of Regional Office, CBSE, Delhi.

- (1) Art work to be submitted : Within two days from the date of receipt of MSS
- (2) Approval of the art work : Within 1-2 days
- (3) 2nd art work, if necessary : Within next day
- (4) Final approval to be collected : same day

You have also to execute an agreement for the above work on non-judicial stamp paper of Rs. 50/- containing description of job to be done which may be submitted within a week's time from the date of receipt of this letter.

The artwork & colour scheme, finally approved by the CBSE should be submitted alongwith the bill for calculating delay, if any, in supply of the material and obtaining financial sanction from the Competent Authority of the Board. In case of delay in the supply of stationery, a penalty @ 4% per week on the proportionate amount of the bill of delayed supply will be imposed subject to a maximum penalty of 10% on the amount of the bill.

Yours faithfully,


(ASHOK DHAWAN)
Asstt. Secy.(Admn.)

Copy to :

1. H.C.C (H.Q) for kind information & necessary action please
- ✓ 2. Joint Secy. (IT) for kind information & necessary action please
3. Storekeeper (ROD) Stationery store for information & necessary action please
4. S.O (Scholarship) Branch for information & necessary action please


Asstt. Secy. (Admn.)