

CENTRAL BOARD OF SECONDARY EDUCATION
 (An Autonomous Organisation under the Ministry of
 Human Resource Development, Govt. of India)
 SHIKSHA KENDRA, 2, COMMUNITY CENTRE,
 PREET VIHAR, DELHI-110301

COORD/AS/2012

21.3.2012

NOTIFICATION

Subject : Amendments/Additions in Examination Bye Laws

1. In pursuance of the recommendations of the Examination Committee held on 25.01.2012 duly ratified by the Governing Body in its meeting held on 02.02.2012 and subsequent orders of the Competent Authority of the Board, following amendments/additions have been made in the Examination Bye-laws:

i) **ADDITION OF ONE MORE FUNDAMENTAL DUTY UNDER ARTICLE 51-A CHAPTER IV-A IN THE EXAMINATION BYELAWS**

(k) a parent or guardian to provide opportunities for education to his child or as the case may be ward between the age of six and fourteen years.

ii) **ADDED RULE 20(ii)(a) IN CHAPTER 4 OF EXAMINATION BYELAWS RELATING TO PERSONS ELIGIBLE TO APPEAR AS PRIVATE CANDIDATE FOR DELHI SECONDARY SCHOOL EXAMINATION**

20(ii)(a) a woman candidate shall not be permitted to appear at the Delhi Secondary School Examination as a private candidate in a year earlier than in which she would have appeared had she continued her studies in a recognized institution upto secondary level.

iii) **AMENDED/ADDED RULES 59 IN CHAPTER 3 OF EXAMINATION BYELAWS RELATING TO DECLARATION OF RESULTS**

Existing Rule No. And Rule		Amended/Added Rule No. And Rule	
59(i)	All the results of the examinations conducted by the Board shall be declared with the approval of the Chairman	59(i)(a)	All the results of the examinations conducted by the Board shall be declared with the approval of the Chairman.
59(i)(b)	New Rule	59(i)(b)	The Board shall resort to the Moderation policy to : 1) compensate the candidates for the difficulties experienced in solving the question in a specified time due to

			<p>misinterpretation/ambiguity of questions and errors</p> <p>2) compensate the vagaries and to bring uniformity in the evaluation process</p> <p>3) bring parity on account of element of subjectivity involved in the evaluation process</p> <p>4) level up the mean achievements in the set-wise performance of the candidates attributable to the difference in the difficulty level of different sets of question papers in the multiple sets scheme</p> <p>5) maintain near parity of pass percentage of the candidates in the current year vis-a-vis preceding years, subject-wise and overall.</p>
59(i)(c)	New Rule	59(i)(c)	The Board shall also adopt the policy of awarding Grace Marks as per the criteria decided from time to time and reasons to be recorded.
59(v)	New Rule	59(v)	The Board shall not be responsible for any inadvertent error in declaration/communication of result and will be at liberty to revise the result as and when it is brought to the notice of the Board.

iv) **AMENDED RULE 61(iv) IN CHAPTER 8 OF EXAMINATION BYELAWS RELATING TO VERIFICATION OF MARKS/G-GRADES OBTAINED BY A CANDIDATE IN A SUBJECT:**

Existing Rule	Amended Rule
No candidate shall claim, or be entitled to, revaluation of his/her answers or disclosure or inspection of the answer book(s) or other documents	No candidate shall claim, or be entitled to, revaluation of his/her answer book(s)

v) **CHANGES IN THE RULES OF THE EXAMINATION BYELAWS ON ACCOUNT OF CHANGES IN THE SYSTEM/NOMENCLATURES**

Chapter No./Chapter Heading/Rule Heading/Rule No.	Existing Rule	Amended Rule
CHAPTER 4 – TO EXAMINATIONS 22(v) – PROCEDURE FOR SUBMISSION OF APPLICATIONS OF PRIVATE	Those regular candidates who have failed to obtain promotion to class X of the school affiliated to the Board or any other recognised Board shall not be admitted to the Delhi Secondary School Examination of the Board as private	Those regular candidates who have failed to obtain promotion to class X of the school affiliated to the Board or any other recognised Board shall not be admitted to the Secondary School Examination of the Board as private candidates

