



CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organization under the Union Ministry of Human Resource Development, Govt. of India)
REGIONAL OFFICE-BHUBANESWAR
6th Floor, Alok Bharti Complex, Saheed Nagar, Bhubaneswar -751007 (Odisha)

TENDER NOTICE

Sealed tenders are invited on behalf of The Secretary, CBSE for the disposal of following items:

| Description of Work | Quantity (Approx) | Earnest money | Period of Sale of Tender | Date of Opening the Tender | Price of Form(Non-refundable) |
|--|-------------------|--|--|----------------------------|-------------------------------|
| 1. Used answer sheets. 2. Other waste materials/Papers/ Envelopes/ Drawing sheet etc. | 245 Quintals | Rs. 5000/- in form of BD drawn in favour of the Secretary, CBSE payable at Bhubaneswar | 29.10.2012 To 19.11.2012 (10.00a.m to 1.00 p.m) on all working days. | 20.11.2012 at 3.00 p.m | Rs.200/- |

The Tender form alongwith details of items to be disposed and terms & conditions can be purchased from the CBSE Regional Office, 6th Floor, Alok Bharti Complex Saheed Nagar, Bhabaneswar-751007 against cash payment of Rs.200/- or can be downloaded from the Website www.cbse.nic.in and in such case cost of form should be enclosed in the shape of Bank Draft drawn from any scheduled Bank in favour of **Secretary, C. B. S. E. payable at Bhubaneswar** only, with the tender form.

The Tender form complete in all respect alongwith EMD, duly sealed and supercribing on it “Tender for disposal of used answer books & waste printed papers, etc” must be put in the tender box kept in the CBSE Regional Office premises on 6th floor up to 1.00 p.m on 20.11.2012 . The tender will be opened on the same day at 3.00 p.m by a duly constituted committee in the presence of Tenderers who may wish to be present. The sample of items can be seen in Adminstration Branch, at CBSE Regional Office, Bhubaneswar on the above address.

The Secretary CBSE reserves the right to accept or reject any or all the Tenders without assigning any reason. Incomplete tender or tenders without EMD will be summarily rejected.

REGIONAL OFFCER



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Tender Form No. _____

Price = Rs. 200/- (Non-refundable)

TENDER FORM

Tender form for disposal of “Raddi” in the form of different waste paper material as per details given below duly completed and addressed to the Regional Officer, Regional Office Bhubaneswar, CBSE, 6th Floor, Alok Bharti Complex Saheed Nagar, Bhubaneswar (Odisha) - 751007 must reach the Regional Office on the above address or be put in the Tender Box kept at this office on or before 20.11.2012 up to 1.00 pm alongwith EMD of Rs.5000/-

M/s _____ are hereby authorized to submit their tender in response to the notice published in the Sambad/ Times of India of dated _____ for purchase of used answer books and other waste printed paper materials and empty envelopes, etc.

This tender form contain total 5 pages. The approximate quantity of material for sale is as below:

| SL NO. | NAME OF MATERIAL | QUANTITY (Approx) |
|--------|--|-------------------|
| (A) | Used Answer Books including continuation sheets, other waste printed paper material and empty envelopes, etc. to be lifted from 6 th Floor, Alok Bharti complex, Saheed nagar, Bhubaneswar) | 245 Quintals |

(M.V.V.Prasada Rao)
REGIONAL OFFICER

Encl: Terms and conditions along with Rate Form

TERMS AND CONDITIONS

The terms and conditions for disposal of "Raddi" are as follows:

1. The whole lot shall have to be lifted within 21 days from the date of work order against cash payment.
2. Arrangement for packing in Hessin Bags shall have to be made by the purchaser at his own cost.
3. Each item of the tender shall be dealt with separately and each item may be disposed of to different tenderers, if necessary.
4. No tender shall be accepted without earnest money and after due date and time i.e., 20.11.2012 upto 1.00 p.m.
5. The quantity of waste printed paper material mentioned in the tender form may increase or decrease.
6. No revision of rates shall be permitted after submitting the tender form and during the period of contract.
7. Arrangement for lifting the material shall be made by the Tenderer at his own cost. Weighing shall be done on "Two Dharam Kantas". Weighing the unloaded truck in the first instance and then the loaded truck (loaded to its maximum capacity) in the presence of the committee of the Board deputed for the purpose by the Competent Authority.
8. The highest bidder for the used answer books, as mentioned against serial No. 1 at page No.4 of this tender form shall have to deposit security deposit of Rs.10,000 /- in addition to EMD before lifting the used answer books and other specified material. This will, however, be adjustable while lifting the first installment of used answer books and balance amount will have to pay at Dharam kanta to the Committee Members. In case of any default or breach of conditions stipulated above the earnest money of Rs. 5000/- and the additional security money of Rs. 10,000/-shall stand forfeited.
9. Tender form fee of Rs. 200/- should be deposited separately to CBSE, in case of downloading from CBSE website.
10. Sample of following different items can be seen at CBSE Office at 6th Floor, Alok Bharti Complex, Saheed Nagar, Bhubaneswar-751007 after the approval of the Regional Officer or Deputy Secretary of this Regional Office
 - a. Used Answer Books, Other Waste printed paper material and empty envelopes, etc. of R.O. BBSR
11. If the material is not lifted within the stipulated period given in its work order, the earnest money and additional security money will stand automatically forfeited.
12. Decision of the Chairman of CBSE in all matters concerning the tender will be final and binding on all.
13. Sold paper / Used answer books and some other printed "Raddi" should be used only for preparation of pulp/lugdi and no paper be used for preparing Envelopes etc. An undertaking in this regard is also required to be submitted to this office before lifting the material. In case of non-compliance, the firm shall be liable to be blacklisted and earnest money/security money will be forfeited.
14. The validity of the rates will be for one year from the date of issue of work order.
15. The Competent Authority of the Board has a right to cancel all/or part any tender without assigning any reason thereof.

16. The jurisdiction for all kinds of dispute will be Bhubaneswar/Cuttack.

The conditions mentioned at Sl . No 1 to 16 are acceptable to me/us.

A Bank Draft of Rs. 5000/-(Rs. Five Thousand Only) in favour of Secretary, CBSE Bhubaneswar is enclosed vide Bank Draft No _____ dated _____ as earnest money.

Signature _____

Name of Agency with Address _____

Dated _____

Stamp

Phone No: (Off) _____

(Residence) _____

Mobile: _____

PAN:- _____

UNDERTAKING

I/We undertake to purchase any or all the items within the stipulated time against advance cash payment, in case my/our rates are approved.

I/We also undertake that the used answer books and any other material as instructed to me/us will be used for preparation of pulp/lugdi only and will not be used for making envelopes etc.

Signatures of Tenderer(s)

Address _____

Phone No _____

Office _____

Residence _____

Mobile _____

Tender Form No. _____

PAN _____

Purchased vide Cash receipt No. _____
Dated _____ from CBSE (RO) at 6th Floor, Alok Bharti Complex, Saheed Nagar, Bhubaneswar

RATES FOR ITEMS –‘A’

I/We/ M/s _____ hereby submit tender for the purchase of used Answer Books/Empty Envelopes and other waste printed paper, etc.

MATERIAL OF REGIONAL OFFICE BHUBANESWAR

| SL NO | NAME OF ITEM(S) | RATES PER QUINTAL |
|-------|--|---------------------------------|
| 1 | Used Answer Books including continuation sheets, graphs maps etc. (Main /Comptt. Exam 2012.) | Rs. _____ Rs.(In words)_____ |
| 2 | Other Waste materials/papers/envelopes/Drawing sheets etc. | Rs. _____ Rs.(In words)_____ |

Dated : _____

Agency _____

Authorized Signatory _____

Name /Stamp of