



**CENTRAL BOARD OF SECONDARY EDUCATION**  
(An Autonomous Organization under the Union Ministry of Human Resource Development, Govt. of India)  
**REGIONAL OFFICE-BHUBANESWAR**  
**6<sup>th</sup> Floor, Alok Bharti Complex, Saheed Nagar, Bhubaneswar -751007 (Odisha)**

**TENDER NOTICE**

Sealed tenders are invited on behalf of The Secretary, CBSE for the disposal of following items:

Description of Work	Quantity (Approx)	Earnest money	Period of Sale of Tender	Date of Opening the Tender	Price of Form(Non-refundable)
1. Used answer sheets. 2. Other waste materials/Papers/ Envelopes/ Drawing sheet etc.	350 Quintals	Rs. 10,000/- in form of BD drawn in favour of the Secretary, CBSE payable at Bhubaneswar	<u>03.06.2013</u> To <u>14.06.2013</u> (10.00a.m to 1.00 p.m) on all working days.	<u>14.06.2013</u> at 3.00 p.m (Last date for submission of tender 14.06.2013 upto 2.30 p.m)	Rs.200/-

The Tender form alongwith details of items to be disposed and terms & conditions can be purchased from the CBSE Regional Office, 6<sup>th</sup> Floor, Alok Bharti Complex Saheed Nagar, Bhabaneswar-751007 against cash payment of Rs.200/- or can be downloaded from the Website [www.cbse.nic.in](http://www.cbse.nic.in) and in such case cost of form should be enclosed in the shape of Bank Draft drawn from any scheduled Bank in favour of **Secretary, C. B. S. E. payable at Bhubaneswar** only, with the tender form.

The Tender form complete in all respect alongwith EMD, duly sealed and supercribing on it “Tender for disposal of used answer books & waste printed papers, etc” must be put in the tender box kept in the CBSE Regional Office premises at 6<sup>th</sup> floor up to 2.30 p.m on 14.06.2013 . The tender will be opened on the same day at 3.00 p.m by a duly constituted committee in the presence of Tenderers who may wish to be present. The sample of items can be seen in Administration Branch, at CBSE Regional Office, Bhubaneswar at the above address.

The Secretary CBSE reserves the right to accept or reject any or all the Tenders without assigning any reason. Incomplete tender or tenders without EMD will be summarily rejected.

**REGIONAL OFFICER**



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Tender Form No. \_\_\_\_\_

Price = Rs. 200/- (Non-refundable)

**Last date for submission of Tender is 14.06.2013 upto 2.30 P.M****TENDER FORM**

Tender form for disposal of “Raddi” in the form of different waste paper material as per details given below duly completed and addressed to the Regional Officer, CBSE, Regional Office Bhubaneswar, 6<sup>th</sup> Floor, Alok Bharti Complex Saheed Nagar, Bhubaneswar (Odisha) - 751007 must reach the Regional Office at the above address or be put in the Tender Box kept at this office on or before 14.06.2013 up to 2.30 p.m alongwith EMD of Rs.10,000/-

M/s \_\_\_\_\_ are hereby authorized to submit their tender in response to the notice published in the Sambad/ Times of India of dated \_\_\_\_\_ for purchase of used answer books and other waste printed paper materials and empty envelopes, etc.

This tender form contains total 4 pages. The approximate quantity of material for sale is as below:

SL NO.	NAME OF MATERIAL	QUANTITY (Approx)
(i)	Used Answer Books including continuation sheets.	350 Quintals
(ii)	Other waste printed paper material and empty envelopes, etc.	

Note: The above materials are to be lifted from 6<sup>th</sup> Floor, Alok Bharti Complex, Saheed Nagar, Bhubaneswar.

**(A. S. Verma)**  
**REGIONAL OFFICER**

Encl: Terms and conditions along with Rate Form

**CBSE Regional Office, Bhubaneswar**  
**Tender for Disposal of “Raddi”**

**TERMS AND CONDITIONS**

The terms and conditions for disposal of “Raddi” are as follows:

1. The whole lot shall have to be lifted within 21 days from the date of work order against cash payment.
2. Arrangement for packing in Hessian Bags shall have to be made by the purchaser at his own cost.
3. Each item of the tender shall be dealt with separately and each item may be disposed of to different tenderers, if necessary.
4. No tender shall be accepted without earnest money and after due date and time i.e., 14.06.2013 upto 2.30 p.m.
5. The quantity of waste printed paper material mentioned in the tender form may increase or decrease.
6. No revision of rates shall be permitted after submitting the tender form and during the period of contract.
7. Arrangement for lifting the material shall be made by the Tenderer at his own cost. Weighing shall be done on “Two Dharam Kantas”. Weighing the unloaded truck in the first instance and then the loaded truck (loaded to its maximum capacity) in the presence of the committee of the Board deputed for the purpose by the Competent Authority.
8. The highest bidder for the used answer books, as mentioned against serial No. 1 at page No.4 of this tender form shall have to deposit security deposit of Rs.10,000 /- in addition to EMD before lifting the used answer books and other specified material. This will, however, be adjustable while lifting the first installment of used answer books and balance amount will have to pay at Dharam kanta to the Committee Members. In case of any default or breach of conditions stipulated above the earnest money of Rs. 10,000/- and the additional security money of Rs. 10,000/- shall stand forfeited.
9. Tender form fee of Rs. 200/- should be deposited separately to CBSE, in case of downloading from CBSE website.
10. Sample of following different items can be seen at CBSE Office at 6<sup>th</sup> Floor, Alok Bharti Complex, Saheed Nagar, Bhubaneswar-751007 after the approval of the Regional Officer.
  - a. Used Answer Books
  - b. Other Waste printed paper material and empty envelopes, etc. of R.O. BBSR.
11. If the material is not lifted within the stipulated period given in the work order, the earnest money and additional security money will stand automatically forfeited.
12. Decision of the Chairman of CBSE in all matters concerning the tender will be final and binding on all.
13. Used answer books and some other printed “Raddi” should be used only for preparation of pulp/lugdi and no paper be used for preparing Envelopes etc. An undertaking in this regard is also required to be submitted to this office before lifting the material. In case of non- compliance, the firm shall be liable to be blacklisted and earnest money/security money will be forfeited.
14. The validity of the rates will be for one year from the date of issue of work order.
15. The Competent Authority of the Board has a right to cancel all/or part of tender without assigning any reason thereof.
16. The jurisdiction for all kinds of dispute will be Bhubaneswar/Cuttack.

**CBSE Regional Office, Bhubaneswar**  
**Tender for Disposal of "Raddi"**

The conditions mentioned at Sl . No 1 to 16 are acceptable to me/us.

A Bank Draft of Rs. 10,000/- (Rs. Ten Thousand Only) in favour of Secretary, CBSE Bhubaneswar is enclosed vide Bank Draft No \_\_\_\_\_ dated \_\_\_\_\_ as earnest money.

Signature \_\_\_\_\_

Name of Agency with Address \_\_\_\_\_

Dated \_\_\_\_\_

Stamp

Phone No: (Off) \_\_\_\_\_

(Residence) \_\_\_\_\_

Mobile: \_\_\_\_\_

PAN: - \_\_\_\_\_

**UNDERTAKING**

I/We undertake to purchase all or allotted items within the stipulated time against advance cash payment, in case my/our rates are approved.

I/We also undertake that the used answer books and any other material as instructed to me/us will be used for preparation of pulp/lugdi only and will not be used for making envelopes etc.

Signatures of Tenderer(s)

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone No \_\_\_\_\_

Office \_\_\_\_\_

Residence \_\_\_\_\_

Mobile \_\_\_\_\_

Tender Form No. \_\_\_\_\_

PAN \_\_\_\_\_

Purchased vide Cash receipt No. \_\_\_\_\_

Dated \_\_\_\_\_ from CBSE (RO) at 6<sup>th</sup> Floor, Alok Bharti Complex, Saheed Nagar, Bhubaneswar

**CBSE Regional Office, Bhubaneswar**  
**Tender for Disposal of ‘Raddi’**

**RATES FOR ITEMS –‘A’**

I/We/ M/s\_\_\_\_\_ hereby submit tender for the purchase of used Answer Books/Empty Envelopes and other waste printed paper, etc.

SL NO	NAME OF ITEM(S)	RATES PER QUINTAL
1	Used Answer Books including continuation sheets, graphs maps etc. (Main /Comptt. Exam 2013.)	Rs. _____ Rs.(In words)_____
2	Other Waste materials/papers/envelopes/Drawing sheets etc.	Rs. _____ Rs.(In words)_____

Dated : \_\_\_\_\_

Place : \_\_\_\_\_

Authorized Signatory\_\_\_\_\_

Name /Stamp of Agency.....