For Limited Circulation

### MINUTES OF THE MEETING

OF THE GOVERNING BODY

held on

Tuesday, the 30th December, 2003

at

**Board's Conference Hall** 



### CENTRAL BOARD OF SECONDARY EDUCATION

Shiksha Kendra, 2, Community Centre Preet Vihar, Delhi-110092.



MINUTES (G.B.)





### **CENTRAL BOARD OF SECONDARY EDUCATION**

Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110092.

### MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE BOARD

Day & Date :

Tuesday, the 30th December, 2003

Time

11.00 A.M.

Venue

Conference Hall,

2<sup>nd</sup> Floor, CBSE,

Delhi-11 00 92.

### INDEX

| S.NO. | ITEM   | PAGE |
|-------|--|------|
| 01.   | List of Members who attended and those who could not attend the meeting.   | 3    |
| 02.   | Inaugural speech of the Chairman, CBSE.  | 10   |
| 03.   | To confirm the minutes of the meeting of the Governing Body of the Board held on 27 <sup>th</sup> June, 2003.  | 28   |
| 04.   | To receive a report on the follow up action taken on the minutes of the last meeting of the Governing Body held on 27 <sup>th</sup> June, 2003.                | 28   |
| 05.   | To consider the recommendations of the Advisory Committee on the All India Pre-Medical/Pre-Dental Entrance Examination made at its meeting held on 18.09.2003. | 29   |
| 06.   | To consider the recommendations of the Finance Committee made at its meeting held on 29 <sup>th</sup> September, 2003.   | 30   |
| 07.   | To consider the recommendations of the Affiliation Committee made at its meeting held on 17 <sup>th</sup> November, 2003.                                      | 31   |

| 08.              | To consider inclusion of 04 Educationists for serving on the Affiliation Committee of the Board to be elected by the Members of the Governing Body.       |  |  |
|------------------|---|--|--|
| 09.              | To adopt the Annual Reports of the Board for the years 2002 and 2003 containing Annual Accounts for the years ending September, 2001 and September, 2002. |  |  |
| Addl.<br>Item I  | To consider the recommendations made by the Finance Committee at its meeting held on 26 <sup>th</sup> December, 2003.                                     |  |  |
| Addl.<br>Item II | To consider the recommendations made by the Curriculum Committee at its meeting held on 18 <sup>th</sup> December, 2003                                   |  |  |
| 10.              | Annexure - 1 -  | Minutes of the Advisory Committee meeting on the All India Pre-Medical/Pre-Dental Entrance Examination held on 18 <sup>th</sup> September, 2003. |  |
| 11.              | Annexure - 2 -  | Minutes of the Finance Committee meeting held on 29 <sup>th</sup> September, 2003.   |  |
| 12.              | Annexure - 3 -  | Minutes of the Affiliation Committee meeting held on 17 <sup>th</sup> November, 2003.  |  |
| 13.              | Annexure - 4-   | Minutes of the Finance Committee meeting held on 26 <sup>th</sup> December, 2003.  |  |
| 14.              | Annexure -5-  | Minutes of the Curriculum Committee meeting held on 18 <sup>th</sup> December, 2003.   |  |

### CENTRAL BOARD OF SECONDARY EDUCATION

Shiksha Kendra, 2, Community Centre Preet Vihar, Delhi-110092

### MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE BOARD HELD ON 30<sup>TH</sup> DECEMBER, 2003 AT 11.00 A.M.

The list of members who attended the meeting and those who could not be present is given hereunder:

#### **Those Present:**

- O1. Shri Ashok Ganguly,Chairman,C.B.S.E.,2, Community Centre,Preet Vihar,Delhi-110092.
- 02. Shri Vinod Kumar Pipersenia, F.A., Deptt. of Education, M.H.R.D., Shastri Bhawan, New Delhi-110001.
- 03. Shri Vivek Bharadwaj,
  Deputy Secretary (S),
  Deptt. of Secondary & Higher Education,
  M.H.R.D.,
  Shastri Bhawan,
  New Delhi-110001.
- 04. Mr. B.R. Dubey, Chairman, IPSC and Principal, Birla Vidya Mandir, Nainital-263001.
- 05. Shri D. Dongaonkar,
  Secretary General,
  Association of Indian Universities,
  AIU House,
  16, Kotla Marg,
  New Delhi 110002.

Representative of President, AIU and Director, IIS, Bangalore

- 06. Shri D.S. Mangat, DPI (Schools), U.T. Secretariat, Sector-9, Chandigarh-160017.
- 07. Dr. M.C. Mathur,
  Regional Director (East) &
  Additional Director of Education,
  Directorate of education,
  Govt. of NCT of Delhi,
  District East Office Bldg.,
  Geeta Colony,
  Delhi-110031.
- 08. Shri V.K. Sharma,
  Deputy Director of Education
  Dist. South West A,
  Directorate of Education,
  Govt. of NCT of Delhi,
  C-4, Vasant Vihar,
  New Delhi-110057.
- 09. Shri Ravi Gupta,
  Deputy Education Officer,
  New Delhi Municipal Committee,
  VIII Floor,
  Palika Kendra,
  Sansad Marg,
  New Delhi-110001.
- Smt. K.D. Jassal, Education Officer (Zone 21), Office of the Deputy Director of Education, District South West B, Najafgarh, New Delhi-110043.
- Shri H.M. Cairae,
  Commissioner,
  Kendriya Vidyalaya Sangathan,
  18, Institutional Area,
  Shaheed Jeet Singh Marg,
  New Delhi-110016.

Representative of Director of Education, NDMC, New Delhi.

- 12. Shri Pramod Sharma,
  Former Chairman, IPSC &
  Principal,
  Mayo College,
  Ajmer,
  (Rajasthan)
- 13. Shri M. Ayya Raju,
  Asstt. Director of Education,
  Govt. of A. & N. Island,
  Port Blair-744101.
- 14. Prof. R.D. Shukla,
  Head of Department of Chemistry,
  N.C.E.R.T.,
  Sri Aurobindo Marg,
  New Delhi-110016.
- 15. Dr. H.S. Nainawatee,
  Assistant Director General (HRD-II),
  Indian Council of Agricultural Research,
  Room No. 329,
  Krishi Anusandhan Bhawan-II,
  Pusa,
  New Delhi-110012.
- Mr. S. Sen,
   Deputy Director General,
   Confederation of Indian Industry,
   23, Institutional Area,
   Lodhi Road,
   New Delhi-110003.
- 17. Mr. Jayant Kastuar,
  Secretary,
  Sangeet Natak Academy,
  Rabindra Bhawan,
  Ferozeshah Road,
  New Delhi-110001.
- 18. Shri M.V. Prasad,
  Hon. Director,
  Quality Assurance Unit,
  Bharatiya Vidya Bhawan,
  Makarpura Road,
  Baroda 390009.

- 19. Mrs. Annie Koshi,Principal,St. Mary's School,B-2 Block, Safdarjang Enclave,New Delhi-110029.
- 20. Mrs. Vandana Gupta,
  Principal,
  B.K. Bajoria School,
  Boyce Road,
  Near Nehru Stadium,
  Shilong-1,
  Meghalaya.
- Mrs. Meenakshi Mohindra, Principal,
   D R A Bhawan Vidyalaya, Sector-27B, Madhya Marg, Chandigarh-160019.
- 22. Shri G.S. Negi,
  Principal,
  Bhartiya Vidya Bhavan,
  K.G. Marg,
  New Delhi-110001.
- 23. Shri P.N. Varshney,
  Principal,
  Govt. Boys Senior Sec. School,
  Rajouri Garden (Main),
  New Delhi 110027.
- 24. Shri N.P. Dhaka,
  Principal,
  DDU Govt. Sarvodaya Vidyalaya,
  Rause Avenue,
  New Delhi 110002.
- 25. Mrs. S. Bhatia,
  Principal,
  New State Academy Senior Sec. School,
  Zone H-4, Pitampura,
  Delhi 110034.

- 26. Mrs. Vinita Shanker, Principal, Govt. Sarvodaya Kanya Vidyalaya, Alipur, Delhi.
- 27. Mrs. Khushinder Sharma,
  Principal,
  Govt. Model Senior Sec. School,
  Sector 35,
  Chandigarh.
- 28. Shri G. Balasubramanian, Secretary, C.B.S.E., 2, Community Centre, Preet Vihar, Delhi- 110092.

### The following Officers attended the meeting as Special Invitees:

- 01. Shri Pavnesh Kumar,
  Controller of Examinations,
  C.B.S.E.,
  2, Community Centre,
  Preet Vihar,
  Delhi-110092.
- 02. Shri Y.P. Katyal,
  HOD (Spl. Exams., Projects & Trg.),
  C.B.S.E.,
  17-B, I.P. Ewstate,
  New Delhi-110002.

### The following members could not attend the meeting:

O1. Shri S.P. Gaur,
Joint Secretary (Secondary),
Deptt. of Secondary & Higher Education,
M.H.R.D.,
Shastri Bhawan,
New Delhi-110001.

- O2. Sh. Rajendra Kumar,
  Director of Education,
  Directorate of Education,
  Govt. of NCT of Delhi,
  Old Secretariat,
  Delhi-110054.
- 03. Shri B. Dass,
  Addl. Director of Education,
  Municipal Corporation of Delhi,
  Education Department (H.Q.),
  Nigam Bhawan,
  Kashmere Gate,
  Delhi-110006.
- 04. Dr. (Mrs.) Kiran Datar, Dean of Colleges, University of Delhi, Delhi - 110007.
- 05. Prof. S.B. Menon,
  Dean,
  Faculty of Education,
  University of Delhi,
  Delhi 110007.
- 06. Dr. K.K. Aggarwal,
  Vice Chancellor,
  Guru Gobind Singh
  Indraprastha University,
  Old Delhi College of Engineering Bldg,
  Kashmere Gate,
  Delhi-110006.
- 07. Prof. S.S. Katiyar, Vice Chancellor, Chhatrapati Shahu Ji Maharaj University, Kanpur-208024.
- 08. Mrs. Renu Singh,
  Director,
  School of Rehabilitation Science,
  Spastics Society of Northern India,
  2, Balbir Saxena Marg, Near General Raj School,
  Hauz Khas,
  New Delhi-110016.

- 09. Dr. P.N. Razdan,
  Advisor,
  All India Council for Technical Education,
  I.G. Stadium,
  I.P. Estate,
  New Delhi-110002.
- 10. Lt. Col. (Dr.) A.R.N. Setalvad, (Retd.), Secretary, Medical Council of India, Awan-e-Galib Marg, Kotla Road, New Delhi-110002.
- Dr. V. Prakash,
   Director,
   Central Food Technological Research Institute,
   Mysore-570013
   India.
- 12. Prof. Binod Khadria,
  Prof. of Economics,
  Zakir Husain Centre for
  Educational Studies,
  Schools of Social Sciences,
  JNU New Delhi.
- 13. Prof. Sanjay Srivastava,
   Asstt. Director General (Medical Education),
   D.G.H.S.,
   Nirman Bhawan,
   New Delhi- 110001.

