

For Limited Circulation

**MINUTES OF THE [REDACTED] MEETING  
OF THE GOVERNMENT [REDACTED] ING BODY**

held on [REDACTED]

Thursday, the 30<sup>th</sup> December 2004

At

Board's Conference Hall



**CENTRAL BOARD OF SECONDARY EDUCATION**

Shiksha Kendra, 2, Community Centre,  
Preet Vihar, Delhi-10092.

**30-12-2004**

**MINUTES (G.B.)**

**CENTRAL BOARD OF SECONDARY EDUCATION**

Shiksha Kendra, 2, Community Centre,  
Preet Vihar, Delhi-110092.

**MINUTES OF THE MEETING OF THE  
GOVERNING BODY OF THE BOARD**

Day & Date : Thursday, the 30<sup>th</sup> Dec., 2004  
Time : 11.00 A.M.  
Venue : Conference Hall,  
2<sup>nd</sup> Floor, CBSE,  
Delhi-11 00 92.

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1. The list of members present and those who were not present is at Annexure-1.
2. The Chairman extended special welcome to the new members (Annexure-2). The Chairman also expressed the Board's sincere gratitude to the outgoing members (Annexure-3).
3. The Chairman informed the August House that the valedictory function of the Platinum Jubilee Year celebration year was conducted in Vigyan Bhawan, New Delhi and His Excellency, the President of India was the Chief Guest on the occasion.
4. Following are major highlights of the presentation by the Chairman of activities undertaken by the Board since its last meeting on 18<sup>th</sup> June, 2004 :

**a. INTRODUCTION OF NEW SUBJECTS – FASHION STUDIES**

- i. The Fashion Studies has been introduced as an Elective Subject at Class XI.
- ii. The course has already been designed in collaboration with NIFT.
- iii. The course materials for Class XI have been prepared by NIFT.
- iv. About 100 schools have introduced the subject.
- v. The course materials for Class XII is under preparation.

**b. WEB AND MULTIMEDIA TECHNOLOGY**

- i. The Web and Multimedia Technology had been introduced in Class XI during last academic year and implemented in Class XII during this academic year.
- ii. For the first time, the students will be appearing in Board's Exam 2005.

**c. FUNCTIONAL ENGLISH**

- i. The Functional English has been implemented in Class XII during this academic year.
- ii. The Board's Exam in Functional English will be conducted from March 2005.

- iii. This will be in tune with changes in English Communicative at classes IX and X.

**d. COMMUNICATIVE SANSKRIT**

- i. 'Kanika' for class VI was introduced in 2004-2005.
- ii. 'Kanika' (Text book & Workbook) for class VII is under preparation.
- iii. 'Ritika' for class XI will come into effect from 2005-2006.

**e. CURRICULAR REFORMS**

**Education for Disaster Management**

- i. Disaster Management was introduced in class VIII in 2003-2004
- ii. The Subject has been integrated with Social Science with 10% weightage.
- iii. Course Materials for class IX have been prepared and introduced in 2004-2005
- iv. Class X material is being prepared and will be introduced in 2005-06
- v. Hindi version of course materials has been released.
- vi. Nation-wide teacher training programmes have been conducted.
- vii. This Project has been undertaken in collaboration with UNDP & NIDM
- viii. This Project has been funded and supported by Union Ministry of Home Affairs, Govt. of India.

**f. EDUCATION IN LIFE SKILLS**

- i. The subject was introduced in class VI in 2003-2004
- ii. It has been extended to class VII in 2004-2005
- iii. The course Materials for class VIII are under preparation.
- iv. Course Content, inter-alia includes appreciation of nature, citizenship, self-awareness, social commitment, eco-sensitivity,

better and higher quality of life, self actualization, balance in life, communication skills, dignity of labour

**g. MATHEMATICS LABORATORY**

- i. All affiliated schools have been instructed to start Mathematics Laboratory for classes III to VIII.
- ii. Evaluation of practical competencies in Mathematics will start from 1.4.2005 in class IX.
- iii. Evaluation of practicals is to be extended to class X Board Examination in 2006.
- iv. Teachers' Training Programmes have been conducted in various centres of the country.
- v. Support Material is being prepared for classes IX and X.

**h. ALTERNATIVES TO HOME WORK**

- i. Continuous and Comprehensive Evaluation in primary classes with five point scaling has been introduced from this academic year.
- ii. No school bags upto class II.
- iii. No homework upto class II.
- iv. No pass-fail, as far as possible, upto class V.
- v. Alternatives to Homework for classes III-V.
- vi. Supplementary material for schools and teachers has been brought out by the Board.

**i. ACHIEVEMENT RECORD**

- i. It is a part of Continuous and Comprehensive Evaluation.
- ii. It involves Holistic Evaluation.

- iii. The materials for class I & II and III-V have been developed separately and circulated.
- iv. It identifies Positive attributes and hence encourages self-actualization.
- v. Achievement Record for class VI-VIII is under preparation.

**j. IMPROVING THE SCIENTIFIC HANDS-ON SKILLS**

- i. The Board is concerned about inappropriate pedagogy in science class rooms.
- ii. Need to provide hands-on experience to the learners.
- iii. Hand book for teachers for middle classes.
- iv. Alternative to practicals in class IX-X.
- v. Greater thrust to the conduct of practical work.

**k. STUDENTS EMPOWERMENT ACTIVITIES**  
**National Informatics Olympiad**

- i. The Board has been conducting the IT Olympiad.
- ii. The students from CBSE participated at the International Level at Athens and won one Silver Medal and two Bronze Medals.

**l. CBSE-Intel Science Exhibition**

- i. It was launched in the year of Scientific Awareness in April 2004.
- ii. Theme was "Science & Technology in the Changing World".
- iii. It is held at Regional & National level.
- iv. More than 900 schools participated in the event.
- v. Hon'ble Minister of HRD inaugurated the National Exhibition and Hon'ble Minister of State for HRD gave the Valedictory address.



vi. 110 schools participated at National Level.

**m. CBSE-Intel Science Quiz**

- i. It was organized in Collaboration with INTEL.
- ii. The basic idea behind this programme is to promote innovative spirit and to infuse spirit of enquiry amongst younger generation.
- iii. More than 1300 schools participated.
- iv. 12 schools will feature in National Rounds in the month of January 2005.

**n. GROUP MATHEMATICS OLYMPIAD**

- i. It is a part of the National Mathematics Olympiad Examination.
- ii. The Examination has been conducted in the 1<sup>st</sup> week of December 2004.
- iii. 31 students qualified.
- iv. Enrichment Camp and Training were organized.

**o. PROMOTING HERITAGE**

- i. 4<sup>th</sup> CBSE Heritage India Quiz was launched in August 2004.
- ii. Over 2000 students participated from India and abroad.
- iii. Zonal Rounds have been completed.
- iv. National Rounds will be held in January 2005.
- v. It aims at enhancing students' appreciation for the country's rich and diverse cultural heritage.

**p. TEACHER EMPOWERMENT PROGRAMMES**

i. The Teacher Training Programmes were conducted in different parts of the country in the following subjects :

- Functional English
- Sanskrit
- Mathematics (class X and XII)
- Science
- Physics
- Chemistry
- Economics
- Accountancy
- Political Science
- Disaster Management
- Fashion Studies
- Informatics Practices &
- Business Studies

**q. PRINCIPAL'S EMPOWERMENT PROGRAMMES**

- i. The Board has been conducting Strategic Leadership Training Programme in collaboration with IIM, Ahmedabad.
- ii. Two courses of six days duration were conducted this year in September and November, 2004.
- iii. More than 80 Principals participated.
- iv. So far five such training programmes have been conducted.
- v. The Board had sponsored five principals each from Kendriya Vidyalaya Santahan, Navodaya Vidyalaya Samiti and Central Tibetan Schools Administration.
- vi. It has been specially designed and induction courses prepared for first generation Principals.
- vii. Course focuses on management, communication, quality and values.
- viii. This year the courses were conducted at Kannur, Varanasi, Ranchi, Pune and Delhi.

**r. 11<sup>TH</sup> NATIONAL SAHODAYA CONFERENCE**

- i. It was organised at Bangalore on 9<sup>th</sup> and 10<sup>th</sup> October 2004.
- ii. The Theme was 'Nurturing Creativity in Schools'
- iii. Over 300 Principals from different Sahodayas participated.

**s. UNFPA PROJECTS**

- i. MHRD has sanctioned two projects :
  - a. Population and Health Education.
  - b. The Adolescence Education
- ii. The Board is appointing Consultants to carry out the project activities.

**t. CIRCULARS ON THE WEBSITE**

- i. All circulars and current notification are uploaded on to the CBSE Websites.
- ii. Fast Track Mail system has been introduced.
- lii. The schools which are registered with the Board with their e-mails get these circulars immediately.
- iv. Over 3000 schools have been networked.

**u. SAFETY IN SCHOOLS**

- i. Board accords top priority to student safety.
- ii. Questionnaire to schools covering fire safety have been sent to all affiliated schools.
- iii. Structural safety has also been impressed upon.
- iv. Earthquake, cyclone, flood have to be guarded against.
- v. Electrical safety, Water safety, Playground safety etc. has to be ensured.
- vi. Emphasis has been suggested on Management and prevention.
- vii. There has been encouraging response from schools.

**v. REVISED SAMPLE QUESTION PAPERS**

- i. CBSE brought out revised Sample Question Papers for March 2005 examination in the following subjects :
- a. Class X : English (Communicative and Language & Literature) and Hindi (Course A&B)
  - b. Class XII :
    - a. Physics, Chemistry & Biology
    - b. Computer Science, Informatics Practices & Web and Multimedia Technology
    - c. English (Functional & Core) and Hindi (Core & Elective)

**w. TEACHER AWARDS**

- i. 12 teachers from CBSE got National Awards.
- ii. 12 outstanding other teachers/Principals of CBSE also got CBSE Teacher Award on 4.9.2004.

**x. EXAMINATIONS**

- i. Secondary and Senior Sec. Exam., 2005 are scheduled to commence from 1<sup>st</sup> March 2005.
- ii. 6.05 lacs students are expected to appear in Sec. Exam. and 4.21 lacs students in Senior Sec. Exam.
- iii. The Centres for 2005 Examination are being finalized.

**y. AMENDMENTS IN EXAM. BYE-LAWS**

- i. Rule 7.3 & 7.5 were amended whereby provisions have been made for no direct admission in Class X & XII respectively except in exigencies on account of transfer.

**z. AIPMT EXAM., 2005**

- i. Preliminary Exam. is scheduled to be held on 3<sup>rd</sup> April 2005 and final Exam. on 15<sup>th</sup> May 2005.
- ii. 2.32 lacs candidates have been registered for the Examination.

**aa. AIEEE Exam., 2005**

- i. Fourth Examination is scheduled to be held on 8<sup>th</sup> May 2005.

- ii. Single Tier Single day Examination has been planned from this year.
- iii. Only one centre outside India.

**bb. JNV ENTRANCE TEST**

- i. The next examination for the summer bound Vidyalayas is on 13<sup>th</sup> Feb. 2005.
- ii. The test for winter bound Vidyalayas is on 9<sup>th</sup> April 2005.
- iii. The test for Class IX will be held in June 2005.

**cc. REDRESSAL OF PUBLIC GRIEVANCES**

- i. Grievance Redressal Cell was set up in 1993.
- ii. Every Wednesday (Forenoon) is observed as "Meetingless Day" in the Board's Head Office and Regional Offices. The public can approach senior officers regarding their grievances, if any.
- iii. Eight complaints were received during the past six months.

**dd. MALPRACTICES MANAGEMENT CELL**

- i. Its main objective is to keep a vigil on educational activities of the private institutions.
- ii. The Cell monitors misleading advertisements that appear in the national dailies/regional dailies and also takes suitable action on complaints received from the public.
- iii. 12 cases were received in the past six months and appropriate action was initiated.

**ee. HELP LINE**

- i. Counselling services are being provided through Helpline.
- ii. 33 experts drawn from a pool of trained Counsellors and Principals, both from private and Government schools, were part of the network this year.
- iii. The Board also entered into media partnership to dispel the anxiety of students.
- iv. Queries of students are also answered through e-mails.
- v. The Help line for the 2005 Examinations will commence from 1<sup>st</sup> Feb. 2005.

**ff. AFFILIATION**

- i. Number of schools affiliated by 30<sup>th</sup> November 2004 further increased to 7337.
- ii. In the last five months, 262 schools have been given fresh provisional affiliation.

**gg. CONSTRUCTION OF REGIONAL OFFICES BUILDING**

- i. RO building at Allahabad, being constructed by CPWD is nearing completion. Its inauguration is tentatively planned in January - February 2005.
- ii. The RO building at Panchkula near Chandigarh is also nearing completion. This building is also being constructed by CPWD.
- iii. Both the office buildings are planned to be made operational from March 2005.
- iv. Construction of RO building at Mandawali-Fazalpur for Regional Office, Delhi has been awarded to CPWD.