<p>CANDIDATES (CLASS X)</p> <p>CHAPTER 6 - FIXATION OF EXAMINATION CENTRES, APPOINTMENT OF CENTRE SUPERINTENDENTS, ETC. AND RULES FOR UNFAIRMEANS CASES</p> <p>33 - NORMS FOR FIXATION OF EXAMINATION CENTRES</p>	<p>candidates</p> <p>Heading of Rule 33 read as</p> <p>NORMS FOR FIXATION OF EXAMINATION CENTRES AT PLACES OTHER THAN DELHI/NEW DELHI and the subrules read as-</p> <p>33.1 General Conditions 33.2 Single School Cities 33.3 Multiple School Cities 33.4 Foreign Countries 33.5 Norms for Fixation of Centres at Delhi/New Delhi</p>	<p>Heading of the Rule amended to read as</p> <p>NORMS FOR FIXATION OF EXAMINATION CENTRES</p>
<p>CHAPTER 6 - FIXATION OF EXAMINATION CENTRES, APPOINTMENT OF CENTRE SUPERINTENDENTS, ETC. AND RULES FOR UNFAIRMEANS CASES</p> <p>35(v) - RULES FOR CHANGE OF EXAMINATION CENTRE</p>	<p>A candidate appearing for the first chance compartmental examination shall appear from a centre in the same Region from where he/she had appeared at the main examination. However, in case of transfer of the parent from one place to another, the Chairman may allow change of centre subject to fulfilment of the following:</p> <p>(i) The parent produces a valid documentary evidence of his/her transfer from one place to another;</p> <p>(ii) That the request for change of centre is received before 15th of July of the year; and</p> <p>(iii) That the change of centre will be considered only subject to availability of question papers at the requested place of centre.</p>	<p>A candidate appearing for the first chance compartmental/Improvement of Performance examination for the Senior/Secondary examinations conducted by the Board shall appear from a centre in the same Region from where he/she had appeared at the main examination. However, in case of transfer of the parent from one place to another, the Chairman may allow change of centre subject to fulfilment of the following:</p> <p>(i) The parent produces a valid documentary evidence of his/her transfer from one place to another;</p> <p>(ii) That the request for change of centre is received one week before the date of commencement of the examination of the year; and</p> <p>(iii) That the change of centre will be considered only subject to availability of question papers at the requested place of centre."</p>
<p>CHAPTER 8 - CONFIDENTIAL WORKS</p> <p>57(v) - AWARD LIST</p>	<p>The award lists of an examination shall be destroyed three months after the declaration of results in the presence of a committee appointed by the Chairman of the Board</p>	<p>The award lists of an examination shall be destroyed two months after the declaration of results in the presence of a committee appointed by the Chairman of the Board</p>
<p>CHAPTER 8 - CONFIDENTIAL WORKS</p>	<p>The 'Result' shall indicate the factual position of the</p>	<p>The 'Result' shall indicate the factual position of the candidate with the</p>

59(iv) – DECLARATION OF RESULTS	candidate with the marks/grades obtained by a candidate alongwith his/her status i.e. Pass/Fail/Comptt. in a 'Gazette' kept in the office of the Board.	marks/grades obtained by a candidate alongwith his/her status i.e. Pass/Fail/Comptt in respect of Senior School Certificate Examination and Eligible for Qualifying Certificate/Qualified for Admission to Higher Classes/Eligible for Improvement of Performance in respect of Secondary School Examination in a 'Gazette' kept in the office of the Board.
CHAPTER 9 – CERTIFICATION 63(i) – PASSING/QUALIFYING CERTIFICATE, MARKS STATEMENT/STATEMENT OF SUBJECT WISE PERFORMANCE/ CERTIFICATE OF CONTINUOUS AND COMPREHENSIVE EVALUATION	A candidate who has appeared in an examination of the Board shall be issued statement of marks for the Senior School Certificate Examination and Statement of Subject wise Performance for the Secondary School Examination conducted by the Board	A candidate who has appeared in an examination of the Board shall be issued statement of marks for the Senior School Certificate Examination and Statement of Subject wise Performance/ Qualifying Certificate/Certificate of Continuous and Comprehensive Evaluation for the Secondary School Examination.

vi) **ADDED CATEGORY IN ANNEXURE I OF EXAMINATION BYELAWS RELATING TO FORMAT OF THE TRANSFER CERTIFICATE**

The word 'OBC' has also been included in column 4 of the Transfer Certificate and it now reads as under:

'Whether the candidate belongs to Schedule Caste or Schedule Tribe or OBC _____'

vii) **ADDED CHAPTER 12 RULE 72 RELATING TO CBSE I**

The rules relating to CBSE I have been added as Chapter 12 Rule 72 of the Examination Byelaws


(M.C. SHARMA)

CONTROLLER OF EXAMINATIONS

Copy to:

1. Heads of all the affiliated institutions of the Board.
2. The Director of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi – 110054
3. The Commissioner, Kendriya Vidyalaya Sangathan, 18, Institutional Area, Shaheed Jeet Singh Marg, New Delhi – 110016

4. The Secretary, Central Tibetan School Administration, EFF, ESS Plaza, Sector 3, Rohini, Delhi-85
5. The Additional Director General, Director General of Army Education, A-Wing, Sena Bhawan, DHQ-PO, New Delhi
6. The Deputy Director of Education, Border Security Force, Block – 10, CGO Complex, Lodhi Road, New Delhi-110003.
7. The Secretary, AWES, Army Headquarters, Adjutant General Branch CW-4, Army Welfare Education Society, West Block No.3, R.K. Puram, New Delhi-110022
8. The Secretary & Director Education, Govt. of Sikkim, Gangtok (Sikkim) – 737101
9. The Director of Education, Andaman and Nicobar Island, Port Blair-744101
10. The Director of School Education, Govt. of Arunachal Pradesh, Civil Sectt. Ita Nagar-791111, Arunachal Pradesh
11. The Director, Navodaya Vidyalaya Samiti, A-28, Kailash Colony, New Delhi-110048.
12. The Director of Public Instruction, Chandigarh Administration, Sector-9, Chandigarh-160017
13. All the HODs and other Officers of CBSE
14. E.O. to Chairman, CBSE
15. All the Regional Officers of the CBSE.
16. All the Education Officers of the CBSE
17. Joint Secretary(IT), CBSE with a request to upload the circular on the Website.
18. Education Officer, CBSE with a request to get the circular printed in the forthcoming issue of CENBOSEC.
19. PRO, CBSE, Delhi

