

For Limited Circulation

**MINUTES OF THE MEETING
OF THE GOVERNING BODY**

held on

Friday, the 30th June 2006

At

Board's Conference Hall



**CENTRAL BOARD OF SECONDARY EDUCATION
Shiksha Kendra, 2, Community Centre,
Preet Vihar, Delhi-110092.**

30.06.2006
MINUTES (G.B.)

CENTRAL BOARD OF SECONDARY EDUCATION

Shiksha Kendra, 2, Community Centre,
Preet Vihar, Delhi-110092.

MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE BOARD

Day & Date : Friday, the 30th June 2006.
Time : 11.00 A.M.
Venue : Conference Room,
Central Board of Secondary Education,
Preet Vihar, Delhi

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- Annexure-2:** Minutes of the Meeting of the Finance Committee held on 4th January 2006.
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- Annexure-9:** Minutes of the Meeting of the Advisory Committee of All India Pre-Medical/Pre-Dental Entrance Examination held on 13th April 2006.

1. The List of Members who attended the Meeting and those could not be present is at Annexure-I.
2. At the outset the Chairman extended a hearty welcome to all the Members of the Governing Body of the Board. The Chairman extended special welcome to Shri KC. Sharma, Additional Director of MCD. Shri S.C. Kaushik, Nominee of Smt. Mamta Kochar, Director of Education, NDMC, Prof. S.F. Patil, President, AIU and Vice Chancellor, Bharati Vidyapeeth, Pune, Mr. Jayant Kastuar, Secretary, Sangeet Natak Academy and Mrs. Annie Koshi, Principal, St. Mary's School, New Delhi who have attended the Meeting for the first time as new nominees. The Chairman also expressed the Board's sincere gratitude to the following outgoing members:-
 - a. Sh. B. Dass, Addl. Director of Education, MCD, Delhi.
 - b. Smt. Renu Singh, Director, School of Rehabilitation Science, New Delhi
 - c. Sh. R.C. Meena, Director of Education, NDMC, New Delhi.
 - d. Sh. Vachaspati Upadhyaya, President, AIU.
3. The following are the major highlights of the presentation of the Chairman of activities undertaken by the Board since its last Meeting held on 9th December 2005.

A. ACADEMIC ACTIVITIES

- The first batch of students took the Board Examination in **Fashion Studies** at class XII in March 2006.
- Education in **Disaster Management** has been extended to class XI by integrating it with the Geography subject in 2006-07. A supplementary textbook in this component has been published by the Board.
- **Environmental Education** has been extended to class IX during 2006-07. Teacher's Manual has been brought out by the Board.

- **Japanese Language** has been introduced in class VI during 2006-07. Textbook and Work Book have been published by Japan Foundation. Teacher Training Programme is scheduled to commence from July 2006. Japanese is the 30th language and 10th foreign language included in the CBSE curriculum.
- **Internal Assessment in Social Science** for 20% was implemented for class X in March 2006 examination. Feedback is being analysed for further refinement of the school-based assessment.
- **Internal Assessment in Mathematics** for 20% will come into effect for class X in March 2007 Examination. Under this, Theory Paper will have weightage of 80%. and Internal Assessment of Mathematical skills will be for 20%. A Manual containing guidelines to teachers and students for class X has been brought out.

RECAP

- **Scheme to strengthen Science Practicals** will be implemented for class X. The first class X Board Examination in this scheme will be in March 2007. Under this, Theory Paper will carry 60% weight. Theory Paper on Practical Skills 20%, and School-based internal assessment based on Practical Work: 20%. A handbook titled 'Assessment of Practical Skills in Science & Technology' for class X has been brought out by the Board.

COOL-OFF TIME

- As part of its programme of destressing learning and reducing examination-related stress cool-off time of 15 minutes for candidates to read the questions and plan their answers at senior and secondary level Board examinations was given for the first time in March, 2006. The feedback has been very encouraging.

HELPLINE

- The first phase of CBSE Helpline was activated from 1st February to 31st March 2006. 40 Counsellors were involved in this form of tele-counselling. The second phase was from 25th May to 6th June in which 37 counsellors provided the service in 12 centres in India and abroad.
- Besides online counselling provided by the Controller of Examinations and the Director (Academic), CBSE liaised with leading newspapers to publish regular columns of questions and answers before the Board examination.

OTHER INITIATIVES

- New curriculum and textbooks prepared by NCERT on the basis of NCF-2005 for classes I, III, VI, IX and XI for 2006-07 have been adopted/adapted by CBSE.
- Adolescence Education Programme launched by MHRD and supported by UNFPA is being implemented by CBSE. Advocacy Programmes and Master Trainer Programmes are being conducted in different centres.
- EDUSAT enabled multi-media education programme is being readied by the Board. Reorganization of content in various subjects for web-based teaching is under study.

TRAINING PROGRAMMES

- Teacher training was conducted in English, Sanskrit, Social Science, Mathematics, Science and Technology, Life Skills, Disaster Management and Alternatives to Homework at Secondary level.
- At Senior Secondary level, the training was conducted in English, Accountancy, Mathematics and Physics.
- Training programme for principals in strategic leadership was conducted at IIM, Ahmedabad and at IIM, Lucknow. The eighth programme is scheduled to be held from 17th to 23rd September 2006.
- Induction Courses for Principals of newly affiliated schools were conducted at Bokaro, Kochi, Lucknow, Delhi and Jallundhar. More than 300 principals participated.
- Training programme for principals at NIEPA, New Delhi is being finalized.

ENRICHMENT ACTIVITIES

- **Science Exhibition:** Ten zonal exhibitions were held all over the country. National exhibition was held in October at Delhi where over one hundred schools participated. For 2006-07, the theme of the exhibition will be 'Science and Technology for Rural Development'.
- **National Final of Heritage India Quiz 2005-06** was held at Amity International School, Saket, New Delhi in January, 2006. 16 school teams from all over India and abroad participated.

- **National Innovation Campaign:** The Joint venture between CBSE and NIF has entered the second phase. Over forty innovations received from students of CBSE schools are being processed for patenting. The second phase is being launched this year.
- **CBSE Sports Programme:** Over 5000 independent schools in the country and abroad participated in 14 disciplines. Sports Calendar for 2006-07 has been prepared.
- **National Informatics Olympiad** for 2006 has been conducted successfully. Over 6000 schools participated. 39 students have been selected for intensive training at Indian Institute of Science, Bangalore.
- **Mathematics Group Olympiad** was held at different centres. Over 2000 students wrote the written test. 30 students were selected for enrichment camp. 4 students from this group will represent India at International Mathematics Olympiad.
- **12th Annual Sahodaya Conference** was held at Bhubaneswar in November, 2005 on the theme: 'Schools for the Future'. It was attended by around 200 principals. The 13th conference is scheduled to be held at Hyderabad in October, 2006 on the theme: 'Reengineering Mindsets in School Education – building pathways for Innovations.'

CBSE MERIT SCHOLARSHIP SCHEMES

- **For Professional Studies (Medical & Engineering)** 150 for AIPMT and 350 for AIEEE were to be distributed. Till date 126 for AIPMT and 302 for AIEEE have been awarded. Rest of the scholarships will be given during the course of this year.
- **For undergraduate Studies** : 550 scholarships were to be awarded. 348 have been awarded so far.
- Scholarships are being disbursed through ICICI Bank.
- **Chacha Nehru Sports Scholarship** A list of 50 students in 14 disciplines has been prepared for the award of this scholarship. Schools have been intimated.
- **Merit Scholarship to single girl after class X.**
- A new scholarship scheme has been implemented for all single girls who get 60% or more marks in class X exam from the 2006 Examination onwards.
- Under this an amount of Rs. 500/- per month for two years will be given to aforesaid single girls if they are studying in a CBSE affiliated school where tuition fee was not more than Rs.1000/- p.m.(in 2005-06).

EXAMINATIONS

AISSCE – 2006

- Senior School Certificate Examination (class XII) was held from 1st March to 8th April 2006.
- Results were declared on 25th May 2006.
- Out of 4,54,480 registered candidates, 4,46,299 candidates appeared from 4486 schools showing an increase of 7.83% in registered candidates.
- Pass percentage was 79.55 % as compared to 77.80% for 2005.

AISSE – 2006

- Secondary School Examination (class X) was held from 2nd March to 27th March 2006.
- Results were declared on 27th May 2006.
- Out of 6,47,992 registered candidates 6,40,666 appeared from 7194 schools, showing an increase of 7.02% in registered candidates.
- Pass percentage was 77.16% as compared to 74.60% for 2005.

COMPARTMENT EXAMINATION

- Sr. Sec. and Secondary School Compartment Examinations have been advanced this year.
- They will be held from 20th July 2006.
- The last date for receipt of list of candidates and application forms was 23rd June 2006 without late fee.

AIPMT EXAMINATION – 2006

- Preliminary Exam held on 2nd April 2006 at 405 centres in 28 cities. 2,14,503 candidates appeared. Results were declared on 17th April 2006.
- Final Exam was held on 14th May 2006. Results were declared on 3rd June, 2006.
- A list of 1654 successful candidates has been declared on Merit.
- An equal number of candidates has been placed in waiting list.

AIEEE-2006

- The fifth AIEEE was held on 30th April 2006 in 912 cities including one foreign centre (Dubai)
- 5,21,248 candidates had registered for Paper I. (B.E/B.Tech)
- 4,90,201 candidates appeared.
- 1,07,162 candidates had registered for Paper II (B.Arch./B.Pharma)
- 72,070 candidates appeared.
- Results were declared on 24.05.2006
- 67018 were candidates called for counseling.
- Phase I Counselling – Off campus, online is being held from 19.6.06
- Phase II Counselling – on campus will be held from 3.8.2006

JNV ENTRANCE TEST

- For Summer-bound Navodaya Vidyalayas the entrance test was held on 12th February 2006 and for winter-bound schools on 8th April 2006.
- Results were declared on 16.05.06.
- For the first time Intelligent Character Reader/Optical Character Reader (ICR/OCR) answer sheets were used.
- Lateral Entry Test for admission to class 9 was held on 4th June 2006.

AFFILIATION

- Number of schools affiliated by 30th May 2006 is 8468
- In the last six months 430 schools have been given fresh provisional affiliation and 179 schools have been upgraded to senior secondary level.

ADMINISTRATION

Building Project at Mandawali Fazalpur Institutional Area, Delhi

- The building is being constructed on a plot area measuring 2.0 acres.
- The Project has been assigned to the CPWD and its tentative cost is Rs. 16.16 crores.
- The Project is a 5 storeyed building comprising four interconnected blocks.
- The Project is expected to be completed by 31.08.06

Acquiring Land for R.O., Guwahati

- Land measuring 1440.0 sq. mtrs. has been allotted by the Govt. of Assam for Board's Regional Office building at Guwahati.
- The plot is yet to be handed over.
- The Board intends to assign the construction work to the CPWD.

MALPRACTICE CELL

- This Cell in P.R. Unit keeps a vigilant watch on educational activities of private organizations, monitors misleading advertisements, verifies complaints received from other public sources.
- Six cases of disaffiliation, down-gradation on account of irregularities committed by schools were informed through media for public awareness between December 2005 to June 2006.

IMPLEMENTATION OF RIGHT TO INFORMATION ACT IN CBSE

- Right to Information Act has been implemented in CBSE with effect from 12th October 2005.
- Public Relations Officer CBSE has been appointed as Public Information Officer in CBSE.
- All Officers of the rank of Joint Secretary, Deputy Secretary, Assistant Secretary will act as Group Coordinators and provide information to the PIO
- Public Information counter has been set up in Public Relations Unit.
- Forty Seven Cases were received between December 2005 to May 2006 and almost all the cases have been disposed of.
- Fifty five cases have been received in the month of June 2006 and are under processing.

REDRESSAL OF PUBLIC GRIEVANCES

- The Public Relations Unit constantly monitors public grievances received from different sources and ensures timely disposal of public complaints.
- Seven Complaints were received between December 2005 to June 2006

After the Presentation of the Chairman, discussion took place on various issues. Prof. D. Dongaonkar, Secretary General, Association of Indian Universities suggested that the evaluation of AIPMT be got done by the outside agency. He also suggested that a Committee of experts may be constituted for conduct of on line test for professional examinations. For this purpose the names of the following institutes/representatives were suggested:

1. Representative from IIT, Delhi.
2. Representative from IIT, Pilani, Rajashtan
3. Prof. D. Dongaokar, Secretary General, Association of Indian Uriversities
4. Shri Ashok Gupta, Principal, India International Public School, Jaipur.