**hh. CBSE COMPETITIVE SPORTS PROGRAMME**

- i. The Programme was introduced in the year 1996.
- ii. Over 4000 independent schools in India and abroad participated this year.
- iii. There are 14 disciplines.
- iv. Cricket is planned to be introduced from the coming session.

4.2 After detailed deliberations on the presentation by the Chairman, the August House suggested the following :

- a. The Board may consider publication of a book on School Safety also like Disaster Management.
- b. Training programmes on newly introduced subjects may be organized for the teachers of the Govt. Schools in Delhi also.
- c. To have a holistic view of secondary education requirements, evaluation of primary education in the country may be given due importance.

- d. For vocational subjects like Instrumentation and Forensic Science, the Universities may be requested for designing degree courses in such subjects.
- e. Suggestions were made for improving experiments at senior secondary level by including method of putting some questions in the theory question papers from the syllabi prescribed for the practicals.
- f. The Association of Indian Universities may be approached for granting special status to the sports activities organized by the Board.
- g. The subject 'Nursing' may be considered for introduction by the Board at +2 level.
- h. Teacher training programmes should be institutionalized in due course of time.

Thereafter, the following item-wise decisions were taken :

**ITEM I TO CONFIRM THE MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE BOARD HELD ON 18<sup>th</sup> JUNE 2004.**

The House resolved that the Minutes of the meeting of the Governing Body held on 18<sup>th</sup> June 2004 be confirmed.

**ITEM II TO RECEIVE A REPORT ON THE FOLLOW UP ACTION TAKEN ON THE MINUTES OF THE LAST MEETING OF THE GOVERNING BODY HELD ON 18<sup>th</sup> JUNE 2004.**

The House resolved that the report on the follow up action taken on the last meeting be recorded.

**ITEM III TO CONSIDER THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MADE AT ITS MEETING HELD ON 5<sup>TH</sup> OCTOBER 2004.**

The House resolved that the recommendations made by the Finance Committee at its meeting held on 5<sup>th</sup> October 2004 be approved.

**ITEM IV TO CONSIDER THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MADE AT ITS MEETING HELD ON 3<sup>RD</sup> NOVEMBER 2004.**

The House resolved that the recommendations made by the Finance Committee at its meeting held on 3<sup>rd</sup> November 2004 be approved.

**ITEM V TO CONSIDER THE RECOMMENDATIONS OF THE AFFILIATION COMMITTEE MADE AT ITS MEETING HELD ON 29<sup>TH</sup> OCTOBER 2004**

The House resolved that the recommendations made by the Affiliation Committee at its meeting held on 29<sup>th</sup> October 2004 be approved with the following amendments :

- i. The recommendations of the Affiliation Committee with reference to Item IV regarding acceptability of the land executed in favour of religious congregations, wings of which run the school and apply for affiliation from the Board, may be examined from legal point of view also so that court cases in this regard could be avoided in future.
- ii. The recommendations of the Affiliation Committee with reference to Item V on the cases of schools (in Delhi) possessing land less than the requisite land for granting provisional affiliation upto secondary level may be got examined by a Committee of Ms. Annie Koshi, Principal, St. Mary's School, Safdarjang Enclave, New Delhi, Mrs. S. Bhatia, Principal, New State Academy Sr. Sec. School, Pitampura, Delhi Mrs. Vinita Shankar, Principal, Govt. Sarvodaya Kanya Vidyalaya, Alipur, Delhi and Dr. M.C. Mathur, Regional Director (East) & Addl. Director of Education, Govt. of NCT of Delhi. Secretary, CBSE may be the convener of the



Committee. The Committee may also review 05 cases which have been rejected by the Affiliation Committee.

- iii. The recommendations with reference to Item XII and XIII pertaining to Modi Public School, Kota and Aklank Public School, Kota, may be modified to the extent that, as both the schools are committing irregularities intentionally year after year, they may be downgraded to secondary level. A warning may also be issued to these schools that if they don't improve, the disaffiliation proceedings will be initiated. However, the interests of the students currently already studying in Class XI and XII in these schools will be taken care of.

**ITEM VI TO CONSIDER THE RECOMMENDATIONS OF THE ADVISORY COMMITTEE OF THE ALL INDIA PRE-MEDICAL/PRE-DENTAL ENTRANCE EXAMINATION MADE AT ITS MEETING HELD ON 17<sup>TH</sup> SEPTEMBER 2004.**

The House resolved that the recommendations made by the Advisory Committee at its meeting held on 17<sup>th</sup> September 2004 be approved.

**ITEM VII TO CONSIDER THE RECOMMENDATIONS OF THE IMPLEMENTATION COMMITTEE FOR THE AIEEE MADE AT ITS MEETING HELD ON 29<sup>TH</sup> JUNE 2004.**

The House resolved that the recommendations made by the Implementation Committee at its meeting held on 29<sup>th</sup> June 2004 be approved.

**ITEM VIII NOMINATION OF THREE PERSONS AS PER CLAUSE 6 ( XX) OF THE BOARD'S MANUAL FOR SERVING AS CO-OPTED MEMBERS ON THE GOVERNING BODY OF THE BOARD.**

The August House unanimously authorized the Chairman, CBSE to nominate the Members as per Clause 6 (xx) of the Board's Manual for serving as co-opted members on the Governing Body of the Board.

**ADDL.  
ITEM I**

**TO CONSIDER THE RECOMMENDATIONS OF THE EXAMINATION COMMITTEE MADE AT ITS MEETING HELD ON 23<sup>RD</sup> DECEMBER 2004.**

The House resolved that the recommendations made by the Examination Committee at its meeting held on 23<sup>rd</sup> December 2004 be approved.

**ADDL.  
ITEM II**

**TO ADOPT THE ANNUAL REPORT OF THE BOARD FOR THE YEAR 2004.**

The August House unanimously adopted the Annual Report of the Board for the year 2004.

**ADDL.  
ITEM III**

**TO CONSIDER THE RECOMMENDATIONS OF THE EMERGENT MEETING OF THE FINANCE COMMITTEE MADE AT ITS MEETING HELD ON 29<sup>TH</sup> DECEMBER 2004**

The House resolved that the recommendations made by the Emergent Meeting of the Finance Committee at its meeting held on 29<sup>th</sup> December 2004 be approved. However, Hon'ble Members desired that i. the post of HOD ( Edusat & Research Development ) be filled up by deputation/direct recruitment and ii. all the direct recruitments may be considered for a definite period on tenure/contract basis only.

**ADDL.  
ITEM IV**

**TO CONSIDER RECOMMENDATIONS MADE BY THE  
COMMITTEE CONSTITUTED FOR IMPROVING  
REGULATORY MECHANISM OF CBSE.**

The record of discussions held by the 'Committee on Improving Regulatory Mechanism of CBSE' was discussed at length. The House, therefore, resolved that another Committee, also incorporating experts from CII, may be constituted by the Board to look into the whole matter afresh.

The meeting then ended with a vote of thanks to the Chair.

Sd/

(VINEET JOSHI)  
SECRETARY

Sd/-

(ASHOK GANGULY)  
CHAIRMAN

The list of members who attended the meeting and those who could not be present is given hereunder :

**THOSE PRESENT :**

01. Shri Ashok Ganguly,  
Chairman,  
C.B.S.E., 2, Community Centre,  
Preet Vihar,  
Delhi-110092.
02. Shri D.S. Mangat,  
D.P.I. (Schools),  
U.T. Secretariat,  
Sector-9,  
Chandigarh-160017.
03. Dr. M.C. Mathur,  
Regional Director (East)  
& Additional Director of Education,  
Directorate of Education,  
Govt. of NCT of Delhi,  
District East Office Bldg.,  
Geeta Colony,  
Delhi-110031.
04. Shri V.K. Sharma,  
Deputy Director of Education,  
Dist. South West A,  
Directorate of Education,  
Govt. of NCT of Delhi,  
C-4, Vasant Vihar,  
New Delhi-110057.
05. Smt. Anita Setia,  
Education Officer (Zone 24),,  
Office of the Deputy Director of Education,  
District South,  
C Block, Defence Colony,  
New Delhi.

06. Shri B. Dass,  
Addl. Director of Education,  
Municipal Corporation of Delhi,  
Education Department (H.Q.),  
Nigam Bhawan,  
Kashmere Gate,  
Delhi-110006.
07. Shri W.N. Massey,  
Under Secretary,  
Deptt. of Secondary & Higher Education,  
M.H.R.D.,  
Shastri Bhawan,  
New Delhi-110001. Representative of D.S.(S)  
MHRD, New Delhi.
08. Shri Hulas Singh,  
Director (Finance),  
Deptt. of Secondary & Higher Education,  
M.H.R.D.,  
Shastri Bhawan,  
New Delhi-110001. Representative of F.A.,  
MHRD, New Delhi
09. Prof. D. Dongaonkar,  
Secretary General,  
Association of Indian Universities,  
AIU House, 16, Kotla Marg,  
New Delhi-110002. Representative of President,  
AIU, Thiruvananthapuram  
(Kerala)
10. Prof. S.S. Katiyar,  
Vice Chancellor,  
Chhatrapati Shahu Ji Maharaj University,  
Kanpur-208024.
11. Mr. B.R. Dubey,  
Chairman, IPSC  
and Director,  
Sir Padmapat Singhanian Education Centre,  
Kamla Nagar,  
Kanpur – 208005.

12. Shri Pramod Sharma,  
Former Chairman, IPSC  
and Principal,  
Mayo College,  
Ajmer, (Rajasthan).

13. Shri S. Jayaraman,  
Dy. Commissioner (Finance),  
Kendriya Vidyalaya Sangathan,  
18, Institutional Area,  
Shaheed Jeet Singh Marg,  
New Delhi-110016.

Representative of Commissioner  
KVS, New Delhi

14. Dr. P.N. Razdan,  
Advisor,  
All India Council for Technical Education,  
I.G. Stadium,  
I.P. Estate,  
New Delhi-110002.

15. Mr. S. Sen,  
Deputy Director General,  
Confederation of Indian Industry,  
23, Institutional Area,  
Lodhi Road,  
New Delhi-110003.

16. Shri M.V. Prasad,  
Hon. Director,  
Quality Assurance Unit  
Bharatiya Vidya Bhawan,  
Makarpura Road,  
Baroda - 390009.

17. Mrs. Annie Koshi,  
Principal,  
St. Mary's School,  
B-2 Block,  
Sagfdarjang Enclave,  
New Delhi-110029.

18. Mrs. Meenakshi Mohindra,  
Principal,  
D R A Bhawan Vidyalaya,  
Sector-27B,  
Madhya Marg,  
Chandigarh-160019.
  
19. Prof. R.D. Shukla,  
Head of Department of Chemistry,  
N.C.E.R.T.,  
Sri Aurobindo Marg,  
New Delhi-110016.
  
20. Prof. Binod Khadria,  
Prof. of Economics,  
Zakir Husain Centre for Educational Studies,  
Schools of Social Sciences,  
JNU,  
New Delhi..
  
21. Shri G.S. Negi,  
Principal,  
Bhartiya Vidya Bhavan,  
K.G. Marg,  
New Delhi-110001.
  
22. Shri N.P. Dhaka,  
Principal,  
DDU Govt. Sarvodaya Vidyalaya,  
Rause Avenue,  
New Delhi – 110002.
  
23. Mrs. S. Bhatia,  
Principal,  
New State Academy Sr. Sec./ School,  
Zone H-4,  
Pitampura,  
Delhi - 110034.

24. Mrs. Vinita Shanker,  
Principal,  
Govt. Sarvodoaya Kanya Vidyalaya,  
Alipur,  
Delhi- 110036

25. Shri U.S. Sharma,  
Head,  
Deptt. Of Education,  
Central Institute of Education (CIE),  
Delhi and Dean  
Faculty of Education,  
University of Delhi,  
Delhi – 110007.

26. Shri Vineet Joshi,  
Secretary, CBSE,  
2, Community Centre,  
Preet Vihar,  
Delhi - 110092.

**The following officers attended the meeting as Special Invitees :**

01. Shri G. Balasubramanian,  
Director (Academic),  
CBSE,  
2, Community Centre,  
Preet Vihar,

02. Shri Pavnesh Kumar,  
Controller of Examinations,  
CBSE,  
2, Community Centre,  
Preet Vihar,  
Delhi- 110092.

03. Shri Y.P. Katyal,  
HOD (Spl. Exams. Projects & Trg.),  
CBSE, Shiksha Sadan,  
17, Rouse Avenue,  
New Delhi - 110002.



04. Shri Pitam Singh,  
HOD ( Edusat, Research Development, AIEEE)  
CBSE, Shiksha Sadan,  
17, Rouse Avenue,  
New Delhi – 110002.

05. Shri Suraj Prakash  
Principal,  
CRPF School,  
Rohini,  
Delhi.

**The following members could not attend the meeting :**

01. Shri Rajendra Kumar,  
Director of Education,  
Directorate of Education,  
Govt. of NCT of Delhi,  
Old Secretariat,  
Delhi-110054.