### The following Officers of the Board were in attendance:

O1. Shri Shashi Bhushan, Joint Secretary (A. & L.), C.B.S.E., 2, Community Centre, Preet Vihar, Delhi-110092.

- O2. Shri S.P. Sethi,
  Joint Secretary (Affiliation & Vigilance),
  C.B.S.E.,
  2, Community Centre,
  Preet Vihar,
  Delhi-110092.
- 03 Shri K.K. Sinha, Joint Secretary (AIEEE) C.B.S.E., Rouse Avenue, New Delhi.
- 04. Shri M.C. Sharma,
  Joint Secretary (Secret),
  C.B.S.E.,
  2, Community Centre,
  Preet Vihar,
  Delhi-110092.
- 05. Shri B.M. Gupta,
  Head (CC),
  C.B.S.E.,
  2, Community Centre,
  Preet Vihar,
  Delhi-110092.
- The Chairman extended a very warm welcome to all the members of the august House. He also accorded a special welcome to the new Members attending the meeting of this august House for the first time i.e. Smt. Khushinder Sharma, Principal, Govt. Model Sr. Sec. School, Sector-35, Chandigarh, Sh. N. P. Dhaka, Principal, DDU Govt. Sarvodaya Vidyalaya, Rouse Avenue, New Delhi, Mrs. S. Bhatia, Principal, New State Academy, Sr. Secondary School, Zone-H 4, Pitampura, Delhi, and Mrs. Vinita Shanker, Principal, Govt. Sarvodaya Kanya Vidyalaya, Alipur, Delhi. He also accorded special welcome to Sh. P. N.Varshney, Principal, Govt. Boys Sr. Sec. School, Rajouri Garden (Main), New Delhi who has been refected for this House.

- 2. The Chairman took this opportunity to express his sincere gratitude and gratefulness to the outgoing members i.e. Kum. Chandra Ganguly, Principal, Mamta Modern School, H-Block, Vikaspuri, New Delhi, Sh. V. P. Singh, Principal, Chourdhary Maluk Singh Sarvodaya Bal Vidyalaya, Rajgarh, New Delhi, Sh. Suresh Sharma, Principal, Pandit Madan Mohan Malviaya Govt. Sarvodaya Bal Vidyalaya, Brahmpuri, Delhi, Sh. Ram Kumar Sharma, Principal, Govt. Modern Sr. Sec. School, Sector-16, Chandigarh, Dr. B. L. Sherwal, Asstt. Director General, (Medical Education), DGHS, Nirman Vihar for their valuable contribution in various important deliberations held in the House from time to time. At the behest of the Chairman, the House passed a resolution in appreciation of their services rendered to the Board.
- 3. He informed the House that Prof. Sanjay Srivastava, Assistant Director General (Medical Education), DGHS, Nirman Bhawan, New Delhi-110001 has also been nominated, but he could not attend this meeting and hoped that he would attend the meetings of the Governing Body in future.
- 4. Thereafter the Chairman highlighted various activities undertaken by the Board since its last meeting held on 27<sup>th</sup> June, 2003. The Hon'ble Members of the august House were informed by the Chairman regarding the inauguration of the Platinum Jubilee Year Celebrations by the Hon'ble Prime Minister of India on 29<sup>th</sup> July, 2003. The new building of the Academic Wing of the Board "SHIKSHA SADAN" was inaugurated by the Hon'ble Prime Minister on that day. An ambitious project on "Shiksha Net" was launched at the hands of the Hon'ble Union Minister of Human Resource Development, Science & Technology and Ocean Development. A special cover for CBSE was also released by the Hon'ble Prime Minister which was received by the Hon'ble Minister of State, Posts, Information and Technology. The Chairman further informed the august House that on the subsequent day i.e. 30<sup>th</sup> July, 2003, the

Platinum Jubilee Conference of Principals was held at Ashoka Hotel. The primary theme of the conference was "Impact of Globalization on Indian Education." About 250 Principals attended the conference which was inaugurated by Hon'ble Dr. Karan Singh. Subsequently, the Regional Conference was also held at Karnal on 7th October, 2003 in which the theme was "Discovering India Through School Education". conference was attended by the Principals of the schools in the states of Haryana, Punjab and Chandigarh U.T. The National Platinum Jubilee Conference of Sahodaya Complexes was held at Udaipur on 31st October, 1st and 2nd November, 2003. The theme for this conference was "Enabling Stress Free Education" It has also been decided to hold Regional Platinum Jubilee Conference at Chennai on 9th and 10th January, 2004. The theme for this conference would be "Catalytic Leadership for Quality Schooling" About 200 Principals from the States of Tamilnadu, Kerala, Karnataka and Andhra Pradesh are expected to attend this conference. The Chairman highlighted the following challenges ahead:

- The emerging issues of globalization
- ii. The increasing impact of International organizations in Indian school education
- iii. Increasing consumerism
- iv. Increasing competitiveness
- The higher expectancies from the CBSE

With regard to other activities the following are some of the important ones which need special mention :

### 5. ACADEMIC ACTIVITIES:

### The revised curricular framework

5.1 In compliance with the decisions taken in the last meeting, the Board introduced the new National curricular Framework and the textbooks in classes II,VII, X and XII. The revised syllabi were introduced.

### Disaster Management

As a part of its Frontline curricular approach, Disaster Management was introduced in the syllabi of class VIII to the extent of ten percent of the social science syllabi. The Board had the support of Ministry of Home Affairs, Government of India and UNDP. The textual materials were prepared for class VIII. The Hindi version has also been made ready. The Board undertook two Master Trainer's program and several teacher training programs across the country.

### Life skill education

5.3Life skill education was introduced in class VI as a part of continuous and comprehensive evaluation. The objective of the course is to develop resistance to consumerism among the learners and empower them with skills which will enable them to lead a stress free life. The syllabi include appreciation of nature, appreciation of aesthetics, interpersonal skills, dignity of labour and several other components. The Hindi version has also been got ready and the manuscript for class VII is also ready for Print.

### Revision of weightage

5.4 As approved by the GB, the curriculum in the subjects of Informatics Practices and Physical education were revised with weightage of 70 for theory and 30 for practical.

### Communicative Sanskrit

5.5 The Board has been doing lot of work for improving the quality of Sanskrit education in the affiliated schools through introduction of communicative approach to teaching of Sanskrit. The class VI book Kanika will be introduced during the current year which has already been approved by the Governing Body in its last meeting.

### Communicative English

5.6 Last year the text book in communicative English Literature reader for class IX was revised and consequently the revised Literature reader for class X would be made available this year

### Functional English

5.7 The Board had introduced Functional English as a subject at the senior school level last year in class XI. The textbooks and the language skills book were released by the Board. The class XII text book is ready and would be available shortly.

### **Mathematics Laboratory**

In order to promote interest in the study of Mathematics and improve excellence in Maths the Board had introduced the concept of Mathematics Laboratory. The guidelines to schools in this regard has been printed and made available.

### Biotechnology

5.9 The subject of Biotechnology was introduced last year and the first batch of students would be appearing in March 2004 examinations

of the Board. The Board brought out the class XII text book and the Laboratory work book for class XII.

### Web & Multimedia Technology

As approved by the Governing Body, the Board introduced Web and Multimedia technology as an elective subject in class XI for the current academic year. A large number of schools have evinced interest in the subject.

### **Value Education**

5.11 The Board is seized of the need to impart value education, especially in the context of increasing exposure to information and media. A book of Guidelines to schools on Value Education has been printed and made available to schools. The Board also conducted a one day training program in Bangalore in collaboration with Aurobindo Ashram.

### **Sample Question papers**

As the syllabi in several subjects have undergone—change along with the weightage, the Board brought out revised Sample Question papers for class X and class XII. The SQP have been brought out in Hindi medium also from the current year.

### **Empowerment of Principals**

5.13 Changes in Education are brought not merely through curricular upgrading. The Heads of Institutions are basically the agents of change and unless there is a perceptible change in the attitude and

style of administration of the Principals the changes would not find they way through. In order to achieve this, the Board had collaborated with IIM Ahmedabad for training of principals on Strategic Management for Leadership This year the program was attended by about 45 principals.

5.14 The Board also attends to the needs of the first generation principals who come from the newly affiliated schools. Empowerment programs for these principals were organized in several parts of the country.

### **Teacher training programs**

5.15 Teachers form the livewire of an educational system. Continuous empowerment of teachers to sensitize them to the new content, pedagogy and changing trends in technology has become essential. The Board had organized several training programs for the teachers in various parts of the country.

### **Vocational Education**

Vocational education has always been a matter of serious debate.

Presently the Government is seized of the issue and is in the process of coming out with a new policy. Changes in this area would be made on receipt of the recommendations of the new policy,

### **Fashion Studies**

As a part of its continuous exercise of seeking new avenues for learning in a globalized market, the Board has proposed to introduce an elective subject Fashion Studies in collaboration with NIFT. The course will be under the academic stream and will be a single subject as against the existing package in the vocational education.

### **Olympiad**

In pursuit of excellence, the Board has been conducting the Group Mathematics Olympiad under the auspices of National Board of Higher Mathematics. National Informatics Olympiad are also conducted in collaboration with Indian Association for Research in Computer sciences. This year GMO was conducted on the first Sunday of December, 2003 and the first level exams in IT Olympiad are scheduled on 30<sup>th</sup> January, 2004.

### Heritage India quiz

5.19 To bring greater awareness among the students about the Indian culture and Heritage the Board conducts Heritage India Quiz. This year over 900 schools participated in the program. 72 schools have been selected for the third round and are being held at Jaipur.

### **Painting Competition**

5.20 A painting competition was held for students on Disaster Management with the assistance of Ministry of Home Affairs. The selected paintings are being awarded cash prizes.

### Proposal for Science Quiz

5.21 The Board is also proposing to hold from the ensuing academic year Science Quiz for students in collaboration with Intel.

### 6. <u>International Cell</u>

As the members of the August house are aware the Board had instituted an International cell to facilitate the Indian Diaspora to establish links with the roots of the native soil through language and culture. The courses in Malayalam and Gujarati have already been designed. The course in 'Art & Culture' is also ready. The formal launching of the course was done at Dubai on 18.12.2003 by the Hon'ble Minister for Human Resource Development, Science & Technology and Ocean Development.