This Committee will be headed by the Controller of Examinations, CBSE to suggest the feasibility and system for conduct of on line test.

Prof. Dongaonkar said that copy of New Curriculum, Publications and New Circulars must be circulated to all Governing Body members.

Mrs. Anita Setia, Dy. Director of Education, NWA, Directorate of Education, Delhi suggested that more orientation programmes for conducting the practicals in Maths in Class X for teachers may be organized. Also more government school's Principal be sent for training in IIM.

Shri P.N. Varnshney, Retd. Principal, Directorate of Education complimented the CBSE for smooth conduct of examination and declaration of Class.X/XII results well in time. He suggested that teachers from Govt. schools be also trained in Science subjects.

Mrs. Vinita Shanker, Principal, Govt. Girls Sr. Sec. School, A-Block, Saraswati Vihar, Delhi suggested that the CBSE should take up training programmes for Master Trainers of the Directorate of Education and also for Principals, teachers and officers of Directorate.

Mrs. C. Manoharan, Principal, St. Thomas Girls Sr. Sec. School termed the system of conducting internal assessment in subjects of Mathematics and Social Science would prove immensely beneficial especially for weaker students. She also said one of the reasons for Arts and Music not being taken in Class XII is that the Universities don't consider the marks of these subjects in admission. She requested the Dean of College, University of Delhi to take up this issue at appropriate forum.

Shri G. Neelakantan, Principal, Sir Sivaswami Kalalya Sr. Sec. School, Mylapore, Chennai informed the House that there is provision that the student should pass in Theory and Practical separately in Class XII Science and the same system can also be considered for Class X Exam. He also said why a dyslexic student can't be allowed to take subjects other than Painting and Music also.

Mr. Pramod Sharma, Principal, Mayo College, Ajmer said that Alternative to Practicals needs to be introduced at Senior Secondary level also in order to ensure seriousness in science practicals.

Mr. S. Sen, Deputy Director General, Confederation of Indian Industry pointed out that there should be adequate focus on the girl child by intergrating appropriately in the curriculum. He suggested that under environmental education, focus on at least water, forest and wild life may be ensured. He stressed that innovative ideas being generated by CBSE in collaboration with National Innovation Foundation may be considered for commercialization so that these can be sustained, and propagated. He said all will be happy to support this activity. Expressing concern over less number of students taking Science, he also suggested formation of a Committee to see how Science learning can be made more attractive. He also expressed his views over high marks awarded by the CBSE in its examinations.

Prof. Shirin Rathore, Dean of College, University of Delhi informed the House that lenient marking in the CBSE examinations is causing problems for University of Delhi for admissions of the students. The colleges have started their entrance test for admission to under graduate courses and as such there is stress on students. She further appreciated the cool time extended by the CBSE in the examinations. She appreciated the initiatives for Single Girl Child but stressed that there is a need to bring change in the mind set. She also hoped that there is practical component in Disaster Management introduced by the Board. She also expressed concern on less number of students taking Science. Responding to Prof. Shirin's question, the Chairman, CBSE informed the House that the pressure of admission on Delhi University is not for due to higher marks in Class XII Examination but this is due to lack of sufficient seats available in Delhi University.

Dr. M.C. Mathur, Regional Director(East) & Addl, Director of Education, Directorate of Education suggested that while introducing new ideas for the evaluation of answer scripts and all other related aspect of the examinations nominees of the Govt. schools are not taking into confidence. He, therefore, requested the Board to take them into confidence while doing so.

Mr. Jayant Kastuar, Secretary, Sangeet Natak Academy suggested that there is a need to introduce Music and Dance in Class IX/X and XI/XII. He also informed the House that there are scholarship schemes and competitions are being organized by the CBSE on almost all activities except Music and Dance. Therefore, he suggested for scholarship scheme and competitions like National Olympiad in performing Arts for the students offering Music and Dance may also be considered. He also informed that once appropriate decision is taken several programmes can be started in this field.

Responding to the suggestion of Mr. Jayant Kastuar the Chairman, CBSE informed the House that Sangeet Natak Academy should come forward for

developing the curriculum in subjects like Art Appreciation and also for the conduct of National Olympiad for performing Arts in the future. Mr. Jayant Kastuar assured full cooperation for all these activities.

Shri G.S. Negi informed the House that the CBSE building at Rouse Avenue was established in order to create a centre for research and development which could not be materialized. He suggested that this activity should be undertaken sooner than later. He also emphasized that CBSE should share the research reports with the public and publish case studies, literature, etc. He said that National School of Drama, National Museum, and IGNC A may be requested to provide institutional framework for school children also.

Ms. Annie Koshi emphasized the need to internalize the concepts of arts & culture so that teachers are aware of its relevance. She also said focus should be more on making these activities as part of holistic development of child rather than conducting competitions, quizzes, etc. in an isolated manner. She also expressed concern that benefits extended by CBSE scholarship for Single Girl Child might go to the girls from affluent families as the Single Girl Child are mostly from these families. She said why screening is done through public Examination in rural sector for admission under JNVST. She said the issue of a girl with high marks not getting admission in a reputed Delhi school is a concern, which perhaps means that the CBSE should have more holistic assessment. She also said the CBSE should take up school mapping.

The Annual Report for the year 2005 was also presented in the Meeting of the Governing Body of the Board.

The Chairman sought cooperation of CII in designing skill based subjects so that at least 2-3 such trades can be introduced in the next year. For this the CII expressed its full cooperation.

The Secretary, CBSE, then took up the agenda for discussion.

ITEM I **TO CONFIRM THE MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE BOARD HELD ON 9TH DECEMBER 2005.**

The House resolved that the Minutes of the Meeting of the Governing Body held on 9.12.05 circulated vide letter dated 10.01.2006 be confirmed.

ITEM II **TO RECEIVE A REPORT ON THE FOLLOW UP ACTION TAKEN ON THE MINUTES OF THE LAST MEETING OF THE GOVERNING BODY HELD ON 9TH DECEMBER 2005.**

The House resolved that the report on the follow up action taken in the last Meeting be recorded.

ITEM III **TO CONSIDER THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MADE AT ITS MEETINGS HELD ON 04TH JANUARY 2006, 28TH MARCH 2006 AND 21ST JUNE 2006.**

The House resolved that the Minutes be confirmed. However, in the Additional Item III of the Minutes of the Meeting of the Finance Committee held on 28.03.2006, the existing annual fee of Rs.1000/- p.m. be read as per annum instead of p.m. Further while going through the minutes of the Finance Committee held on 21.6.06 vide Additional Item No.I on enhancement of outdoor treatment in medical advance in respect of Board's employees it was approved by the House that the same be enhanced from Rs.600/- to Rs.900/- per month payable from 01.09.2006.

ITEM IV

TO CONSIDER INCLUSION OF ONE MEMBER IN PLACE OF FINANCIAL ADVISOR MHRD NEW DELHI FOR SERVING ON THE FINANCE COMMITTEE OF THE BOARD TO BE ELECTED BY THE MEMBERS OF THE GOVERNING BODY OF THE BOARD.

The House resolved that Shri S.K. Ray, Financial Advisor, MHRD, New Delhi may continue to be the member of the Finance Committee of the Board. Similarly Shri M.V. Prasad may continue as Member of the Finance Committee of the Board till his tenure expires. It was also resolved by the House that as far as possible it may be ensured in future that the term of the members of Finance and other Committees of the Board who are also Governing Body members is coterminus with their term in the Governing Body.

ITEM V

TO CONSIDER THE RECOMMENDATIONS OF THE EXAMINATION COMMITTEE MADE AT ITS MEETING HELD ON 26TH MARCH 2006.

The House resolved that the recommendations made by the Examination Committee at its meeting held on 26.03.06 be confirmed.

ITEM VI

TO CONSIDER THE RECOMMENATIONS OF THE AFFILIATION COMMITTEE MADE AT ITS MEETINGS HELD ON 4TH JANUARY 2006 AND 10TH MAY 2006.

The House resolved that the recommendations of the Affiliation Committee made at its meeting on 04.01.2006 and 10.05.2006 be confirmed.

ITEM VII TO CONSIDER THE RECOMMENDATIONS OF THE ADVISORY COMMITTEE OF THE ALL INDIA PRE-MEDICAL/ PRE-DENTAL EXAMINATION MADE AT ITS MEETING HELD ON 13TH APRIL 2006 AT 11.00 A.M.

The House resolved that the recommendations made by the Advisory Committee of AIPMT/ Dental Examinations at its meeting held on 13.4.06 be confirmed. However, one of the Members desired to know the reasons of reschedule of counseling for AIPMT, 2006. JS/SE opined that systemic charges should be studied for Examination. The position was clarified by the Chairman. During the course of discussion of the Minutes of the AIPMT, it was informed that the MCI has intimated maximum age limit for AIPMT be fixed at 25 years as on 31st December of the respective year and a maximum of three attempts are to be allowed.

I ADDL. ITEM TO CONSIDER THE RECOMMENDATIONS OF THE EXAMINATION COMMITTEE MADE AT ITS MEETING HELD ON 7TH JUNE 2006.

The House resolved that the recommendations made by the Examination Committee at its meeting held on 07.06.2006 be confirmed with the modification that the said fee for verification of documents be charged from every institute irrespective of its category.

II ADDL. ITEM TO CONSIDER EQUIVALENCE TO BIOTECHNOLOGY COURSE WITH BIOLOGY COURSE AT PLUS TWO LEVEL FOR ELIGIBILITY TO APPEAR IN COMPETITIVE EXAMINATION FOR ADMISSION TO MEDICAL/DENTAL COLLEGES.

The members were of the opinion that the MCI may be again requested to consider Bio-technology subject at par with the Biology subject as eligibility criteria for AIPMT. In this connection,

it was suggested that a committee may be formed to look into the gap as per MCI's assessment and then take up the matter with MCI. It was also suggested that this gap in curriculum between Biology and Biotechnology can be considered for class XI.

The Meeting then ended with a vote of thanks to the Chair.

Sd/-

(VINEET JOSHI)
SECRETARY

Sd/-

(ASHOK GANGULY)
CHAIRMAN

ANNEXURE - 1

The list of members who attended the meeting and those who could not be present is given hereunder :

THOSE PRESENT :

01. Shri Ashok Ganguly,
Chairman,
C.B.S.E.,
2, Community Centre,
Preet Vihar,
Delhi-110092.
02. Shri S.C. Khuntia,
Joint Secretary (SE),
Deptt. of Secondary & Higher Education,
M.H.R.D.,
Shastri Bhawan,
New Delhi-110001.
03. Shri Ashwani Kumar,
DPI(S),
UT Secretariat,
Sector - 9,
Chandigarh.- 160017.
04. Dr. M.C. Mathur,
Regional Director (East) &
Additional Director of Education,
Directorate of education,
Govt. of NCT of Delhi,
District East Office Bldg.,
Geeta Colony,
Delhi-110031.
05. Smt. Anita Setia
Deputy Director of Education,
NWA,
Office of the Deputy Director
of Education,
Sarvodaya Bal Vidyalaya,
C C Colony,
New Delhi.

Rep. of Shri D.S. Mangat.

06. Shri S.C. Kaushik,
Co-ordinator (Computer & Academic)
New Delhi Municipal Committee,
VIII Floor,
Palika Kendra,
Sansad Marg,
New Delhi-110001.
- Rep. of Smt. Mamta
Kochar. Director of
Edu. NDMC.
07. Shri S.K. Ray,
J.S. & F.A.,
Deptt. of Education,
M.H.R.D.,
Shastri Bhawan,
New Delhi-110001.
08. Prof. Shirin Rathore,
Dean of Colleges,
University of Delhi,
Delhi-110007.
09. Prof. S.F. Patil,
President, AIU and
Vice Chancellor,
Bharati Vidyapeeth,
Lal Bahadur Shastri Marg,
Pune – 411030.
10. Prof. D. Dongaonkar,
Secretary General,
Association of Indian Universities,
AIU House,
16, Kotla Marg,
New Delhi – 110002.
11. Shri Pramod Sharma,
Former Chairman, IPSC &
Principal,
Mayo College,
Ajmer, (Rajasthan)

12. Lt. Col. (Dr.) A.R.N. Setalvad,
(Retd.), Secretary,
Medical Council of India,
Awan-e-Galib Marg,
Kotla Road,
New Delhi-110002.
13. Mr. S. Sen,
Deputy Director General,
Confederation of Indian Industry,
23, Institutional Area,
Lodhi Road,
New Delhi-110003.
14. Mr. Jayant Kastuar,
Secretary,
Sangeet Natak Academy,
Rabindra Bhawan,
Ferozeshah Road,
New Delhi-110001.
15. Shri G. Neelakantan,
Principal,
Sir Sivaswami Kalalaya Sr. Sec. School,
5, Sundareswarar Street,
Mylapore,
Chennai - 600004.
16. Shri G.S. Negi,
Principal,
Bhartiya Vidya Bhavan,
K.G. Marg,
New Delhi-110001.
17. Shri P.N. Varshney,
Principal,
Govt. Boys Senior Sec. School,
Rajouri Garden (Main),
New Delhi - 110027.
18. Shri N.P. Dhaka,
Principal,
DDU Govt. Sarvodaya Vidyalaya,
Rause Avenue,
New Delhi - 110002.