CONTROLLER OF EXAMINATIONS

CHAPTER -12 CBSE-i

RULE 72

I. ADMISSION OF STUDENTS TO A SCHOOL, TRANSFER/MIGRATION OF STUDENTS AND SCHEME OF EXAMINATION UNDER CBSE-i

1. ADMISSION-GENERAL CONDITIONS

1.1 A student seeking admission to any class in a 'School'** will be eligible for admission to that class only if he :

- (i) has been studying in a school recognized by or affiliated to this Board or any other recognized Board of Secondary Education in India or other parts of the world;
- (ii) has passed qualifying or equivalent qualifying assessment/examination making him eligible for admission to that Class;
- (iii) satisfies the requirements of age limits (minimum and maximum) as determined by the **local authorities/Country** and applicable to the place where the School is located;
- (iv) produces :
 - a) the School Leaving Certificate/Transfer Certificate signed by the Head of the institution last attended and countersigned, if required by the local authorities designated for the purpose.
 - b) document(s) in support of his having passed qualifying or equivalent qualifying assessment/examination.
 - c) Date of Birth Certificate issued by the Registrar of Birth and Deaths, where-ever existing, as proof of date of birth.

Explanation

(a) A person who has been studying in an institution, which is not recognized by this Board or by any other recognized Board of Secondary Education of the concerned place, shall not be admitted to any class of a 'School' on the basis of Certificate(s) of such unrecognized institution attended by him earlier.

(b) For admission to classes IX, X, XI and XII, the student must have evidence of school based assessment and continuous and comprehensive evaluation reflected through classes recorded in the performance profile.

1.2 No student migrating from a School in a foreign country, other than the School affiliated to this Board, shall be eligible for admission unless an eligibility certificate in respect of such a student has been obtained from this Board. For obtaining eligibility certificate from the Board, the Principal of the School to which admission is being sought will submit to the Board full details of the case and relevant documents with his own remarks/ recommendations.

**A school in this chapter refers to any school offering CBSE-i curriculum

The eligibility certificate will be issued by the Board only after the Board is satisfied that the course of study undergone and assessment/examination qualified is equivalent to the corresponding class of this Board.

1.3 No person who is under the sentence of rustication or is expelled from any Board/University/School or is debarred from appearing in the assessment/examination by any Board/University, for whatever reason, shall be admitted to any class in a school offering CBSE-i.

1.4 *No student shall be admitted or promoted to any subsequent higher class in any school unless he has completed the regular course of study of the class to which he was admitted at the beginning of the academic session and has achieved the performance targets of School Based Assessment at the end of the concerned academic session / term qualifying him for promotion to the next higher class.*

1.5 No student shall be admitted in Class IX and above in a school affiliated with the Board after 31st day of August of the year except with prior permission of the Chairman, CBSE/Competent Authority. The application for permission to grant admission after 31st of August shall be routed through the Principal of the school specifying the reasons which are unavoidable. The candidate shall complete the required percentage of attendance (75%) for Class IX, X, XI and XII as per Examination Bye laws of the Board to make him/her eligible for the examinations conducted by the Board/School. In such cases where the admission by the candidate could not be taken in a higher class by the stipulated date because of the late declaration of result by the Board in respect of the Assessments/Examination conducted by it such permission would not be required, provided that the candidate applied for admission within a fortnight of the declaration of the result.

2. ADMISSION: SPECIFIC REQUIREMENTS

2.1 **Admissions up to Class VIII (i.e. Class VIII and below)** shall be regulated by the rules, regulations, orders applicable to the place where the school is located.

2.2 **Admission to Class IX** in a school shall be open only to such student who has completed a regular course of study for class VIII and achieved the Learning a Outcomes of Grade VIII from an institution affiliated to the Board or to any recognized Board as per equivalency granted.

2.3 **Admission to Class X** - As the syllabus prescribed at Secondary level is of two years integrated course, no admission shall be taken in Class X directly. Provided further that admission to class X in a 'School' shall be open only to such a student who:

- (a) has completed a regular course of study of Grade IX from a 'School'/an institution affiliated to this Board and;
- (b) has been declared fit for promotion to Class X or obtained minimum Grade D in all the subjects(except 6th additional subject) as per the Scheme of Studies prescribed by the Board under Scholastic Area under the Continuous and Comprehensive Evaluation Scheme in Grade IX conducted by a 'School'/an institution affiliated to this Board / affiliated to any recognized Board in India or Abroad subject to submission of the Performance Profile and the Transfer Certificate of the student duly countersigned by the educational authorities of the Board/Country concerned.