02. Shri R.N. Mangla,  
Director of Education,  
Govt. of A. & N. Island,  
Port Blair-744101.

03. Shri S.S. Gill,  
Director Education,  
New Delhi Municipal Committee,  
VIII Floor, Palika Kendra,  
Sansad Marg,  
New Delhi-110001.

04. Dr. (Mrs.) Kiran Datar,  
Dean of Colleges,  
University of Delhi,  
Delhi-110007.

05. Prof. S.B. Menon,  
Deptt. of Education,  
University of Delhi,  
33. Chhatra Marg.  
Delhi-110007.

06. Dr. K.K. Aggarwal,  
Vice Chancellor,  
Guru Gobind Singh Indraprastha University,  
Old Delhi College of Engineering Bldg.,  
Kashmere Gate,  
Delhi-110006.

07. Mrs. Renu Singh,  
Director,  
School of Rehabilitation Science,  
Spastics Society of Northern India,  
2, Balbir Saxena Marg,  
Near General Raj School,  
Hauz Khas,  
New Delhi-110016.

08. Dr. H.S. Nainawatee,  
Assistant Director General (HRD-II),  
Indian Council of Agricultural Research,  
Room No.329,  
Krishi Anusandhan Bhawan-II,  
Pusa, New Delhi-110012.

09. Lt. Col. (Dr.) A.R.N. Setalvad (Retd.),  
Secretary,  
Medical Council of India,  
Awan-e-Galib Marg,  
Kotla Road, New Delhi-110002.

10. Mr. Jayant Kastuar,  
Secretary,  
Sangeet Natak Academy,  
Rabindra Bhawan,  
Ferozeshah Road,  
New Delhi-110001.

11. Dr. V. Prakash,  
Director,  
Central Food Technological Research Institute,  
Mysore-570013,  
India.
12. Mrs. Vandana Gupta,  
Principal,  
B.K. Bajoria School,  
Boyce Road,  
Near Nehru Stadium,  
Shilong-1, Meghalaya..
13. Joint Secretary (Sec.),  
Deptt. of Secondary & Higher Education,  
M.H.R.D.  
Shastri Bhawan,  
New Delhi-110001.
14. Prof. Sanjay Srivastava,  
Asstt. Director General (Medical Education),  
DGHS,  
Nirman Bhawan,  
New Delhi- 01.
15. Smt. Khushinder Sharma,  
Principal,  
Govt. Model Sr. Sec. School,  
Sector- 35,  
Chandigarh
16. Shri P.N. Varshney,  
Principal,  
Govt. Boys Sr. Sec. School,  
Rajouri Garden (Main),  
New Delhi-110027.

**The following officers of the Board were in attendance :**

01. Shri Shashi Bhushan,  
Joint Secretary ( Admn. & Legal),  
CBSE,  
2, Community Centre,  
Preet Vihar,  
Delhi - 110092.

02. Shri S.P. Sethi,  
Joint Secretary (Aff.),  
CBSE,  
2, Community Centre,  
Preet Vihar,  
Delhi - 110092.
03. Shri M.C. Sharma,  
Joint Secretary (Secret),  
CBSE,  
2, Community Centre.,  
Preet Vihar,  
Delhi - 110092.
04. Shri N. Nagaraju,  
Joint Secretary ( AIEEE & Vig.)  
CBSE, Shiksha Sadan,  
17, Rouse Avenue,  
New Delhi - 110002.
05. Shri B.M. Gupta,  
Head (CC).  
CBSE,  
2, Community Centre,  
Preet Vihar,  
Delhi- 110092.
06. Shri S.K. Garg,  
I.A.F.A.,  
CBSE,  
2, Community Centre,  
Preet Vihar,  
Delhi - 110092.

**New Members**

1. Sh. S.K. Ray,  
Financial Adviser,  
Deptt. of Sec. & Hr. Education,  
M.H.R.D.,  
Shastri Bhawan,  
New Delhi-110001
  
2. Sh. R. Jamuda,  
Commissioner,  
Kendriya Vidyalaya Sangathan,  
18, Institutional Area,  
Shaheed Jeet Singh Marg,  
New Delhi-110016
  
3. Prof. U.S. Sharma,  
Head,  
Deptt. of Education,  
Central Institute of Education,  
Delhi and Dean Faculty of Education,  
University of Delhi,  
Delhi-110007

**OUTGOING MEMBERS**

1. Sh. V.K. Pipersenia,  
Ex-Financial Adviser,  
Deptt. of Sec. & Hr. Education,  
M.H.R.D.,  
Shastri Bhawan,  
New Delhi.
  
2. Sh. H.M. Cairae,  
Ex-Commissioner,  
Kendriya Vidyalaya Sangathan,  
18, Institutional Area,  
Shaheed Jeet Singh Marg,  
New Delhi-110016.

Revised in view of MHRD's letter No.  
31-9/2004-IFD dt. 20.10.2004

**CENTRAL BOARD OF SECONDARY EDUCATION  
SHIKSHA KENDRA, 2, COMMUNITY CENTRE,  
PREET VIHAR, DELHI. 110092.**

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF THE  
BOARD HELD IN THE CHAMBER OF THE CHAIRMAN, CBSE ON TUESDAY,  
THE 5<sup>TH</sup> OCTOBER, 2004 AT 11.00 A.M.**

**PRESENT:**

- |    |   |   |   |
|----|---|---|---|
| 1. | Sh. Ashok Ganguly<br>Chairman, CBSE   | - | in the Chair                                      |
| 2. | Dr. M.V. Prasad<br>Director, Deptt. Of School Education,<br>BVB, Makarpura, Road<br>Baroda-390009.                        | - | Member  |
| 3. | Sh. Vivek Bhardwaj,<br>Deputy Secretary (S)<br>Deptt. of Sec. & Hr. Education<br>M.H.R.D.<br>Shastri Bhawan<br>New Delhi. | - | Member  |
| 4. | Sh. D. Sudhakaran<br>Deputy Secretary (Finance)<br>M.H.R.D.<br>Shastri Bhawan<br>New Delhi.                               | - | Nominee of<br>the F.A.<br>MHRD, Govt.<br>of India |
| 5. | Sh. Vineet Joshi<br>Secretary, CBSE   | - | Member<br>Secretary                               |

Sh. Shashi Bhushan, Joint Secretary, CBSE and Sh. S.K. Garg, IAFA were also present.

At the outset, the Chairman extended a warm welcome to the Members. After detailed discussions the following recommendations were made:-

## **ITEM -1**

### **TO CONFIRM THE MINUTES OF THE MEETING HELD ON 14<sup>TH</sup> JUNE, 2004.**

The Secretary reported that the Minutes of the meeting of the Finance Committee held on 14<sup>th</sup> of June 2004 were circulated to all the members vide letter dated 17<sup>th</sup> June 2004 for comments. Since no comments from the members have been received, it was resolved that the Minutes of the last meeting be taken as confirmed.

## **ITEM -2**

### **TO REPORT ACTION TAKEN ON THE MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD ON 14<sup>TH</sup> JUNE 2004.**

It was reported that action on all recommendations of the Finance Committee have been taken, thereafter, it was resolved that the action taken report be recorded.

## **ITEM -3**

### **TO CONSIDER ADOPTION OF THE RATES OF REMUNERATION AND CONVEYANCE CHARGES FOR PAPER SETTERS, MODERATORS AND TRANSLATION WORK FOR THE AIEEE W.E.F. 2005 EXAM. AT PAR WITH THE REVISED RATES FOR THE AIPMT EXAM.**

The Finance Committee resolved to adopt the rates as are applicable for AIPMT examination for AIEEE w.e.f. 2005.

## **ITEM -4**

### **TO CONSIDER THE REVISION OF THE MINIMUM REMUNERATION BEING PAID TO CHIEF NODAL SUPERVISOR FROM RS. 3000/- TO RS. 4000/-.**

It was resolved to revise the minimum remuneration being paid to Chief Nodal Supervisors from Rs. 3000/- to Rs. 4000/-.



## **ITEM -5**

### **TO CONSIDER CONVERSION OF 01 POST OF SECTION OFFICER (LEGAL) EARMARKED FOR REGIONAL OFFICE, ALLAHABAD INTO EX-CADRE SECTION OFFICER.**

It was decided that the Board may re-advertise the post of Section Officer (Legal) once again. However, the recruitment Rules for this post with respect to age and experience of the candidates may be re-looked into and accordingly modified before issue of advertisement.

## **ITEM -6**

### **TO REPORT DECISION TAKEN BY THE CHAIRMAN REGARDING RE-DESIGNATION OF THE POST OF EDUCATION OFFICER (VOCATIONAL) TO EDUCATION OFFICER.**

The Finance Committee approved the decision taken by the Chairman of redesignating and advertising the post of Education Officer (Vocational) as Education Officer without amendment of Recruitment Rules.

## **ITEM -7**

### **TO CONSIDER CREATION OF 05 POSTS OF PERSONAL ASSISTANT IN THE PAY SCALE OF RS. 5500-175-9000 AFTER ABOLISHING EQUAL NUMBER OF POSTS OF STENOGRAPHER TO BE PROVIDED TO THE OFFICERS HOLDING THE POST OF EDUCATION OFFICER AND HEAD (CC)**

The Secretary informed that in accordance with the recommendations of Shri Thakur Dutt Committee as accepted by the Finance Committee in its meeting dated 15.4.1997, PAs are to be provided to the Officers of the Board in the scale of pay of Rs. 14300/- to 18300/- in a phased manner. Joint Secretaries and IAFA have already been provided with the PA by abolishing equal number of posts of Stenographers. In order to provide PAs to Head (CC) and to Education Officers, who are equivalent to J.S., it is proposed to create five more posts of PAs by abolishing equal number of posts of Stenographers.

DFA MHRD opined that since there is a change in designation of the posts and further since these posts are carrying different pay scales, the proposal is not mere upgradation and will result in creation of the new posts. It was informed to the Committee that most of the Stenographers of the Board with the benefits of the ACP Scheme are already drawing basic pay that lies in the pay scale of

Rs.5500/- to 9000/- . It was further informed that the decision, if implemented will not result in immediate financial implications on the Board. After detailed discussions and taking into account the functional requirement of PA for the above senior officers and the fact that the Board is a self-financing body, it was resolved that the five posts of PAs in the pay scale of Rs.5500/- –9000/- may be created by abolishing an equal number of posts of Stenographers.

**ITEM –8**

**TO CONSIDER ADDITION OF TWO MORE CBSE AWARDS, ONE EACH FOR PHYSICAL EDUCATION TEACHERS AND TEACHERS OF FOREIGN SCHOOLS.**

The Finance Committee resolved to increase the number of CBSE awards to teachers from the present 12 to 14 with one additional award exclusively reserved for Physical Education Teacher and one for the teachers of foreign schools.

**ITEM –9**

**TO REPORT DECISION TAKEN BY THE CHAIRMAN REGARDING REIMBURSEMENT OF MEDICAL CLAIMS PREFERRED BY SHRI VINEET JOSHI, SECRETARY, CBSE, & SHRI ASHWANI KUMAR, DESK OFFICER AND OTHERS, AND TO CONSIDER THE CASES OF SHRI M.D. DHARMADHIKARI, ASSTT. SECRETARY, CBSE, REGIONAL OFFICE, CHENNAI, SHRI K.K. JOSHI, JR. ASSTT. LEGAL CELL,**

The Finance Committee approved the decision of Chairman with regard to the reimbursement of medical claims of 1. Shri Vineet Joshi (amount Rs.1979/-) and 2. Shri Ashwani Kr. & others (amount Rs.63580/-). However, the medical claims of Shri M.D. Dharmadhikari, Asstt. Secy, CBSE, Chennai, and Shri K.K. Joshi, Jr. Asstt. Legal Cell, were rejected by the Committee as no emergency could be established in these two cases.

## **ITEM -10**

### **TO REPORT DECISION TAKEN BY THE CHAIRMAN REGARDING EMPANELMENT OF THE ADVOCATES AS BOARD'S COUNSEL IN THE YEAR 2004.**

The Finance Committee ratified the decision taken by the Chairman CBSE except in case of Shri R.K. Singh. However, in respect of Shri R.K. Singh, the Committee desired that details of the cases handled by Shri Singh in the past may be first produced before the Committee.

## **ITEM -11**

### **TO REPORT ACTION TAKEN CONCERNING ACOUSTICS, AIR CONDITIONING & OTHER INTERIOR WORKS IN THE AUDITORIUM AT SHIKSHA SADAN BUILDING 17, ROUSE AVENUE, NEW DELHI.**

The Board has constructed a new building with auditorium at Rouse Avenue, New Delhi. The essential requisites like acoustics, air conditioning and audio light dimmers system is to be provided in the auditorium in order to make it functional. As per the preliminary estimate submitted by the CPWD the cost of providing these items is around Rs. 10.74 lakh. Since these specific items within auditorium were not included in the original work order issued to CPWD and the CPWD desired a specific order, the same has been given with the approval of Chairman as even with these additional items the total project cost of Rouse Avenue Building was within the original estimates approved by the Finance Committee earlier. The Finance Committee ratified decision taken by the Chairman in this regard.

