

CENTRAL BOARD OF SECONDARY EDUCATION

(An autonomous organization under the Union Ministry of Human Resources Development, Govt. of India)

REGIONAL OFFICE-PATNA

Ambika Complex, Behind State Bank Colony, Near Brahmasthan, Sheikhpura,
Bailey Road, Patna-800014 (Bihar)

TENDER NOTICE

Sealed tenders are invited on behalf of the secretary, CBSE for the disposal of following items:

Description of Work	Quantity	Earnest Money	Period of sale tender	Date of opening the tender	Price of form (Non-refundable)
“Disposal of Used Answer Books and other Waste material etc.”	Approx 50 (fifty) Tons	Rs. 20,000/- in form of BD drawn IN FAVOUR OF Secretary, CBSE payable at Patna.	15.10.2012 To 29.10.2012 (From 10:00 a.m. to 01:00 p.m. on working days only)	30.10.2012 At 04:00 p.m.	Rs 100/-

The tender form along with details of disposable items and terms & conditions can be purchased from the CBSE, Regional Office, Ambika Complex, Behind State Bank Colony, Near Brahmasthan, Sheikhpura, Bailey Road, Patna – 800014 of can be downloaded from the CBSE website www.cbse.nic.in.

The tender form complete in all respect along with EMD duly sealed super scribing on it “Tender for disposal of used answer books & waste paper etc,” must be dropped in the Tender Box kept at 2nd Floor up to 03:00 p.m. on 30.10.2012. The tender will be opened on the same day at 04:00 p.m. by a Committee in presence of tenderers who may wish to be present. The sample of items can be seen in CBSE, Regional Office at the above mentioned address.

The Regional Officer, CBSE, Patna reserves the right to accept or reject any or all the Tenders without assigning any reason. Incomplete and conditional tender or tenders without EMD will be summarily rejected.

REGIONAL OFFICER

Serial No.- _____

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TENDER FORM

No.CBSE/RO/PTN/Admn./2012/

Price: Rs.100/-

Tender form for disposal of “Raddi” in the form of different waste material as per details given below duly completed and sealed addressed to the Regional Officer, Ambika Complex, Behind State Bank Colony, Near Brahmsthan, Sheikhpura, Bailey Road, Patna- 800014 must be put in the Tender Box kept at the 2nd Floor of this Office on or before 30.10.2012 up to 03:00 p.m.

M/s.....are hereby authorized to submit their tender in response to the notice published in the Times of India/Dainik Jagran/Hindustan of Dated 14.10.2012 and on CBSE website for the purpose of disposal of Used Answer Books and other waste material, empty envelopes etc.

This tender form contains total 04 pages. The approximate quantity of material for sale is as below:-

**Ambika Complex, Behind State Bank Colony, Near Brahmsthan, Sheikhpura,
Bailey Road, Patna- 800014**

	NAME OF MATERIAL	QUANTITY (Approx.)
	Used Answer Books including continuation Sheets other waste paper (Material to be lifted from Ambika Complex, Behind State Bank Colony, Near Brahmsthan, Sheikhpura, Bailey Road, Patna- 800014	50 Tons
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REGIONAL OFFICER (PATNA)

Encls. : Terms and conditions along with Rate Form.

TERMS & CONDITIONS

The terms & conditions for disposal of “Raddi” are as follows:

1. The whole lot shall have to be lifted within 30 days from the date of work order against cash payment.
2. Arrangement for packing in Hassain Bags shall have to be made by the purchaser at his own cost.
3. Each item of the tender shall be dealt with separately and each item may be disposed off to different tenderer, if necessary.
4. No tender shall be accepted without earnest money and after due date and time i.e. 31.10.2012 up to 03:00 p.m.
5. The quantity of waste material mentioned in the tender form may increase or decrease.
6. No revision of rates shall be permitted after submitting the tender form and during the period of contract.
7. Arrangement for lifting the material shall be made by the tenderer at his own cost. Weighing shall be done on “Two Dharam Kantas”. Weighing the unloaded truck in the first instance and then the loaded truck (loaded to its maximum capacity) in presence of the committee of the Board deputed for the purpose by the Competent Authority.
8. The highest bidder for the used Answer Books, as mentioned in the tender form, shall have to deposit Security Deposit of Rs. 50,000/- in addition to EMD before lifting the used Answer Books. This will, however, be adjustable while lifting the last installment of used Answer Books. In case of any default or breach of conditions stipulated above the Earnest Money of Rs. 20,000/- and the additional Security Money of Rs. 50,000/- shall stand forfeited.
9. Tender form fee Rs. 100/- should be deposited separately to CBSE, in case of download.
10. Sample of Used Answer Books and different items can be seen at the CBSE, Regional Office, Ambika Complex, Behind State Bank Colony, Near Brahmsthan, Sheikhpura, Bailey Road, Patna- 800014 after the approval of the Assistant Secretary (Exam. & Conf.).
11. If the material is not lifted within the stipulated period given in its work order, the earnest money and additional security money will stand automatically forfeited.
12. Decision of the Chairman of the CBSE in all matters concerning the tender will be final and binding on all.
13. Sold/used Answer Books and some other “Raddi” should be used only for preparation of pulp/lugdi and no paper be used for preparing Envelopes etc. An undertaking in this regard is also required to be submitted to this office before lifting the material. In case of non-compliance, the firm shall be liable to be blacklisted and earnest money/security money will be forfeited.
14. The validity of the rates will be for one year from the date of issue of work order.
15. PAN (Permanent Account Number), TAN No. as well as Registration no. of the firm _____.
16. The Competent Authority of the Board has a right to cancel all/or part or any tender without assigning any reason thereof.
17. The jurisdiction for all kind of dispute will be Patna.

The conditions mentioned at **S. No. 1 to 17** are acceptable to me/us.

A Bank Draft of Rs.20,000/- (Rs. Twenty thousand only) in favour of Secretary, CBSE payable at Patna is enclosed vide Bank Draft No. _____ Dated _____ as earnest money.

Signature: _____

Name of Agency: _____

Dated: _____

Stamp

Phone No. Office

Mobile

Residence

UNDERTAKING

I/We undertake to purchase any or all the items within the stipulated time against advance Bank Draft/cash payment, in case my/ our rates are approved.

I/we also undertake that the used answer books and any other material as instructed by you will be used for preparation of pulp/ lugdi only and will not be used for making envelopes etc.

Signature of Tenderer (s)

Address _____

Phone No. _____

Office _____

Residence _____

Mobile _____

Tender form No. _____

Purchased vide cash receipt no. _____

RATES FOR ITEMS

I/ We/ M/s _____ hereby submit tender for the purchase of used Answer Books/ Empty Envelopes and other waste paper etc.

MATERIAL OF REGIONAL OFFICE : PATNA

S. No.	NAME OF ITEM (S)	RATES PER QUINTAL
1	USED Answer Books including continuation sheets, graphs maps etc. (Main and Comptt.)	Rs. _____ Rs. (in words) _____
2	Other waste paper and slips including examiner Proforma, award list, acceptance letter etc.	Rs. _____ Rs. (in words) _____
3	Old unused Question paper.	Rs. _____ Rs. (in words) _____
4	Empty cloth line envelopes.	Rs. _____ Rs. (in words) _____
5	Used Drawing sheets.	Rs. _____ Rs. (in words) _____

Authorized Signatory _____

Name /stamp of agency _____

Date: _____