19. Mrs. S. Bhatia,
Principal,
New State Academy Senior Sec. School,
Zone H-4, Pitampura,
Delhi - 110034.
20. Mrs. Vinita Shanker,
Principal,
Govt. Girls Sr. Sec. School,
A – Block, Sarasvati Vihar,
Delhi – 110034.
21. Ms. Annie Koshi,
Principal,
St. Mary's School,
B-2 Block,
Safdarjung Enclave,
New Delhi – 110029.
22. Mrs. Vijailaxmi Srivastan,
Principal,
P.S. Sr. Sec. School,
Mylapore,
Chennai – 60004.
23. Mrs. C. Manoharan,
Principal,
St. Thomas Girls Sr. Sec. School,
Mandir Marg,
New Delhi.
24. Shri Ashok Gupta,
Principal,
India International Public School,
Jaipur,
Rajasthan.
25. Shri Vineet Joshi,
Secretary,
C.B.S.E.,
2, Community Centre,
Preet Vihar,
Delhi- 110092.

The following officers attended the meeting as Special Invitees :

01. Shri Pitam Singh,
HOD (Special Exams.),
CBSE,
17, Rouse Avenue,
Delhi – 110002.

02. Shri Shashi Bhushan,
HOD (Edusat)
CBSE,
17, Rouse Avenue,
Delhi – 110002.

The following members could not attend the meeting :

01. Sh. Vijay Kumar
Director of Education
Directorate of Education,
Govt. of NCT of Delhi,
Old Secretariat,
Delhi-110054.

02. Shri Raj Kumar,
Director of Education,
Govt. of A. & N. Island,
Port Blair-744101.

03. Shri V.K. Sharma,
Deputy Director of Education
Dist. South West A,
Directorate of Education,
Govt. of NCT of Delhi,
C-4, Vasant Vihar,
New Delhi-110057.

04. Shri K.C. Sharma,
Add. Director II,
Municipal Corporation of Delhi,
Education Department (H.Q.),
Nigam Bhawan,
Kashmere Gate,
Delhi-110006.
05. Dr. (Mrs.) Kiran Datar,
Advisor (Exams. & Admn. Reforms)
University of Delhi,
Delhi-110007.
06. Dr. K.K. Aggarwal,
Vice Chancellor,
Guru Gobind Singh
Indraprastha University,
Old Delhi College of Engineering Bldg,
Kashmere Gate,
Delhi-110006.
07. Mr. R.K. Maini,
Chairman, IPSC and
Principal,
The Hyderabad Public School,
3-8-152, A.K. Ramanthapur,
Hyderabad – 500013.
08. Shri R. Jamuda,
Commissioner,
Kendriya Vidyalaya Sangathan,
18, Institutional Area,
Shaheed Jeet Singh Marg,
New Delhi-110016.
09. Dr. Nagin Chand,
Adviser (PC)
All India Council for Technical Education,
I.G. Stadium,
I.P. Estate,
New Delhi-110002.

10. Dr. H.S. Nainawatee,
Assistant Director General (HRD-II),
Indian Council of Agricultural Research,
Room No. 329,
Krishi Anusandhan Bhawan-II,
Pusa,
New Delhi-110012.
11. Dr. V. Prakash,
Director,
Central Food Technological Research Institute,
Mysore-570013
12. Shri M.V. Prasad,
Past Chairman,
C- 101, Samrajya Apts.,
Opp. Sabari Vidyalaya,
Vasna Road,
Vadodara - 390015 .
Gujarat.
- 13.. Prof. Mohd. Sabreen,
Prof. of Urdu, (DESSH Deptt.),
N.C.E.R.T.,
Sri Aurobindo Marg,
New Delhi-110016.
- 14.. Prof. Sanjay Srivastava,
Asstt. Director General (Medical Education),
D.G.H.S.,
Nirman Bhawan,
New Delhi- 110001.
- 15.. Mrs. Khushinder Sharma,
Principal,
Govt. Model Senior Sec. School,
Sector - 35,
Chandigarh.
16. Prof. U.S. Sharma,
Head, Department of Education,
Central Institute of Education (CIE),
Delhi and Dean,
Faculty of Education,
University of Delhi,
Delhi.

The following Officers of the Board were in attendance :

01. Shri M.C. Sharma,
Joint Secretary (Secret),
CBSE,
Preet Vihar,
Delhi - 110092.
02. Shri N. Nagaraju,
Joint Secretary (ROD)
CBSE, Preet Vihar,
Delhi 110092.
03. Shri Dharampal Singh,
Joint Secretary (A & L),
CBSE,
Preet Vihar,
Delhi – 110092.
04. Shri B.M. Gupta,
Head (CC).
CBSE,
Preet Vihar,
Delhi- 110092.
05. Shri S.K. Mehta,
I.A.F.A.,
CBSE,
Preet Vihar,
Delhi - 110092.

ANNEXURE – 2.

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF THE BOARD HELD IN THE CHAMBER OF THE CHAIRMAN, CBSE ON WEDNESDAY, THE 4TH JANUARY, 2006 AT 2.30 P.M.

PRESENT:-

01. Shri Ashok Ganguly
Chairman,
C.B.S.E.,
2, Community Centre,
Preet Vihar,
Delhi-110092 - In the Chair
02. Shri S.C. Khuntia,
Joint Secretary (SE),
Deptt. of Sec. & Hr. Education,
M.H.R.D.,
Shastri Bhawan,
New Delhi. - Member
03. Shri D. Sudhakaran,
Deputy Secretary (Finance),
Deptt. of Sec. & Hr. Education,
M.H.R.D.,
Shastri Bhawan,
New Delhi. - Nominee of F.A.
MHRD
04. Shri Vineet Joshi,
Secretary,
C.B.S.E.,
2, Community Centre,
Preet Vihar,
Delhi-110092. - Member Secretary

Sh. M.V. Prasad could not attend the meeting.

At the outset, the Chairman extended a warm welcome to the Members.
After detailed discussions the following recommendations were made :

ITEM I TO CONSIDER DISBURSEMENT OF SCHOLARSHIPS TO THE STUDENTS SELECTED FOR CBSE TWO MERIT SCHOLARSHIPS I.E. ONE FOR PROFESSIONAL STUDIES AND ANOTHER FOR UNDERGRADUATE STUDIES THROUGH ICICI BANK

The issue relating to disbursement of scholarships to the meritorious students selected either for Board's Merit Scholarships for Professional Studies or for Board's Merit Scholarships for Undergraduate Studies was discussed at length. After examining the pros and cons of the scheme and the directions of MHRD given vide letter No.1-41/2005-NS.1 dated 21.12.2005, the Committee recommended disbursement of scholarships through ICICI Bank on Pilot Project basis. The Committee also approved the MOU to be signed between the CBSE and the ICICI Bank with the observations that the following words/phrases may also be included at suitable places in the MOU :

1. The CBSE under the directions of the MHRD is desirous of and are contemplating the use of technology for efficient, speedy and cost effective distribution of the national scholarship.
2. The CBSE will open a Savings Bank Account with ICICI Bank for the purpose.
3. The time limit of issue of credit/debit cards by the ICICI Bank will be one month.
4. In cities where ICICI Bank is not present or where the student is not willing to open the account with ICICI Bank, only the pre-paid card account will be opened for the students.

5. Under the heading TERM AND TERMINATION, the following clause be added in place of the earlier clause :

"Provided however, either party shall have the right to terminate this MOU by giving the other party 6 months written notice in advance and if the termination is by the second party any cost incurred by the first party on account of smooth switchover from ICICI Bank to another bank will be borne by the second party."

ITEM II TO CONSIDER THE PROVISION FOR PROVIDING MOBILE PHONE TO THE OFFICERS OF CBSE

After due deliberation on the issue the Committee resolved that mobile phones may be provided to the Heads of Department and the Regional Officers subject to the monthly ceiling of Rs.500/- towards rental & call charges and Rs.3500/- towards the cost of the each hand set. However, the Committee desired that keeping in view the various options/offers given by the different companies, the Board will opt for the best option available in the market.

ITEM III TO CONSIDER REIMBURSEMENT OF MEDICAL CLAIM OF RS. 2,14,807/- ON ACCOUNT OF INDOOR MEDICAL TREATMENT IN RESPECT OF SHRI B.C.AHUJA, DEPUTY SECRETARY, REGIONAL OFFICE, CBSE, DELHI.

The reasons of shifting of Sh. B.C. Ahuja, Deputy Secretary from Anand Hospital, Delhi to Fortis Hospital, Noida (an unapproved hospital) were not clearly mentioned in the agenda. Therefore, the decision on the reimbursement of the amount of Rs.2,05,215/- incurred by the officer on his treatment in Fortis Hospital, Noida was deferred and the Committee desired to know the circumstances under which the patient was shifted from Anand Hospital, Delhi to Fortis Hospital, Noida. The officer concerned will be asked to give the reasons for the same.

However, the amount of expenditure i.e. 9,592/- incurred in Anand Hospital, Delhi was approved by the Committee.

ITEM IV TO REPORT THE ACTION TAKEN REGARDING REIMBURSEMENT OF RS. 5,628/- IN RESPECT OF SHRI SANJAY SACHDEVA, P.A. TO HOD (SPECIAL EXAMS.) TOWARDS THE MEDICAL CLAIM OF RS. 6,120/- RELATED TO THE EMERGENT TREATMENT OF HIS SON OBTAINED AT A PRIVATE UN-APPROVED HOSPITAL.

Keeping in view the circumstances under which the child of Sh. Sanjay Sachdeva, PA was admitted in a private hospital, the Committee recommended reimbursement of Rs.5,628/- to Sh. Sachdeva.

ADDL. ITEM I TO CONSIDER PROSPECTIVE USE OF EDUSAT SERVICES BY THE BOARD

The Committee considered the utility of the services of the EDUSAT and approved the proposal in principle involving a tentative expenditure of Rs.23.50 lacs.

ADDL. ITEM II TO REPORT ACTION TAKEN REGARDING PAYMENT OF RS. 3,30,000/- TO SHRI RAKESH DWIVEDI, SENIOR ADVOCATE AS FEE.

Keeping in view the sensitivity of the case the Committee noted the action taken by the Chairman in sanctioning Rs.3,30,000/- to Sh. Rakesh Dwivedi, Senior Advocate as fee.

The meeting then ended with a vote of thanks to the Chair.

Sd/-
(VINEET JOSHI)
SECRETARY

Sd/-
(ASHOK GANGULY)
CHAIRMAN

ANNEXURE – 3.

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF THE BOARD HELD IN THE CHAMBER OF THE CHAIRMAN, CBSE ON WEDNESDAY, THE 28TH MARCH, 2006 AT 10.00 A.M.

PRESENT:-

01. Shri Ashok Ganguly
Chairman,
C.B.S.E.,
2, Community Centre,
Preet Vihar,
Delhi-110092 - In the Chair
02. Shri S.C. Khuntia,
Joint Secretary (SE),
Deptt. of Sec. & Hr. Education,
M.H.R.D.,
Shastri Bhawan,
New Delhi. - Member
03. Ms. Sumathi,
Director (Finance),
Deptt. of Sec. & Hr. Education,
M.H.R.D.,
Shastri Bhawan,
New Delhi. - Member
04. Shri Vineet Joshi,
Secretary,
C.B.S.E.,
2, Community Centre,
Preet Vihar,
Delhi-110092. - Member Secretary

Sh. M.V. Prasad, Director, Department of School Education, Bharatiya Vidya Bhawan, Baroda, could not attend the meeting.