#### 7. EXAMINATIONS

- 7.1 The Board has been making sincere efforts to implement important decisions taken by the August House from time to time. The points raised in the last meeting of the Governing Body held on 27<sup>th</sup> June, 2003 have been looked into and implemented. A circular notifying the decisions taken has been sent to all the affiliated schools on 8.9.2003.
- 7.2 The Senior School Certificate (Comptt) Examination was held on 29<sup>th</sup> July 2003.
   41037 candidates were registered, 39439 candidates appeared for the

examination and 28501 passed. The result was declared on 14<sup>th</sup> August 2003. As compared to 2002 examination there is an increase of 2.23% in the pass percentage.

- 7.3 The Secondary School (Comptt) exam. was held from 29<sup>th</sup> July to 5<sup>th</sup> August 2003. 123385 candidates were registered, 116985 candidates appeared for the examination and 57622 passed. The result was declared on 20<sup>th</sup> August, 2003. As compared to 2002 examination there is slight increase in the pass perecentage.
- 7.4 Subsequent to the declaration of result of the Main Examination 2003, 23477 candidates had applied for rechecking for the Secondary School Examination. 1268 cases of mistakes were detected. For the Senior School Examination total number of requests for rechecking received were 33625 and in 1416 cases mistakes were detected. From the perusal of the statistics it is noticed that the number of discrepancies with regard to the number of answer Books checked this year is on the decrease at both levels i.e. Senior & Secondary compared to previous years. This shows improvement in the system.
- 7.5 The examination for 2004 is scheduled to commence from 1st March (Monday), 2004.
- Preparation are on for the smooth conduct of pre/post exam work for 2004 examinations. A number of exercises are being undertaken in almost all the areas of examinations for effective control, smooth and successful conduct of examination. The List of candidates of classes X/XII had been sent to all the affiliated schools in the country and abroad and all the Heads of the Institutions

were directed to send the same duly filled in to the respective regions by 31<sup>st</sup> October, 2003. However, on requests received from various quarters the last date had been extended up to 10.11.2003. The last date for private candidates had also been extended up to 10.11.2003. The scheduled last date was 14.10.2003.

- 7.7 In the coming year, there will be an expected increase of 10% in the number of candidates to be sponsored for classes X and XII examinations. The expected number of candidates may therefore, go above six lacs in class X and four lacs in class XII for 2004 examinations.
- 7.8 The work for fixation of examination centres for the 2004 examination has been completed.
- 7.9 In order to make the remuneration more attractive, a committee was constituted and as per its recommendation, the rates of remuneration for evaluation work have been made much more attractive to attract the best of teachers which is as under:

| CLASS | RATE APPLICABLE FOR 2003<br>EXAMINATIONS | RATE TO BE MADE<br>EFFECTIVE FOR 2004<br>EXAMINATIONS |
|-------|--|---|
| X     | Rs. 5                                    | Rs. 8.00  |
| XII   | Rs. 6.50                                 | Rs. 11.00   |

7.10 This year an additional functionary designated as "Chief Nodal Supervisor" has been proposed to be introduced at Spot Evaluation Centres in order to ensure proper manageability, supervision and timely completion of evaluation work.
He/She will not be less than a Principal of an affiliated school. He/She will be

required to supervise the work of 3-5 Head Examiners in the same subject which He/She has taught/has been teaching as PGT/Principal. The scheme will be restricted to the centres where the availability of number of Head Examiners would be three or more in a particular subject.

7.11 The preparations for Registration of candidates for the session 2003-2004 (exam year 2005) is in progress and all the Heads of affiliated schols were requested to send the filled in Registration Forms by 14<sup>th</sup> August 2003. Every effort is being made to issue the Registration Cards to the Schools as per schedule.

CBSE, a renowned Examination Body, in the pursuit of excellence and for meeting the challenges of the future, updates its systems from time to time from the feed back received from all quarters.

#### 7.12 ALL INDIA PRE-MEDICAL/PRE-DENTAL ENTRANCE EXAMINATION, 2004.

As per approved scheme of examination by the Hon'ble Supreme Court vide its orders dated 1.9.2003 the 17<sup>th</sup> All India Pre-Medical/Pre-Dental Entrance Examination will be conducted by the Board in two phases as per schedule given below:

Preliminary Examination 11<sup>th</sup> April, 2004

Final Examination 16<sup>th</sup> May 2004

The Board has already taken various necessary measures relating to the proposed scheme of examination.

The sale of application forms for the 2004 All IndiaPre-Medical/Pre-Dental Entrance Examination has already started from 15<sup>th</sup> October, 2003.

### 7.13 JAWAHAR NAVODAYA VIDYALAYA ENTRANCE TEST, FOR CLASS IX & VI

For the first time Jawahar Navodaya Vidyalaya's Selection Test for class IX lateral entry was held on 28<sup>th</sup> Sept. 2003. It was conducted in more than 450 districts where more than 70,000 candidates appeared. The exam was conducted very smoothly and upto the satisfaction of Navodaya Vidyalaya Samiti.

For summer bound Vidyalayas the JNVST was held in Feb. 2003 and for Winter bound Schools it was held in April 2003. Around 9 lac candidates appeared in about 500 districts all over the country. Results were successfully declared on May 5, 2003 and June 16, 2003.

The supplementary selection test for admission to class VI in JNVs was held on Nov. 2, 2003. Mainly it was organized for the newly opened JNVs in West Bengal.

### 7.14 ALL INDIA ENGINEERING/PHARMACY AND ARCHITECTURE ENTRANCE EXAMINATION, 2004

The third All India Engineering Entrance Examination will be conducted on 9<sup>th</sup> and 10<sup>th</sup> May 2004. The sale of AIEEE Information Bulletin has started from 1.12.2003. The last date for sale of Bulletin is 12.1.2004. It is expected that more than 4 lac candidates will be registered for this examination.

Due to changes in syllabi of classes XI & XII in the related subjects of AIEEE, the previous syllabi in Physics, Chemistry & Mathematics have been updated by subject expert committees and evolved minimum common syllabus

on the basis of syllabi taught in different State Boards. The syllabi in Biology, which was already in vogue, will continue for 2004 examination. It too would be got updated by the concerned subject expert committee and will be made effective from examination, 2005.

### 8. CELEBRATION OF VIGILANCE AWARENESS WEEK

The Central Board of Secondary Education observed 'VIGILANCE AWARENESS WEEK' from 3<sup>rd</sup> November, 2003 to 8<sup>th</sup> November, 2003 in pursuance of the directions issued by the Central Vigilance Commission vide their letter no. 003/VGL/26 dated 6<sup>th</sup> August 2003. It commenced on 3<sup>rd</sup> November, 2003. Seminars & debates were organized during this week to curb the scope of corruption and to bring awareness on vigilance. All the schools affiliated with CBSE and functioning in India and abroad were also requested to observe Vigilance Awareness Week in the same way.

### 9. REDRESSAL OF PUBLIC GRIEVANCES:

Public Grievances Redressal Cell of the Board has been functioning since 1993 in the Public Relations Unit. Regular monitoring of the grievances ensures prompt remedial action to aggrieved persons. The cell maintains constant liasion with diffeent bureaus of the Board, Regional offices and schools to ensure timely action and regular reports are sent to the Ministry of HRD and Directorate of Public Grievance, Cabinet Secretariat. Considering the fact that number of schools has now increased to 6700 and there is manifold increase in the number of students, during the period under report. 4 cases were registered mainly

pertaining to the non-receipt of duplicate documents and all the cases were settled promptly in favour of complainants.

#### 10. NEW CBSE FILM

As a sequent to the first film on CBSE - 'Light House', another Film on CBSE titled 'Marching Ahead' was produced profiling the aims and objectives of the Board. This film was specially screened for viewing of the Hon'ble Prime Minister of India at the inauguration of CBSE's Platinum Jubilee celebrations. The Union Minister of Human Resource Development, Science & Technology and Ocean Development, Minster of State, HRD, Minister of State, communications & IT, Secretary (Education), Secretary (Posts) and many other dignitaries were also present at the function. Another Film on CBSE Shikshanet was also screened on this day.

#### 11. MALPRACTICE CELL

PR Unit monitors the Malpractice Cell of the Board. The objective of the cell is to keep a vigilant watch on educational activities of the private organizations and institutions. The Cell monitors misleading advertisements appearing in national dalies, periodicals and acts promptly in dealing with such malpractices. During the period under report action was taken against 9 schools claiming to have affiliation. Show cause Notices were sent through the Newspapers.

#### 12. INFORMATION & PUBLICITY MATERIAL

- New CBSE Profile
- Information brochures on IT education, Students counselling, disaster\*\*

- Management, International Cell, Bio-technology
- Booklet on CBSE Awards to teachers 2002
- Knowing Children Better (Hindi Version)

### 13. HELPLINE 2003

This year, the Helpline was run in two phases Febrary-March and May-June 2003. A number of new initiatives were taken by the Board besides making the helpline more broad based.

- i) CBSE collaborated for the first time with the Directorate of Education,
  Delhi and interacted with Class X and XII students of Govt. schools and
  Principals & teachers of various other schools.
- ii) For the first time, the Board started a helpline in collaboration with two leading national Hindi dailies-Hindustan Dainik and Rajasthan Patrike for counselling the students on exam related issues and for providing general counselling.
- iii) Another important feature was the addition of Bhubaneswar and Indore as new centres. In IInd phase this activity was operational at 38 centres in India and Gulf this year.
- iv) A teachers handbook 'Knowing Children Better' was also published in English and Hindi as a part of the helpline programme.

This publication on counselling is a compilation of behavioural problems encountered commonly in most of the children irrespective of the age. A special section deals with adolescence related problems. The discription and suggestions are empirical and can be a primary source for

identification and appropriate remedial measures that the class teachers can promptly take.

#### 14. HELPLINE 2004

A meeting of core group of helpline members has discussed and suggested action points for setting up on line counseling facilities on the CBSE Shikshanet (website) to be implemented from February 2004.

### 15. AFFILIATION

This August House was informed in the last meeting held on 27<sup>th</sup> June 2003 that the number of schools affiliated with the Board up to 31.5.2003 was 6667. This number has gone up. By 15.12.2003 the number of schools affiliated with the Board was 6880 Thus in the last about six months 213 new schools have been granted affiliation by the Board.

#### 16. ADMINISTRATION

16.1 The administration has made all out efforts to fill up all the vacant posts in every cadre either by promotion or by direct recruitment/deputation. The grievances of the Staff Welfare Association of the Board is being taken care from time to time.

### 16.2 Construction of Regional Office Building at Allahabad

As this August House is aware that the planning, designing and construction of Regional Office building at Allahabad has been awarded to CPWD. Although, there is a little delay in the time schedule for the construction of this building, yet it is hoped that the project may be completed by June/July 2004.