## **ITEM -12**

### **TO CONSIDER THE COMPUTERIZATION OF VARIOUS ACTIVITIES OF THE CBSE**

The Secretary informed that because of the increased volume of the work in the various units of the Board, it is proposed that gradually all of the sections/ activities of the Board may be computerized with requisite training of staff. The records may also be digitalized/ electronically converted for optimum use of available space. It was informed that the total expenditure involved in these activities amounts to Rs. 49.40 lakh only. After detailed discussions, the Finance Committee approved the proposal in principle and suggested that in order to

have a holistic approach services/ proposals from outside agencies may also be taken.

**ITEM -13**

**TO RE-CONSIDER THE EMPANELMENT OF SHANTI MUKUND HOSPITAL, DELHI**

The Finance Committee resolved that Shanti Mukund Hospital, Vikas Marg, Delhi-92 may be re-empanelled for a period of one year after which a review may be made by the Board for its continuity on the list of approved hospitals of the Board.

**ITEM -14**

**TO CONSIDER CONVERSION OF 6 POSTS OF ASSISTANTS UNDER 25% QUOTA OF DIRECT RECRUITMENT INTO THE POST OF HEAD ASSISTANTS TO BE FILLED BY PROMOTION.**

It was informed to the Finance committee that as per the sanctioned strength, the Board has only 48 posts of Head Assistant (HA). Whereas the sanctioned strength of Section officers/Desk officers, for which the HAs are feeder cadre is 56 and the sanctioned strength of Assistants/Stenographers which is feeder cadre for HAs is 248. This has resulted in stagnation at the level of Asstt. The principle of personnel management also requires that the feeder cadre and the upper cadre should form a pyramidal structure which is lacking in the present case. Thus, in order to provide some promotional opportunities in the cadre of Assistants it becomes essential to convert some of the posts lying vacant in the cadre of Asstt. to that of HA. DFA, MHRD, submitted his point of view that conversion of post of Asstt. to Head Asstt. amounts to creation of new posts. However, keeping in view the fact that the removal of stagnation in the cadre of Asstt. is administratively crucial for the Board at this moment, there will not be any immediate financial implication and the fact that the Board is a self-financing body, the Committee resolved that 6 posts of Asstt. may be converted into that of Head Asstt. & the two vacant posts of Asstt. to be filled by promotion, should now be transferred to Direct quota.

**ITEM -15**

**TO CONSIDER REVISION IN RATES OF REIMBURSEMENT FOR OUTDOOR TREATMENT IN RESPECT OF PENSIONERS FROM RS. 100/- PM TO RS. 300/- PM AND ALSO EXTENSION OF MEDICAL FACILITY FOR INDOOR TREATMENT.**

\* The proposal was deferred for the time being.

**ITEM -16**

**TO CONSIDER PROVIDING AND FIXING OF CABIN TYPE ARRANGEMENT AT SHIKSA SADAN, ROUSE AVENUE, NEW DELHI.**

The Committee approved the proposal of providing and fixing of cabin type arrangement with a total cost of Rs. 19.57 lakh as per the estimates submitted by CPWD.

\* Revised in view of MHRD's letter No. 31-9/2004-IFD dt. 20.10.2004.

**ITEM -17**

**TO CONSIDER PROVIDING AND FIXING OF CABIN TYPE ARRANGEMENT FOR AFFILIATION BRANCH AT SHIKSHA KENDRA, PREET VIHAR, DELHI.**

The Committee approved the proposal of providing and fixing of cabin type arrangement with a total cost of Rs. 23.01 lakh as per the estimates submitted by CPWD.

### **ADDITIONAL ITEM -1**

**TO REPORT ORDERS OF THE CHAIRMAN DATED 18.9.2004 TO INSTALL A NEW TELEPHONE IN THE OFFICE OF SHRI S.P. GAUR, JOINT SECRETARY (SE) GOVT OF INDIA, MHRD, ROOM NO. 304, SHASTRI BHAWAN, NEW DELHI.**

The proposal was rejected.

### **ADDITIONAL ITEM -2**

**TO CONSIDER REVISED BUDGET ESTIMATE FOR THE FINANCIAL YEAR 2003-2005 (OCT. 2003 TO MARCH 2005) AND BUDGET ESTIMATES FOR THE FINANCIAL YEAR 2005-2006 (APRIL 2005 TO MARCH 2006)**

The IAFA informed the members that the Finance Committee in its last meeting have resolved to shift the accounting year of the Board from Oct - Sept. to April - March. In order to facilitate this change, the current accounting year 2003-04 was extended by the Finance Committee by 6 months upto March 2005. Accordingly, the revised budget estimates for a period of eighteen months starting from Oct 2003 to March 2005 and the budget estimates for the financial year 2005-2006 were placed before the Finance Committee. IAFA explained various items of income and expenditure as per the revised estimates and for the budget for the year 2005-06. It was also disclosed that the Board shall not be having accounting year 2004-05 as the same is merged with the year 2003-05.

After detailed clarifications and discussions the Finance Committee resolved to approve the revised budget estimate for the period from October 2003 to March 2005 and the budget estimates for the financial year 2005-06. It was also resolved that the requisite information may also be sent to the concerned Registrar of Societies.

**ADDITIONAL ITEM -3**

**PURCHASE OF LAP TOP OF TOSHIBA MAKE (MODEL M-100)**

It was informed to the Committee that the Board has purchased one lap top of Toshiba make (Model M-100) for the Joint Secretary (SE). The matter was placed before the Finance Committee for ex post facto approval of the same.

DFA, MHRD, informed that a separate proposal for purchase of a lap top was received in the Ministry from Joint Secretary (SE) and the same has also been approved.

Accordingly, the instant proposal was rejected.

The meeting then ended with a vote of thanks to the Chair.

Sd/-  
(VINEET JOSHI)  
SECRETARY

Sd/-  
(ASHOK GANGULY)  
CHAIRMAN

**ANNEXURE-5**

**CENTRAL BOARD OF SECONDARY EDUCATION  
SHIKSHA KENDRA, 2 COMMUNITY CENTRE  
PREET VIHAR, DELHI-92**

**MINUTES OF THE EMERGENT MEETING OF THE FINANCE COMMITTEE OF THE BOARD HELD IN THE CHAMBER OF THE CHAIRMAN, CBSE ON WEDNESDAY, THE 3<sup>RD</sup> NOVEMBER 2004 AT 03.00 P.M.**

**PRESENT:-**

- |  |   |  |
|--|---|--|
| 1. Shri Ashok Ganguly<br>Chairman, CBSE  | - | In the Chair   |
| 2. Shri M.V. Prasad<br>Director, Deptt. Of School Education<br>BVB, Makarpura Road<br>Baroda-390009. | - | Member   |
| 3. Shri D. Sudhakaran<br>Deputy Secretary(Finance)<br>M.H.R.D.<br>Shastri Bhawan<br>New Delhi.       | - | Nominee of the F.A.<br>MHRD, Govt. of India                  |
| 4. Shri W.N. Massey<br>Under Secretary<br>Govt. of India<br>M.H.R.D., Shastri Bhawan<br>New Delhi.   | - | Nominee of the Deputy Secretary<br>(S), MHRD, Govt. of India |
| 5. Shri Vineet Joshi<br>Secretary, CBSE  | - | Member Secretary   |



**ITEM I**

**TO CONSIDER THE NOTE DATED 23-09-2004 FROM THE OSD TO HON'BLE MOS (HRD) FOR CREATION OF A NEW REGIONAL OFFICE AT PATNA.**

The proposal for creation of a new Regional Office at Patna (annexure-I) was deliberated at length by the Committee.

It was noticed by the Finance Committee that the Board has already approved creation of an additional Regional Office at Bhubneshwar, Orissa in September 2003 and the proposal for its operationalisation is in advance stage. MHRD is also considering for creation of some posts regarding this. Looking into the advance stage of preparedness, it is not feasible now to defer or to cancel the creation of Regional Office at Bhubneshwar.

The Committee also noticed that there are six Regional Offices of Central Board of Secondary Education located at Delhi, Allahabad, Ajmer, Chandigarh, Chennai and Guwahati. From the geographical coverage, it was observed that there are two Regional Offices, one at Guwahati and another at Allahabad for Eastern Region. Further, with the proposed Regional Office at Bhubneshwar, there will be three Regional Offices for eastern region, whereas there is no Regional Office for Western Region and the Western Region is now being handled by Regional Offices at Ajmer and at Chennai. Hence from the geographical coverage point of view, it may be more appropriate to establish a Regional Office for Western Region rather than fourth one for Eastern Region.

It was also noticed by the Committee that the proposed Regional Office at Patna will have only 369 schools under its jurisdiction which is too small a number for creation of a separate Regional

Office which will require creation of additional posts. At present, the Regional Offices are catering to a minimum of 600 affiliated schools.

In view of the above, the Committee decided not to recommend creation of a new Regional Office at Patna.

The meeting then ended with a vote of thanks to the Chair.

S/d  
(VINEET JOSHI)  
SECRETARY

Sd/-  
(ASHOK GANGULY)  
CHAIRMAN

#### ANNEXURE-1

#### ITEM I

**TO CONSIDER THE NOTE DATED 23.09.2004 FROM THE OSD TO HON'BLE MOS (HRD) FOR CREATION OF A NEW REGIONAL OFFICE AT PATNA.**

The Central Board of Secondary Education is functioning through its 06 Regional Offices located at Delhi, Allahabad, Ajmer, Chandigarh, Chennai and Guwahati. Of late, it was observed that there had been steep rise in the number of affiliated schools in the Regional Office at Allahabad. Also the jurisdiction of the Regional Office, Allahabad has vast geographical expanse. Thus, a proposal was placed before the Finance Committee of the Board in its meeting held on 29.09.2003 for setting up of a new Regional Office at Bhubaneshwar. The proposed jurisdiction of the Regional Office at Bhubaneshwar and Allahabad were as under :

S.NO.	REGIONAL OFFICE	NO. OF SCHOOLS	STATES
01.	Allahabad	1100 approx.	Uttar Pradesh Uttaranchal & Chattisgarh

02. Bhubaneshwar 600 approx. Jharkhand,  
Bihar, West  
Bengal &  
Orissa

The Finance Committee recommended setting up of the new Regional Office at Bhubaneshwar with the aforesaid jurisdiction and also creation of the following posts in order to man the new Regional Office at Bhubaneshwar :

S.NO.	POST	NO. OF POST(S)	PAY SCALE
01.	Joint Secretary	01	14300-400-18300
02.	Assistant Secretary	02	10000-325-15200
03.	A/cs Officer/S.O.(A/cs)	01	6500-200-10500
04.	Section Officer	03	6500-200-10500
05.	SAS Accountant	01	6500-200-10500
06.	Head Assistant	03	5500-175-9000
07.	Personal Assistant	01	5500-175-9000
08.	Steno	02	4000-100-6000
09.	Assistant	12	4000-100-6000
10.	Junior Assistant	12	3050-75-4590
11.	Peon/Daftry/GO	06	

The recommendations of the Finance Committee were ratified by the Governing Body of the Board in its meeting held on 30<sup>th</sup> December, 2003. Accordingly, a proposal was sent to the MHRD for creation of the aforesaid posts (F/A), which is still under consideration.

Now a note has been received from the OSD to Hon'ble MOS (HRD) stating that Patna, the capital of Bihar is a very important place from the children education point of view. Enormous students from Bihar and the surrounding states study in CBSE run schools and these schools are giving good results every year. But parents generally feel the necessity of the Regional Office of CBSE in Patna to get redressal of their grievances quickly.

He has further stated that the Hon'ble MOS (HRD) has desired that necessary action may be taken for opening of Regional Office of CBSE at Patna at the earliest.

If the above proposal of the OSD to Hon'ble MOS (HRD) is considered favourably, the following additional posts will have to be created to man the Regional Office at Patna :

S.NO.	POST	NO. OF POST(S)	PAY SCALE
01.	Joint Secretary	01	14300-400-18300
02.	Assistant Secretary	02	10000-325-15200
03.	A/cs Officer/S.O.(A/cs)	01	6500-200-10500
04.	Section Officer	03	6500-200-10500
05.	SAS Accountant	01	6500-200-10500
06.	Head Assistant	03	5500-175-9000
07.	Personal Assistant	01	5500-175-9000
08.	Steno	02	4000-100-6000
09.	Assistant	12	4000-100-6000
10.	Junior Assistant	12	3050-75-4590
11.	Peon/Daftry/GO	06	

However, it remains a fact that if two Regional Offices are opened, one at Bhubaneswar and the other at Patna, it may not be administratively and financially viable because the Regional Office at Patna will be catering to the needs of the schools only in the States of Jharkhand and Bihar which has just 369 schools. The new Regional Office at Bhubaneswar will be catering to the needs of the schools in the States of West Bengal and Orissa which has just 246 schools.