At the outset, the Chairman extended a warm welcome to the Members. After detailed discussions the following recommendations were made :

ITEM I TO CONSIDER DISPOSAL OF AIR COOLING PLANT AND ADOPTION OF F.C.U. A.C. SYSTEM AT CBSE MSO BUILDING PREET VIHAR DELHI

After detailed discussion the item was deferred. The Committee desired to know the total financial impact for the entire building including the total capital cost and recurring cost. The Committee also desired to know the electricity load required for the purpose.

ITEM II TO CONSIDER REIMBURSEMENT OF RS. 5,608/- IN RESPECT OF SHRI P. RAMESH, ASSISTANT, REGIONAL OFFICE, CBSE, CHENNAI

The Committee desired to know whether there was actual emergency in the matter. If it was so a certificate to this effect may be obtained from the doctor of Devki Hospital, Chennai, who referred the baby to Kanchi Kamakoti Childs Trusts Hospital, Chennai, which is a private un-approved hospital for the Board beneficiaries. Accordingly, it was decided to in-principle apprise the item subject to confirmation of the emergency by the CBSE. Moreover, the Committee desired that a general circular indicating the guidelines for use of unapproved hospitals may be issued by the Board.

ITEM III TO CONSIDER FILLING UP 01 VACANT POST OF HEAD ASSISTANT (RECEPTION) IN THE PAY SCALE OF RS. 5500-9000.

After detailed discussion the item was deferred.

ITEM IV TO REPORT THE ORDERS OF THE CHAIRMAN FOR FIXATION OF REMUNERATION FOR THE SECRECY TEAM MEMBERS OF JAWAHAR NAVODAYA VIDYALAYA SELECTION TEST 2006.

The issue relating to fixation of rate for Secrecy, Conveyance and Refreshment of JNVST was explained by HOD(Special

Examination) who was called as special invitee in the meeting during discussion of this item. He informed that ICR/OCR system was introduced in this examination for the first time. Keeping in view the sensitivity of the examination and evaluation of the ICR/OCR response sheets, in house result processing work has been introduced for the first time under the supervision of Chief Secrecy Officer who is a Senior Retired Professor of the University. He further informed that the system of ICR/OCR has been started after seeking approval of the Commissioner of Navodaya Vidyalaya Samiti who has to bear all the expenditure for conduct of Jawahar Navodaya Vidyalaya Selection Test. After elaborate discussions the following rates which were found to be reasonable, were approved by the Committee:

1.	Honorarium to CSO and SO	Paise 15 per candidate
2.	Admn. Staff	Paise 02 per candidate
3.	Refreshment charges	Paise 01 per candidate
	Total	Paise 18 per candidate
4.	Conveyance Charges to CSO and SO	Rs. 500/- fixed per day
		Per person for actual working days.

ITEM V

TO CONSIDER THE ENHANCEMENT OF CUSTODIAN CHARGES FOR STORAGE OF QUESTION PAPERS OF CLASS X AND XII EXAMINATIONS.

The Committee was informed that the job undertaken by the banks while keeping the custody of the question papers is of utmost sensitivity and importance. It was quite reasonable that the custodian banks be paid for remuneration of the employee engaged by them which may motivate the employees of the bank to do this job with all seriousness and responsibility. Since the

secondary and senior secondary examination continues for more than a month. For custody and distribution of question papers, atleast two officials of the Bank are required to be present in the morning before the Banking hours on the days of examination and the Banks have to pay them conveyance charges for nearly 25 days during the whole examination. The committee, therefore, resolved that the following payments may be made to the custodian banks.

1. Rs.5000/- may be paid to custodian banks for storage of question papers of both the examinations of class X & XII as consolidated payment and Rs.4000/- for storage of Class X question papers.
2. The storage charges for AIPMT to the custodian banks be also revised from Rs.1000/- to Rs.5000/- per custodian.

It was further resolved that the revised custodian charges for class X and XII could be made applicable from 2007 examination and for AIPMT, it would be applicable from 2006 examination.

ITEM VI TO CONSIDER THE EMPANELMENT OF SHANTI MUKAND HOSPITAL, DELHI.

After detailed discussion the empanelment of Shanti Mukand Hospital, 2, Institutional Area, Vikas Marg Extension, Delhi – 92 was approved for one year. However, a detailed comparative statement of rates of all the approved hospitals be prepared and placed before the Committee.

ITEM VII TO CONSIDER THE INCREASE IN THE LIMIT OF LATE SITTING ALLOWANCE (LSA) FROM 60 DAYS TO 180 DAYS EXCLUSIVELY FOR THE OFFICERS WORKING IN THE SECRET UNIT.

In view of the circumstances explained by Controller of Exams., it was resolved that the Late Sitting Allowance for the officers working in the Secret Unit be increased from 60 days to 180 days in a year. However, the decision will be reviewed after a period of 4 months.

ITEM VIII TO CONSIDER THE REVISION OF PAY SCALE FROM RS. 8000-275-13500 TO RS. 10000-325-15200 IN RESPECT OF SHRI AJAY MISHRA, SR. ACCOUNTS OFFICER (HQ) ON DEPUTATION BASIS.

After considering the pros and cons of the case it was resolved that Sh. Ajay Mishra, Senior Accounts Officer may be granted pay scale of Rs. 10000-325-15200 in the Board after completion of 06 years from the date he was given the scale of pay of Rs.7450-11500 by his parent department subject to the condition that his work and conduct in the Board is found to be satisfactory.

ADDL ITEM I

TO CONSIDER UPGRADATION OF 06 POSTS OF PEONS TO THAT OF FRANKING MACHINE OPERATORS IN THE PAY SCALE OF RS. 3050-4590.

After detailed discussion the Committee agreed for upgradation of 06 posts of Peons to that of Franking Machine Operators in the pay scale of Rs.3050-4590. Consequently, 06 posts of Peon will be abolished. However, it was also resolved that the post will not be exclusively for operation of Franking Machine, rather the employees appointed against these posts will be given multifarious duties including that of Peon and Daftry.

ADDL. ITEM II

TO CONSIDER DISCONTINUATION OF THE BOARD'S MERIT SCHOLARSHIP AFTER PASSING CLASS XII FROM THE YEAR 2006.

It was resolved that the Board's Merit Scholarship after passing Class XII from the year 2006 be abolished subject to the condition that the scheme will be available for SC/ST candidates and the number will be 25, the rate of scholarship remaining the same i.e. Rs.100/- p.m.

ADDL. ITEM III

TO CONSIDER ENHANCEMENT OF ANNUAL FEE CHARGED FROM INDEPENDENT PRIVATE SCHOOLS.

It was resolved to revise the existing annual fee of Rs.1000/- p.m. for the independent schools to Rs.1500/- p.a. The only fee applicable to the Govt. School/Govt. aided schools/KVs/NVs/CTSAs may be continue with the existing rate of Rs.1500/- p.a.

ADDL. ITEM IV

TO CONSIDER REIMBURSEMENT OF COCHLEAR IMPLANT SURGERY EXPENDITURE IN RESPECT OF MASTER DEEPAK YADAV S/O SHRI PARSU RAM YADAV, P.C.O.

After detailed discussion it was resolved that the case of son of Shri Parsu Ram Yadav, P.C.O. may be referred to DGHS for examination by the Committee as per the guidelines contained in DGHS Circular No.1486/2002/CGHS/R & H dated 4.7.2005. If they refuse to undertake this job the case may be got examined by calling experts from the Govt. hospitals such as AIIMS, Ram Manohar Lohia Hospital, Safdarjung Hospital, etc.

ADDL. ITEM V

TO REPORT INFORMATION/CLARIFICATION RECEIVED FROM THE MHRD IN CONNECTION WITH CREATION/ABOLITION OF POSTS IN CADRE(A) IN CBSE.

Keeping in view the clarification given by the MHRD vide letter No. F.1-61/2005-Sch.3 dated 16.01.2006, the Recruitment Rules for the post of Joint Secretary and Deputy Secretary were approved by the Committee with few amendments. The approved RRs is enclosed as Annexure-I.

ADDL. ITEM VI

TO CONSIDER THE REVISED BUDGET 2005-2006 AND BUDGET ESTIMATES FOR THE FINANCIAL YEAR 2006-2007.

The Committee, after deliberation and discussions, approved the Revised Estimates for the financial year 2005-06 and Budget Estimates for the financial year 2006-07. The revenue receipts are expected to be Rs.108.56 crores for the financial year 2006-07; an increase by 8.30% over revised estimates for the financial year 2005-06 (Rs.100.24 Crores). Similarly, the estimated expenditure will be Rs.107.76 Crores (Financial Year 2006-07); an increase of 8.55% over the revised estimates for financial year 2005-06 (Rs.99.27 crores). The budgetary surplus is expected to decrease by 17.91% (Rs.79.69 lacs for financial year 2006-07 as against Rs.97.08 lacs revised estimates for financial year 2005-06).

The meeting then ended with a vote of thanks to the Chair.

Sd/-
(VINEET JOSHI)
SECRETARY

Sd/-
(ASHOK GANGULY)
CHAIRMAN

**RECRUITMENT RULES FOR THE POST OF JOINT SECRETARY(CADRE POST) AND
JOINT SECRETARY (INFORMATION TECHNOLOGY) IN THE CENTRAL BOARD OF SECONDARY EDUCATION.**

Name of the Post	No. of Posts	Scale of pay	Whether selection post or non-selection post	Age limit for direct recruitment / by transfer on deputation	Whether age and educational qualifications prescribed for direct recruits will apply in the case of Promotees	Period of probation, if any.
1.	2.	3.	4.	5.	6.	7.
A. Joint Secretary(Cadre post)	10	Rs.14300-400-18300	Selection	<p><u>BY DIRECT RECRUITMENT:</u> 45 years as on 1st July, of the recruitment year.</p> <p><u>BY TRANSFER ON DEPUTATION</u> 56 years as on 1st July, of the recruitment year</p>	No	One year in case of Direct recruitment.
B. Joint Secretary(IT)	01	Rs.14300-400-18300	Selection	<p><u>BY DIRECT RECRUITMENT:</u> 45 years as on 1st July, of the recruitment year.</p> <p><u>BY TRANSFER ON DEPUTATION</u> 56 years as on 1st July, of the recruitment year</p>	N.A.	One year in case of Direct recruitment.

Methods of rectt. Whether by direct rectt. Or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	Educational and other qualifications, experience etc. prescribed for recruitment by direct recruitment/ transfer on deputation.	If a DPC exists what is its composition	In case of recruitment by promotion/by transfer grades/posts from which promotion to be made.
8.	9.	10.	11.
<p>A. 08 by promotion failing which by transfer on deputation</p> <p>** 02 by transfer on deputation/direct recruitment</p>	<p><u>A. BY TRANSFER ON DEPUTATION/DIRECT RECRUITMENT</u></p> <p>a) Essential:</p> <ol style="list-style-type: none"> i. At least Second Class Master's Degree from a recognized University. ii. About ten years experience in any two of the following fields. <ol style="list-style-type: none"> 1. Experience of educational planning/ administration particularly related to curriculum development in school education. 2. Examination Reforms with Particular reference to improvement of mechanics of examination, internal assessment scholastic and non-scholastic achievement. 3. Text-books planning, preparation and production at the school stage. 4. Organizing of Seminars, Conference and Orientation Programmes for teachers and key personnel. 5. Conduct of public examinations at the Board or University level. <p>b) Desirable:</p> <ol style="list-style-type: none"> i. Teachers Training Degree. ii. Knowledge of rules regulations and procedures of examining bodies/ autonomous educational organization. iii. Good working knowledge of both English and Hindi. 	<p>A:</p> <ul style="list-style-type: none"> ➤ Chairman, CBSE, ➤ Joint Secretary(SE), MHRD, ➤ Commissioner, NVS, ➤ Director, Dte. of Edn., NCT of Delhi, ➤ Representative of SC/ST category. ➤ Secretary, CBSE. 	<p>Dy. Secretary with 5 years regular continuous service and confirmation in the grade and who is in possession of at least Bachelor's Degree from a recognized University, will be eligible for consideration.</p>

Methods of rectt. Whether by direct rectt. Or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	Educational and other qualifications, experience etc. prescribed for recruitment by direct recruitment/ by transfer on deputation.	If a DPC exists what is its composition	In case of recruitment by promotion/by transfer grades/posts from which promotion to be made.
8.	9.	10.	11.
B. By direct recruitment /by transfer on deputation/by upgradation.	<p><u>B. BY DIRECT RECRUITMENT /BY TRANSFER ON DEPUTATION</u></p> <p><u>a) Essential:</u></p> <p>i. Master's Degree with atleast 50% marks in IT/ IT Management/Computer Science or M.Tech.(IT) or BE/B.Tech. in Computer Science/ Electrical/ Electronics IT with at least 60% marks from a recognized University.</p> <p>ii. In case of Master's Degree atleast 05 years experience at senior level in the area of Software Development, large volume of examination data processing in Government/ Semi-government/Autonomous/Recognized educational organization/Board/University. Currently working in the pay scale of not less than Rs.12000-375-16500 or equivalent;</p> <p style="text-align: center;">OR</p> <p>2. In case of Bachelor's Degree at least 10 years experience at senior level in the area mentioned above at (a).</p> <p><u>b) Desirable:</u></p> <p>i. Should have knowledge of State of Art in the area of IT.</p> <p>ii. Should be able to take up individual responsibility of handling large projects in the field of IT;</p> <p>iii. Should be well conversant with databases/hard core programming / web hoisting / networking/maintenance etc.</p>	N.A.	N.A.