2.4 **Admission to Class XI** under CBSE-i shall be open only to such a student who has qualified -

- a) Secondary school course (Grade X) conducted by the Board along with school based assessment over a period of two years in classes IX and X in subjects offered under the CBSE-i which may vary year to year.
- b) An equivalent certification course provided by any other recognized Board of Secondary Education / University in India or Abroad.

2.5 **Admission to Class XII** – As the syllabus prescribed at Senior Secondary level is of two years integrated course, no admission shall be taken in Class XII directly. Provided further that admission to class XII in a 'School' shall be open only to such a student who:

- (a) has completed a regular course of study of Grade XI from a 'School' / an institution affiliated to this Board and;
- (b) has been declared fit for promotion to Class XII or obtained minimum Grade D in all the subjects as per Scheme of Studies prescribed by the Board in Scholastic Area in Grade XI conducted by a 'School' / an institution affiliated to this Board / affiliated to any recognized Board in India or Abroad subject to submission of the Performance Profile and the Transfer Certificate of the student duly countersigned by the educational authorities of the Board / Country concerned.

In case of all such admissions the schools would obtain post facto approval of the Board within one month of admission of the student

Notwithstanding anything contained in the Rules above, the Chairman, CBSE shall have the powers to allow change of school for better academic performance, medical reasons etc. to avoid undue hardship to any candidate(s).

3. **ADMISSION PROCEDURE**

3.1 Admission register in the form prescribed by the Local Government / Education Board concerned shall be maintained by the "School" where the name of every student joining 'the School' shall be entered.

3.2 Successive admission numbers must be allotted to students on their admission and each student should retain this number throughout the entire span of his schooling in a particular school. A student returning to the school after absence of any duration shall resume his original admission number.

3.3 If a student applying for admission to a school has attended any other school, an authenticated copy of the Transfer Certificate from his last school must be procured before his name can be entered in the Admission Register. The format of the Transfer Certificate is given at **Annexure -1** of these Bye-Laws.

3.4 In no case shall a student be admitted into a class higher than that for which he is entitled according to the transfer certificate.

3.5 A student shall not be allowed to migrate from one "School" to another during the session after his name has been sent to the Board for the CBSE-i Secondary School (Class X) and Senior Secondary School (Class XII) Assessments. This condition may be waived off in special circumstances by the Chairman of the Board.

3.6 A student leaving his school at the end of a session or who is permitted to leave his school during the session shall on payment of all dues, receive an authenticated copy of the Transfer certificate upto date. A duplicate copy may be issued if the head of the institution is satisfied that the original is lost but it shall always be so marked.

3.7 In case a student from an institution not affiliated to the Board seeks admission in a school affiliated to the Board offering CBSE-i, such a student shall produce a transfer certificate duly countersigned by educational authorities of Board/Country concerned.

3.8 If the statement made by the parents or guardian of a student or by the student himself (if he is a major at the time of his admission to a school) is found to contain any willful misrepresentation of facts regarding his/her career, the head of the institution may punish him as per the Rule applicable in the country where the school is situated and the matter may be reported to the Board.

4. ACADEMIC QUALIFICATIONS TO UNDERTAKE A COURSE OF STUDY UNDER CBSE-i

4.1 To undertake a course of study at Secondary level under CBSE-i, a candidate should have:

(a) Studied and achieved the performance targets for the Middle School (Grade VIII) of a Board or of an affiliated/recognized school at least two years earlier than the year in which he would take Secondary Class X Summative Assessments conducted by the Board / the Senior Secondary School affiliated to the Board;

(b) Secured a minimum Grade D in all the five main subjects of internal assessment at the examination referred to at (a) above;

4.2 To undertake a course of study at Senior Secondary level under CBSE-i, a candidate should have:

(a) Studied and qualified the Secondary level course (Grade X) of a Board or of an affiliated/recognized school at least two years earlier than the year in which he would take Senior Secondary Class XII Examination conducted by the Board.

(b) Secured a grade higher than grade E in each of the subjects of internal assessment at the examination referred to at (a) above;

5. ADMISSION TO EXAMINATIONS

5.1 General

Notwithstanding anything contained in these Byelaws, no candidate who has been expelled or is under the punishment of rustication or is debarred from attending regular school for any reason whatsoever shall be admitted to any Assessments of the Board for CBSE-i.

5.2 QUALIFICATION FOR SECONDARY LEVEL EXAMINATION

- (a) Qualified the Middle School (Grade VIII) of the Board or of an affiliated/recognized school at least two years earlier than the year in which he would take Secondary Class X Summative Assessments conducted by the Board / the Senior Secondary School affiliated to the Board;
- (b) Secured a minimum Grade D in all the five main subjects of internal assessment at the examination referred to at (a) above;
- (c) Qualified Class IX from a school affiliated to the Board or any other recognized Board in India or Abroad at least one year earlier than the year in which he would take the Secondary class X Summative Assessment conducted by the Board / Senior Secondary School.