### 16.3 Construction of Regional Office Building at Panchkula

As this August House is aware that this project had also been awarded to CPWD and the construction work of the building at Panchkuls is in full swing. The progress is being monitored by convening monthly meetings with the authorities of CPWD at Chandigarh.

# 16.4 Construction of CBSE Building "Shiksha Sadan" at Rouse Avenue, New Delhi

The construction of this building was completed in July 2003 and it was inaugurated by the Hon'ble Prime Minister of India on 29<sup>th</sup> July, 2003 in a grand function of the Platinum Jubilee Celebration held at Vigyan Bhawan, New Delhi.

# 16.5 Construction of Regional Office Building at Mandawali Fazalpur, Delhi As this August House is aware that this project had also been awarded to CPWD. The building plans have been submitted to DDA for approval. But keeping in view the fact that the CPWD is not taking keen interest, it is felt that the award of the project to CPWD needs review.

### 16.6 National/CBSE Award to Teachers

The National Awards were presented by the Hon'ble President of India on 5<sup>th</sup> September, 2003 to 14 teachers of CBSE affiliated schools. Similarly, the Board organized a function on 4<sup>th</sup> September, 2003 and honoured 12 teachers with CBSE award at the hands of the Hon'ble Minister of Human Resources Development, Science and Technology and Ocean Development.

### 16.7 Hindi Pakhwara/Diwas : ( lst Sep., 2003 to 14<sup>th</sup> Sep., 2003 )

As per the directives from the M.H.R.D., GOI, Hindi Pakhwara/Diwas was organized in the Board and in the Competitive Examinations held the staff members participated enthusiastically. This year, the MHRD organized Hindi Competitions and invited nominees from its subordinate offices. Board also sponsored the names of its officials. Of these, 4 have won the competitions and will be awarded prizes which will be given to them by the Hon'ble Union Minister of HRD.

In addition to above, on 8<sup>th</sup> October, 2003, the CBSE was inspected by the Parliamentary Committee and the Hon`ble Members of the Committee were happy with the progress of implementation of Hindi in CBSE.

### TO CONFIRM THE MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE BOARD HELD ON 27<sup>TH</sup> JUNE, 2003.

The House resolved that the Minutes of the meeting of the Governing Body held on 27<sup>th</sup> June, 2003 be confirmed.

## TO RECEIVE A REPORT ON THE FOLLOW UP ACTION TAKEN ON THE MINUTES OF THE LAST MEETING OF THE GOVERNING BODY HELD ON 27<sup>TH</sup> JUNE, 2003.

The Secretary informed the august House about the action taken on the resolutions passed by the Hon'ble House in its meeting held on 27<sup>th</sup> June, 2003. The House resolved that the report on the follow up action taken on the last meeting be recorded.

While discussing the action taken report, the Hon'ble Members raised an issue under Item V at page 2.11 of the agenda relating to revival of the post of Education Officer (Social Science) and

creation of one more post of Education Officer (Research and Development). The House requested the Members from the Ministry of Human Resource Development, Govt. of India to consider the revival of the post of Education Officer (Social Science) and creation of one more post of Education Officer (Research and Development) on priority because the post of Education Officer (Social Science) is extremely important in view of the fact that Social Science is an important subject taught at secondary level.

It was also suggested that for conduct of IT Olympiad, CBSE may have linkages with Bhabha Atomic Research Centre, Bombay. Similarly, it was pointed out that for conduct of teachers training, the Board may have collaboration with NCERT. At that point of time, the request was made to the NCERT to reserve at least 50 slots in every subject in which training is organized by the NCERT. It was also pointed out that more number of Observers should be appointed for the practicals in Class X examination.

There was another suggestion from the Members that the Principals of government schools should also be considered for training at IIM, Ahemadabad for which governments concerned may bear the expenses.

### ITEM III

TO CONSIDER THE RECOMMENDATIONS OF THE ADVISORY COMMITTEE ON THE ALL INDIA PRE-MEDICAL/PRE-DENTAL ENTRANCE EXAMINATION MADE AT ITS MEETING HELD ON 18<sup>TH</sup> SEPTEMBER, 2003.

Resolved that the recommendations made by the Advisory Committee on the All India Pre-Medical/Pre-Dental Entrance Examination made at its meeting held on 18<sup>th</sup> September, 2003 be approved.

It was pointed out that like AIPMT, Two Tier System of examination be also implemented for All India Engineering Entrance Examination in the future. It was explained that Two Tier System of examination has been introduced for All India Pre-Medical/Pre-Dental Entrance Examination after lot of review and feed back received from various quarters including some of the Medical Colleges. The All India Engineering Entrance Examination is at its formative stage and Two Tier System or non-objective test would be introduced in the AIEEE after getting feedback from different stake holders.

### TO CONSIDER THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MADE AT ITS MEETING HELD ON 29<sup>TH</sup> SEPTEMBER, 2003.

Resolved that the recommendations made by the Finance Committee at its meeting held on 29<sup>th</sup> September, 2003 be approved.

However, with regard to Item VII at page 4.6 of the agenda, the Hon'ble Members of the august House unanimously resolved that the Regional Office at Bhubaneshwar be opened at the earliest.

At this point of time the representative of Director of Education, Port Blair submitted that Andaman & Nicobar Islands have 92 schools affiliated to CBSE and there are as many as 48 examination centres. Thus, a Sub-Regional Office may be opened at Port Blair in order to co-ordinate the various activities relating to CBSE. The issue was discussed at length and it was decided that some appropriate delegation of powers to Director Education, A & N Islands may be considered with a view to systematize the working and effectuate the decisions taken by the Board from time to time.

### ITEM V TO CONSIDER THE RECOMMENDATIONS OF THE AFFILIATION COMMITTEE MADE AT ITS MEETING HELD ON 17th NOVEMBER, 2003.

Resolved that the recommendations made by the Affiliation Committee at its meeting held on 17<sup>th</sup> November, 2003 be approved.

With regard to Item 17 regarding consideration of cases of affiliation of such schools which are functioning in Delhi and are in possession of land between 1000 & above and below 2000 sq.mtrs, it was observed by the Hon'ble Members that each such case should be considered on merit. It was pointed out that grant of a blanket permission to all such schools would not be in order and it may set wrong precedence. Appreciating the difficulties of the Directorate of Education, Delhi in this matter, the august House felt that each case has to be examined on merit and put up before the Affiliation Committee for consideration. It was also pointed out that the Directorate of Education, Govt. of NCT of Delhi may be advised to be cautious in future and follow the norms of Affiliation Bye-Laws of the Board scrupulously.

# TO CONSIDER INCLUSION OF 04 EDUCATIONISTS FOR SERVING ON THE AFFILIATION COMMITTEE OF THE BOARD TO BE ELECTED BY THE MEMBERS OF THE GOVERNING BODY.

The august House unanimously authorized the Chairman, CBSE to nominate the Members on the Affiliation Committee. However, some of the Members desired that the ratio between the government nominees and non-governmental nominees may be maintained.

# TO ADOPT THE ANNUAL REPORTS OF THE BOARD FOR THE YEARS 2002 AND 2003 CONTAINING ANNUAL ACCOUNTS FOR THE YEARS ENDING SEPTEMBER, 2001 AND SEPTEMBER, 2002

The august House unanimously adopted the Annual Reports for the year 2002 and year 2003 containing Annual Accounts for the years ending September, 2001 and September, 2002.

### **ADDITIONAL ITEM I**

TO CONSIDER THE RECOMMENDATIONS MADE BY THE FINANCE COMMITTEE AT ITS MEETING HELD ON 26<sup>TH</sup> DECEMBER, 2003 REGARDING ENHANCEMENT OF REMUNERATION FOR EVALUATION OF ANSWER BOOKS FOR SECONDARY AND SENIOR SECONDARY EXAMINATION & AS ALSO FOR AIPMT/AIEEE.

Resolved that the recommendations made by the Finance Committee at its meeting held on 26<sup>th</sup> December, 2003 be approved.

#### **ADDITIONAL ITEM II**

TO CONSIDER THE RECOMMENDATIONS MADE BY THE CURRICULUM COMMITTEE AT ITS MEETING HELD ON 18<sup>TH</sup> DECEMBER, 2003

Resolved that the recommendations made by the Curriculum Committee at its meeting held on 18<sup>th</sup> December, 2003 be approved.

The meeting then ended with a vote of thanks to the Chair.

Sd/-( G. BALASUBRAMANIAN ) SECRETARY

Sd/-( **ASHOK GANGULY** ) CHAIRMAN

# MINUTES OF THE ADVISORY COMMITTEE ON THE ALL INDIA PRE-MEDICAL/PRE-DENTAL ENTRANCE EXAMINATION MADE AT ITS MEETING HELD ON 18.09.2003.

### Present ·

01. Shri Ashok Ganguly,

In the Chair

Chairman,

CBSE, Preet Vihar,

Delhi- 110092.

02. Smt. Kiran Datar,

Dean of Colleges, Delhi University, Delhi - 110007.

03. Shri Y.N. Rao,

**Deputy Director General** 

Directorate General of Health Services, Ministry of Health & Family Welfare,

Nirman Bhawan, New Delhi - 110029.

04. Dr. K.K. Deepak,

Department of Physiology,

All India Institute of Medical Sciences,

Ansari Nagar,

New Delhi - 11002.

Shri Vivek Bhardwaj,

Deputy Secretary (Sec. Education),

Deptt. of Sec. & Hr. Education,

Ministry of Human Resource Development,

Shastri Bhawan, New Delhi - 110001.

Mrs. Reeta Sharma,

Deputy Director of Education (Central),

Directorate of Education,

District Central and New Delhi

Old Bharti Mahila College Building

Plot No. 5, Jhandewalan,

New Delhi.

07. Shri B.R. Sharma,

Secretary,

CBSE, Preet Vihar,

Delhi - 110092.

08. Shri Pavnesh Kumar,

Controller of Examinations.

CBSE.

Preet Vihar.

Col. A.R.N. Setalwad, Secretary. Medical Council of India could not attend the meeting due to pre-occupations.

Shri B.M. Gupta, Head of Computer Unit, and Smt Pushpa Wadhwa, Assistant Secretary (AIPMT) were also present in the meeting.

At the outset the Chairman, extended a very warm welcome to all the distinguished members of the committee.

### ITEM I TO CONFIRM THE MINUTES OF THE MEETING OF THE ADVISORYCOMMITTEE HELD ON 2.6,2003.

The Controller of Examinations informed the members that the minutes of the above meeting of the Advisory Committee were duly circulated to all the members and comments received from them have been incorporated. The minutes of the said committee were also placed before the Governing Body of the Board held on 27.6.2003 and the same have been approved by the Governing Body.

