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केन्द्रीय माध्यमिक शिक्षा बोर्ड
Central Board of Secondary Education

MOST
URGENT

टिप्पणी एवं आदेश /Notes & Orders

Subject : Mini Tour 2010

Reference observation of the Deputy Financial Advisor on pre-page

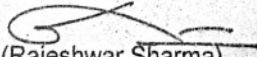
In this connection it is submitted that the administration have already replied to all the earlier observation of audit in details on page 25 & no more comments are required in the matter.

As regards the fresh observation of the Deputy Financial Advisor on page 26, it is submitted that the administration has already looked the interest of the Board which obviously is that the tour for employees is organized intime & on lowest competitive rates. The vendor in the matter is not a tenderer, it is a Govt. undertaking which have quoted much less rates, as such it is in the office interest to save approx. 2 lakhs of instead of considering the private transporters who have quoted inordinate higher rates. It is unfortunate that while the audit have gone through all the minor technical aspect, but not appreciated that the action initiated by the Administration to safeguard the interest of the Board by saving such a huge amount of Rs. 2 lakhs.

"X" It is also relevant to mention here that the rates from DTTDC Ltd were obtained get the idea of prevailing rates in market when the Committee appointed to negotiate the rates with Private Transporters was not able to get down competitive rates due to prejudice attitude of Transporters.

"A" As regards amount of advance payment , we have already tried, but they insisted on 100% payment in advance still with the discussion of the Deputy Financial Advisor & representative of SBSWA if they agree to lower amount of advance it is welcome and the tour committee alongwith Deputy Financial Advisor may be authorized to discuss the matter with the DTTDC but otherwise we may agree to pay 100% the advance since it is Govt. undertaking & no time is left for further negotiation moreover we are likely to save over Rs.2 lakh, with this observation the proposal for assigning the work for buses to the Mini Tour may please be assigned to DTTDC Ltd. (Govt. Undertaking) and ex post facto sanction be also accorded for cancellation of the tenders received from Private Transporters and their EMD may also be returned/ refunded in original.

"B" Financial sanction as per 22/ante amounting Rs.8,30,905/- (Rupees Eight Lakh thirty thousand nine hundred five only) may also please be accorded however the amount may be released as per the recommendations of the above Committee.


(Rajeshwar Sharma)
Deputy Secretary (Admn-II)

Joint Secretary (A&L)

- In view of 'X' and credit remarks "Y" may kindly be approved please.
- Considering the limited time frame available for conduct of the tour as at 'A', F/S as at "B" may be accorded please.
- Adm-II must initiate such coordination related work much in advance in future.

C.A.T.

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17/6/10

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12/6

Annexure

2

Email: ebsedli@nda.vsnl.net.in
Website: www.cbse.nic.in

Phones: 22509252-59
Fax: 22515826



Central Board of Secondary Education
Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110 301

F-1/CBSE/Admn-II/2010/Purchase of Envelopes for H.Q / Dated:-25 /11/10

M/S Keshav Enterprises,
F-7/12, Krishna Nagar,
Delhi-110051.

3201884-85

Sub : Supply of different type of printed envelopes -reg .

Sir,

With reference to your Limited Tender Quotation dated Nil on the subject cited above, I am directed to inform you that the Competent Authority of the Board has approved the following rates quoted by you for the supply of different type of printed envelopes.

SL NO.	DESCRIPTION	RATES (Per thousand inclusive all taxes)	QUANTITIY
1	16"x12"/100 GSM printed on khaki colour star paper with fine Jali cloth line envelopes with Flap 3" bottom 1" overlapping 1" Wrap & Wrap of Jali 24 X 24 in 1" of cotton cloth.	Rs. 4750/- + VAT as applicable	25,000 (Twenty Five Only)
2	10"x12"/100 GSM printed on Khaki colour star paper with fine Jali cloth line envelopes with Flap 3" bottom 1" overlapping 1" Wrap & Wrap of Jali 24 X 24 in 1" of cotton cloth.	Rs. 3175/- + VAT as applicable	30,000 (Thirty Thousand Only)
3	8" x 10"/80 GSM printed on Khaki colour star paper with fine Jali cloth line envelopes with Flap 1 1/2" bottom 1" overlapping 1" Wrap & Wrap of Jali 24 X 24 in 1" of cotton cloth.	Rs. 1940/- + VAT as applicable	30,000 (Thirty Thousand Only)

You are, therefore, requested to supply the requisite quantity of envelopes as per specification and quality mentioned above. The pasting of envelopes should be in good adhesive and it should not remain loose at any point or come loose at the time of filling of the envelopes. You are further requested to print the work order number/quantity to be printed and name of your firm.