5.3 QUALIFICATION FOR SENIOR SECONDARY LEVEL EXAMINATION

- (a) Qualified the Secondary School (Grade X) of the Board or any other recognized Board in India or Abroad at least two years earlier than the year in which he would take Senior Secondary Class XII Examination conducted by the Board;
- (b) Secured a minimum Grade D in all the five main subjects(except 6th additional subject) of internal assessment at the examination referred to at (a) above;
- (c) Qualified Class XI Examination from a school affiliated to the Board or any other recognized Board in India or Abroad at least one year earlier than the year in which he would take the Senior Secondary Grade XII Examination conducted by the Board.

6 REGULAR CANDIDATES

6.1 Definition- for the purpose of the Byelaws contained in this chapter unless there is something repugnant in the subject or context, a "Regular Candidate" means a student enrolled in a school, who has pursued a regular course of study in a school and seeks admission as such to the CBSE-i Assessment/Examination of the Board at Secondary and Senior Secondary levels.

6.2 Explanation -A candidate whose name is struck off from the rolls of the School after submission of his name/application for admission to the Summative Assessments conducted by the Board at Secondary and Senior Secondary levels shall cease to be a candidate and as such will not be eligible for admission to the assessment/examination conducted by the Board/School.

7 ADMISSION TO ASSESSMENT / EXAMINATION FOR REGULAR CANDIDATES

7.1 CBSE-i Secondary level class X and Senior Secondary level class XII Assessment / Examination will be open to such regular candidates who have submitted duly completed application for admission to concerned Assessment/Examination in the manner prescribed by the Board, along with the prescribed fee (vide Annexure II), forwarded to the Board by the Head of the Institution/School with the following, duly certified:

- 1) possesses the academic qualifications laid down in Rule 5 of this chapter;
- 2) has not passed equivalent or higher examination of any other Board or University;
- 3) is on the active rolls of the School;

- 4) has completed a "regular course of study", as defined and detailed in Rule 8 given below of this Chapter, in a school in the subjects in which he would appear in Assessment/ Examination concerned;
- 5) bears a good moral character and is of good conduct; and
- 6) satisfies all other provisions, applicable to him/her, of the Examination Byelaws and any other provision made by the Board governing admission to the Assessment/ Examination concerned, if any.

7.2 It is mandatory upon a school affiliated to the Board and offering CBSE-i to follow the Examination Bye Laws of the Board;

7.3 No affiliated school shall endeavour to present the candidates who are not on its roll nor will it present the candidates of its unaffiliated branch/schools to any of the Boards CBSE-i Assessment/Examination.

7.4 If the Board has reasons to believe that an affiliated school is not following the Rules under section 7.2 & 7.3 above, the Board will resort to penalties against its affiliated schools as deemed fit.

8 A REGULAR COURSE OF STUDY

8.1 REQUIREMENT OF ATTENDANCE IN SCHOOL INCLUDING THE SUBJECTS OF INTERNAL ASSESSMENT

(i) The expression " a regular course of study" referred to in these Bye Laws means at least 75% of attendance in the classes held counted from the day of commencing teaching Classes IX/X/XI/XII, as the case may be, upto the 1st of the month preceding the month of the year in which the Summative Assessment / Examination of the School/Board commences. Candidates taking up subject(s) involving practical shall also be required to have put in at least 75% of the total attendance for practical work in the subject in the laboratory. Heads of Institutions shall not allow a candidate who has offered subject(s) involving practicals to take the practical examination(s) unless the candidate fulfils the attendance requirements as given in this Rule.

(ii) The expression "a regular course of study" referred to in these Bye Laws means at least 60% of attendance in respect of students participating in Sports at **Country level organized by CBSE or Olympic/National Sports Authority of the country as verified by the Embassy of India**, the classes held counted from the day of commencing teaching classes IX/X/XI/XII, as the case may be, upto the 1st of the month preceding the month of the year in which the examination of the School/Board commences. Candidates taking up subject(s) involving practicals shall also be required to have put in at least 60% of the total attendance for practical work in the subject in the laboratory. Heads of Institutions shall not allow a candidate who has offered subject(s) involving practicals to take the practical examination(s) unless the candidate fulfils the attendance requirements as given in this Rule.

(iii) The candidate who has not qualified the same examination in the preceding year and who rejoins Classes IX/X/XI/XII as the case may be, is required to have put in at least 75% of attendance calculated on the possible attendance from the 1st of the month following the publication of the results of the final examination by the School/ Board upto the 1st of the month preceding the month of the year in which the examination of the School/Board commences.

(iv): The candidate who has not qualified in the same examination in the preceding year and Who rejoins Classes IX/X/XI/XII as the case may be, is required to have put in atleast 60% of attendance if he is participating in Sports at **Country level organized by CBSE or Olympic/National Sports Authority of the country as verified by the Embassy of India** calculated on the possible attendance from the 1st of the month following the publication of the results of the final examination by the School/ Board upto the 1st of the month preceding the month in which the examination of the School/Board commences.

(v) In the case of migration from other institutions, attendance at the institution/school recognized by the Education Department of the Local Authority/Country from which the candidate migrates will be taken into account in calculating the required percentage of attendance.