The issue is placed before the Committee for consideration.

## **Central Board of Secondary Education**

Shiksha Kendra, 2, Community Centre,  
Preet Vihar, Vikas Marg, Delhi-110 092.

### **MINUTES OF THE MEETING OF THE AFFILIATION COMMITTEE HELD ON 29.10.2004 AT 4:00 P.M. IN THE CHAMBER OF CHAIRMAN, CBSE, PREET VIHAR, DELHI**

**Present :**

- |    |   |   |  |
|----|---|---|--|
| 1. | Shri Ashok Ganguly<br>Chairman, CBSE<br>Preet Vihar<br>Delhi – 110 092  | - | In the Chair   |
| 2. | Shri Vivek Bhardwaj<br>Deputy Secretary<br>Deptt. of Sec. & Higher Education<br>M.H.R.D., Shastri Bhawan<br>New Delhi – 110 001 | - | Member   |
| 3. | Shri D.S. Mangat<br>Director of Public Instructions<br>Sector –9, U.T. Sectt.<br>Chandigarh                                     | - | Member   |
| 4. | Dr. M.C. Mathur<br>Additional Director(East)<br>Govt. of NCT of Delhi<br>Distt. East Office Building<br>Delhi – 110 031         | - | Nominee of Director,<br>Directorate of<br>Education, Delhi |
| 5. | Shri M.V. Prasad,<br>Director,<br>Deptt. of School Education<br>Bhartiya Vidya Bhavan,<br>Makarpura Road, Baroda-390009         | - | Member   |
| 6. | Shri G.S. Negi<br>Principal<br>Bhartiya Vidya Bhavan<br>K.G. Marg, New Delhi – 110 001  | - | Member   |

7. Shri Vineet Joshi,  
Secretary,  
CBSE, Preet Vihar,  
Delhi – 110 092

Member Secretary

The Committee deliberated on the notes in each Item of Agenda as per the provisions laid down in the Affiliation Bye-laws of the Board and resolved as under :-

**ITEM I TO CONFIRM THE MINUTES OF THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 3.6.2004**

The Minutes of the last meeting of the Affiliation Committee held on 3.6.2004 be confirmed with the modifications approved by the Governing Body in its meeting held on 18.6.2004.

**ITEM-II TO CONSIDER ACTION TAKEN REPORT ON THE MINUTES OF THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 3.6.2004**

The report of the follow up action taken on the Minutes of the last meeting of the Affiliation Committee be recorded.

**ITEM-III TO CONSIDER THE RELAXATION IN LAND REQUIREMENT IN RESPECT OF SUCH SCHOOLS WHICH ARE LOCATED IN SUBURB AROUND DELHI VIZ. GURGAON, FARIDABAD, NOIDA, GREATER NOIDA, AND GHAZIABAD.**

The decision already taken by the Committee in its meeting held on 30.9.2002 may stand and no relaxation in land requirement in respect of such schools which are functioning in Gurgaon, Faridabad, Noida, Greater Noida and Ghaziabad may be given.

**ITEM IV TO CONSIDER ACCEPTABILITY OF THE LAND EXECUTED IN FAVOUR OF RELIGIOUS CONGREGATIONS, WINGS OF WHICH RUN THE SCHOOL AND APPLY FOR AFFILIATION FROM THE BOARD.**

If the land is owned by the Religious Congregations and the school is opened on it, the Board may have no objection in accepting such land position. However, if land has been allotted by the Land Allotment Authority on lease or has been sold by such an authority, such land position be accepted only if it is specifically mentioned in the lease/sale document that the land allotted may also be used for running school on it.

**ITEM V TO CONSIDER THE CASES OF SCHOOLS (IN DELHI) POSSESSING LAND LESS THAN THE REQUISITE LAND FOR GRANTING PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL.**

It was resolved that as the Directorate of Education, Delhi had discussed the issue in the meeting held in the office of the Chairman, CBSE on 1<sup>st</sup> July, 2002 in which Secretary(Education) and Director, Directorate of Education, NCT of Delhi were also present and subsequently an order was issued by the Director of Education revising the land requirement for grant of recognition to the schools in Delhi on 20.12.2002, only such schools i. Who have land between 1000 sq.mtrs. and 2000 sq.mtrs., and ii. Who have been issued recognition by the Directorate of Education upto 20.12.2002 may be considered on merit for grant of Provisional Affiliation upto Secondary level only.

It was also resolved by the Committee that such schools which have been granted recognition after 20.12.2002 may not be considered.

Accordingly, the following schools were granted affiliation:

1. St. Prayag Public School, H-4/5, Pitampura, Delhi – 110034.
2. C.R. Saini Public School, Laxmi Park, Saini Vihar, Nangloi, Delhi.
3. Jai Mann Public School, Vpo Khera Khurd, Delhi.
4. New Oxford Public School, B Block, Vivek Vihar, Delhi.
5. Veer Public School, Old Palam Gurgaon Road, Kapashera, New Delhi-110037.

6. St. John's School, B-1091, Ward-I, Mehrauli, New Delhi-110030.
7. Huda Modern Public School, A-32, New Jafrabad, Delhi.
8. Canterbury Public School, B-Block, Yamuna Vihar, Delhi-110053.
9. Panacea National Public School, Siraspur, Libaspur, Siraspur Road, Delhi.
10. S.D.M. Model School, Ranjit Vihar (Nilothi Extn.), Block-D, New Delhi.

**The following cases were rejected:**

1. Shri Geeta Bhawan Model School, Tilak Nagar, New Delhi.
2. Adarsh Lakshpat Model School, E-25, Khajoori Khas, Dayalpur Road, Delhi-94.
3. Delhi International School, Main Loni Road, Jawahar Nagar (Johripur), Delhi.
4. Vidya Public School, Vidya Bhawan, Bangla Sahib Road, Opp. Kali Mandir, New Delhi
5. Jeewan Public School, Block-A, Bharat Vihar, Rajapuri, Uttam Nagar, New Delhi

**ITEM VI TO CONSIDER THE CASE OF PRERNA PUBLIC SCHOOL, SIRSA, HARYANA FOR RESTORATION OF ITS UPGRADATION TO +2 STAGE.**

As the school has now removed the deficiencies on account of which it was downgraded to secondary stage as well as those pointed out by the Inspection Committee which inspected the school subsequently, the school may be granted fresh Upgradation to +2 stage w.e.f. 1.4.2004 for a period of three years. However, it may be permitted to run only one section each in two streams i.e. Commerce and Arts and the number of candidates in each section may also not exceed 30. The school may not be allowed to run Vocational Courses. If it is found that the school has opened more than one section in any of the two streams or has more than 30 students in any section, it will be considered the violation of the order of the Board and the affiliation granted shall stand suo motto withdrawn.



**ITEM VII TO CONSIDER THE CASE OF DAV PUBLIC SCHOOL, BHUPINDRA ROAD, PATIALA – 147 001 (PUNJAB) WHICH HAS APPLIED FOR UPGRADATION TO +2 STAGE**

The school may be granted Upgradation to +2 stage with the condition that it will have only two sections at +2 level preferably one for non-vocational stream and one for vocational stream subject to the provision that number of candidates shall not exceed 30 in each section. If it is found that it has opened more than two sections or has more than 30 students in any section, it will be considered the violation of the orders of the Board and the affiliation granted shall suo motto withdrawn.

**ITEM VIII TO CONSIDER THE REQUEST OF NAVAL PUBLIC SCHOOL, INS, RAJALI, ARAKKONAM-631006 (TN) FOR EXTENSION IN APPROVAL OF MIDDLE CLASS SYLLABUS BEYOND 31.3.2005.**

The approval for Middle Class Syllabus beyond 31.3.2005 may be extended as a special case for a further period of three years, as the school is being run by Naval authorities.

**ITEM IX TO CONSIDER THE CASE OF DELHI MODEL PUBLIC SCHOOL, BHAGWATI PUR, SHIVALAYA MORE, KHAGUL, PATNA, BIHAR FOR RECONSIDERATION OF WITHDRAWAL OF PROVISIONAL AFFILIATION.**

The school authorities may be directed that in the first instance they may entirely shift the school at the site where the school fulfils the essential requirement of land within a period of three months. It was also resolved that it may submit an affidavit undertaking therein that the school to be affiliated with the Board will not run any class/part/branch at the old site. The compliance so submitted by the school may be put up before the Affiliation Committee.

**ITEM X TO CONSIDER THE CASE OF DAV PUBLIC SCHOOL, CANTONMENT AREA, GAYA, BIHAR WHICH WAS REPORTED TO HAVE COMMITTED IRREGULARITY IN THE APPOINTMENT OF PRINCIPAL IN THE SCHOOL.**

The school authorities may be asked to provide a qualified and experienced person in place of Shri O.P. Yadav, Principal who reported to possess a non-recognised degree of B.Ed. and whose

documents have not been supplied to the Board, within three months failing which the school will stand disaffiliated.

**ITEM XI TO CONSIDER THE CASE OF INDIAN SCHOOL OF LEARNING ,JHARIA, DHANBAD, JHARKHAND THE PROVISIONAL AFFILIATION OF WHICH SCHOOL WAS WITHDRAWN ON ACCOUNT OF COMMITTING SERIOUS IRREGULARITIES AND WHICH HAS NOW APPLIED FOR SEEKING COMPOSITE PROVISIONAL AFFILIATION UPTO SENIOR SECONDARY LEVEL**

The school may be granted Provisional re-affiliation w.e.f. 01.04.2004 to 31.03.2007 upto Senior Secondary level. However, the school will not have more than four sections in classes IX to XII and the number of candidates in each section may also not exceed 40. If it is found that the school has opened more than four sections or has more than 40 students in any section, it will be considered the violation of provisions of Affiliation Bye-Laws of the Board and the affiliation granted shall stand suo motto withdrawn. It was also resolved that it may be permitted to sponsor its candidates for Class X and XII examination to be held in the year 2005.

**ITEM XII TO CONSIDER THE CASE OF MODI PUBLIC SCHOOL, DADABARI EXTN. KOTA (RAJASTHAN) WHICH HAS COMMITTED SEVERAL IRREGULARITIES.**

The school may be asked not to open more than four sections for Classes XI & XII and the number of candidates may also not be more than 40 in each section. If it is found that the school has opened more than four sections or has more than 40 students in any section, it will be considered the violation of provisions of Affiliation Bye-Laws of the Board and the affiliation granted shall stand suo motto withdrawn. It was further resolved that school may be asked to provide adequate number of qualified and experienced teachers for the subjects being taught in the school.

**ITEM XIII TO CONSIDER THE CASE OF AKLANK PUBLIC SCHOOL, BASANT VIHAR, KOTA WHICH IS COMMITTING SERIOUS IRREGULARITIES.**

It was resolved that school may be asked not to open more sections for Classes XI & XII than those in classes IX & X and the number of candidates may also not be more than 40 in each section. The number of sections in classes IX & X will be confirmed by the Board. If it is found that the school has opened more sections or has more

than 40 students in any section (in classes XI & XII), it will be considered the violation of provisions of Affiliation Bye-Laws of the Board and the affiliation granted shall stand suo motto withdrawn. It was further resolved that school may be asked to provide adequate number of qualified and experienced teachers for the subjects introduced for teaching in the school.

**ITEM XIV TO REPORT ACTION TAKEN WITH THE ORDERS OF THE CHAIRMAN REGARDING AMENDMENT IN CHAPTER III RULE 15 OF THE AFFILIATIONBYE-LAWS OF THE BOARD.**

The directions of the Hon'ble High Court, Delhi vide their order dated 26.4.2004 read with modification order dated 6.8.2004 be incorporated in the Affiliation Bye-laws of the Board as under :

**RULE 15(1)** The schools fulfilling the norms of Affiliation given in Chapter-II may apply to the Board for approval of Middle Class syllabus/fresh provisional affiliation/upgradation of Senior Secondary Classes on the prescribed from along with prescribed fee given in Appendix II before 30<sup>th</sup> June of the year preceding the year in which Class VII/IX/XI as the case may be is proposed to be started.

All the applications which are received by CBSE on or before 30<sup>th</sup> June every year may be processed together within a period of six months thereof. The order of granting or refusing the affiliation shall be communicated to the applicants on or before 31<sup>st</sup> December of that year.

**RULE 15(9)** No School is permitted to start CBSE Pattern Classes VII/IX/XI as the case may be without obtaining formal permission of affiliation of the CBSE. Any school who violates the condition would be disqualified for a period of two years.

It was also resolved that the above amendments may also suitably be publicized.