The proof of the printing material of envelopes must be shown to the undersigned on any working day between 10:00 a.m to 04:00 p.m. Supply of material will be made within 30 days of receiving the final proof to the Store Keeper, Central Board of Secondary Education, Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110 301.

Yours faithfully,


(Rajeshwar Sharma)

DEPUTY SECRETARY (ADMN-II)

Encl: The printing material of Envelopes.

Copy to: Store Keeper, Stationery Store with a direction to monitor the work of proof reading.


DEPUTY SECRETARY (ADMN-II)

R.No. 464741
5000/-
dt. 21/11/10

of
50574

Annexure

3

Email: cbsedli@nda.vsnl.net.in
Website: www.cbse.nic.in



Phones: 22509252-59
Fax: 22515826

By Hand/speed Post

Central Board of Secondary Education
Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110 301

CBSE/Admn-II/f-34/Purchase of Plastic Bags

3201734-35
Dated:-09/11/2010
10

M/s Shiva Contractor,
M.B-58, Gali No.-2,
Shakarpur, Delhi-110092

Subject:- Supply of 20,000 Plastic Bags (Laminated inside) of best quality in Size of 30" x 34"/120 Gram-reg.

Sir,

With reference to your Limited Tender Quotation dated:21/10/2010 regarding supply of plastic bags in the size of 30" x 34"/120 Grams/GSM water proof of good quality, I am to inform you that the Competent Authority of the Board approved the rate of supply of plastic bags i.e Rs.13.70/- per bag (inclusive all taxes and cartage), as per sample provided by you in the tender.

You are therefore requested to supply the 20,000 Plastic Bags as per specification mentioned above and tender terms & conditions at our CBSE, Publication Store, Shiksha Sadan, 17, Rouse Avenue, New Delhi-110002 within 2 weeks of receipt of this supply order.

Yours faithfully,

(Rajeshwar Sharma)
Deputy Secretary (Admn-II)

Copy to: Store Keeper, Publication Store, Rouse Avenue.

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Jalind
10/11/10

Deputy Secretary (Admn-II)

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09/11/10



Central Board of Secondary Education
Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110 301

F-1/CBSE/Admn-II/2010/Purchase of Envelopes for AIEEE/

Dated: -15/12/10

M/S Ashoka Traders,
1355, Gali Madrsa,
Kalan Maha, P.House,
Darya Ganj,
New Delhi-110002.

Sub : Supply of different type of printed envelopes -reg .

Sir,

With reference to your Limited Tender Quotation dated 10/11/2010 on the subject cited above, I am directed to inform you that the Competent Authority of the Board has approved the following rates quoted by you for the supply of different type of printed envelopes.

Sl.No.	Specifications	Quantity Required	Previous Year Approved Rates/ Per Thousand
1	Window type white envelope in the size of 9"x4 1/2"/100 GSM duly printed Superior quality for dispatch of admit card with Flap 1 1/2" bottom 1/2" overlapping 1/2" (Required in the packing of 250 in boxes)	12,50,000	Rs.485/- (KPM)
2	Window type white envelope in the size of 9"x4 1/2"/100 GSM duly printed, Superior quality for dispatch of Score card with Flap 1 1/2" bottom 1/2" overlapping 1/2" (Required in the packing of 250 in boxes)	12,50,000	Rs.485/- (KPM)
3	Envelopes White Color in the size of 9"x4"/80 GSM duly printed superior quality without window with flap 1 1/2" bottom 1/2" for office use (Required in the packing of 250 in boxes)	20,000	Rs.320/- (Ruchika)
4	Envelopes in the size of 16"x12"/110 GSM with thick jail properly pasted box type khaki colour on star paper with flap 5" width 3" overlapping 1" Wrap of Jali 24x24 in 1" of cotton cloth for dispatch of centre material and secrecy work.	10,000	Rs.7200/- (Star Paper)
5	Envelopes in the size of 9"x4"/80 GSM printed white colour superior quality window type envelopes with Flap 1 1/2" bottom 1/2" overlapping 1/2" for office use.	40,000	Rs.370/- (Ruchika)