8.2 EXEMPTION IN ATTENDANCE FOR THE SUBJECTS OF INTERNAL ASSESSMENT

(i) Exemption from study of subjects under Core Areas like SEWA, Life Skills including Creative thinking, Research and Perspectives or Co-Scholastic Areas like Visual and Performing Arts/W.E/Art Education/ Physical & Health Education may be granted to a candidate on medical grounds, in respect of CBSE-i Secondary / Senior Secondary Examinations conducted by the Board provided the application is supported by a certificate given by a Registered Medical Officer and forwarded by the Head of the School with his recommendations.

(ii) The Chairman shall have the powers to condone shortage of attendance in the subjects of Internal Assessment.

9 RULES FOR CONDONATION OF SHORTAGE OF ATTENDANCE

(i) If a candidate's attendance falls short of the prescribed percentage, in case of students appearing for the CBSE-i Secondary or Senior Secondary School Examinations conducted by the Board/School the Head of the School may submit his/her name to the Board provisionally. If the candidate is still short of the required percentage of attendance within three weeks of the commencement of examination, the Head of the Institution shall report the case to the Board immediately. If in the opinion of the Head of the Institution, the candidate deserves special consideration, he may submit his recommendation to the Board not later than three weeks before the commencement of the examination for condonation of shortage in attendance by the Chairman, CBSE who may issue orders as he may deem proper. The Head of the school in his letter requesting for condonation of shortage in attendance, should give the maximum possible attendance of a student counted from the day of commencing teaching of Classes X/XII (beginning of the session) up to the 1st of the month preceding the month of the year in which the examination of the Board commences, attendance by the candidate in question during the aforesaid period and the percentage of attendance by such a candidate during the aforesaid period.

(ii) Shortage up to **25%** only may be condoned by the Chairman in respect of those students appearing for the CBSE-i Secondary/Senior Secondary School Examination conducted by the Board/School. Cases of candidates with attendance below **50%** in classes X and XII, appearing for the Board's examination shall be considered for condonation of shortage of attendance by the Chairman only in exceptional circumstances created on medical grounds, such as candidate suffering from serious diseases like cancer, AIDS, TB or similar serious diseases requiring long period of hospitalization.

(iii) The Principal shall refer a case of shortage within the above prescribed limit of condonation to the Board, either with the recommendations or with valid reasons for not recommending the case.

(iv) The following may be considered valid reasons for recommending the cases of the candidates with attendance less than the prescribed percentage:

- a) prolonged illness
- b) loss of father/mother or some other such incidence leading to his absence from the school and meriting special consideration and
- c) any other reasons of similar serious nature
- d) authorized participation in sponsored tournaments and sports meets of not less than inter school level and at SEWA activities under camps including the days of journeys for such participation shall be counted as full attendance;
- e) authorized participation in sports at Country level organized by CBSE or Olympic/National Sports Authority of the Country
- f) Movement of wards of expatriates to their homeland in exceptional circumstances.

10 DETAINING OF ELIGIBLE CANDIDATES

In no case the Heads of affiliated schools shall detain eligible candidates from appearing at the Summative Assessment/ Examination.

11 PRIVATE CANDIDATES

For the purpose of the Bye-Laws contained in this Chapter unless there is something repugnant in the subject or context, a 'Private Candidate' means a person who is not a regular candidate but, under the provisions of these Bye-Laws, is allowed to undertake CBSE-i Summative Assessment / Examination at Secondary / Senior Secondary level.

11.1 PERSONS ELIGIBLE TO APPEAR AS PRIVATE CANDIDATE IN CBSE i

A candidate who has completed a regular course of study from a school affiliated to the Board, which is offering CBSE-i but could not qualify the Secondary / Senior Secondary level Summative Assessment / Examination will be eligible to reappear at the subsequent Summative Assessment/Examination as a Private Candidate in the syllabus and textbooks as prescribed for the Assessment / Examination of the year in which he will reappear.

11.2 PROCEDURE FOR SUBMISSION OF APPLICATION OF PRIVATE CANDIDATES

(i) A private candidate must submit to the Board within the prescribed limit an application in the form prescribed together with the prescribed fee for the examination (vide Annexure II) and three copies of passport size photographs duly signed by the candidate and countersigned by the Head of a School affiliated to the Board.

(ii) If the application of a private candidate is received after the prescribed date, he shall pay late fee as prescribed.

(iii) When a private candidate's application for admission to the examination is rejected on account of non-eligibility or making any false statement, the full amount of fee remitted shall be forfeited.

(iv) A private candidate shall not be allowed to offer a subject which is not being taught in an affiliated School.

(v) Private candidates shall not be allowed to offer such subjects for the examination which involve practical work except in the case of candidates who have not qualified earlier and had completed regular course of study at an institution affiliated to the Board in the previous academic year.

12 EXEMPTIONS TO THOSE STUDENTS WHO ARE DIFFERENTLY ABLED SUCH AS BLIND, PHYSICALLY HANDICAPPED, AUTISTIC, DYSLEXIC, SPASTIC AND OTHER CATEGORIES DEFINED IN THE PERSONS WITH DISABILITIES ACT, 1995.