Note :

- i. In case of exceptionally qualified candidates, the experience condition may be relaxed by the Board.
- ii. ** Out of 05 new posts created vide MHRD, 02 posts will always be filled in by transfer on deputation/direct recruitment whenever these are filled.

ANNEXURE - II

**RECRUITMENT RULES FOR THE POST OF DEPUTY SECRETARY IN
THE CENTRAL BOARD OF SECONDARY EDUCATION.**

Name of Post	No. of Posts	Scale of pay	Whether selection post or non-selection post	Age limit	Whether age and educational qualifications prescribed for direct recruits will apply in the case of Promotees	Period of probation if any.
1.	2.	3.	4.	5.	6.	7.
A. Deputy Secretary (Cadre post)	11	Rs.12000-375-16500	Selection	<u>BY TRANSFER ON DEPUTATION</u> 56 years as on 1 ST July, of the recruitment year.	No	N.A.
B. Deputy Secretary (Vigilance)	01	Rs.12000-375-16500	Selection	<u>BY TRANSFER ON DEPUTATION</u> 56 years as on 1 ST July, of the recruitment year.	No	N.A.

Methods of rectt. Whether by direct rectt. Or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	Educational and other qualifications, experience etc. prescribed for direct recruitment/by transfer on deputation.	If a DPC exists what is its composition	In case of recruitment by promotion/by transfer grades/posts from which promotion to be made.
8.	9.	10.	11
A. 11 by promotion failing which by transfer on deputation.	<p><u>BY TRANSFER ON DEPUTATION:</u></p> <p><u>Essential:</u></p> <p>i. At least a second class Master' degree of a recognized university.</p> <p>ii. About 8 years experience of educational administration or teaching working examining bodies or other educational organizations with similar functions.</p> <p>(B) Desirable:</p> <p>i. Knowledge of rules, regulation and procedure of examining bodies/autonomous educational organizations.</p> <p>ii. Experience of dealing with budget, accounts financial and establishment matters.</p> <p>iii. Good working knowledge of both English and Hindi.</p>	<p>A.</p> <ul style="list-style-type: none"> ➤ Chairman, CBSE, ➤ Joint Secretary(SE), MHRD, ➤ Commissioner, NVS, ➤ Director, Dte. of Edn., NCT of Delhi, ➤ Representative of SC/ST category. ➤ Secretary, CBSE. 	Asstt. Secretary with 5 years regular continuous service and confirmation in the grade and who is in possession at least Bachelor's Degree from a recognized University, will be eligible for consideration.
B. **01 by transfer on deputation.	<p><u>BY TRANSFER ON DEPUTATION</u></p> <p><u>Essential:</u></p> <p>Officers holding analogous post on regular basis and should have worked in Vigilance/ Administration Section for at least two years in any capacity;</p> <p>OR</p> <p>Should have at least five years of experience in the capacity of Under Secretary or equivalent in the pay scale of Rs. 10000-325-15200 and should have worked in Vigilance /Administration Section for at least two years in any capacity.</p> <p><u>Desirable:</u></p> <p>i) Knowledge of rules regulations and procedures of examining bodies/ autonomous educational organization.</p> <p>ii) Good working knowledge of both English and Hindi.</p>	<p>B.</p> <ul style="list-style-type: none"> ➤ Chairman, CBSE ➤ A nominee of MHRD. ➤ A nominee of CVC ➤ One outside member. ➤ Secretary, CBSE. 	N.A.

- Note :**
- i. In case of exceptionally qualified candidates, the experience condition may be relaxed by the Board.
- ii. ** 01 post of Deputy Secretary (Vigilance) whenever available shall be filled up by transfer on deputation/direct recruitment.

**CENTRAL BOARD OF SECONDARY EDUCATION
SHIKSHA KENDRA, 2, COMMUNITY CENTRE
PREET VIHAR, DELHI. 110092.**

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF THE BOARD
HELD IN THE CHAMBER OF THE CHAIRMAN, CBSE, 2, COMMUNITY
CENTRE, PREET VIHAR, DELHI-110092 ON WEDNESDAY, THE 21ST JUNE,
2006 AT 11.30 A.M.**

PRESENT:

1. Sh. Ashok Ganguly - in the Chair
Chairman, CBSE, Delhi.
2. Sh. S.C. Khuntia - Member
Joint Secretary(S.E.),
Deptt. of Sec. & Hr. Education
Ministry of Human Res. Devopment
Shastri Bhawan,
New Delhi.110001.
3. Sh. S.K. Ray, - Member
J.S. & Financial Advisor
Deptt. of Sec. & Hr. Education
M.H.R.D.
Shastri Bhawan
New Delhi.
4. Sh. M.V. Prasad - Member
Former Chairman, I.P.S.C.
C-101, Samraiya Apts.,
Opp. Sabari Vidyalaya
Vasana Road
Vadodara-390 015(Gujarat)
5. Sh. Vineet Joshi - Member
Secretary, CBSE
Secretary
Delhi.

Sh. S.K. Mehta I.A.F.A., CBSE, was also present.

The Chairman extended a warm welcome to the Members. Then, Secretary put forth the agenda items for consideration of Committee. The Committee made on the following recommendations after extensive deliberations.

ITEM-I

TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 16TH NOVEMBER, 2005, 4TH JANUARY 2006 AND 28TH MARCH, 2006.

The Committee resolved that Minutes of the meetings held on 16th November, 2005, 4th January, 2006, and 28th March, 2006, be taken as confirmed since no comments were received thereon.

ITEM-II

TO REPORT ACTION TAKEN ON THE MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD ON 16TH NOVEMBER, 2005.

Action taken were noted.

ITEM-III

TO REPORT ORDERS OF THE CHAIRMAN, CBSE DATED 6.4.2006 REGARDING FILLING UP 01 POST OF A.B.CELL CUSTODIAN IN THE PAY SCALE OF RS. 2550-3200 THROUGH ORTHOPAEDICALLY HANDICAPPED CANDIDATES.

The Committee ratified the decision of the Chairman.

ITEM-IV

TO CONSIDER THE PROPOSAL OF CHANGE OF NOMENCLATURE OF THE POST OF SAS ACCOUNTANT TO THAT OF JUNIOR ACCOUNTS OFFICER EARMARKED FOR THE REGIONAL OFFICE, AJMER, GUWAHATI, CHENNAI, AIPMT AND AIEEE UNITS AND FORMULATION OF RECRUITMENT RULES FOR THE UPGRADED POST OF ACCOUNTS OFFICER.

The Committee resolved that post of SAS Accountant in the scale of 6500-200-10500 – be re-designated as Junior Accounts Officer. The Committee also approved the revised Recruitment Rules proposed for this post with following amendments with reference to Age Limit:-

Existing	Proposed to the Finance Committee	Recommended by the Finance Committee
Age limit Not exceeding 35 years, as on 1.7.2005 (relaxable in deserving cases).	Not exceeding 56 years, as on the relevant recruitment year.	Not exceeding 45 years as on the relevant recruited year.

Accordingly, the Committee approved Recruitment Rules for SAS Accountant (now re-designated as J.A.O.) are at Annexure-I. The Committee also considered the Recruitment Rules for the post of Accounts Officer in the scale of Rs. 8000-275-13500 and approved the same with the following amendments in Age Limit:

Existing	Proposed to the Finance Committee	Recommended by the Finance Committee
Age limit Not exceeding 35 years* as on 1.7.2005 (relaxable in deserving cases). *Though approved by the Governing Body in the meeting on 9.12.2005 that this age limit be increased to 56 years on the basis of F.C. meeting on 16.11.2005, no notification was issued.	Not exceeding 56 years, as on the relevant recruitment year	Not exceeding 50 years as on the relevant recruited year

Accordingly, approved Recruitment Rules for Accounts Officer are at Annexure-II.

ITEM-V

TO CONSIDER MEDICAL REIMBURSEMENT OF RS. 5608/- IN RESPECT OF SHRI P. RAMESH, ASSISTANT, REGIONAL OFFICE, CBSE, CHENNAI.

The Committee approved the reimbursement for treatment in Kanchi Karakoti Child's Trusts Hospital, Chennai since it was taken on the reference of Devki Hospital, Chennai, an approved hospital in the list of CBSE.

ITEM-VI

TO REPORT ACTION TAKEN BY THE CHAIRMAN VIDE ORDERS DATED 17.5.2006.

The Committee resolved that while forwarding the application for deputation the cadre requirement is to be kept in view and therefore, the scrutiny should be done strictly, however there may not be debarment as it may be demoralizing.

ITEM -VII

TO CONSIDER INTRODUCTION OF A NEW SCHOLARSHIP SCHEME FOR SINGLE GIRL CHILD WHO SECURE 60% OR MORE MARKS IN THEIR CLASS X EXAMINATION FROM THE YEAR 2006 ONWARDS.

The Committee after due deliberation approved the scholarship scheme for single girl child who secure 60% or more marks with the stipulation that scholarship would be applicable for CBSE class X examination and for students studying in Class XI/XII in the schools affiliated with the CBSE only. Regarding maximum limit in tuition fee of Rs. 1000/- per month in the base year 2005-06, the Committee decided that in the next two years total enhancement in tuition fee should not be more than 10% .

ITEM -VIII

TO CONSIDER FILLING UP 01 VACANT POST OF HEAD ASSISTANT (RECEPTION) IN THE PAY SCALE OF RS. 5500-9000

The Committee considered the proposal for revival of the post of Head Asstt. (Reception) in the light of requirement of the Board. Taking into account the nature of work expected from this post like attending to the numerous visitors and guests including foreign visitors, the Committee resolved that the post may be designated as Reception Officer and be created in the pay scale of 6500-200-10500. The post may be filled up either of the following modes –

The incumbent may be taken

- (i) From the reputed P.R. Agency on the consolidated amount of Rs. 15,000/-
- OR
- (ii) On deputation in the scale of Rs. 6500-200-10500. The Committee further suggest Recruitment Rules may be framed accordingly.

ITEM -IX

TO REPORT ACTION TAKEN BY THE CHAIRMAN REGARDING APPROVAL OF ELECTRICAL FITTINGS, FIXTURES AND EQUIPMENTS FOR MANDAWALI FAZALPUR PROJECT.

The Committee concurred the decision taken by the Chairman.

ITEM -X

TO REPORT ACTION TAKEN BY THE CHAIRMAN WITH REGARD TO SANCTION OF MEDICAL ADVANCE OF RS. 17,40,000/- FOR THE INDOOR MEDICAL TREATMENT OF THE HUSBAND OF SMT. CHANDER PRABHA, HEAD ASSISTANT, REGIONAL OFFICE, CBSE, DELHI.

The Committee noted the action taken and suggested to explore the possibility of Group Medical Insurance Scheme for Board's employees.

ITEM -XI

TO CONSIDER PAYING FIXED REMUNERATION TO OBSERVERS DEPUTED TO SCHOOLS FOR VERIFICATION OF RECORDS RELATING TO EXAMINATION RELATED COMPLAINTS.

The Committee approved the remunerations to observers deputed to schools for verification etc. as Rs. 500/- per day subject to maximum of Rs. 1500/- plus TA/DA.

ITEM-XII

TO CONSIDER REIMBURSEMENT OF RS. 2,05,250/- IN RESPECT OF SHRI B.C. AHUJA, DEPUTY SECRETARY, REGIONAL OFFICE, DELHI (NOW WORKING AS DEPUTY SECRETARY IN AIEEE UNIT) INCURRED ON HIS OWN TREATMENT IN AN UNAPPROVED HOSPITAL.

The Committee agreed in principle for reimbursement in view of the emergency. The Committee further advised to obtain the rates of medical charges for such treatment from the Board's approved hospital and case to be submitted to the Chairman for decision in light of cost of treatment in these hospitals.