You are, therefore, requested to supply the requisite quantity of envelopes as per specification and quality mentioned above. The pasting of envelopes should be in good adhesive and it should not remain loose at any point or come loose at the time of filling of the envelopes. You are further requested to print the work order number/quantity to be printed and name of your firm.

The proof of the printing material of envelopes must be shown to Sh. G.L Mittal Assistant Secretary (AIEEE/JNVST), PS-1-2, Institutional Area, I P Extension, Patpargang, Delhi-110092. Supply of material will be made within 20 days of receiving the final proof to the Store Keeper, Central Board of Secondary Education, PS-1-2, Institutional Area, I P Extension, Patparganj, Delhi-110092.

Yours faithfully,

(Rajeshwar Sharma)
DEPUTY SECRETARY (ADMN-II)

Encl: The printing material of Envelopes.

Copy to: Sh. G.L Mittal, A.S (AIEEE/JNVST) with request to monitor the work of proof reading and supply of envelopes.

DEPUTY SECRETARY (ADMN-II)



Central Board of Secondary Education
Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110 301

F-1/CBSE/Admn-II/2010/Purchase of Envelopes for AIEEE/3202021-024 Dated: 15/12/10
26

M/S Prayin Paper Industries,
B-34, Site IV, Industrial Area,
Sahibabad (Ghaziabad).

Sub : Supply of different type of printed envelopes -reg .

Sir,

With reference to your Limited Tender Quotation dated 10/11/2010 on the subject cited above, I am directed to inform you that the Competent Authority of the Board has approved the following rates quoted by you for the supply of different type of printed envelopes.

Sl.No.	Specifications	Quantity Required	Previous Year Approved Rates
ENVELOPES REQUIRED BY THE AIEEE UNIT			
1	Envelopes in the Size of 12"x10"/100 GSM with thick jali duly printed on Khaki colour star paper with flap 3" bottom 1" overlapping 1" Wrap & Wrap of Jali 24x24 in 1" of cotton cloth for dispatch of Material with Bulletins/Guidelines to observers, allotment of duties to staff and keeping application form and office use.	15,000	Rs.3120/-
2	Box type envelope duly laminated and printed in the size of 12"x10"/110 GSM on Yellow colour superior quality Box type envelopes with flap 5" width 3" overlapping 1" packing of Answer Sheets 100 with for AIEEE 2011)	20,000	Rs.4500/-
3	Envelops duly laminated and printed in the size of 12"x10"/110 GSM yellow colour superior quality envelopes with Flap 3" overlapping 1" for packing of unfair means cases for AIEEE 2011	2000	Rs.2450/-
4	Envelopes in the size of 16"x12"/110 GSM printed on Khaki colour star paper with fine jali cloth line envelopes with flap 3" bottom 1" overlapping 1" Wrap of Jali 24x24 in 1" of cotton cloth for packing of Attendance Sheets & Absentee Statement for AIEEE 2011	2000	Rs.4900/-

You are, therefore, requested to supply the requisite quantity of envelopes as per specification and quality mentioned above. The pasting of envelopes should be in good adhesive and it should not remain loose at any point or come loose at the time of filling of the envelopes. You are further requested to print the work order number/quantity to be printed and name of your firm.

The proof of the printing material of envelopes must be shown to Sh. G.L Mittal Assistant Secretary (AIEEE/JNVST), PS-1-2, Institutional Area, I P Extension, Patparganj, Delhi-110092. Supply of material will be made within 20 days of receiving the final proof to the Store Keeper, Central Board of Secondary Education, PS-1-2, Institutional Area, I P Extension, Patparganj, Delhi-110092.

Yours faithfully,

(Rajeshwar Sharma)
DEPUTY SECRETARY (ADMN-II)

Encl: The printing material of Envelopes.