(i) Spastic, Blind, Physically Handicapped, Dyslexic and Autistic students appearing for the Secondary/Senior Secondary School Examination is permitted to use an amanuensis and shall be allowed an additional time as given below:

For paper of 3 hours duration 60 minutes

For paper of 2½ hours duration 50 minutes

For paper of 2 hours duration 40 minutes

For paper of 1½ hours duration 30 minutes

(ii) The Board will consider the Physio-therapeutic exercises as equivalent to Physical and Health Education course of the Board

(iii) Candidates with visual and hearing impairment, Spastic, Dyslexic and Autistic students have the option of studying one compulsory language as against two in class X. Besides one language, any four of the following subjects can be offered :

Science, Social Science, Mathematics (Core or Elective) another language from those offered by the Board, Music, Painting, Home Science, Information and Communication Technology and Commerce (Elements of Business, Elements of Book Keeping)

13 USE OF AMANUENSIS AND APPOINTMENT OF AMANUENSIS

(i) Amanuensis may be allowed in the following cases:

- (a) to a blind, physically handicapped or spastic candidate
- (b) on sudden illness rendering the candidate unable to write as certified by a Medical Officer of the rank not lower than Assistant Surgeon
- (c) in the case of an accident rendering the candidate unable to write the examination as certified by a **registered** Medical Officer

(ii) The amanuensis must be a student of a class lower than the one for which the candidate is taking the examination.

(iii) The Superintendent of the examination centre concerned shall choose a suitable amanuensis and forward immediately to the Board, a report giving full particulars of the candidate and of the amanuensis for his consideration and approval.

(iv) The Superintendent shall arrange a suitable room for the candidate for whom an amanuensis is allowed and appoint one special Assistant Superintendent to supervise his examination.

(v) The services of amanuensis shall be provided free of cost.

(vi) The amanuensis shall be paid by the Board remuneration as prescribed from time to time.

II. SCHEME OF EXAMINATION AND QUALIFYING CRITERIA

14. GENERAL CONDITIONS :

(i) The Scheme of Assessment/examination and qualifying criteria for CBSE-i Secondary/Senior Secondary School Examination conducted by the Board shall be as laid down from time to time.

(ii) School Based Assessments shall be conducted by the Schools as per the criteria laid down by the Board from time to time.

(iii) The Board will conduct external assessment/examination at the end of Class X and XII in respect of students studying in schools affiliated to the Board upto Secondary/ Senior Secondary level. The weight of Summative Assessment (Board Based) may vary from year to year as prescribed by the board.

(iv) Class X and XII examinations will be based on the syllabi as prescribed by the Board for Class X and XII from time to time;

(v) Number of papers, duration of assessment/examination and weightage for each subject/ paper will be as specified in the curriculum for the year and may vary from year to year.

(vi) The assessment/examination would be conducted in theory as well as in practicals, depending upon the nature of the subject(s) and the marks/grades allotted will be as prescribed in the curriculum and also through circulars uploaded on the CBSE-i Portal.

(vii) Marks/grades shall be awarded for individual subjects.

(viii) There will be a compulsory online Performance Analysis Test focusing on assessment of analytical and interpretative skills of the students. The fee of this test will be included in the annual examination fee as conveyed to the school from time to time.

(i) At the CBSE-i Secondary/Senior Secondary School Examination assessment of subjects under Scholastic Area shall be in numerical scores to be converted to Classes on a nine-point scale which shall be indicated in the Statement of Subject-wise Performance/Certificate of Continuous and Comprehensive Evaluation. Assessment in subjects under Co-Scholastic Areas shall also be in classes, as per Scheme of Studies.

(ii) The qualifying grade in each subject under Scholastic Area shall be minimum Grade D

(iii) The students shall be assessed in subjects under Scholastic Area using the conventional numerical marking and later converted into the classes and the same shall be awarded as under:

MARKS RANGE	GRADE	GRADE POINT
91-100	A1	10.0
81-90	A2	9.0
71-80	B1	8.0
61-70	B2	7.0
51-60	C1	6.0
41-50	C2	5.0
33-40	D	4.0
21-32	E1	--
20 and below	E2	--

(iv) Cumulative Grade Point Average (CGPA) shall also be reflected in the Statement of Subject wise Performance/Certificate of Continuous and Comprehensive Evaluation.

Note: Cumulative Grade Point Average (CGPA) is the average of Grade Points obtained in all the subjects excluding 6th additional subject as per Scheme of Studies. Subject-wise and overall indicative percentage of marks can be assessed as under:

- Subject wise indicative percentage of marks = $9.5 \times \text{GP of the subject}$
- Overall indicative percentage of marks = $9.5 \times \text{CGPA}$

16. SCHEME OF EXAMINATIONS (SECONDARY/SENIOR SECONDARY SCHOOL EXAMINATION)

(i) Formative Assessment in the subjects under Scholastic Area for IX, X, XI, XII specific shall be undertaken by the schools, Summative Assessment may be taken by the Board for class X based on the specifications given in the Curriculum document and circulars available on the CBSE-i Portal. Assessment on Co-Scholastic areas may be based on the indicators of assessments provided.