ITEM-XIII

TO CONSIDER THE APPOINTMENT OF SHRI VINOD KUMAR S/O SHRI GIAN CHAND, DAFTRY TO THE POST OF PEON ON COMPASSIONATE GROUND.

The Committee advises to check the precedence of such cases and the matter be placed in the next meeting.

ADDITIONAL ITEM -I

TO CONSIDER THE ENHANCEMENT OF OUTDOOR TREATMENT MEDICAL ALLOWANCE IN RESPECT OF BOARD EMPLOYEES.

The Committee appreciated the proposal but was of the view that the increase could be from Rs. 600/- to Rs. 900/- only and not Rs. 1200/-. However, noting that the increase is usually done after 5 years and the last increase was made from 01.09.2001, it resolved that the proposal be placed before Finance Committee to be held in August-Sept. 2006.

ADDITIONAL ITEM -II

TO CONSIDER REVISION/ENHANCEMENT IN SCHOLARSHIP FOR THE WARDS OF THE CBSE EMPLOYEES FROM THE ACADEMIC YEAR 2006-07.

The Committee approved the revised rate and enhancement in the no. of scholarship. This revision/enhancement will be applicable w.e.f. 2007 examinations.

ADDITIONAL ITEM-III

TO REPORT ACTION TAKEN REGARDING ABOLITION OF THE POST OF SYSTEM ANALYST IN THE BOARD..

The Committee noted the action taken.

ADDITIONAL ITEM-IV

TO CONSIDER THE PROPOSAL OF DEPLOYMENT OF DGR DIRECTOR GENERAL OF RESETTLEMENT , MINISTRY OF DEFENCE SPONSORED SECURITY AGENCIES AT THE REGIONAL OFFICES OF THE BOARD AS WELL AS DELHI OFFICES (HQS.) AND AIEEE AND ITS RELATED IMPLICATIONS.

The Committee after due deliberation approved the proposal for security arrangement in CBSE and its units including Regional Offices through deploying the DGR sponsored agency.

ADDITIONAL ITEM -V

TO CONSIDER THE DUTIES AND RESPONSIBILITIES OF OFFICIALS IN GROUP 'C' AND 'D'

The Committee approved the proposal and suggested that duties and responsibilities to be reviewed periodically for efficient management. (Approved duties & responsibilities at an Annexure -III)

ADDITIONAL ITEM- VI

TO CONSIDER ADOPTION OF GOVT. OF INDIA, MINISTRY OF HUMAN RESOURCE DEVELOPMENT, DEPTT. OF SECONDARY & HR. EDUCATION, NEW DELHI LETTER NO. F.19-20/2005-IFD DATED 2ND FEBRUARY, 2006 REGARDING CLARIFICATION ON COUNTING OF PAST SERVICE AFTER INTRODUCTION OF NEW PENSION SCHEME.

The Committee approved the proposal and endorsement of Govt. of India instructions in CBSE.

ADDITIONAL ITEM -VII

TO CONSIDER THE ANNUAL ACCOUNTS FOR THE PERIOD 1.10.2003 TO 31.3.2005

The Committee noted the change of financial year from April-March and accounts of the Board for the period 1.10.2003 to 31.3.2005 is approved with the suggestions that time schedule to compile the accounts is to be maintained.

ADDITIONAL ITEM-VIII

TO CONSIDER REVIVAL OF ONE POST OF PRIVATE SECRETARY TO CHAIRMAN IN THE PAY SCALE OF RS. 6500-200-10500.

Taking into account the horizontal & vertical expansion in work of the office of the Chairman, the Committee approved the revival of the post of PS to Chairman.

ADDITIONAL ITEM -IX

TO CONSIDER THE INCREASE IN EXAMINATION FEE OF CLASS X AND CLASS XII

Taking into account increase in various costs mentioned in the Agenda Item, the Committee approved the enhancement of examination fee of class X to Rs. 220/- and Class XII to Rs. 350/- from 2007 examination.

ADDITIONAL ITEM -X

TO CONSIDER THE PILOT PROJECT (GOVT. OF INDIA, MHRD) WITH A PROJECT COST OF RS. 4.95 CRORES FOR 2006-07(1ST YEAR)

The Committee resolved that MHRD may be requested to re-consider their orders and may consider distributing the total project cost among the active participants- NCERT, CBSE, NIOS, UGC, AICTE, KVS, NVS. The participants can be separately reimbursed by the MHRD.

The meeting then ended with a vote of thanks to the Chair.

Sd/-

**(VINEET JOSHI)
SECRETARY**

Sd/-

**(ASHOK GANGULY)
CHAIRMAN**

Existing Recruitment Rules for the post of SAS Accountant and proposed Recruitment Rules of the post of Junior Accounts Officer in the pay scale of Rs. 6500-200-10500.

Existing	Proposed recruitment rules for the post Junior Accounts Officer.
<p><u>Essential :</u></p> <p>At least second class Bachelor's Degree . At least four years experience in the field of Accounts Maintenance/Audit in the pay scale of Rs. 5000-150-8000.</p> <p style="text-align: center;">OR</p> <p>Three years experience in the field of Accounts Maintenance/Audit in the pay scale of Rs. 5500-175-9000.</p> <p>B) <u>Desirable :</u></p> <p>Should have passed SAS Accounts Examination;</p> <p style="text-align: center;">OR</p> <p>Should have qualified CA / ICWA (at least intermediate);</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree in Commerce/ Economics.</p> <p>Age limit : Not exceeding 35 years, as on 1.7.2005 (relaxable in deserving cases).</p>	<p><u>Essential :</u></p> <p>a. Persons holding :-</p> <p>i. Analogous post on regular basis : OR</p> <p>ii. Two years of regular service in the pay scale of Rs. 5500-175-9000. OR</p> <p>iii. Three years of regular service in the pay scale of Rs. 5000-150-8000. AND</p> <p>b. Must posses the following qualification and experience :-</p> <p>i. At least Bachelor's Degree from a recognized University or equivalent; and</p> <p>ii. Experience in the field of Accounts Compilation, Budget, Internal Audit, Commercial Accounting etc.</p> <p>C) <u>Desirable :</u></p> <p>Should have passed SAS/other similar examination of organized Accounts Departments or Central/State Govt. Accounts Examination;</p> <p style="text-align: center;">OR</p> <p>Should have qualified CA/ ICWA (at least intermediate);</p> <p style="text-align: center;">OR</p>

	<p>Bachelor's Degree in Commerce/Economics.</p> <p>Age limit : Not exceeding 56 years, as on the relevant recruitment year.</p> <p>Note : In case of exceptionally qualified candidates, the experience condition may be relaxed by the Board.</p>
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Existing Recruitment Rules for the post of SAS Accountant and proposed Recruitment Rules of the post of Accounts Officer in the pay scale of Rs. 8000-275-13500.

Existing	Proposed recruitment rules for the post of Accounts Officer
<p>Essential :</p> <p>At least second Class Bachelor's Degree. At least four years experience in the field of Accounts Maintenance /Audit in the pay scale of Rs. 5000-150-8000.</p> <p style="text-align: center;">OR</p> <p>Three years experience in the field of Accounts Maintenance/Audit in the pay scale of Rs. 5500-175-9000.</p> <p>B) Desirable :</p> <p>Should have passed SAS Accounts Examination ;</p> <p style="text-align: center;">OR</p> <p>Should have qualified CA / ICWA (at least intermediate);</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree in Commerce/Economics.</p> <p>Age limit : Not exceeding 35 years as on 1.7.2005 (relaxable in deserving cases)</p>	<p>A. Essential :</p> <p>a. Persons who have passed SAS/SOGE/JAO or any other equivalent Examination conducted by the organized accounts Department of Central/State Govt. and must be holding :-</p> <p>i. Analogous post on regular basis ; OR ii. Three years of regular service in the pay scale of Rs. 6500-200-10500; OR iii. Five years of regular service in the pay scale of Rs. 5500-175-9000. AND</p> <p>b. Must possess the following qualification and experience :-</p> <p>i. At least Bachelor's Degree from a recognized University or equivalent; and</p> <p>ii. Experience in the field of Accounts Compilation, Budget, Internal Audit, Commercial Accounting etc.</p> <p>B) Desirable :</p> <p>Having undergone training in cash and accounts at ISTM, Delhi.</p> <p>Age limit : Not exceeding 56 years, as on the relevant recruitment year.</p>

	Note : In case of exceptionally qualified candidates, the experience condition may be relaxed by the Board.
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CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organization under the Union Ministry of Human
Resource Development, Govt. of India),
Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110092

JOB DESCRIPTION

1. **Head Assistant** :- He/She works under the control and supervision of the Section Officer/Desk Officer and is responsible for the work entrusted to him/her. Where the line of action on a case is clear or clear instructions have been given by the Section Officer/Desk Officer or higher officers, he/she should put up a draft. In other cases he/she will put up a note keeping in view the following points: -
 - a)
 - (i) to see whether all facts open to check have been correctly stated;
 - (ii) to point out any mistakes or incorrect statement of the facts;
 - (iii) to draw attention, where necessary, to precedents or Rules and Regulations on the subject;
 - (iv) to put up the Guard file, if necessary, and supply other relevant facts and figures;
 - (v) to bring out clearly the question under consideration and suggest a course of action wherever possible.
 - (vi) Maintenance of Guard Files and furnishing of returns.
 - b) He/She will work in a group in Examination Branch as a Group Incharge if required and responsible for any delay of work of the group.
 - c) He/She should check up the points of the Branch, which are required as per guidelines of Examination Bye-laws.
 - d) To dispose of day to day dak/routine work of his/her seat.
 - e) Any other work assigned to him/her from time to time by his Section Officer/Desk Officer/Superiors.
-
2. **Personal Assistant** :- He/she will keep the officer free from routine nature of work by mailing correspondence, filing papers, making appointments, arranging meeting and collecting information so as to give the officer more time to devote himself/herself to the work in which he/she has specialized. The Personal Assistant will maintain the confidentiality and secrecy of

confidential and secret papers entrusted to him. He/she will exercise his skill in human relations and be cordial with the persons who come in contact with his/her boss officially or who are helpful to his/her boss or who have dealing with the boss as professional persons. Some of the more specific functions are enumerated below: -

- (i) Taking dictation in shorthand;
- (ii) Fixing up of appointments;
- (iii) Screening the telephone calls and the visitors in a tactful manner;
- (iv) Keeping a note of the movement of files.
- (v) To complete the whole work, assigned by the Board to him/her on computer.
- (vi) Any other work assigned to him/her from time to time by his/her officer concerned.

3. Library Clerk :-

- (i) Acquisition of Books, processing of bills against the same.
- (ii) Budget preparation
- (iii) Processing includes cataloguing, classification
- (iv) Reference service to the readers
- (v) Organising library etc.
- (vi) Any other work, assigned to him/her from time to time by the Library and Information Officer/Superiors.

4. Assistant :- He/She works under the control and supervision of the Section Officer/Desk Officer and is responsible for the work entrusted to him/her. Where the line of action on a case is clear or clear instructions have been given by the Section Officer/Desk Officer or higher officers, he/she should put up a draft. In other cases he/she will put up a note keeping in view the following points: -

- a) (i) To see whether all facts open to check have been correctly Stated;
 - (ii) To point out any mistakes or incorrect statement of the facts;
 - (iii) To draw attention, where necessary, to precedents or Rules and Regulations on the subject;
 - (iv) To put up the Guard file, if necessary, and supply other relevant facts and figures;
 - (v) To bring out clearly the question under consideration and suggest a course of action wherever possible.
 - (vi) To dispose of day to day dak/routine work of his/her seat.
- b) He/She will work as a group member in Examination Branch and responsible for any delay of work of the group.

c) He/She should check up of the points in Examination Branch, which are required as per guidelines of Examination Bye-laws.

d) To prepare cheque, pass bills, make entry of payments/advances in all the relevant registers and bank reconciliation .

e) Any other work assigned to him/her from time to time by his/her Section Officer/Desk Officer/Superiors.

5. Executive Assistant: -

- (i) To do official work on Computer.
- (ii) To take dictation from the senior officer.
- (iii) To attend phone of the officers.
- (iv) To keep records of the meetings of the officers.
- (v) To coordinate with other Sections/ROs in connection with official work.
- (vi) To put up the other official files for consideration.
- (vii) Any other work assigned to him/her from time to time by his/her officer concerned.