**ITEM XV TO REPORT ACTION TAKEN WITH THE ORDERS OF THE CHAIRMAN REGARDING GRANT OF UPGRADATION TO +2 STAGE TO RANGE SCHOOL, P.O.CHANDIPUR, DIST. BALASORE, ORISSA WITH SPECIAL PERMISSION TO OPEN CLASS XI FROM THE CURRENT ACADEMIC SESSION 2004-05.**

Report on the action taken with the orders of the Chairman was approved.

**ITEM XVI TO REPORT ACTION BY THE CHAIRMAN, CBSE FOR INSPECTION OF D.C. MODEL, FARIDABAD AND AMERICAN SCHOOL, GURGAON AND ALSO REPLACEMENT OF SHRI G.S. NEGI, PRINCIPAL, BHARTIYA VIDYA BHAWAN BY THE PRINCIPAL, BAL BHARATI SCHOOL, SIR GANGA RAM HOSPITAL, NEW DELHI. THE COMMITTEE CONSTITUTED BY AFFILIATION COMMITTEE IN ITS MEETING ON 3.6.2004.**

This item could not be discussed.

**ITEM XVII 1 TO REPORT ACTION TAKEN WITH THE ORDERS OF THE CHIRMAN FOR GRANT OF PROVISIONAL AFFILIATION TO SANT NIKKA SINGH PUBLIC SCHOOL, KARNAL AND FURTHER EXTENSION GRANTED TO DPS MEWAT MODEL SCHOOL, NUH, DISTT. GURGAON.**

**&**

**2. TO CONSIDER GRANT OF EXTENSION IN PROVISIONAL AFFILIATION BEYOND 31.3.2005 TO DPS MEWAT MODEL SCHOOL, TAURU, HARYANA.**

Report on the action taken with the orders of the Chairman in respect of Sant Nikka Singh Public School, Karnal & DPS Mewat Model School, Nuh, Distt. Gurgaon was approved

DPS Mewat Model School, Tauru, Haryana may be granted extension for Provisional Affiliation upto 31.3. 2007.

**ITEM XVIII TO REPORT ACTION TAKEN BY THE CHAIRMAN/SECRETARY REGARDING:**

- a. **Approval of Middle Class Syllabus**
- b. **Grant of Composite Provisional Affiliation**
- c. **Grant of provisional affiliation for upgradation to +2 stage**
- d. **Sanction of extension of provisional affiliation.**
- e. **Permission for introduction of additional subjects(s).**
- f. **Withdrawal of affiliation/downgrading from Sr. level to Sec. level.**

Report on the action taken with the orders of the Chairman was approved.

**ADDITIONAL ITEM 1 TO CONSIDER EIGHT MORE CASES OF SCHOOLS (IN DELHI) POSSESSING LAND LESS THAN THE REQUISITE LAND FOR GRANTING PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL.**

Already included in Item V of the Minutes.

**ADDITIONAL ITEM 2 TO CONSIDER THE REQUEST OF DAYANAND MODEL SCHOOL, MODEL TOWN, JALANDHAR, PUNJAB FOR GRANT OF UPGRADATION TO +2 STAGE TO IT.**

The request of the school for grant of upgradation to +2 stage may be rejected as the school does not fulfill the major essential condition i.e. requirement of land. It was further resolved that the students of the school who are already studying in class XII may be allowed to appear at the All India Senior School Certificate Examination, 2005 in the larger interest of the students. However, the school may be asked to get its students of Class XI admitted in other schools as these students will not be allowed to take Examination in 2006.

**ADDITIONAL ITEM 3 TO CONSIDER RECOMMENDATIONS OF THE  
COMMITTEE CONSTITUTED FOR IMPROVING  
REGULATORY MECHANISM**

This Item was not discussed

The meeting then ended with a vote of thanks to the Chair.

**Sd/-  
( VINEET JOSHI )  
SECRETARY**

**Sd/-  
( ASHOK GANGULY )  
CHAIRMAN**

**MINUTES OF THE MEETING OF THE ADVISORY COMMITTEE OF THE ALL INDIA PRE-MEDICAL/PRE-DENTAL ENTRANCE EXAMINATION HELD ON 17-09-2004 AT 11.00 A.M. IN THE CONFERENCE ROOM OF THE CBSE, HQ AT PREET VIHAR, DELHI.**

**PRESENT :-**

1.     **Shri Ashok Ganguly**                                     **In the Chair**  
Chairman  
Central Board of Secondary Education  
Delhi-110 092
  
2.     **Mrs. Kiran Datar**  
Dean of Colleges  
Delhi University  
Delhi-110 007
  
3.     **Dr. P. Kumar**   **Representative of Secretary, MCI**  
Joint Secretary  
Medical Council of India  
Aiwan-e-Galib Marg  
Kotla Road  
New Delhi-110 002
  
4.     **Prof. Sanjay Shrivastava**                         **Representative of DDG, DGHS**  
Asstt. Director General(M)  
Directorate General of Health Services  
Ministry of Health & Family Welfare  
Nirman Bhawan  
New Delhi-110 001

5. Dr. K.K. Deepak  
Addl. Professor  
Department of Physiology  
All India Institute of Medical Sciences  
2<sup>nd</sup> floor, Ansari Nagar  
New Delhi-110 029
6. Dr. M.C. Mathur Representative of Dte. of Edu.  
Addl. Director of Education  
Directorate of Education  
Delhi
7. Shri Vineet Joshi  
Secretary  
Central Board of Secondary Education  
Delhi-110 092.
8. Shri Pavnesh Kumar  
Controller of Examinations  
Central Board of Secondary Education  
Delhi-110 092.

Shri B.M. Gupta, Head of Computer Unit, CBSE, Smt. Pushpa Wadhwa, Asstt. Secretary, AIPMT, Shri Sanyam Bhardwaj, Asstt. Secretary, AIPMT were also present in the meeting.

Shri Vivek Bhardwaj, Deputy Secretary, Ministry of Human Resource Development, New Delhi could not attend the meeting due to his pre-occupations..

At the outset the Chairman extended a very warm welcome to all the distinguished members of the committee. Thereafter he requested the Controller of Examinations to take up the Agenda Items for consideration and deliberations of the Committee.



**ITEM-1 TO CONFIRM THE MINUTES OF THE MEETING OF THE ADVISORY COMMITTEE HELD ON 18.09.2003.**

The Controller of Examinations informed the esteemed members that the minutes of the meeting of the Advisory Committee held on 18-09-2003 were duly circulated to all the members. The minutes of the said committee were placed before the Governing Body of the Board held on 30-12-2003 and the same have been approved by the Governing Body. The comments received from Dr. Y.N. Rao, Deputy Director General, Directorate General of Health Services, New Delhi (Annexure II to the Agenda Papers) were placed before the Committee and discussed by the Committee and it was agreed that these be incorporated in the minutes of the Advisory Committee held on 18-09-2003.

The Committee resolved that the minutes of the meeting of the Committee held on 18-09-2003 be confirmed with the above incorporation of the comments from Dr. Y.N. Rao.

**ITEM - II TO RECEIVE A REPORT ON THE FOLLOW-UP ACTIONS TAKEN ON THE MINUTES OF THE LAST MEETING OF THE ADVISORY COMMITTEE HELD ON SEPTEMBER 18, 2003.**

The Controller of Examinations submitted a report on the actions taken on the minutes of the last meeting of the Advisory Committee held on 18-09-2003. It was unanimously resolved that a follow-up of the actions taken be approved and recorded. The Controller of Examinations also submitted a report on the conduct of the AIPMT, 2004 examination which was conducted under very challenging circumstances and the result was declared as per stipulated schedule both of the Preliminary and Final Examinations.

The Controller of Examinations apprised the Committee about the post declaration result analysis in respect of the successful candidates which

reveal that the selected candidates were far more meritorious and deserving as compared to the previous years when the selection was being made through single entrance examination based on multiple objective type of questions.

The distinguished members recorded the appreciation for the actions taken by the Board especially for the re-conduct of rescheduled Preliminary Examination at such a short notice and maintaining the overall time schedule.

Further the Committee also approved the proposed schedule for the All India Pre-Medical / Pre-Dental Entrance Examination, 2005.

While discussing the issue of ever increasing number of candidates, constraints of time and enormity of task involved in the manual evaluation of the answer books of the Final Examination, the Committee was of the view that some rationale be evolved to arrive at the number of candidates to be qualified for appearing in the Final Examination. Prof. Sanjay Shrivastava, representative of the Directorate General of Health Services, New Delhi, informed that in 2004 there were around 1700 seats available for MBBS/BDS. Accordingly, the Committee resolved that the number of candidates to be qualified for the Final Examination be restricted to around 17,000 or ten-times of the number of seats available.

The Committee also desired that the position in this regard be also ascertained from other organizations like Union Public Service Commission/Indian Institute of Technology conducting these types of entrance tests.

**ITEM-III            TO CONSIDER THE APPOINTMENT OF PAPER SETTERS/MODERATORS AND OTHER SUPPORTING STAFF FOR ALL INDIA PRE-MEDICAL / PRE DENTAL ENTRANCE EXAMINATION, 2005 BOTH FOR PRELIMINARY AND FINAL EXAMINATIONS.**

The Committee authorized the Chairman for taking suitable action as per the requirement for appointment of Paper Setters/Moderators and other supporting staff for All India Pre-Medical / Pre-Dental Entrance Examination, 2005 both for Preliminary and Final Examination.

**ITEM -IV TO CONSIDER APPOINTMENT OF COORDINATORS / OBSERVERS AND OTHER SUPPORTING STAFF FOR ALL INDIA PRE MEDICAL / PRE DENTAL PRELIMINARY AND FINAL EXAMINATIONS 2005.**

The Committee authorized the Chairman for taking suitable action as per the requirement for appointment of Co-ordinators/Observers and other supporting staff for the Preliminary and Final Examination of the All India Pre-Medical / Pre-Dental Entrance Examination, 2005.

**ITEM - V TO CONSIDER FIXATION OF EXAMINATION CENTRES AND APPOINTMENT OF CENTRE SUPERINTENDENTS FOR THE ALL INDIA PRE MEDICAL / PRE DENTAL ENTRANCE PRELIMINARY AND FINAL EXAMINATIONS - 2005.**

The Committee after detailed discussion on the items resolved that looking into the logistic requirements for the successful and secure conduct of examination, the Item be approved and examination be conducted in the cities as proposed. However, it was desired that the interest and convenience of the candidates should be taken care of by the Board.

**ITEM-VI TO CONSIDER THE MSS OF THE INFORMATION BULLETIN AND APPLICATION FORM FOR ALL INDIA PRE MEDICAL / PRE DENTAL ENTRANCE EXAMINATION - 2005.**

The Committee perused the manuscript of the Information Bulletin and Application Form for All India Pre-Medical / Pre-Dental Entrance Examination, 2005 and approved the same.

**ITEM -VII TO CONSIDER THE PROPOSAL FOR SALE OF INFORMATION BULLETINS THROUGH THE DESIGNATED POST OFFICES IN DIFFERENT STATES.**

The Committee resolved that the Item be approved as such.

**ITEM-VIII ADDITIONAL ITEM**

The committee further discussed the ways and means to ensure the security of question papers of All India Pre-Medical / Pre-Dental Entrance Examination in the back drop of 2004 AIPMT Examination. The Committee also discussed in depth the issues relating to security and confidentiality of the question papers of AIPMT as also the proposal to prepare the question paper for Final Examination and also practical difficulties faced by the Board in the conduct of such a huge and sensitive examination. In view of the problems in the transportation and storage of question papers for such a huge number of candidates, it was resolved that the question papers for AIPMT Final Examination, 2005 be not prepared in the form of test booklet. The question papers and the answer booklet be segregated so that the transportation of question papers become more safe and secure.

The Committee also discussed the possibility of introducing multiple set of question papers. It was given the feedback that some of the organizations are already implementing the multiple set of question papers in competitive entrance examinations. It was felt that for an examination like All India Pre-Medical / Pre-Dental Entrance Examination which has very high sensitivity and which is being conducted across the country, the idea of using multiple set of question paper be given thought to.

The meeting then ended with a vote of thanks to the Chair and other distinguished members of the Committee who rendered their valuable support and guidance from time to time.