Resolved that the minutes of the meeting be confirmed (Annexure I).

TO RECEIVE A REPORT ON THE FOLLOW UP ACTION TAKEN
ON THE MINUTES OF THE LAST MEMETING OF THE
ADVISORY COMMITTEE HELD ON JUNE 2, 2003.

# TO RECEIVE A REPORT ON THE FOLLOW UP ACTION TAKEN ON THE MINUTES OF THE LAST MEMETING OF THE ADVISORY COMMITTEE HELD ON JUNE 2, 2003.

The Controller of Examinations apprised the committee that in pursuance of the recommendations of the Advisory Committee, under Item- III, in its last meeting held on 2<sup>nd</sup> June, 2003, a proposal for conducting AIPMT in two stages was submitted to the Hon'ble Supreme Court of India. The Supreme Court of India vide its orders dated 01.09.2003 has approved the proposal of conducting the AIPMT in two stages i.e. Preliminary and Final Examination w.e.f. 2004 as per schedule given below:-

- 3. Preliminary Examination 11th April, 2004 (Second Sunday)
- 4. Final Examination 16<sup>th</sup> May, 2004 (Third Sunday)

The Controller of Examinations further informed the committee that subsequently as Expert Group was consulted to consider various modalities and seek suggestions in regard to various activities relating to revise scheme of the entrance examination of AIPMT 2004. The recommendations of the Expert Group as given in Annexure II were discussed and deliberated upon by the Committee in detail.

The Committee unanimously agreed with the recommendations made by the Expert Group. However, the Committee recommended that conversion of real roll numbers into fictitious roll numbers on the Test Booklets of the final examination need to be done either manually or by pasting sticketrs before these are given to evaluators for evaluation.

ITEM III TO CONSIDER THE APPOINTMENT OF PAPER SETTERS/MODERATORS AND OTHER SUPPORTING STAFF FOR ALL INDIA PRE-MEDICAL/PRE DENTAL ENTRANCE EXAMINATION, 2004 BOTH FOR PRELIMINARY AND FINAL EXAMINATION.

The committee authorized the Chairman for taking suitable action as per the requirement for appointment of paper setters/moderators and other supporting staff for All India Pre-Medical/Pre-Dental Entrance Examination, 2004 both for Preliminary and Final Examination.

# ITEM IV TO CONSIDER APPOINTMENT OF COORDINATORS/OBSERVERS AND OTHER SUPPORTING STAFF FOR THE PRELIMINARY AND FINAL EXAMINATION OF THE ALL INDIA PRE MEDICAL/PRE DENTAL ENTRANCE EXAMINATION - 2004.

The committee authorized the Chairman for taking suitable action as per the requirement for appointment of coordinators/observers and other supporting staff for both the Preliminary and Final Examination of the All India Pre-Medical/Pre Dental Entrance Examination, 2004.

### TO CONSIDER FIXATION OF EXAMINATION CENTRES FOR THE PRELIMINARY EXAMINATION OF AIPMT - 2004.

The committee having discussed the issue, resolved that Durgapur and Agra be excluded from the list of cities for the Preliminary Examination and Noida (Gautam Budh Nagar) be included in the list of examination centres for Preliminary Examination. The Committee approved the list of 31 cities as per Annexure III for examination centres for Preliminary Examination of AIPMT 2004.

### TO CONSIDER FIXATION OF EXAMINMATION CENTRES FOR THE FINAL EXAMINATION OF AIPMT - 2004.

The committee perused the relevant statistics in regard to the probable number of candidates that may qualify in the Preliminary Examination from different city centres and resolved that the following cities be selected for fixing the examination centres for the Final Examination of AIPMT 2004 so that the candidates convenience could be properly taken care of from different parts of the country.

- 11. Cochin
- 12. Bhubaneshwar
- 13. Chennai
- 14. Ranchi
- 15. Mumbai
- 16. Lucknow
- 17. Delhi
- 18. Kolkatta
- 19. Bhopal
- 20. Jaipur

## TO CONSIDER THE MANUSCRIPTS OF THE INFORMATION BULLETIN AND APPLICATION FORM FOR AIPMT - 2004 EXAMINATION.

The Controller of Examinations highlighted important silent features of the manuscript with reference to

- Special note and instructions on the cover pages
- Point 4 on page- 1
- Point 10 (xvi) page-5
- Point 10 (xxii) page- 5
- Point 11 (xviii) page- 6
- Point 11.2.4 (a) page-8.

Thereafter the committee perused the manuscript of the Information Bulletin and Application Form of AIPMT - 2004 carefully and suggested that in the Application Form, the Mother's name be also included. The requirement of taking an extra photograph was also discussed. The members opined that in view of the likely practical problems in the maintenance of these photographs for such a large number of candidates, the requirement of taking an additional photograph with application form be not implemented.

## ITEM VIII TO CONSIDER THE REVISION OF THE COST OF THE INFORMATION BULLETIN AND APPLICATION FORM FOR AIPMT - 2004 EXAMINATION.

The Controller of Examinations apprised the Committee in view of the proposed scheme of conducting the AIPMT - 2004 examination in two stages, a substantial increase in expenditure is expected. Having considered the issue in all its pros and cons the committee resolved that the cost of Information Bulletin and Application Form including examination fee be enhanced from Rs, 250/- to Rs. 300/- for generall category and from 125/- to 150/- for SC/ST candidates.

## ITEM IX TO CONSIDER RATES IN RESPECT OF THE FUNCTIONARIES ENGAGED BY THE BOARD AT DIFFERENT LEVELS AT EXAMINATION CENTRES FOR AIPMT 2004.

The committee examined the proposed rates of remuneration for different level functionaries to be engaged in the Preliminary and Final Examination and approved the same as per annexure IV and V.

### ITEM X TO CONSIDER ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR.

No other item was discussed.

The meeting then ended with a vote of thanks to the Chair and the other Members of the Committee.

Sd/-( PAVNESH KUMAR) CONTROLLER OF EXAMINATIONS Sd/-( ASHOK GANGULY) CHAIRMAN

## MINUTES OF THE FINANCE COMMITTEE MADE AT ITS MEETING HELD ON 29.09. 2003.

#### PRESENT:

| 01.        | Sh. Ashok Ganguly, -<br>Chairman, CBSE  | In the Chair                                       |
|------------|---|--|
| 02.        | Sh. D.S. Sudhakaran,, Deputy Financial Adviser, M.H.R.D., Shastri Bhawan, New Delhi.                        | Nominee of the F.A.<br>MHRD, Govt. of<br>India     |
| 03.        | Shri W.N Massey,, Under Secretary, Deptt. of Secondary & Higher Education, MHRD, Shastri Bhawan, New Deihi. | Nominee of Dy. Secretary(SE), MHRD, Govt. of India |
| <b>04.</b> | Sh. B.R. Sharma, -<br>Secretary, CBSE   | Member-Secretary                                   |

Dr. (Mrs.) Kiran Datar, Dean of Colleges, Delhi University could not attend the meeting. Sh. Shashi Bhushan, Joint Secretary, CBSE and Sh. S.K. Garg, IAFA were also present.

At the outset, the Chairman extended a warm welcome to the Members. Thereafter, he requested the Secretary to take up the agenda items for consideration of the Committee.

Extending a hearty welcome to the distinguished Members, the Secretary, after seeking permission of the Chair, took up the agenda items.

## TO CONFIRM THE MINUTES OF THE LAST MEETING HELD ON 30<sup>TH</sup> May, 2003.

The Secretary reported that the minutes of the meeting of the Finance Committee held on 30<sup>th</sup> May, 2003 were circulated to all the Members vide letter dated16th June, 2003. In response to it Dr.(Mrs.) Kiran Datar had sent a letter suggesting some amendment in the minutes relating to Item IV of the Finance Committee held on 30.05.2003. Her suggestions were included in the minutes of the Finance Committee dated 30.05.2003 after seeking approval from the Governing Body of the Board in its meeting held on 27.06.2003. The Committee unanimously concurred and resolved that the minutes be taken as confirmed.

## TO REPORT ACTION TAKEN ON THE MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD ON $30^{\rm TH}$ MAY, 2003.

The Secretary reported that action on the recommendations recorded in the minutes of the last meeting of the Finance Committee on all the items had either been taken or being taken as per the recommendations. The Committee expressed its satisfaction and resolved that the action taken report be recorded.

## TO CONSIDER REVISED BUDGET ESTIMATE FOR THE FINANCIAL YEAR 2002-2003 AND BUDGET ESTIMATES FOR COMING FINANCIAL YEAR 2003-2004.

The IAFA explained the salient features of the Budget. He stated that the income of the Board for financial year 2002-2003 was estimated to be Rs.86.43 crores against the budgeted estimates of Rs.82.82 crores. The increase in the income was mainly due to increase in the number of students appearing in various examinations conducted by the Board, increase in affiliation fee

from schools and the income from the sale of Board's text books and other publications. However, the income as envisaged above includes the amount of Rs.0.28 crores as indirect receipts by way of arecovery of advances from the employees of the Board.

The Committee was further informed that the total expenditure for financial year 2002-2003 was estimated at Rs. 82.62 crores. However the actual expenditure is likely to be of the order of Rs. 86.21 crores which is about 4.35% more than the original estimates. The increase in expenditure is mainly due to increase in number of candidates appeared in the Sec./Sr. Secondary, PMT and AIEEE Examination, revision of remuneration payable for examination related activities and other establishment expenditure. The expenditure of Rs. 86.21 crores projected for this financial year include an amount of Rs.0.55 crores towards indirect expenditure on account of advances allowed to staff Members for H.B.A., Conveyance, Festival, Fan Advances etc.

Thereafter, the IAFA explained the salient features of the Budget Estimates for the year 2003-2004. He informed the Committee that income is projected to be Rs. 85.62 crore which include an amount of Rs. 0.27 crores received as indirect receipts. Likewise an estimate of Rs.85.48 crore has been projected as expenditure during the financial year 2003-2004. This expenditure includes an amount of Rs. 0.58 crores as indirect expenditure towards advances allowed to the employees of the Board. The estimated expenditure also includes an amount of Rs. 19 crore for construction of office buildings at Delhi, Chandigarh and Allahabad Regional Offices of the Board, Rs. 0.57 crores for installation of computer hardware and software at Headquarter, Delhi, Rs. 0.06 crore for CBSE Award to Teachers and Rs. 30 lacs for celebration of Platinum Jubilee Year.

The increase in the estimated amount by way of receipt of the Board is because of increase in number of candidates appearing for Boards Exam, and from the affiliation of schools with the Board. Increase in the expenditure projected during 2003-2004 is mainly under the heads like construction of building, establishment charges, rent, postage and other charges incidental to conduct of the examinations.