6. Stenographer: -

He/she will keep the officer free from routine nature of work by mailing correspondence, filing papers, making appointments, arranging meeting and collecting information so as to give the officer more time to devote himself/herself to the work in which he/she has specialized. The Stenographer will maintain the confidentiality and secrecy of confidential and secret papers entrusted to him/her. He/she will exercise his/her skill in human relations and be cordial with the persons who come in contact with his/her boss officially or who are helpful to his/her boss or who have dealing with the boss as professional persons. Some of the more specific functions are enumerated below: -

- (i) Taking dictation in shorthand;
- (ii) Fixing up of appointments;
- (iii) Screening the telephone calls and the visitors in a tactful manner;
- (iv) Keeping a note of the movement of files.
- (v) To complete the whole work, assigned by the Board to him/her on computer
- (vi) To receive dak/files relating to his/her officer concerned
- (vii) To keep records of meetings of his/her officer concerned
- (viii) Any other work assigned to him/her from time to time by his/her officer concerned.

7. Public Relation Assistant :-

- (i) To receive and process bills of security agency for making payment.
- (ii) To put up cases for the requirement of Security Personnel for the different offices of the Board.
- (iii) To maintain register for the allocation of duties of security personnel.
- (iv) To make all kinds of correspondence pertaining to security agency and to make surprise visits during nights and holidays and to submit its report.
- (v) To convey results of Main/Comptt. Exams of Regional Offices.
- (vi) To convey the results of re-checking of marks.
- (vii) To attend to the public at the enquiry counter alongwith other assistants already deployed there.
- (viii) To look after the proper maintenance of the Garden.
- (ix) Any other work assigned to him from time to time by his/her officer.

8. Senior Assistant (Computer): -

- Programming Assistance/Production/Computer Operation.
- Any other work assigned to him/her from time to time by his/her officer concerned.

9. Junior Assistant: -

- (i) Junior Assistant ordinarily entrusted with work of routine nature, for example – registration of Dak, maintenance of Section Diary, File Register, File Movement Register, Indexing and Recording, typing, comparing, dispatch, preparation of arrears and other statements, supervision of correction of reference books and submission of routine and simple drafts etc.
- (ii) He/She may work as a Group Member in the examination branches.
- (iii) Any other work assigned to him/her by his/her Group Incharge/Section Officer/Desk Officer/Superiors.
- (iv) To dispose of day to day dak/routine work of his/her seat.
- (v) To prepare cheque, pass bills, make entry of payments/advances in all the relevant registers and bank reconciliation.

10. Junior Assistant (Computer) :

- (i) Data entry/Computer operation Data checking.
- (ii) Any other work assigned to him/her from time to time by his/her officer concerned.

11. Library Attendant :-

- (i) Arrangement, replacement and maintenance of stocks
- (ii) Arranging daily newspapers and magazines
- (iii) Binding work
- (iv) Dusting and cleaning of books, display racks etc.
- (v) Keeping vigilance of counter works
- (vi) Book labeling, pockets etc. and other day to day work.
- (vii) Any other work assigned to him/her from time to time by his/her officer concerned.

12. Daftry :-

- (i) To arrange and maintain record of input and output of the files/records as per office procedure in accordance with instructions of the concerned Incharge/Officer.
- (ii) To insert the numbers in serial order on each page/document placed in the file etc and ascertain its correctness.
- (iii) To paste the addresses/envelopes/packets etc.
- (iv) To bind the records of vouchers/files/office records etc.
- (v) Stitching of packets/parcels etc.
- (vi) Sealing of parcels/packets/envelopes etc.
- (vii) To prepare sets of used question papers/circulars etc.
- (viii) To put stamp/facsimile stamp on the paper/admission cards etc.
- (ix) To maintain records of old files/circulars etc. in proper serial order and year wise.
- (x) To perform duty as per instructions of concerned officer as a messenger for Bank duty/other institutions/schools etc.
- (xi) In absence of similar lower cadre the duties may be entrusted of such nature as the circumstances or emergency may demand.
- (xii) Delivery of secret file/dak in case the need arises.
- (xiii) Any other duty that may be entrusted from time to time on the direction of concerned Officer/Incharge.

13. Peon :-

- (i) To arrange and maintain record of input and output of the files/records as per office procedure in accordance with instructions of the concerned Incharge/Officer.
- (ii) To insert the numbers in serial order on each page/document placed in the file etc and ascertain its correctness.
- (iii) To paste the addresses/envelopes/packets etc.
- (iv) To bind the records of vouchers/files/office records etc.
- (v) Stitching of packets/parcels etc.
- (vi) Sealing and opening of parcels/packets/envelopes etc.
To prepare sets of used question papers/circulars etc.
- (vii) To put stamp/facsimile stamp on the paper/admission cards etc.

- (viii) To maintain records of old files/circulars etc. in proper serial order and year wise.
- (ix) To perform duty as per instructions of concerned officer as a messenger for Bank duty/other institutions/schools etc.
- (x) To bring & serve tea and water for the officers/officials of the Branch.
- (xi) Delivery of secret file/dak in case the need arises.
- (xii) Any other duty that may be entrusted to him/her from time to time on the direction of concerned Officer/Incharge.
- (xiii) To deliver dak/files to other sections/post offices.

14. Care Taker

- (i) Upkeep of super structures i.e. the system equipments, fittings/fixtures, sanitation and landscape.
- (ii) Any other work assigned to him/her from time to time by his/her officer concerned.

15. A.B. Cell Custodian

- (i) To keep records of Answer Books in a secret manner..
- (ii) To keep the Answer Books in such a manner that the particular Answer Book is easily traced out when need arises.
- (iii) To bring & serve tea and water to the officers concerned and other seniors.
- (iv) To deliver daks/files to other sections/ post office.
- (v) Any other work assigned from time to time.

MINUTES OF THE EMERGENT MEETING OF THE EXAMINATION COMMITTEE HELD ON 26TH MARCH 2006 AT 4.00 P.M. IN THE CONFERENCE HALL, CENTRAL BOARD OF SEC. EDUCATION, SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110092.

PRESENT

1. Shri Ashok Ganguly
Chairman, CBSE.
2. Shri Vijay Kumar, IAS
Director of Education,
NCT of Delhi
Old Secretariat
Delhi.
3. Prof. M.P. Srivastava
Deptt. of Physics
University of Delhi
Delhi.
4. Dr. A.K. Bhatnagar
Deptt. of Biology
University of Delhi
Delhi.
5. Shri Y.P. Pourang
Rtd. Addl. Director of Education,
C- 2/113, Janakpuri, New Delhi.
6. Shri N.P. Dehaka
Principal
DDU Govt. Sarvodaya Vidyalaya
Rouse Avenue, New Delhi.

7. Shri Pavnesh Kumar
Controller of Examinations
CBSE, Delhi

At the outset, the Chairman, CBSE extended a warm welcome to all the Members present in the meeting. Thereafter, he requested the Controller of Examinations, CBSE to take up the Agenda. The Controller of Examinations again welcomed all the Members and thereafter took up the items for discussion.

ITEM I TO CONSIDER THE MINUTES OF THE MEETING OF THE EXAMINATION COMMITTEE HELD ON 2ND DECEMBER, 2005.

The Controller of Examinations informed the Committee that the Minutes of the Meeting of the Examination Committee held on 2nd December 2005 were circulated to all the Members of the Committee but no comments were received from any Member. The same have already been approved the Governing Body of the Board at its meeting held on 9th December 2005.

The Committee resolved that the Minutes be approved.

ITEM II TO REPORT ACTION TAKEN ON THE MINUTES OF THE MEETING OF THE EXAMINATION COMMITTEE HELD ON 2ND DECEMBER, 2005.

The Committee recorded the action taken by the office.

ITEM III TO CONSIDER ABOUT THE DAMAGED/BURNT ANSWER BOOKS IN THE SUBJECT OF SCIENCE & TECHNOLOGY, CLASS X, 2006 EXAMINATION.

The Committee deliberated upon the issue at length and resolved that :-

1. Re-examination in Science be held on 8th April, 2006 at all the affected 20 centres as per Annexure-1.
2. A letter intimating about the re-examination be delivered to the centres concerned on 27th March, 2006 and announcement to this effect be made by the centres at the conclusion of English examination at 1.30 p.m.
3. Those candidates who do not wish to re-appear, in the examination be awarded proportionate marks based on candidates performance in best of three subjects.
4. Even in the case of those candidates who reappear in the Science re-examination to be held on 8th April, 2006, the performance in the best three subjects would be calculated and better of the two would be awarded (their performance in the re-examination and average of three subjects of best performance)
It was also pointed out that security personnel who are deputed at secrecy centres must be trained about fire fighting etc.

ITEM IV**WRONG OPENING OF CLASS X, SCIENCE QUESTION PAPERS ALONGWITH SOCIAL SCIENCE QUESTION PAPERS SCHEDULED FOR 2ND MARCH, 2006 AT CENTRE NO. 006, NAVRACHNA SR. SEC. SCHOOL, VADODARA, GUJARAT.**

The distinguished Members of the Committee were surprised at the carelessness of the Centre Supdt. and casual attitude of the teachers who signed as witnesses on the packet of Science question papers on the day of Social Science Examination. After deliberating the issue in detail, it was resolved that : -

1. This school be not fixed as Examination Centre for next five years.
2. The Centre Supdt. and all the four teachers who acted as witnesses be debarred from all examination related work of the Board in future.
3. Custodian Bank in Baroda be changed for 2007 Examination.

It was also suggested by Hon. Members that efforts be made to provide subjectwise distinction by having envelopes of different colours.

ITEM V**LEAKAGE OF QUESTION PAPERS IN ONE SET OF BUSINESS STUDIES CENTRE NO. 1081 i.e. S D VIDYA MANDIR, SECTOR - 12, PHASE II, HUDA, PANIPAT - 132101, HARYANA.**

After due deliberations on the subject, it was resolved that : -

1. In future for any of the Examination Centre, the custodian bank should not be an extension counter situated in the school campus itself.

2. This school should not be fixed as centre in future.
3. No evaluation centre be made in this school.
4. The Principal of the school and teachers who acted as witnesses should be debarred from all examination related activities of the Board in future.
5. Dis-affiliation proceedings may be initiated by the Affiliation Branch against the school after conducting proper investigation in the matter.

ITEM VI

WRONG OPENING OF QUESTION PAPERS OF ENGLISH COMMUNICATIVE ALONGWITH SCIENCE QUESTION PAPERS ON 20TH MARCH 2006 AT CENTRE NO. 1416 i.e. TRIBUNE MODEL SCHOOL, SECTOR - 29 D, CHANDIGARH - 160020.

The committee after deliberating upon the issue approved the following action :-

1. The school should not be made as centre of examination for next five years.
2. No evaluation centre be fixed at above school.
3. Centre Supdt. and the teachers who signed as witnesses on the question papers of English Communicative on 20th March, 2006 be debarred from all examination related work of the Board in future.

ITEM VII TAMPERING OF QUESTION PAPER PACKETS OF ENGLISH COMMUNICATIVE AND SCIENCE OF CLASS X, 2006 AT CENTRE NO. 3568, GOVERNMENT HIGHER SECONDARY SCHOOL, HAYULIANG, DISTRICT LOHIT, ARUNACHAL PRADESH – 792102.

The committee after deliberating upon the issue resolved that :-

1. Separate set of question papers be framed for a region comprising of Guwahati region, Andaman & Nicobar, Lakshdweep, Dadra & Nagar Haveli, Daman & Diu in future.
2. The Board should write to the Director of Education that the above school would not be fixed as examination centre for 2007 Examination.

ITEM VIII CANCELLATION OF PHYSICS PAPER, CLASS XII AT CENTRE NO. 0045, JAWAHAR NAVODAYA VIDYALAYA, DHANSURA, SABARKANTHA, GUJARAT.

The committee discussed the matter and approved the action taken by the Board. It was also decided that the above school be not fixed as examination centre in 2007 examination.

The meeting then ended with a Vote of Thanks to the Chair.

Sd/-
(PAVNESH KUMAR)
CONTROLLER OF EXAMINATIONS

Sd/-
(ASHOK GANGULY)
CHAIRMAN

MINUTES OF THE MEETING OF THE EXAMINATION COMMITTEE HELD ON 7TH JUNE, 2006 AT 11.00 A.M. IN THE CONFERENCE HALL, CBSE, 2-COMMUNITY CENTRE, PREET VIHAR, DELHI-110092.

