

**CENTRAL BOARD OF SECONDARY EDUCATION,  
2, COMMUNITY CENTRE, PREET VIHAR, DELHI-92**

**PART-A Technical-Bid**

**Last Date for submission: 15.03.2013 Upto 2.30 p.m.**

Name of work : **Supply & Installation of W/Split AC's on rent**

Locations : H.Q.Bldg.at Preet Vihar, R.O. Bldg. P.P. Ganj & Shiksha Sadan, Rouse Avenue.

**1. Credentials of tenderer**

1.1 Name of the Agency: \_\_\_\_\_

1.2 Office Address and  
Tel.Nos. \_\_\_\_\_

1.3 Licence No. & Registration  
details(with documentary  
evidence) \_\_\_\_\_  
(With documentary evidence) \_\_\_\_\_

1.4 PAN No.  
( with documentary evidence) \_\_\_\_\_

1.5 Service Tax Regd. Certificate:  
(supported with documentary evidence) \_\_\_\_\_

2. Annual turnover for last three years  
supported with documentary evidence) \_\_\_\_\_

3. Experience (last three years) \_\_\_\_\_

3.1 Contract details fulfilling eligibility criteria

S.No.	Year	Name of the Organization	Cost of the work (Executed )	Officer Concd. in the Organization with T.No.	Period From	To
01.						
02.						
03.						

3.2. Present assignment in hand complying tender parameters: particularly in multi-storied bldgs.  
(Supported with documentary evidence)

- (i)
- (ii)
- (iii)

3.3 Manpower details in terms of supervisors, & staff

**3.4 TECHNICAL QUALIFICATION**

- a. The tenderer should have minimum 03 years experience in the area of supplying & installation of rental AC's.
- b. The tenderer should have completed satisfactorily at least three contracts in above field of estimated value of Rs. 5.0 lakh and above (A satisfactory execution certificate must be enclosed for each work from the contractee).
- c. The tenderer should be registered with concerned authorities. The tenderer is required to furnish legible photocopy of the concerned registrations.
- d. The tenderer shall furnish copy of registration under Service Tax and Income Tax.

- e. The office of the tenderer should be located in Delhi or NCR and the tenderer should have sufficient technical manpower on its roll alongwith the Supervisor duly qualified.

**3.5 Earnest Money Deposit (EMD)**

1. The Govt. Departments, Public Sector Units, Small Scale Industrial (SSI) Units (only permanently registered) & agencies registered with NSIC etc., are exempted from submitting EMD.
2. SSI Units and agencies requesting for exemption from submission of EMD shall submit a copy of their Registration Certificate.

Only such SSI Units and agencies registered for the same trade/Item for which the tender is relevant shall be exempted from submission of EMD.

3. EMDs of unsuccessful tenders shall be refunded after reasonable time without interest.
4. The tenders without EMD or partial EMD shall be summarily rejected.
5. The Board may seek clarification pertaining to experience and the agency shall be bound to comply within 3 days. In case of non-compliance, the tender is liable to be rejected and EMD could also be forfeited.

4. Particulars of D.D. as Earnest money:

Amount Rs. :      15,000/-

D.D/B.D Nos. :      \_\_\_\_\_

Issuing Bank with

Date of Issue :      \_\_\_\_\_

\_\_\_\_\_

**Declaration:** All terms and conditions as mentioned in the tender are acceptable to me/us.

**(Signature of the Tenderer)  
With complete address and seal**

**Tel. No.:** \_\_\_\_\_

**Mobile No.:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Date :** \_\_\_\_\_

**Last date: 15.03.2013 upto 2.30 p.m.**

**PART-B PRICE-BID**

**SCHEDULE OF WORK**

NAME OF WORK: **HIRING OF W/SPLIT TYPE AC's**

Sl.No.	Type and Capacity of AC's	Qty.	Rate/Unit	Amount
1	Window 1.0 TR	06		
	Window 1.5 TR	50		
2	Window 2.0 TR	20		
3	Split Unit 1.5 TR	10		
4	Split Unit 2.0 TR	10		

**TOTAL**

**SERVICE TAX (if any)**

**GRAND TOTAL**

**Accepted by me**

**Owner/Manager**

**Seal of the firm**

## **TERMS & CONDITIONS**

1. The AC's shall be hired for full season i.e. from April 2013 to November 2013.
2. Only good quality machines of make i.e. Voltas, Samsung, L.G., Videocon, Hitachi, Nepoleon Kit with moderate efficiency and power consumption shall be acceptable.
3. Machines should be either new or not older than 2 years.
4. The quantities are liable to vary to any extent.
5. To ensure efficiency, the agency shall maintain proper log book/Bin Card in r/o each machine.
6. The Board reserves the right to check the grill temperature and order its removal in case of poor efficiency.
7. Complaints lodged shall have to be attended within 6-8 hrs. provided the same is lodged before 1.00 p.m. In case, the complaint is lodged in the afternoon session the same must be attended by 11.00 a.m. on the ensuing day.
8. In case the agency does not respond timely, the Board shall issue a warning and penalty @ 200/- per day shall be levied.
9. The agency shall be required to give its e-mail id so that the complaints are duly authenticated.
10. 50% payment shall be released one month after observing satisfactory performance & balance 50% shall be paid after October.
11. To meet emergent requirement, the agency shall be bound to replace the Machine as per directions of the Engineer-incharge.
12. For routine check-up the agency shall depute a technician twice a week.
13. An agreement shall be executed by the successful tenderer within 10 days after award of work. The agency shall be bound to provide adequate capacity D.P. (MCB Type) so that in case of fault in the machine the power supply of the floor does not break-down.
14. In case of any dispute arising of this contract the decision of the Chairman, CBSE shall be final and binding on both.
15. Monthly satisfactory work-report on the prescribed format must be submitted alongwith the running/final bill.
16. The Board reserves the right to assign the work to one or more agencies in view of time-constrains.

**Accepted by me**

**Owner/Manager**

**Seal of the firm**