**Sd/-**  
**(PAVNESH KUMAR)**  
**CONTROLLER OF EXAMINATIONS**

**Sd/-**  
**(ASHOK GANGULY)**  
**CHAIRMAN**

**MINUTES OF THE MEETING OF THE IMPLEMENTATION COMMITTEE FOR THE AIEEE HELD ON TUESDAY THE 29<sup>TH</sup> JUNE 2004 AT CBSE, PREET VIHAR, DELHI.**

01. Shri Ashok Ganguly -IN THE CHAIR  
Chairman  
Central Board of Secondary Education  
2, Community Centre, Preet Vihar  
Delhi – 110092
02. Dr. P.N. Razdan  
Adviser  
All Indian Council for Technical Education  
I.G. Stadium  
New Delhi – 110002
03. Prof. R.D. Shukla  
Head (DEMS)  
National Council for Educational  
Research & Training  
16, Sri Aurobindo Marg  
New Delhi – 110016
04. Dr.(Mrs.) Pankaj Mittal  
Joint Secretary  
University Grants Commission  
Bahadur Shah Zafar Marg  
New Delhi – 110002
05. Prof. Ashok Kumar Jain  
Director  
National Institute of Technology  
Jaipur – 302017  
Rajasthan
06. Dr.(Mrs.) Maragatham Natarajan  
Dean  
Faculty of Engineering  
Avinashilingam Institute for Home Science &  
Higher Education for Women  
Coimbatore  
Tamil Nadu

07. Shri S.K. Jain  
Asstt. Commissioner  
• Kendriya Vidyalaya Sangathan  
18, Shaheed Jeet Singh Marg  
New Delhi – 110016
08. Shri Vineet Joshi,  
Secretary  
Central Board of Secondary Education  
2, Community Centre, Preet Vihar  
Delhi – 110092
09. Shri Pavnesh Kumar  
Controller of Examinations  
Central Board of Secondary Education  
2, Community Centre, Preet Vihar  
Delhi – 110092
10. Shri Y.P. Katyal  
HOD(Spl. Exams.,P&T)  
Central Board of Secondary Education  
Shiksha Sadan,  
17, Rouse Avenue,  
Institutional Area,  
New Delhi-110002

Member Secretary

**Those who could not be present in the meeting:**

11. Shri P.K. Gupta  
Director (Technical)  
Deptt. of Sec. & Hr. Sec. Education  
Ministry of Human Resource Development  
Shastri Bhavan  
New Delhi – 110001
12. Shri P.R. Mehta  
President  
Architecture Council of India  
India Habitat Centre  
Core 6A, 1<sup>st</sup> Floor  
Lodhi Road  
New Delhi – 110003

13.. Prof. S.K. Gupta  
Chairman  
Joint Entrance Examination  
Indian Institute of Technology  
Hauz Khas  
New Delhi

Shri B.M. Gupta, Head (CC) and Shri I.S. Wadhwa, Asstt. Secy were also present in the meeting.

At the outset the HOD(Spl.Exams.) extended a warm welcome to the members expressing his gratitude for their continued guidance, support and cooperation. A brief introduction about conduct of AIEEE 2004 was presented by HOD(Spl. Exams.).

Thereafter, the following item-wise decisions were taken:

**ITEM I To Confirm The Minutes Of The Meeting Of The Implementation Committee For AIEEE Held On 05.12.2003**

The Committee resolved that the Minutes of the meeting of the Implementation Committee for AIEEE held on 05.12.2003 be confirmed.

**ITEM II To Receive A Report On The Follow Up Action Taken On The Minutes Of The Last Meeting Of The Implementation Committee Held On 05.12.2003.**

It was resolved that the Report on the follow up action taken on the Minutes of the last Meeting be recorded. It was also placed before the Committee that the syllabus for Biology is also revised and is being placed for approval.



**ITEM III      To Receive The Report Regarding The Conduct Of AIEEE-2004 That Has Been Submitted To The MHRD Regarding Successful Conduct of The Examination. Details Are Given In Annexure-1.**

The Committee was informed in detail about the conduct of AIEEE 2004. The Committee appreciated the efforts of the Board for successful conduct of this large professional entrance examination.

**ITEM IV      To Consider Holding The Next AIEEE On Sunday The 2<sup>nd</sup> May, 2005**

The Committee ratified the decision of the Board to conduct the next AIEEE 2005 on Sunday the 2<sup>nd</sup> May, 2005.

**ITEM V      REFORMING THE AIEEE FROM 2005 ONWARDS**

The Committee was informed about the various difficulties faced in regard to the conduct of AIEEE 2004 and also about the various feedback received from the candidates, the Centre Superintendents and other stakeholders. The Committee discussed about the various options for the conduct of AIEEE 2005 and resolved that following recommendations be forwarded to the MHRD for the conduct of next examination.

1. The Committee was unanimous in agreement that the entire examination be conducted in one day and the number of question papers must be reduced accordingly in order to facilitate the candidates appearing for this examination. The committee suggested that there will be one paper for B.E./B.Tech/B. Pharma examination consisting of three parts – Part A which will be of Physics and Chemistry and will be compulsory for all and Part B will be for Mathematics and Part C for Biology. The candidate will

have the option for either Part B or Part C. The examination will be of 3 hours duration and consequently the number of questions be reduced.

The B. Arch. examination must be conducted separately and it will also be held for 3 hours duration in the afternoon session. It will consist of two parts – Part A for Mathematics and Part B for Aptitude Test and Drawing. Thus the Committee suggested the following format for the next AIEEE 2005.

PAPER	SUBJECT	TIMINGS	MARKS
Paper I	<b>Part-A</b> Physics & Chemistry	10.00 a.m.–1.00 p.m. (3 hours)	100 questions (50 questions in each subject)
	<b>Part-B</b> Mathematics		50 questions
	<b>OR</b> <b>Part – C</b> Biology		50 questions  (150 questions X3 =Total:450 marks)
Part-II	<b>Part –A</b> Maths  <b>Part-B</b> i) Aptitude Test  ii) Aptitude Test-Drawing	2.30 p.m.–5.30 p.m. (3 hours)	50 questions of 3 marks each  50 objective type questions of 3 marks.  Two questions of 150 marks (75 marks each)  Total: 450 marks

2. The Committee also decided about the security measures and confidentiality looking into sensitivity of this examination. The Committee decided that instead of having uniform pattern of question paper as it is being held, multiple set of question papers must be introduced and the entire country be divided in more than one zone for the purpose of administering particular set of

question paper. However, it must be ensured that the difficulty level must be maintained for the different set of question papers.

3. The fee structure should be Rs.300/- for General category and Rs.150/- for SC/ST category as it is at present. However, if a candidate opts for Paper II i.e. B. Arch. also or vice-versa, the fee be charged as Rs.400/ for General category and Rs.200 for SC/ST category.
4. In view of the judgment passed by the Rajasthan High Court Judicature in D.B. Civil Writ Petition No. 282/2004 in S.B. Council Writ Petition No. 2379/2003 directing to consider the feasibility of having AIEEE comprising of two stages i.e. i) Objective Type ii) Main Exam (non-objective), the Committee unanimously was of the view that as this exam. is a huge exam. where about more than 45000 candidates are called for counseling purpose – its evaluation on the subjective lines will not be possible. The Committee observed that it will not be practicable for the subjective second tier examination. Therefore, no deviation from the earlier followed objective type test be made.

The Meeting then ended with a vote of thanks to the Chair.

**Sd/-**  
**(Y.P. KATYAL)**  
**HOD (SPL. EXAMS.)**

**Sd/-**  
**(ASHOK GANGULY)**  
**CHAIRMAN**

MINUTES OF THE MEETING OF THE EXAMINATION COMMITTEE HELD AT 11.00 A.M ON 23<sup>rd</sup> DECEMBER, 2004 IN THE CHAMBER OF THE CHAIRMAN, CBSE AT SHIKSHA KENDRA, 2 COMMUNITY CENTRE, PREET VIHAR, DELHI-92.

**PRESENT**

1. Shri Ashok Ganguly, -In the Chair  
Chairman,  
Central Board of Secondary Education  
Preet Vihar, Delhi
2. Prof. R.D. Shukla  
Head(DESM),  
NCERT, Sri Aurobindo Marg,  
New Delhi-110016.
3. Prof. R.B. Jain  
102, DDA, SFS Flats  
Mukherjee Nagar  
Delhi
4. Sh. Y. P. Purang  
Retd. from Directorate Of Education  
C-2/113, Janakpuri,  
New Delhi
5. Shri S.K.Jain,  
Asstt. Commissioner  
Kendriya Vidyalaya Sangathan.  
Shaheed Jeet Singh Marg, New Delhi
6. Shri O.P.Nautiyal,  
Asstt. Director of Education(Schools)  
Directorate of Education,  
Old Sectt., Delhi.
7. Sh. Pavnesh Kumar.  
Controller of Examinations, Member Secretary  
C.B.S.E., Delhi

Prof. Y.P.Singh could not attend the meeting.

At the outset, the Chairman, CBSE extended a warm welcome to all the members present in the meeting. Thereafter, he requested the Controller of Examinations, CBSE to take up the Agenda. The Controller of Examinations welcomed all the members again and thereafter took up the items for discussion.

**ITEM I : To consider the Minutes of the Examination Committee held on 13<sup>th</sup> May,2004.**

The Controller of Examinations informed the Committee that the Minutes of the Meeting held on 13.5.2004 were circulated to all the members of the Committee but no comments were received from any member. The same have also been ratified by the Governing Body of the Board in its meeting held on 18.6.2004.

Resolved that the Minutes of the meeting of the Examination Committee held on 13.5.2004 be confirmed.

**ITEM II: To report action taken on the Minutes of the Examination Committee held on 13.5.2004**

The Committee recorded the action taken report.

**ITEM III: To consider the recommendations made by the Committee at its meeting held on 24.9.2004 constituted by the Chairman to suggest changes to reinforce and improve the existing system of evaluation.**

The recommendations of the Committee constituted by the Chairman to reinforce and improve the existing system of evaluation were discussed at length and the same were accepted by the Examination Committee. However, the Committee was of the opinion that while discussing the Marking Scheme on the first day of evaluation the Coordinators should also be involved in the discussion. The Examination Committee also decided that the Coordinators should give a certificate that he has gone through and understood the duties of the Coordinators. The Examination Committee also resolved that at one Nodal Centre only two to three subjects may be considered for evaluation.

**ITEM IV: To consider the request received from State Open School, Directorate of Education, Govt. of NCT of Delhi for recognition of certificates issued by them as an Examination Board in open schooling approved by the Govt. of NCT of Delhi.**

The Committee considered the Item and resolved that the certificates issued by the State Open School, Directorate of Education, Govt. of NCT, Delhi be recognised as equivalent to those of CBSE

**ITEM V: To consider disallowing private candidates except failures/compartamental candidates for appearing at the Board's Class X & XII examinations and to consider deletion/amendment in Rules of the Examination Byelaws.**

The Committee deliberated upon the Item at length and resolved that the Examination Bye Laws may be amended as proposed. However, the amendments would be effective from the year, the State Open School conducts first Examination of Class X & XII.

**ITEM VI: To consider amendment in Rules 6.1 of the Examination Bye Laws pertaining to admission of students to a school by adding Rule 6.1(iv)©.**

The Committee considered the Item and resolved that the proposed Rule 6.1(iv) © be added to the Examination Bye Laws.

"Date of Birth Certificate issued by the Registrar of Birth and Deaths where-ever existing, as proof of date of birth."

**ITEM VII: To consider amendments in Rules 44.1 and 44.2 of the Examination Bye Laws pertaining to Improvement of performance-Senior School Certificate Examination and Secondary Examination by adding Rules 44.1(iv) and 44.2(iv).**

The Committee considered the Item and after discussions it resolved that Rules 44.1(iv) & 44.2(iv) as proposed be added to the Examination Bye Laws.

### **Improvement of Performance**

#### **Senior School Certificate Examination**

##### **44.1(iv)**

" A candidate appearing for Improvement of Performance in one or more subjects can not appear for additional subject simultaneously".

## Secondary Examination

### 44.2(iv)

" A candidate appearing for Improvement of Performance in one or more subjects can not appear for additional subject simultaneously."

**ITEM VIII: To consider amendment in Rule 61(ii) of the Examination Bye Laws pertaining to the period for applying for verification of marks.**

The Committee considered the Item and decided that Rule 61(ii) regarding verification of Marks be amended to read as under :

EXISTING RULE	AMENDED RULE
Such an application must be made by the candidate within twenty five days from the date of the declaration of results.	Such an application must be made by the candidate within 21 days from the date of the declaration of results for Main Examination and 15 days for Compartment Examination.

**ITEM IX: To consider amendment in Rule 43 of the Examination Bye Laws pertaining to allowing candidates to appear for additional subject(s) after passing the Examination.**

The Committee considered the Item and decided that the candidate may be allowed to appear in the Additional subject within 6 years and the Rule 43 of the Examination Bye Laws be amended to read as under :

EXISTING RULE	AMENDED RULE
A candidate who has passed the Secondary/Senior School Certificate Examination of the Board may offer an additional subject as a private candidate provided the additional subject is provided in the Scheme of Studies and is offered within FIVE YEARS of passing the examination of the Board. Exemption from time limit may be granted by the Chairman in deserving cases. Facility to appear in additional subject will be available at the annual examination only.	A candidate who has passed the Secondary/Senior School Certificate Examination of the Board may offer an additional subject as a private candidate provided the additional subject is provided in the Scheme of Studies and is offered within SIX YEARS of passing the examination of the Board. <b>No exemption from time limit will be given after six years.</b> Facility to appear in additional subject will be available at the annual examination only.