After taking into consideration the aforesaid details, the Committee approved the revised budget estimates for the financial year 2002-2003 and the budget estimates for coming financial year 2003-2004. However, the Committee felt that the expenditure on training should be at least 1.7% of total pay and allowances of the staff of the Board. The Committee also observed that the Revised Estimates 2003- 04 should have been placed in one of the meeting of the Finance Committee earlier as the financial year of the Board terminates on 30<sup>th</sup> September, 2003. Therefore, it was decided that in future Revised Estimates may be placed before the Finance Committee in a meeting to be held sometimes during June-July as otherwise placing it in the Finance Committee meeting at the end of the financial year amounts to almost ex-post-facto approval of the expenditure already incurred during the previous financial year.

#### ITEM IV

## TO CONSIDER THE ENHANCEMENT OF CUSTODIAN CHARGES FOR STORAGE OF QUESTION PAPERS OF CLASS X AND CLASS XII EXAMINATIONS.

The Secretary explained the detailed procedure regarding storage of question papers for Board's Class X and XII examinations in the safe custody of nationalized banks through out the country and their delivery to the representatives of the essential centres on the days of the examinations. Keeping in view the sensitivity and

importance of the job undertaken by the banks in this regard the Committee resolved that the Canara Banks and Syndicate Banks, which are the main bankers of CBSE, may be continued to be paid remuneration as per agreement and the remuneration of other 1300 banks may be revised from Rs.300/- to Rs.1000/- for class X and from Rs.500/- to Rs.1200/- both for class X and XII examinations.

## TO CONSIDER ENHANCEMENT IN CASH INCENTIVE FROM RS. 15,000/- TO Rs. 25,000/- FOR THE RECIPIENTS OF CBSE AWARD TO TEACHERS.

The Committee was informed that on the day of distribution of Awards to Teachers this year, the Hon'ble Minister of HRD, Science & Technology and Ocean Development desired that cash incentive being paid to the recipients of the CBSE Awards to Teachers may be enhanced from Rs.15000/- to Rs.25000/- in conformity with the National Award to Teachers scheme. The Committee, therefore, resolved that the cash incentive be enhanced to Rs.25,000/- each for future awards.

#### ITEM VI TO CONSIDER RATIFICATION OF ORDERS DATED 14.7.2003/12.8.2003 OF THE CHAIRMAN REGARDING **ADOPTION** OF REVISED GROUP LINKED INSURANCE SCHEME IN PLACE OF OLD ONE.

The Committee observed that the revised scheme being implemented by the Board is in conformity with the prevalent in the Govt. of India. The Committee ratified the decision taken by the Chairman vide orders dated 14.07.2003/12.08.2003 adopting the revised Group Savings Linked Insurance Scheme in place of the old one.

### ITEM VII TO CONSIDER CREATION OF ONE MORE REGIONAL OFFICE AT BHUBANESHWAR.

The Committee deliberated upon the need for creation of Regional Office at Bhubaneshwar in order to cater to the needs of the schools located in the States of Jharkhand, Bihar, West Bengal and Orissa. Keeping in view the wide geographical expanse of the Regional Office at Allahabad and also the fact that the number of schools are increasing year after year, the Committee felt that the Board may be needing two more Regional Offices for smooth conduct of Board's examinations. However, the Committee agreed in principle for creation of Regional Office at Bhubaneshwar but desired that the proposal for creation of posts to manage the affairs of new Regional Office at Bhubaneshwar be sent to the MHRD for approval. If the new Regional Office is created, then the committee observes that the Chhatisgarh part may be linked with Allahabad region instead of existing Ajmer.

### ITEM VIII TO CONSIDER REVISION OF CHILDREN EDUCATION ALLOWANCE OF THE EMPLOYEES OF THE BOARD.

The Committee desired that the necessary information may be obtained regarding reimbursement of Children Education Allowance from other autonomous bodies. Thus, the item was deferred for the time being.

# TO CONSIDER REVISION IN RATE OF REIMBURSEMENT FOR OUTDOOR TREATMENT IN RESPECT OF PENSIONERS FROM RS.100/- TO RS.300/- P.M. AND ALSO EXTENSION OF MEDICAL FACILITIES FOR INDOOR TREATMENT

The Committee deliberated upon the two proposals, one relating to enhancement in the rate of reimbursement for outdoor treatment from Rs.100/- to Rs.300/- and the second relating to limited

extension of medical facilities for indoor treatment to the pensioners of the Board. The representatives of the MHRD felt that the item may be deferred for the time being in view of the fact that the orders from the Ministry of Finance in this regard are to be stated in detail before coming to any final conclusion. Thus, the item was deferred.

TO CONSIDER REVISION OF PAY SCALE OF JUNIOR ENGINEERS OF THE BOARD FROM RS.4500-7000 TO RS. 5000-8000 AND FINANCIAL UPGRADATION UNDER THE TIME BOUND PROMOTION SCHEME OF THE BOARD FROM RS. 5500-9000 TO Rs. 6500-10500 IN CONFORMITY WITH THE PAY SCALE AVAILABLE IN CPWD.

The Committee agreed in principle that the scale of pay attached to the Junior Engineers of the CBSE may be revised from Rs.4500-7000 to Rs.5000-8000, but desired that the issue may be referred to the MHRD for consideration. However, the Committee observed that even if the scale of pay is revised, the financial upgradation will be given in the pay scale of Rs.5500-9000 only as has already been given to the Junior Engineers. Thus, there will be no change in the scale of pay at the time of financial upgradation under the Board's Time Bound Promotion Scheme.

TO CONSIDER PAYMENT FOR TAXI HIRED IN THE OFFICE OF HON'BLE MINISTER OF STATE (HRD-S&HE), SHASTRI BHAWAN, NEW DELHI FOR OFFICIAL USE.

The Committee found that there was no provision in the rules of the Board according to which a taxi on hire basis could be engaged by the office of the MOS and the bill be paid by the Board. As such the payment of the two bills amounting/to Rs.39,873/- by the Board

was not agreed. However, the present practice of providing taxi from time to time may continue and reviewed periodically.

The meeting then ended with a vote of thanks to the Chair.

Sd/-

Sd/-

(B.R. SHARMA) SECRETARY (ASHOK GANGULY) CHAIRMAN

### MINUTES OF THE AFFILIATION COMMITTEE MADE AT ITS MEETING HELD ON 17<sup>th</sup> November, 2003

#### PRESENT:

01. Shri Ashok Ganguly, Chairman, CBSE

In the Chair

02. Shri Rajinder Kumar,

Member

Director of Education, Govt. of NCT of Delhi Directorate of Education Old Secretariat, Delhi.

03. Shri D.S. Mangat, DPI

Member

Chandigarh Admn.Chandigarh

04. Shri H.C. Pandey

Member

Vice Chairman

Birla Institute of Technology

Ranchi, Bihar.

05. Shri W.N. Messey

Member

Under Secretary to the Govt. of India

MHRD, Shastri Bhawan, N.Delhi.1

(On behalf of the Joint Secretary, MHRD)

06. Shri B.R. Sharma

Secretary, CBSE

Preet Vihar, Delhi 10092.

Member-Secretary

Shri M.V. Prasad, Director, Bhartiya Vidya Bhawan, Baroda, could not attend the meeting as he is out of India.

Shri Suraj Parkash Sethi, Joint Secretary (Affl.& Vig.) was also present in the meeting.

At the outset Chairman extended warm welcome to all the members of the Affiliation Committee and requested the Member Secretary to take up the Agenda.

<u>ITEM: 1</u>

### To confirm the Minutes of the last meeting of the Affiliation Committee held on 7<sup>th</sup> May, 2003.

Member Secretary informed the Committee that the Minutes of the last meeting of the Affiliation Committee which was held on 7<sup>th</sup> May 2003 were circulated among all the members but no comments were received except the observation from Shri Vivek Bhardwaj, Deputy Secretary (SE), MHRD who had expressed that "The Mewat Development Agency shall be asked to increase the period of the lease agreement from 10 to 30 years as per CBSE norms. The matter shall be reviewed after 2 years. In the meantime, their request for provisional affiliation upto Secondary stage may be granted for 2 years." The observation expressed by the Deputy Secretary to the Govt. of India was taken care of and the school was directed to take necessary action for extending the lease period beyond 10 years.

#### ITEM: 2

## To consider a report on the follow up action taken on the Minutes of the last meeting of the Affiliation Committee held on 7th May, 2003.

Member Secretary informed the Committee about the action taken on the resolutions passed by the Affiliation in its last meeting held on 7<sup>th</sup> May, 2003.

It was resolved by the Committee that the report on the follow up action taken on the Minutes of the Affiliation Committee be recorded.

#### <u>ITEM: 3</u>

To consider amendment in Rule 3.3 (ii)(b) of Chapter II of Affiliation Bye-Laws providing provision of lease period less than 30 years in case of playground allotted by the Govt./Local Bodies/Authorities

The Member Secretary informed the Committee that the Board is in receipt of applications from such schools which have less than 2 acres of land and do not fulfil the land criteria prescribed but in support of their request they have produced land documents for use of playground which has been given by the Local Authorities/Bodies/Govt. on licence basis for a period of 5 years or 10

years with the condition that it will be exclusively used for playground only and it is subject to further renewal on fulfillment of certain terms & conditions. If this position of the land given on licence basis to the schools is considered the request of these schools is covered as they fulfil the requirement of about 2 acres of land.

The matter was discussed at length and it was resolved by the Committee that such requests may be considered in the light of the law of the land in force in case the land has been allotted by the Govt. or Govt. Agencies provided the school owns or takes land on lease for a minimum period of 30 years for at least one acre of land.

#### ITEM: 4

To consider the case of Lal Bahadur Shastri Sainik School, New Kavi Nagar, Ghaziabad, UP -201001 for grant of upgradation to +2 stage.

The Committee examined the case of Lal Bahadur Shastri Sainik School, New Kavi Nagar, Ghaziabad, UP which was granted provisional affiliation upto Secondary stage under the relaxed condition w.e.f. 1.4.1994 and it was resolved that its request for upgradation to +2 stage may be considered and it may be granted upgradation to +2 stage for 2 years only with the condition that it would acquire 1 acre of additional land at the site near to the school and it should be with 30 years lease. If the school is failed in acquiring 1 acre of land within the above period of 2 years the provisional upgradation granted for +2 stage will stand withdrawn suo moto.

#### ITEM: 5

To consider the request of the Ballastic Vidyalaya, TBRL Range, Ramgarh, Panchkula, Haryana for grant of extension in approval of syllabus for middle classes.