Copy to: Sh. G.L Mittal, A.S (AIEEE/JNVST) with request to monitor the work of proof reading and supply of envelopes.

DEPUTY SECRETARY (ADMN-II)

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16/12/10



Central Board of Secondary Education
Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110 301

No.F.47(2)/2008-Admn-II/Outsource Photocopy work/75 Dated: 12/01/2011
12/01/2011

SPEED POST

M/s V.S Book Binder,
F-217/A, Mangal Bazar,
Laxmi Nagar,
Delhi - 110 092

Subject: Outsource Photocopy Work in CBSE, Head Quarter - Regarding.

Sir,

With reference to your Limited Tender Quotation dated nil and negotiation with the committee on the subject cited above, I am directed to inform you that the Competent Authority of the Board has approved the following rates quoted by you for outsource photocopy work in CBSE, Head Quarter, Preet Vihar:


Rate per copy with paper & Man Power (A-4 size J.K Bond Paper)		Rate per copy with paper & Man Power (A-3 size J.K Bond Paper)	
Singe side photocopy on one page (Re)	Photocopy on back to back side on one page (Re)	Singe side photocopy on one page (Re)	Photocopy on back to back side on one page (Rs)
0.70	1.00	1.00	1.60


It may also be ensured that quality of the photocopy & paper should be good and proper. The photocopy machine used be in good condition. It may also please be ensured that the operator deputed maintain the punctuality. The work will be reviewed periodically and the work contract may be cancelled any time in case of violation of terms and conditions.

It may please be noted that utmost secrecy be maintained while copying the official documents and the waste should be destroyed in the presence of your operator and no portion of the documents be kept or supplied to any unauthorized person.

Kindly acknowledge the receipt.

Yours faithfully,


(Rajeshwar Sharma)
Deputy Secretary (Admn-II)


12/01/11



Central Board of Secondary Education
Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110 301

No.F.11/2008-2009/Admn-II/Hiring of Buses/ Dated: 14/01/2011

M/s Wheelocity,
A-120 Lajpat Nagar-I,
First Floor,
New Delhi-110024.

80-84

SpeedTest / By Hand

Subject: Providing of Six Non-AC Buses (52 Seater) – Regarding.

Sir,

With reference to your limited tender quotation dated:23/12/2010 and negotiation letter dated nil, I am to inform you that as per orders of the Competent Authority the following rates have been approved for a period of one year from 13/01/2011 to 12/01/2012 as per terms and conditions:

Sl. no	Description	Hours	Distance in kms	Seater	M/s Wheelocity (Rate inclusive of all taxes)
01	Rates for Full Day	8	80	52 Non AC	Rs.2647/-
02	Rates for Full Day	10	100	52 Non AC	Rs.3047/-
03	Rates for Full Day	12	120	52 Non AC	Rs.3447/-
04	Rates per Extra Kilometer	-	-	52 Non AC	Rs.18.77/-
05	Rates per Extra Hour	-	-	52 Non AC	Rs.50/-

You are also requested to provide 06 Non-AC (52 Seater) Buses as per the schedule given below:

Sl.no.	Installment	Number of Buses (Non-AC)	Date	Day	Time
01	1 st	06	25/02/2011	Friday	7:00 A.M
02	2 nd	06	08/03/2011	Tuesday	7:00 A.M
03	3 rd	06	18/03/2011	Friday	7:00 A.M
04	4 th	06	28/03/2011	Monday	7:00 A.M

Drivers should bring the Original RC's of the buses with its photocopies and Duty Slip performa for the official use of the Central Board of Secondary Education.

You are therefore, requested to send a line of confirmation in this regard.

Yours faithfully,



(Rajeshwar Sharma)
DEPUTY SECRETARY (ADMN-II)

Copy if forwarded for kind information to:-

1. Controller of Examination, CBSE, Delhi for information please.
2. The Joint Secretary/R.O. CBSE Delhi, with a request to ensure that proper & accurate record of road mileage and time period is maintained by the official travelling in the bus so as to verify the bills.
3. Deputy Secretary (Examination) R.O Delhi for information please.
4. Assistant Secretary (Secret) CBSE, Delhi for information please.



DEPUTY SECRETARY (ADMN-II)

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