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केंद्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION
क्षेत्रीय कार्यालय / REGIONAL OFFICE

35-बी, सिविल स्टेशन, एम०जी०मार्ग, सिविल लाईन्स, इलाहाबाद—211001, उ०प्र०
35-B, CIVIL STATION, M. G. MARG, CIVIL LINES, ALLAHABAD-211001, U.P.

Dated : 15/10/2014

TENDER NOTICE

Central Board of Secondary Education, invites tender from the manufacturer/authorised agencies for providing and fixing of Modular Furniture for its Regional Office building situated at 35B, MG Marg, Civil Lines, Allahabad. Interested agency may inspect the site for proper assessment of work and preparation of drawing before quoting the rates. The rates are to be quoted in the prescribed format along with the drawing. Sealed tenders superscribed "P & F of Modular Furniture" can be sent by post or may be dropped in person in the tender box placed at Reception Hall, CBSE, Regional Office building, Civil Lines, Allahabad -211001 on or before 18/11/2014 upto 2.00 P.M.

The tender form along with specification terms and conditions and other details can be purchased from the Boards Office on any working day between 10:00 AM to 01:00 PM from 20th October 2014 to 17th November 2014 on payment of Rs 500/- (Non- refundable). It can also be downloaded from CBSE web site www.cbse.nic.in (in such case the downloaded tender form shall be sent along with Demand Draft of Rs 500/- drawn from any Nationalized Bank in favour of Secretary, C.B.S.E payable at Allahabad). Tender must be accompanied with an earnest money of Rs 25000/- in the shape of BD/DD drawn from any Nationalized Bank in favour of Secretary, C.B.S.E payable at Allahabad. The earnest money in any other form shall not be accepted.

The tender shall be opened on 18th November 2014 at 03:00 PM in the presence of the tenderers who may wish to be present. Incomplete and conditional tender shall be summarily rejected. The Board's reserve the right to reject any or all the tenders without assigning any reason there off.

REGIONAL OFFICER

Cost of form : Rs. 500/- (Non-refundable)

Form No : _____

**CENTRAL BOARD OF SECONDARY EDUCATION
REGIONAL OFFICE
35-B, CIVIL STATION, CIVIL LINES, M. G. MARG, ALLAHABAD
Ph.: 0532-2407970,2408971,2407972, Fax : 0532-2408977**

Last date for receipt of tender : **18 November 2014 upto 02.00 p.m.**

Name of work : P & F Modular Furniture at CBSE, Regional Office, Allahabad,

Locations : R.O. Bldg, 35-B, Civil Station, M.G. Marg, Civil Lines, Allahabad

1. Credentials of tenderer

1.1 Name of the agency: _____

1.2 Office Address and Tel. Nos. _____

1.3 PAN No.
(with documentary evidence) _____

1.4 Sale Tax Regd. Certificate:
(with documentary evidence) _____

1.5 Service Tax Regd. Certificate
(with documentary evidence) _____

2. Earnest Money of Rs. 25,000/- in favour of the "Secretary, CBSE, Allahabad" has been deposited vide _____ BD/DD No. _____ dated _____.

3. Copy of the supporting documents in r/o information at Serial No. 1 to 1.5 above & EMD must be enclosed.

4. Declaration : All terms & conditions as mentioned in the Tender Documents are acceptable to me/us.

Accepted by me
Sign. Of Prop./Manager
Seal of Firm

Place : _____

Tel./Mobile No. _____

Date : _____

Terms and Conditions

1. Please quote the rates in figures as well as in words. In case of difference between the two, the rates in words shall be treated as final.
2. The rates shall be inclusive of all taxes, duties, overheads, profits etc. complete.
3. The rate quoted shall be valid for 45 days.
4. The work shall be executed as per the approved drawing and the specifications.
5. Time is the essence of the contract, hence the work is to be completed within 40 days after the issue of the work order.
6. The approved brands are Godrej, Delite Hi Tech, Methodox and Howarth. The authorised agency/manufacturer may apply.
7. The colour pattern shall be got approved through the Engineer In charge.
8. The joinery of the partitions and the work-stations has to be perfect inline, plumb and frames grouted wherever feasible.
9. In case of any damage to the wall/floor in the bldg, the agency shall have to make good the same.
10. In case of delayed execution of work, penalty @ 1% per week shall be levied.
11. No running/advance payment shall be made to the agency. Final payment shall be released within 30 days of the submission of the bill.
12. Submission of documents. The agency shall have to attach photocopy of the documents mentioned as under :-
 - (a) PAN Card.
 - (b) Authorised dealership certificate.
 - (c) Sale Tax Registration Certificate.
 - (d) Earnest Money Deposit (EMD). Rs. 25000/- (Rupees twenty five thousand only) in the shape of BD/Demand Draft only from the **Nationalised Bank**, in favour of Secretary, CBSE payable at Allahabad shall be enclosed with the tender.
 - (e) Attach the drawing after inspection of the site.
13. Security Deposit. The success full bidder shall be required to deposit the SD to the tune of 10% of the bid amount in f/o the **Secretary CBSE, payable at Allahabad** in form of FDR/Bank guarantee/B.D/D.D which shall be retain for a period of six month and released provided there is n deficiency noticed during the defect liability period.
14. No T & P shall be issued by the Board.
15. The agency must employ its bonafide, honest & well behaved workers. In case of any incident of theft, burglary, mischievous deeds, damage/loss to the Board's property by the workers of the agency, it is be solely responsible and the loss shall be born by it.