The Committee considered the request of the Ballastic Vidyalaya, TBRL Range, Ramgarh, Panchkula, Harayana, for grant of extension in approval of syllabus for Middle Class and opined that as per rules initial approval for three years is enough. But as the school under reference provides education to the wards of Group 'D' /Civil Defence employees/Army personnel and their case for upgradation from Middle to Secondary is under consideration of the Ministry of Defence, it is resolved that their request for further extension may be accepted and the school may be granted extension in approval for Middle Class Syllabus for further period of 3 years and it may be treated as an exceptional case.

#### ITEM: 6

To consider the request of Sant Nikka Singh Public School, Nirmal Kutia, Jarifa Farm, Karnal-132001 for grant of Composite Provisional Affiliation upto Secondary stage.

The Committee examined the case of Sant Nikka Singh Public School, Nirmal Kutia, Jarifa Farm, Karnal and observed that the above said school is not paying any pay but the staff members are given transportation expenditure for to and fro journey. As such EPF deductions indicated in the Acquittance Roll appears to be misleading. In the light of the above, it was resolved that the case may be rejected as it does not follow the provision of Affiliation Bye-Laws of the Board.

#### 

To consider the request of the D.C. Model School, Sector-9, Faridabad for grant of Composite Provisional Affiliation upto Secondary stage.

The Committee considered the request made by D.C. Model School, Sector-9, Faridabad, and observed that the HUDA had allotted only 1.5 acres of land for running a primary school whereas it is seeking affiliation for Secondary level. As such it is absolutely necessary that it should obtain permission from the Land Authorities for running the school upto Secondary level as the said plot is of 1.5 acres of land. Thus it was resolved that the request of the school may be rejected and it may be directed to approach the Board with the requisite permission from the HUDA.

#### ITEM: 8

To consider the request of the American Montesori Public School, L-Block, DLF City, Phase-II, Gurgaon for grant of Provisional Affiliation upto Sec. stage.

The Committee examined the case of above school and it was resolved that the recommendation as given in Item No. 7 may be followed in this case too and necessary permission may be obtained from the Competent Authority.

#### <u>ITEM: 9</u>

To consider the request of Crescent School, Zeenatual Masjid Ansari Road, Darya Ganj, Delhi, for grant of Composite Provisional affiliation upto Sr.Secondary level.

The Committee was of the view that since the requirement of land for the schools in Delhi has already been considerably relaxed no further relaxation is advisable. But since Crescent School, Zeenatual Masjid Ansari Road, Darya Ganj, Delhi, stated to have 380 sq.mtrs. of land in addition to 2766 sq.mtrs. of land and the school being located in the wall city the Director of Education, Delhi, who is a member of the Affiliation Committee and was present in the meeting recommended the school for grant of upgradation to +2 stage. Taking into consideration the recommendation made by the Director of Education in the meeting, the Committee resolved that the school may be granted upgradation to +2 stage provided it fulfils the other conditions as have been laid down in the Affiliation Bye-Laws of the Board.

#### **ITEM:10**

To consider the case of Prerna Public School, Sirsa, affiliated with the Board upto Sr. Secondary level for not adhering itself to the provisions of Affiliation Bye-Laws of the Board.

Member Secretary informed the Committee that Prerna Public School, Sirsa, Haryana is sponsoring unauthorized ineligible candidates along with their bonafide students for appearing at the All India Sr. School Certificate Exam. The Committee took it seriously as it is a serious violation of Examination/Affiliation Bye-Laws of the Board, therefore, it is not required to remain affiliated with the Board. Also it does not satisfy the other conditions of affiliation at +2 stage so it was resolved that it may be downgraded to Secondary level only and school is not allowed to open class XI from the next academic session commencing from 1.4.2004 and in case in the subsequent inspection if it is once again found that still it is not functioning as per the norms laid down in the Examination/Affiliation Bye-Laws of the Board the provisional affiliation for Secondary level may also be withdrawn.

#### ITEM: 11

To consider the case of Deepika English Medium School, Rourkela, Orissa, which has committed irregularities and has also been served with a Show Cause Notice No. CBSE/Affl./2002/15308/32783 dated 11.11.2002.

The Committee examined the case of Deepika English Medium School, Rourkela, Orissa, and resolved that the compliance submitted by the school with reference to the removal of deficiencies communicated to it, may physically be verified by an Inspection Committee.

#### <u>ITEM: 12</u>

To consider the case of Guru Harkrishan Sec. Public School, Ambala Cantt. for not abiding itself by the provisions laid down in the Affiliation Bye-Laws of the Board.

The matter relating to Guru Harkrishan Sec. Public School, Ambala Cantt., was discussed at length by the Committee and all members unanimously expressed their view that the schools seeking affiliation or affiliated with the Board are required to follow the rules and in case of violation of the rules they need not be allowed to remain affiliated with the Board. Since the above school failed to comply with the (i) shifting of entire school at one site with the requisite land, (ii) Extension in provisional affiliation beyond 31.3.2001 for Secondary level, and (iii) reply to the Show Cause Notice served on 23.4.2003 despite the fact that school was afforded sufficient opportunity, the Committee resolved that Guru Harkrishan Sec. Public School, Ambala Cantt. may be discontinued forthwith and also its name may be deleted from the list of schools. It was further resolved by the Committee that its candidates may not be allowed to take the examination as the school is not affiliated with the Board and their request for upgradation to +2 stage also stands rejected due to non-fulfilment of the conditions laid down in the Affiliation Bye-Laws of the Board.

#### <u>ITEM: 13</u>

To consider the case of Instrumentation School, Instrumentation Township, Kota, Rajasthan regarding not adhering to the Examination/Affiliation Bye-Laws of the Board.

The Committee examined the case of Instrumentation School, Kota, Rajasthan, and resolved that it may be downgraded to Secondary level with immediate effect and it may not be allowed to open class XI from the next

academic session commencing from 1.4.2004. It may be specifically informed to the school that in case any violation of rules is further observed it may not be allowed to continue to remain affiliated with the Board and provisional affiliation upto Secondary level may also be withdrawn.

#### <u>ITEM: 14</u>

To consider the case of Rose Public School, Darbhanga, G.M. Road, Patna, Dharbhanga, Bihar regarding the deficiencies found by the Inspection Committee while conducting its inspection on 17.5.2003.

After discussing the matter at length it was resolved by the Committee that a copy of the land papers that have been supplied by the school to the Board may be sent to the District Collector, Darbhanga, for verification and points of clarification may specifically be mentioned in the letter of request addressed to him. It was further resolved that in the mean time it may be down graded to Secondary level forthwith and it may not be allowed to open class XI from the next academic session 2004-05.

#### **ITEM: 15**

To consider the cases of 2 schools at Roorkee viz., St. John's School, Roorkee and Greenway Modern School, Roorkee, which have violated the provisions of Examination Bye Laws of the Board and have sponsored the names of ineligible candidates.

The Committee felt that giving admission to failed candidates is a serious matter. Such irregularities would require to be dealt with severally. Therefore, it was resolved that school may be warned to follow the rules strictly failing which stern action will be taken in case any further violation of rules is noticed. They may also be asked to submit an affidavit that in future they will admit candidates strictly as per the rules prescribed for and if any violation is noticed the provisional affiliation will stand withdrawn suo moto. It further resolved that a circular to the effect that schools admitting failure candidates in their institution would be viewed seriously and in case of such irregularity is established, severe action will be taken which would even lead to disaffiliation.

#### ITEM: 16

To consider the case of Roorkee Public School, Dhanauri Dham, Roorkee, which is violating the Affiliation Bye-Laws of the Board. The Management has shifted the school at new site unauthorisedly and is also sponsoring ineligible candidates for the All India Secondary/All India Sr.School Certificate Exams, of the Board.

The Committee discussed at length the case of Roorkee Public School, Dhanauri Dham, Roorkee, and resolved that as another Show Cause Notice has recently been issued by the Board to the school and the period of 30 days has yet not been over, the explanation expected to be submitted by the school may be examined as per rules, and the action taken may be reported in the next meeting of the Affiliation Committee.

#### <u>ITEM: 17</u>

To consider the cases of affiliation of such schools which are functioning in Delhi and are in possession of land between 1000 and above and below 2000 sq.mtrs.

The Member Secretary informed the Committee that at present there are 137 schools in Delhi which are recognized by the Directorate of Education, NCT of Delhi but are not affiliated with the Board for the reasons that they do not fulfil the requirement of Affiliation Bye-laws including land and other mandatory conditions. Table given below indicates the number of such schools with their position of land reported to the CBSE:-

| Area of land                           | No. of schools |
|--|----------------|
| Below 1000 sq. mtrs. of land           | 71             |
| Between 1000 sq.mtrs. to 1999 sq.mtrs. | 66             |
|  | 137            |

Since there is no State Board in Delhi the candidates sponsored by these schools are being allowed to appear in the Board's examination on year to year-basis in the light of the recognition accorded by the Directorate of Education, Delhi. The Member Secretary further informed the Committee that the land prescribed for these schools which are functioning in Delhi has already been relaxed and accordingly the applications received are considered.

After discussing the matter in detail and taking into consideration the recommendations of the Director of Education, Delhi, who was also present in

the meeting, it was resolved by the Committee that applications of such schools which possess land below 1000 sq.mtrs. may be rejected but before the letter of rejection is issued from the Board it may be confirmed from the Directorate of Education that they have downgraded the recognition of these schools. Simultaneously these schools which at present are 71 may be directed not to open class IX and X from the next academic session i.e. 2004-05 commencing from 1.4.2004 and their candidates will not be allowed to appear at the All India Secondary School Examination, 2005. As per the recommendations of the Director of Education, the Committee further resolved that schools which possess land between 1000 sq.mtrs. and 1999 sq.mtrs. may be considered provided they fulfil the other conditions as per the provisions laid down in the Affiliation Bye-Laws of the Board for the grant of provisional affiliation upto Secondary level only with the condition that they would have maximum 2 sections in class IX and X. At present the number of such schools is 66. The Committee further resolved that the above relaxation is one time relaxation and in future the Directorate of Education. Delhi would accord recognition to the schools in consideration of the fulfillment of conditions stipulated in the Affiliation Bye-Laws of the Board including that of land.

#### **ITEM: 18**

#### To report action taken by the Chairman/Secretary regarding:

- vii) Approval of Middle Class syllabus
- viii) Grant of Composite Provisional Affiliation
- ix) Grant of provisional affiliation for upgradation to +2 stage
- x) Sanction of extension of provisional affiliation
- xi) Permission for introduction of additional subject(s)
- xii) Withdrawal of affiliation/downgrading from Sr. level to Sec. Level

It was resolved that the action taken by the Chairman/Secretary be recorded.

The meeting then ended with a vote of thanks to the Chair.