**ITEM X: To consider cancellation of pass certificate in respect of Master Rahul Arora S/o Shri Deepak Arora Roll No. 6245417 of All India Senior School Certificate Examination, 2002.**

The Committee considered the Item at length and after looking into various aspects of the case, the Committee decided that the matter may be examined once again by the Board and submitted for consideration of the Examination Committee at its next Meeting.

**ITEM XI: To report action taken in the subject Informatics Practices in which theory and practical marks have been revised w.e.f. 2005 Examinations at the Class XII level.**

The Controller of Examinations informed the Committee about the revised Theory and Practical Marks in Informatics Practices for the Senior School Certificate Examinations w.e.f. 2005 Examinations. The revised marks are now 70 and 30 as against 60 & 40 upto 2004 Examinations in respect of Theory and Practical respectively.

Since the failed/Comptt./Improvement candidates who have appeared for the practical examinations of this subject of 40 marks in 2004 Examinations may be appearing for the Theory Examinations consisting of 70 marks as per Senior School Curriculum prescribed for 2005 Examinations and the practical marks obtained by the candidates out of 40 be computed to be out of 30 through Computer Programme at the time of finalisation of result. This facility be extended to the failure candidates of 2004 Examinations who will be appearing in 2005 Examinations and also in Third Chance Comptt. Examination in July, 2006.

The Committee considered the issue and resolved that the above facility be extended to the candidates.



**ITEM XII: To report action taken for declaring the result in respect of 5 candidates of Class X and 17 of Class XII belonging to Maharishi Vidya Mandir, Lucknow by condoning the attendance below 60% for 2004 Examination.**

The Committee considered the Item and resolved that the action taken may be recorded.

The Meeting then ended with Vote of Thanks to the Chair.

**Sd/-  
(PAVNESH KUMAR)  
CONTROLLER OF EXAMS.**

**Sd/-  
(ASHOK GANGULY)  
CHAIRMAN**

**CENTRAL BOARD OF SECONDARY EDUCATION  
SHIKSHA KENDRA, 2, COMMUNITY CENTRE,  
PREET VIHAR, DELHI. 110092.**

**TO CONSIDER MINUTES OF THE EMERGENT MEETING OF THE FINANCE  
COMMITTEE OF THE BOARD HELD IN THE CHAMBER OF THE CHAIRMAN,  
CBSE ON WEDNESDAY, THE 29<sup>TH</sup> DECEMBER, 2004 AT 4.00 P.M.**

**PRESENT:**

- |    |  |   |   |
|----|--|---|---|
| 1. | Sh. Ashok Ganguly<br>Chairman, CBSE  | - | in the Chair                                      |
| 2. | Dr. M.V. Prasad<br>Director, Deptt. Of School Education,<br>BVB, Makarpura, Road<br>Baroda-390009.                     | - | Member  |
| 3. | Sh. Hullah Singh,<br>Director (Finance)<br>Deptt. of Sec. & Hr. Education,<br>M.H.R.D.<br>Shastri Bhawan<br>New Delhi. | - | Nominee of<br>the<br>F.A., MHRD                   |
| 4. | Sh. W.N. Massey<br>Under Secretary<br>M.H.R.D.<br>Shastri Bhawan<br>New Delhi.   | - | Nominee of<br>the D.S.<br>MHRD, Govt.<br>of India |
| 5. | Sh. Vineet Joshi<br>Secretary, CBSE  | - | Member<br>Secretary                               |

Sh. Shashi Bhushan, Joint Secretary, CBSE and Sh. S.K. Garg, IAFA were also present.

At the outset, the Chairman extended a warm welcome to the Members. Thereafter, the Secretary took up the agenda items :

**ITEM I TO CONSIDER CREATION OF POSTS IN VARIOUS CADRES FOR SMOOTH FUNCTIONING OF CBSE**

The Secretary explained the need for creation of posts in various cadres as proposed in the agenda in detail. After considering all the relevant factors the Committee resolved that the following posts may be created :

S.NO.	DESIGNATION	PAY SCALE	NO. OF POSTS	REMARKS
01.	HOD(EDUSAT, RESEARCH & DEVELOPMENT AND VOC. EDUCATION)	14300-400-18300	01	The post was sanctioned by MHRD on ad hoc basis for a period of six months only. Now the same is to be continued on permanent basis.
02.	JOINT SECRETARY	14300-400-18300	05	Each Regional Office will be headed by a Joint Secretary. Out of these 05 posts, 03 posts will be filled up by promotion and 02 posts by direct recruitment/ deputation. Consequently, 03 posts in the cadre of Deputy Secretary shall be abolished.
03.	One post equivalent to the post of Joint Secretary to supervise the expansion of computer activities in the Board.	14300-400-18300		This post will be filled up by direct recruitment/promotion. In case of promotion, the post of System Analyst shall be abolished.
04.	DEPUTY SECRETARY	12000-375-16500	02	One post for Vigilance Unit will be filled up by deputation. The other post will be filled up by promotion who will look after Spl. Exams, such as AIEEE, JNVST etc.
05.	ASSISTANT SECRETARY	10000-325-15200	07	Out of the 07 posts, 02 posts will be filled up by direct recruitment

06.	EDUCATION OFFICER	14300-400-18300	02	and 05 by promotion. 04 posts are meant for Regional Offices outside Delhi, one for Academic, one for Affiliation, one for Spl. Exams., such as AIEEE, JNVST etc.  Out of the 02 posts, 01 will be for Edusat & Voc. Education and other will be for International Cell & other projects. These posts will be filled up by direct recruitment/deputation.
07.	A.E.O.	10000-325-15200	07	All the 07 Regional Offices including the proposed Regional Office at Bhubaneswar will have one AEO each. These posts will be filled up by direct recruitment/deputation.
08.	Programmer	10000-325-15200	07	All the 07 Regional Offices including the proposed Regional Office at Bhubaneswar will have one Programmer each. These posts will be filled up by direct recruitment/deputation.
09.	Section Officer	6500-200-10500	03	Out of these 03 posts, 2 will be for the Regional Offices outside Delhi by promotion and one will be for Vigilance Section by direct recruitment.
10.	SAS Accountant	6500-200-10500	02	01 post for AIEEE/JNVST and 01 for AIPMT. Both the posts will be filled up by deputation.
11.	Head Assistant	5500-175-9000	08	These posts will be filled up by promotion

12.	Executive Assistant	5500-175-9000	16	and are meant for the Regional Offices and the Headquarter.  Out of the 16 posts, 04 will be for Regional Offices outside Delhi, 03 for AIEEE & JNVST, 04 for Aff. Branch, 02 for computer, 01 for International Cell and 01 for Vig. Section. These posts will be treated at par with the post of Asstt. and will be cadre post of Assistant but the designation has been changed keeping in view the fact that these Assistants must have computer knowledge and will be used as multi-purposes.
13.	A.B. Cell Custodian	2550-55-3200	07	01 each for all the 07 Regional Offices including the proposed Regional Office at Bhubaneshwar. These posts will be treated at par with the post of Peon and will be the cadre post of Peon.

N.B. The requirement of other Group 'D' staff will be met by outsourcing.

**ITEM II TO CONSIDER PURCHASE OF LAPTOP OF TOSHIBA MAKE (MODEL M-100)**

The proposal was considered and approved by the Committee.

**ADDL. ITEM I (WITH THE PERMISSION OF THE CHAIR)**

**AMENDMENT IN THE ESSENTIAL QUALIFICATIONS FOR THE POST OF  
JR. ASSTT., ASSTT. , STENOGRAPHER AND EXECUTIVE ASSTT.**

The following shall be included as an essential qualification instead of desirable qualification for the aforesaid posts :

"Working knowledge of computer such as Windows, MS Office, Fox-Base/Fox-Pro. Unix, use of Internet"

The meeting ended with a vote of thanks to the Chair.

Sd/-  
(VINEET JOSHI)  
SECRETARY

Sd/-  
(ASHOK ANGULY)  
CHAIRMAN

**SUMMARY RECORD OF DISCUSSIONS HELD BY THE COMMITTEE ON IMPROVING REGULATORY MECHANISM OF CBSE**

The next meeting of the Members of the Committee was held on 25<sup>th</sup> October 2004 at CBSE Headquarters, Delhi for formulating a schedule on improving regulatory mechanism of CBSE. The following Members were present:

1. Sh. Vivek Bhardwaj, Deputy Secretary (S&HE), MHRD, New Delhi.
2. Sh. V. K. Sharma, DDE (SW-A), New Delhi.
3. Sh. Suraj Prakash, Principal, CRPF Public School, Rohini, New Delhi.
4. Sh. A. K. Bhan, Former IAFA CBSE.
5. Smt. Rama Sharma, PRO CBSE, New Delhi.

The Committee deliberated upon the various complaints received by CBSE and divided them into the following broad categories and suggested a scale/schedule of penalties for each. The schools were also segregated on the basis of enrolment and fees.

**Category A:** Those schools where total fee charged (including tuition fee, development charges, annual charges and any other charges) was up to Rs.15000/- per annum and or enrolment was up to 1000

**Category B:** Those schools where total fee charged (including tuition fee, development charges, annual charges and any other charges) was above Rs.15000/- per annum and or enrolment was above 1000

The schedule/scale of penalties proposed for different kinds of complaints is listed below:

1. Complaints related to students:
  - (a) Denial of admission in Class XI/re-admission in Class XI/compulsory purchase of books/purchase of school uniform from school/non-refund of caution money/forceful issue of T.C. non-issue on demand/forcing weak students to appear as private candidates/non refund of fees on migration on one month

notice/denial of admission of disabled children on caste or creed basis

Category	Scale of penalty
A	Rs.5000/-*
B	Rs.10000/-*

\*Along with compliance as per CBSE norms

(b) Demand of money for admission in the name of donation

Category	Scale of penalty
A	Rs.50000/-* along with refund of donation
B	Rs.100000/-* along with refund of donation

\*Along with compliance as per CBSE norms

© Unproportionate hike in tuition fees/hike in tuition fees in mid session:

Category	Scale of penalty
A	Rs.50000/-*
B	Rs.100000/-*

\*Along with compliance as per CBSE norms

2. Complaints related to teachers

(a) Non payment of full salaries/arrears as per norms of CBSE/Non payment of gratuity or proportionate P.F./non payment of service benefits/non payment of A.C.P. benefits to staff/denial of DPC for promotional posts to qualified staff/violation of service conditions:

Category	Scale of penalty
A	Rs.100000/-*
B	Rs.200000/-*

\*Along with compliance as per CBSE norms

(b) Mental harassment of teachers, termination/suspension of teachers without following proper procedures

Category	Scale of penalty
A	Rs.100000/-*
B	Rs.200000/-*

\*Along with compliance as per CBSE norms

3. Sexual harassment of children/staff  
As per Supreme Court guidelines



4. Complaints related to infrastructure/non fulfillment of affiliation norms/violation of affiliation norms/inadequate infrastructure/unauthorized institution running in schools premises/use of institution for commercial purpose

Category	Scale of penalty
A	Rs.100000/-*
B	Rs.200000/-*

\*Along with compliance as per CBSE norms

5. Sponsoring candidates of unaffiliated schools

Category	Scale of penalty
A	Rs.500000/-*
B	Rs.500000/-*

\*Along with compliance as per CBSE norms

6. Complaints related to academic matters: complaints of teachers about teaching, non conduction of sports/co-curricular activities/following unprescribed books at Sec./Sr. Sec. Level

Category	Scale of penalty
A	Rs.5000/-*
B	Rs.10000/-*

\*Along with compliance as per CBSE norms

7. Irregularities in the accounts of schools/non maintenance of proper school records/constitution of School Managing Committee not as per norms

Category	Scale of penalty
A	Rs.100000/-*
B	Rs.200000/-*

\*Along with compliance as per CBSE norms

8. Appointment of unqualified staff/vacant posts of teachers/principal/denial of DPC for promotional posts for qualified staff. Appointment on contract basis/adhoc appointments, appointments on consolidated salary/inadequate staff

Category	Scale of penalty
A	Rs.100000/-*
B	Rs.200000/-*

\*Along with compliance as per CBSE norms

To investigate into complaints related to above issues a three-tier system was suggested in the minutes of meeting held on 27<sup>th</sup> August 2004, which might be followed. Non compliance of directions related to each type of complaint within a period of 45 days will lead to disaffiliation/down gradation to Sec. Level for Sr. Sec. Schools in the first instance and finally disaffiliation at secondary level also in another 45 days. For Secondary schools, the non-compliance of directions will lead to payment of double the proposed penalty with in a period of 45 days and finally disaffiliation in a period of another 45 days. Action against the

secretary of the school managing committee may also be considered appropriately. All funds raised through imposition of financial penalties will be deposited in a separate fund to be created at CBSE Headquarters, which shall be utilized to create awareness about the Grievance Redressal System or any other purpose as deemed fit amongst the parents/employees and schools management

Sd/-

Sd/-

Sd/-

(A.K. BHAN) (V.K. SHARMA) (SURAJ PRAKASH) (NIVEK BHARDWAJ)