16. The Terms & Conditions of the tender should be signed by the same authorised signatory on each page.
17. TERMS OF DELIVERY. FOR destination.
18. The CBSE reserves the right to reject any or all the tenders without assigning any reason whatsoever.
19. In case any dispute, Chairman CBSE shall be sole Arbitrator and his decision shall be binding on both the parties.

Accepted by me

Sign. Of Prop./Manager

Seal of Firm

Add. _____

Tel./Mob. No. _____

SCHEDULE OF WORK

Name of Work : P & F Modular furniture at CBSE Regional Office, Allahabad

S. No	Item Description	Qty	Rate (in Rs...) (incl all taxes)	Amount (In Rs.)
A	<u>Schedule/specification of modular furniture</u>			
1.	Providing modular particle board table. The top shall be made of 25 mm thick plain particle board edge banded and 0.5 mm thick backing laminate at the bottom with flat edges duly sealed with 2 mm thick PVC edge lipping. The sides & modesty panel made of 18 mm prelaminated particle board duly edge banded Table of size 1500 x 750 mm (wxdxh) with 3 drawer	2 Nos		
2.	Providing modular particular board side unit. The top shall be made of 25 mm thick plain particle board duly edge banded and .5 mm thick backing laminate at the bottom with flat edges duly sealed with 2 mm thick PVC edge lipping. The sides made of 18 mm prelaminated particle board duly edge banded. Size of side unit is : 900 x 450 x 725 (wxdxh) – 2 No's	2 Nos		
3.	Providing & Fixing metallic key board tray of minimum size 510 x 350 x 55 mm made up of CRCA sheet 1 mm thick, powder coated with minimum powder coating of 45 microns in desired shade of approved brand and manufacture fitted below work top by means of ball bearing with telescope slide of desired size complete as per the direction of Engineer-in-charge	42 Nos		
4.	Providing & Fixing CPU trolley made of size 220 x 250 x 250 mm having adjustable width and lockable castors at base made of 1.6mm thick sheet with power coating of 45 microns minimum complete as per salient technical features specifications, drawings and directions of the engineer-in-charge.	42 Nos		
5.	Providing & Fixing Vertical modular partition panel laminated/upholsted of 72 mm thick & 1220 mm. ht. snap made of 12 mm prelaminated particle board duly edge banded with raceway running at 2 levels one at skirting & one above or below the worktop. 1220 x 750 x 72 mm – 5 No's 1220 x 900 x 72 mm (hx wxt) – 2 No's	50 Sqft 24 Sqft		
6.	Providing & fixing wirktop made of 25 mm thick pre laminated particle board duly edge banded & 0.5 mm thick backing laminate at the bottom with flat edges duly sealed with 2 mm thick PVC edge lipping. Workstation of size. 1200 x 600 x 25mm (wxdxt) – 40 No's	320 Sqft		
7.	Providing & Fixing vertical modular partition panel laminated/upholsted of 72 mm thick & 1220 mm. ht. snap on panel made of 12 mm prelaminated particle board duly edgebanded withraceway running at 2 levels one at skirting & one above or below the worktop. 1220 x 600 x 72 mm – 40 No's 1220 x 1200 x 72 mm (hxwxt) – 20 No's	320 Sqft 320 Sqft		
8.	Providing 10/25 mm Glass/PLB fins as per required size and shape etc. complete (as per drawing).	20 Nos		
9.	Providing & Fixing 3 Drawer Unit (The Drawer Unit will be of dimension 720 (H) x 390 (W) x 585(D) mm (Adjustable). The drawer unit shall consist of 2 drawers with locking arrangements and one filling. Drawer unit made of complete 18 mm prelaminated particle duly edgebanded with necessary hardware fittings.	40 Nos		
Total				