Sd/-(B.R. SHARMA) SECRETARY

Sd/-( ASHOK GANGULY) CHAIRMAN

### MINUTES OF THE FINANCE COMMITTEE AT ITS MEETING HELD ON 26<sup>TH</sup> DECEMBER, 2003

#### PRESENT:

In the Chair 01. Sh. Ashok Ganguly Chairman, CBSE Nominee of the F.A. 02. Sh. D. S. Sudhakaran. MHRD, Govt. of India Deputy Financial Adviser M.H.R.D. Shastri Bhawan, New Delhi. Nominee of 03. Shri W. N. Massey, Dy. Secretary (SE), Under Secretgary Deptt. of Secondary & Higher Education, M.H.R.D., Govt. of India MHRD, Shastri Bhawan New Delhi. Member Secretary 04. Sh. G. Balasubramanian Secretary, CBSE

Dr. (Mrs..) Kiran Datar, Dean of Colleges, Delhi University could not attend the meeting. Sh. S. K. Garg, IAFA was also present.

At the outset, the Chairman extended a warm welcome to the Members. Thereafter, he requested the Secretary to take up the agenda items for consideration of the Committee.

Extending a hearty welcome to the distinguished Members, the Secretary, after seeking permission of the Chair, took up the agenda items.

Item I

To consider revision of rates of remuneration payable to the functionaries engaged by the Board for the conduct of All India Pre-Medical/Pre-Dental Entrance Examination both for Preliminary Examination to be held on 11<sup>th</sup> April, 2004 and Final Examination to be held on 16<sup>th</sup> May, 2004.

Chairman informed the Finance committee that as per the decision of Hon'ble Supreme Court of India dated 1.9.2003, the Board is conducting Pre-Medical Test in two stages i.e. Preliminary Examination and Final Examination. The Advisory Committee of the Board in its meeting held on 18<sup>th</sup> September, 2003 had recommended the revision of the rates of remuneration payable to different functionaries for the same. The matter was discussed in detail. The Secretary informed the committee that for Preliminary Examination except for two items rates are same as they were in 2003 examination. However the rates for final examination being conducted for the very first time may be approved in toto. The IAFA informed the committee that the total financial implication on account of revision of remuneration as approved by the Advisory Committee will be around Rs.65 lakhs. It was further informed that due to slight increase in the examination fees, the Board is getting incremental revenues which cover whole of the cost as stated above. The Finance Committee approved the proposal unanimously as per Annexure I.

Item II

To consider revision of rates of remuneration payable to different functionaries engaged by the Board for the conduct of Al India Engineering Entrance Examination, 2004.

The Secretary informed the Finance Committee that as per the recommendation of the Implementations Committee, AIEEE-2004 examination is to be conducted in two days that is paper I, II and III on the

first day and paper IV on the second day. Because of this two day examination certain revision in the remuneration payable to the various categories of persons involved in conduct of examinations have been recommended by the Implementation Committee. Till now all four papers of this examination was being conducted in one day only. IAFA informed to the Finance Committee that total financial implications on account of acceptance of these recommendations will be approx. Rs. 15 lakhs. After due discussion the matter was approved by the Finance Committee & it is annexed at Annexure II.

# Addl. Item I To consider enhancement of remuneration to be paid to the examiners evaluating the answer books of the subject Science and Technology of class X

The Secretary informed the Finance Committee that there is a change in syllabus of Science and Technology subjects of class X where the whole of the subject has been divided into two section - Section A comprising of Physics and Chemistry and Section-B comprising of Biology. While considering this item it was observed by the Chairman that a committee has been constituted to examine the revision of rates both for Secondary and Senior Secondary level for various subjects. And that this item should be considered in the light of the recommendation of the above committee.

## Addl. Item II To report action taken on the Minutes of the Meting of Finance committee held on 1st March, 2002.

This is regarding the increase in the rental for the residence of Chairmanduring this period. The owner of the house has sought for revision of rent to the extent of 15% as per the terms of reference in the lease deed.

However, it was observed that as per the orders of the Govt. of India an increase of 5% per annum is admissible which in this case will result in revision to the extent of 10% for 2 years. Secretary also pointed out that there was a case for respecting the commitment in the lease deed. After deliberations the committee decided that presently the revision of 10% as proposed is approved.

Addl. Item III

To consider Rs.65/- as fixed remuneration plus conveyance for class IV employees deputed on duties for All India Pre-Medical/Pre-Dental Entrance Examination w.c.f. 2004 examination.

The Secretary informed the Finance Committee that the class IV employees of the Board who are taken duties for conduct of All India Pre-Medical/Pre-Dental Entrance Examination are assigned a conveyance allowance of Rs.35/only. Further because of increase in remuneration payable to allother persons involved in conduct of this examination and a general increase in the conveyance charges, it is proposed that the conveyance payable for the day of examination to class IV employees should be revised from the present Rs.35/to Rs.65/-. It is pointed out that the financial implication of this decision is not much. After deliberations, the Finance Committee approved the proposal.

Addl. Item IV

To consider the recommendations of Committee appointed for enhancement of rates of evaluation of Answer Books for Secondary And Senior Secondary Examination.

Secretary placed before the committee that on the recommendations of the Governing Body Meeting dated 27.06.2003, a Committee was constituted by the competent authority with regard to further revision of rates for evaluation of Answer Books for various subjects for class X and XII Examinations. It was observed that there was a need to emphasize quality in evaluation which

necessitated adequate compensation to the evaluators. After elaborate discussion in the matter, the Finance Committee approved the revision of rates as under:

| Class | Rate applicable in 2003 examination | Rate applicable w.c.f. 2004 examination |
|-------|-------------------------------------|---|
| x     | Rs.5/-                              | Rs.8/-                                  |
| XII   | Rs.6.50                             | Rs.11/-                                 |

The Finance Committee approved the above revision of rates subject to the fact that there shall be no further revision of the above rates for three examination years effective from 2004 exams.

It was also decided that the recommendation of the above committee for payment of rates for evaluation of Science & Technology class X Answer Books be as under:-

| Section A | Rs. 5/- |
|-----------|---------|
| Section B | Rs.3/-  |

The Meeting then ended with a vote of thanks to the Chair.

Sd/-

Sd/-

(G. BALASUBRAMANIAN) SECRETARY (ASHOK GANGULY) CHAIRMAN

### MINUTES OF THE MEETING OF CURRICULUM COMMITTEE HELD ON 18.12.2003

Item No: 1 To approve the minutes of the last meeting of the Curriculum Committee

Resolved that the minutes of the meeting of the curriculum committee held on 15<sup>th</sup> February 2003 be approved.

Item No: 2 To report on the action taken on the minutes of the last meeting of the committee

The committee received the report on the action taken by the Board on the minutes of the last meeting. The committee placed on record its appreciation on various academic initiatives taken by the Board during the period under review. The members offered the following suggestions:

- 1. The Board could examine the materials produced by Chinmaya Mission on heritage.
- The Board could give thrust on mathematics laboratory and take note of the efforts of NCERT with regard to the materials being prepared by them in this regard to the secondary classes.
- The Board could liaison with Bhaba Atomic Research center with regard to greater motivation for students in participating in Physics, chemistry and Biology Olympiads.
- 4. The Board could give greater thrust to the training of Principals and Teachers. Various presentations in Training Programmes could be brought out on CD to provide access to principals who could not attend such programs.
- 5. Emphasis should be made on teaching sustainable development.
- 6. Science syllabus should be made more practical oriented.
- 7. The Board should take steps to make physical education more effective and in this connection guidelines to schools should be prepared and training of the Physical education teachers could be undertaken.
- 8. There is need to guide schools to make libraries more effective and meaningful in the school environment.

Resolved that the action taken report on the minutes of the meeting held on 15<sup>th</sup> February 2003 be recorded.

Item No: 3 To report on the action taken by the Chairman with regard to extension of permission to certain vocational courses for the current academic year (2003-2005).

Resolved that the action taken by the chairman, CBSE be approved.

Item No: 4 To approve the courses of studies for the academic years 2004-2006 for the secondary school examinations.

The representative of NCERT suggested that Disaster Management could be taken up as an integrated approach across the curriculum. NCERT was requested to take steps to design an integrated approach model in this regard and as soon as the same is made available, the Board could review the position.

Resolved that the secondary school curriculum for March 2006 examinations be approved.

Item No: 5 To approve the courses of studies for the academic years 2004-2006 for the Senior school examinations.

Resolved that the senior school curriculum for March 2006 examinations be approved

Item No: 6 To consider the introduction of Fashion Studies as an elective subject under the academic stream designed in collaboration with NIFT.

Resolved that the proposal for introduction of Fashion studies as an elective subject be approved.

Item No: 7 To consider flexibility in the existing curriculum of the CBSE for the secondary school classes.

The members deliberated on all related issues on the proposal, There was a general feeling that while there was a need to provide different modules of learning, the issue has to be examined in a broader perspective. It was also felt that the National Policy on languages and the National Policy on Education including the National core curriculum needs review in the changed context. It was decided that the matter be deferred for further discussion in this regard in the subsequent meeting.

Item No: 8 To consider the proposal for establishm'ent of Teacher training centers under the auspices of CBSE.

The members agreed in principle the need and urgency for the Teacher Resource center and suggested that the Board could design appropriate models in this regard and may place it for consideration.

Item No: 9 To consider the letter received from the Delhi Government with regard to the implementation of Hindi language.

After elaborate discussion, it was resolved that the stand taken by the Board in this regard may be approved. Further resolved that the Board will not be in a position to accept the recommendation of the Government of Delhi to schools, which are not run or aided by them.

Item No: 10 To consider the letter received from Andhra Pradesh Government with regard to the implementation of Telugu language.

After elaborate discussion, it was resolved that the Board will not able to accept the recommendations of the Government of Andhra Pradesh for the CBSE affiliated schools in the state keeping in view that provision already exists for the study of Telugu in the affiliated schools of the Board and that a large sector of the CBSE student population is essentially mobile. Resolved that the decision may be communicated to the Government of Andhra Pradesh.

Item No: 11 To consider the letter received from the Tamilnadu Government with regard to the introduction of Scientific Tamil in the schools affiliated to CBSE in Tamilnadu.

After detailed examination of the request of the Government of Tamilnadu, the Committee felt that it is not possible to accept the request of the Government of Tamilnadu in so far as the CBSE affiliated schools are concerned keeping in view that there is adequate provision for the study of Tamil and that it cannot be included as a part of science curriculum keeping in view that the medium of instruction is essentially English in Tamilnadu. Resolved that appropriate reply could be sent to the Government of Tamilnadu.

The meeting ended with a vote of thanks to the Chair.

Sd/

Sd/

(G.BALASUBRAMANIAN) DIRECTOR (ACADEMIC)

( ASHOK GANGULY) CHAIRMAN