(ii) The evaluation for subjects under Scholastic Area and Co-Scholastic Areas shall be based on cumulative record of the candidate during his/her continuous assessment in the school.

(iii) Schools are expected to maintain regular records of student's achievement and progress. These records are subject to scrutiny by the Board when it deems fit.

(iv) Subjects of study under Scholastic Area shall be assessed jointly by the School and Board. Details of question papers, marks and duration will be as per the Scheme informed by the Board from time to time.

17. MERIT CERTIFICATES

The Board will award Merit Certificates to such candidates who have obtained Grade A1 in all the five subjects (excluding the 6th additional subject) under Scholastic Area as per the qualifying criteria.

18. QUALIFYING CRITERIA

i) A candidate will be eligible to get the Qualifying Certificate, if he/she gets a minimum Grade D in all the five subjects (excluding the 6th additional subject) under Scholastic Area in the main or at the subsequent five attempts of Improvement of Performance.

(ii) No overall grade shall be awarded. However, Cumulative Grade Point Average (CGPA) shall be indicated in the Statement of Subject wise Performance. Subject wise and overall indicative percentage of marks could be derived based on Grade Point/Cumulative Grade Point Average

(iii) In respect of a candidate offering an additional subject, the following norms shall be applied:

(a) The replacement shall satisfy the conditions as laid down in the Scheme of Studies.

(iv) Candidates exempted from one or more subjects under Scholastic Area and Co-Scholastic Area as well as (Core Areas) shall be eligible for appearing in the Formative and Summative Assessments and result shall be declared subject to fulfillment of other conditions laid down in the Qualifying Criteria

(v) In order to be eligible to qualify Class IX and XI examination a candidate shall have to obtain minimum Grade D in all the five subjects(excluding the 6th additional subject) under Scholastic Area at the main or the subsequent improvement of Performance attempt.

19. ELIGIBILITY FOR IMPROVEMENT OF PERFORMANCE

A candidate obtaining grades E1 or E2 in any or all the five Main subjects(excluding the 6th additional subject) under Scholastic Area, as per the Scheme of Studies, jointly examined by the School and Board shall be eligible for Improvement of Performance in any or all the five subjects.

20. IMPROVEMENT OF PERFORMANCE

i) A candidate who has appeared for the CBSE-i Secondary/Senior Secondary School Examination conducted by the Board/Senior Secondary School affiliated to the Board and obtained grades E1 or E2 in any or all the five subjects(excluding the 6th additional subject) under Scholastic Area, as per the Scheme of Studies, shall be eligible for improving his/her performance in any or all the five subjects and may reappear at the Improvement of Performance examination to be conducted by the Board for all such candidates to be held in the same year. The candidate will be issued Statement of Subject wise Performance/Certificate of Continuous and Comprehensive Evaluation provided he/she obtains minimum Grade D in all the five subjects (excluding the 6th additional subject) as per the Scheme of Studies and grade: in the subjects under Scholastic Areas.

ii) A candidate who fails to obtain minimum Grade D in the five subjects(excluding the 6th additional subject) under Scholastic Area at one **or all the** chance of Improvement of Performance at the Secondary/Senior Secondary School Examination shall be treated to have not qualified the examination and shall be required to reappear in all the subjects at the subsequent examination to be held in March of the subsequent year as per syllabi and courses **laid down for Summative Assessment II** for the year of examination concerned, in order to qualify the examination. The candidates' grades obtained in all the Formative Assessments and Summative Assessment I at the Main examination shall be carried over.

(iii) In total, a student will get give chances to improve his/her grades from E1 or E2 to obtain higher grades for promotion to next high class

(iv) A candidate who fails to obtain minimum Grade D in the five subjects(excluding the 6th additional subject) under Scholastic Area at the Secondary School Examination conducted by the Board shall be provisionally admitted to class XI till he takes in the subsequent first chance Improvement of Performance to be held that year. His/her admission shall be treated as cancelled if he fails to obtain minimum Grade D in the five subjects(excluding the 6th additional subject) under Scholastic Area at the first chance Improvement of Performance.

21. UPGRADING OF PERFORMANCE

(i) A candidate who has obtained minimum Grade D in the five subjects under Scholastic Area and a Qualifying Certificate of School Based Assessment at the Secondary/**Senior Secondary** School Examination may reappear at the examination for upgrading of performance in the main examination in succeeding year only, provided he/she has not pursued higher studies in the mean time. The candidates appearing for upgrading of performance in the examination can appear in the subject(s) only in which they have obtained minimum Grade D.

(ii) A candidate appearing for upgrading of performance shall appear in the syllabus prescribed for Summative Assessment II only for the year of examination or the final examination.

(iii) Candidates who appear for upgrading of performance shall be issued only Statement of Subject wise Performance reflecting the grades obtained in the said examination.

(iv) A candidate appearing for upgrading of performance in one or more subjects cannot appear for additional subject simultaneously.

22 . Other Conditions

Rest of the **conditions or any other conditions not specifically contained in this chapter, the Bye Laws laid down in other Chapters of the Examination Byelaws and amendment made there to from time to time will be applicable.**