PRESENT

1. Shri Ashok Ganguly,
Chairman, CBSE
2. Dr. M.C.Mathur,
Additional Director of Education(Schools),
Directorate of Education,
Old Sectt., Delhi
3. Dr. U.N. Singh,
Joint Commissioner(Academic),
Kendriya Vidyalaya Sangathan,
Shaheed Jeet Singh Marg,
New Delhi
4. Prof. M.P. Srivastava,
Deptt. of Physics,
University of Delhi, Delhi
5. Prof. A. K. Bhatnagar,
Deptt. of Biology,
University of Delhi, Delhi
6. Shri Y.P. Purang,
Rtd. Addl. Director of Education,
C-2/113 Janakpuri, New Delhi
7. Shri N.P. Dhaka,
Principal,
DDU Govt. Sarvodaya Vidyalaya,
Rouse Avenue, New Delhi
8. Shri Pavnesh Kumar,
Controller of Examinations,
CBSE, Delhi

Sh. P.I. Sabu, Deputy Secretary(Coord) also attended the meeting.

At the outset, the Chairman, CBSE extended a warm welcome to all the Members present in the meeting. Thereafter, he requested the Controller of Examinations, CBSE to take up the Agenda. The Controller of Examinations again welcomed all the Members and thereafter took up the items for discussion.

ITEM I : TO CONSIDER THE MINUTES OF THE EMERGENT MEETING OF THE EXAMINATION COMMITTEE HELD ON 26th MARCH, 2006.

The Committee resolved that the Minutes be approved.

ITEM II : TO REPORT ACTION TAKEN ON THE MINTUES OF THE EMERGENT MEETING OF THE EXAMINATION COMMITTEE HELD ON 26th MARCH, 2006.

The Committee recorded the action taken by the office.

ITEM III : TO CONSIDER GRANTING EXEMPTION FROM STUDYING MATHEMATICS AT SECONDARY SCHOOL (CLASS X) EXAMINATION, 2007 IN RESPECT OF MASTER DANIEL MWAMANENGE, A STUDENT OF MANAV BHARTI INDIA INTERNATIONAL SCHOOL, PANCHSHEEL PARK, NEW DELHI

Requests received from the High Commission for the United Republic of Tanzania, Vasant Vihar, New Delhi vide their letter no. THC/ND/E.70/2 dated 28.2.2006 and Manav Bharti India International School vide their letter No.MBS/ND/05-06/279 dated 27.3.2006 to grant exemption from studying Mathematics at Secondary School (Class X) Examination in respect of Master Daniel Mwamanenge, a student of Manav Bharti India International School were placed before the Examination Committee.

The Controller of Examinations apprised the Committee that as per Scheme of Studies for Secondary School Examination the learning areas include Two languages, Mathematics, Science and Technology, Social Science, Work Education or Pre Vocational Education, Art Education, Physical & Health Education .

The Controller of Examinations further informed that relaxation in the choice of subjects is permissible to certain categories of students such as physically challenged, spastic, dyslexic and blind candidates. In case of foreign nationals exemption from studying the third language is permissible under the Examination Bye Laws.

The Chairman, CBSE apprised the Members that there was a need to have flexible curriculum at Class X level also and he has raised this issue in various fora like the CABE and the Steering Committee of National Curriculum. The recommendations for a compulsory Core Curriculum at class X level were made long ago and now there is considerable change in the educational scenario. The CBSE, therefore, need to be more flexible to reach to the foreign nationals in a big way.

The Members were of the opinion that CBSE should evolve a policy for granting exemption from studying the compulsory subjects like Science, Mathematics and Social Science for specific group of learners. However, the Committee resolved that in the present case exemption be granted to Master Daniel Mwamanenge from studying Mathematics.

ITEM IV : TO CONSIDER AMENDMENT IN RULE 13.1 AND ADDITION OF SUB RULE IN RULES 40.1 AND 41.1 OF THE EXAMINATION BYE LAWS RELATING TO REGULAR COURSE OF STUDY AND PASS CRITERIA FOR SR. SCHOOL CERTIFICATE EXAMINATION AND SECONDARY SCHOOL EXAMINATION.

The Controller of Examinations informed the Committee that a Circular dated 7.6.2001 was sent to all the affiliated schools advising them to follow the pass criteria of the Board for classes IX and XI as laid down for class X and XII under rules 41.1 and 40.1 respectively. But in view of many legal cases, the matter was referred to the legal advisor of the Board who has suggested amendment in the Examination Bye Laws to provide for specific attendance requirement and pass criteria for classes IX and XI also.

In rules 41.1 & 40.1 of Examination Bye-Laws, the pass criteria for the class X & XII examinations have been provided. The pass criteria for class IX & XI has however not been specifically prescribed in the Examination Bye-Laws. The schools, in absence of any clear cut pass criteria for Classes IX & XI in the Examination Bye-Laws are adopting different pass criteria for the said classes. The scheme of studies however, envisages an Integrated Course for Class IX & X leading to the Secondary School Examination and another Integrated Course for Class XI & XII leading to the Senior School Examination. Thus the pass criteria for the Class X & XII examinations should be also made applicable to Class IX & XI also.

Also, the Examination Bye-Laws do not have any specific provision regarding requirement of minimum attendance in Class IX & XI.

After detailed deliberations on the subject, the Committee resolved that the attendance requirement and pass criterion in Class IX & XI also be the same as in Classes X & XII and relevant Rules 13.1, 40.1 and 41.1 to be amended as under:

RULE AMENDED - 13.1(i): Regular Course of Study

EXISTING RULE	AMENDED RULE
<p>expression "a regular course of study" referred to in these Bye-Laws means at least 75% of attendance in the Classes held; counted from the day of commencing teaching of Classes X/XII upto the 1st of the month preceding the month in which the examination of the Board commences. Candidates taking up a subject(s) involving practicals shall also be required to have put in at least 75% of the total attendance for practical work in the subject in the laboratory. Heads of Institutions shall</p>	<p>expression "a regular course of study" referred to in these Bye-Laws means at least 75% of attendance in the Classes held; counted from the day of commencing teaching of Classes IX/X/XI/XII as the case may be upto the 1st of the month preceding the month in which the examination of the School/Board commences. Candidates taking up a subject(s) involving practicals shall also be required to have put in at least 75% of the total attendance for practical work</p>

<p>not allow a candidate who has offered subject(s) involving practicals to take the practical examination(s) unless the candidate fulfills the attendance requirements as given in this Rule.</p>	<p>in the subject in the laboratory. Heads of Institutions shall not allow a candidate who has offered subject(s) involving practicals to take the practical examination(s) unless the candidate fulfills the attendance requirements as given in this Rule.</p>
<p>candidate who had failed in the same examination in the preceding year and who rejoins Classes X/XII shall be required to put in 75% of attendance calculated on the possible attendance from the 1st of the month following the publication of the results of that examination by the Board upto the 1st of the month preceding the month in which the examination of the Board commences.</p>	<p>candidate who had failed in the same examination in the preceding year and who rejoins Classes IX/X/XI/XII shall be required to put in 75% of attendance calculated on the possible attendance from the 1st of the month following the publication of the results of that examination by the School/ Board upto the 1st of the month preceding the month in which the examination of the School/Board commences.</p>
<p>student from a School affiliated to the Board shall be eligible to take the examination unless he has completed 75% of attendances counted from the opening of class X/XII upto the first of the month preceding the month in which the examination commences in the subjects of internal assessment.</p>	<p>student from a School affiliated to the Board shall be eligible to take the examination unless he has completed 75% of attendances counted from the opening of class IX/X/XI/XII upto the first of the month preceding the month in which the examination commences in the subjects of internal assessment.</p>

RULES ADDED – 40.1(vi) AND 41.1(vi)

order to be declared as having passed the **Class XI** Examination a candidate shall obtain 33% marks in all the subjects. The pass marks in each subject of examination shall be 33%. In case of subject involving practical work a candidate must obtain 33% marks in theory and 33% in practical separately in addition to 33% marks in aggregate in order to qualify in that subject.

order to be declared as having passed **Class IX** Examination a candidate shall obtain 33% marks in all the subjects. The pass marks in each subject of examination shall be 33%.

ITEM V : TO CONSIDER AMENDMENT IN RULE 43 (ii) OF THE EXAMINATION BYE-LAWS RELATING TO PERMITTING CANDIDATES DECLARED "PASS" BUT FAILING IN THE ADDITIONAL (6TH) SUBJECT TO APPEAR IN THE SUBJECT ALONGWITH THE CANDIDATES PLACED IN COMPARTMENT AT THE COMPARTMENTAL EXAMINATION HELD IN JULY/AUGUST THE SAME YEAR.

Rule 43(ii) was added in the Examination Bye-laws as per the resolution of the Examination Committee at its meeting held on 2nd September, 2005 and ratified by the Governing Body at its meeting held on 9th December, 2005

The Committee resolved to amend the Rule by deleting the words (Sixth subject) in brackets as these words lend ambiguity to the rules. The Committee approved the rule to be read as under:

Existing Rule	Amended Rule
<p>43(ii) However, candidates appearing in six subjects at the Senior School Certificate Examination having been declared "Pass" by virtue of securing pass marks in five subjects as per Rule 40.1 (iv) may appear in the failing subject (Sixth subject) at the Compartment Examination to be held in July/August the same year.</p>	<p>43(ii) However, candidates appearing in six subjects at the Senior School Certificate Examination having been declared "Pass" by virtue of securing pass marks in five subjects as per Rule 40.1 (iv) may appear in the failing subject at the Compartment Examination to be held in July/August the same year.</p>

ITEM VI : TO CONSIDER AMENDMENT IN RULE 53(i) OF THE EXAMINATION BYE LAWS RELATING TO THE QUALIFICATION FOR APPOINTMENT OF HEAD EXAMINERS.

The Committee discussed the issue and was not in favour of extending the appointment of Head Examiner to Trained Graduate Teachers. However, some Members pointed out that Readers are senior to the Lecturers and this designation should also be added in the Rule. The Committee resolved to amend the Rule to be read as under:

EXISTING RULE	AMENDED RULE
The Chairman shall appoint a senior person in the rank of Principal, Vice-Principal, Post Graduate Teacher of an affiliated school or a Lecturer in a College as Head Examiner in a subject/paper.	The Chairman shall appoint a senior person in the rank of Principal, Vice-Principal, Post Graduate Teacher of an affiliated school or a Lecturer/Reader in a College as Head Examiner for a subject/paper.

Some members pointed out that rate of remuneration needs to be enhanced for better participation of examiners. The Committee, therefore, resolved that a Committee be constituted to make suitable recommendations for enhancement of rates of remuneration for Examiners, Head Examiners, Additional Head Examiners and other functionaries involved in the evaluation work.

ITEM VII : TO CONSIDER ADDING THE QUALIFICATION GIVEN BY MINISTRY OF EDUCATION, REPUBLIC OF KOREA AS EQUIVALENT TO SENIOR SCHOOL (CLASS XII) EXAMINATION OF CBSE AGAINST SL. NO. 66 IN CHAPTER 11 RULE 71 OF THE EXAMINATION BYE LAWS.

The Controller of Examinations informed the Committee that requests have been received from affiliated schools of the Board situated in Bhubaneswar, Orissa stating that a Korean Company has opened its office in Bhubaneswar and they are receiving a number of requests to admit Korean nationals in the Schools and hence there was a need to clarify the position in regard to equivalence of education qualifications at +2 level. Accordingly, Clarification has been sought from Association of Indian Universities, AIU House, Comrade Indrajit Gupta Marg (Kotla Marg), New Delhi-110002 and the AIU vide their letter no. EV/II(572)/2006/1752 dated 8.5.2006 have stated that :

“12 year High School Diploma (Certificate of Graduation) awarded by the accredited schools in Korea under the aegis of the Ministry of Education, Republic of Korea has been granted equivalence by AIU as equivalent to +2 stage qualification of an Indian Board giving access to the bachelor degree programmes at Indian Universities”.

REPUBLIC OF KOREA:

12 Year High School Diploma (Certificate of Graduation) (accredited school) under the aegis of the Ministry of Education Republic of Korea.

+2 stage examination.

The Committee, therefore, resolved to grant equivalence to the 12 year High School Diploma (Certificate of graduation) awarded by the accredited school under the aegis of the Ministry of Education Republic of Korea at par with Sr. Sec. Examinations conducted by the CBSE on reciprocal basis.

ITEM VIII : TO CONSIDER LEVYING OF FEE FOR VERIFICATION OF DOCUMENTS FOR THE PURPOSES OF EMPLOYMENT/HIGHER EDUCATION

The Controller of Examinations informed that a large number of cases are being received by the Regional Offices of the Board for verification of documents from Govt. Departments and Private Agencies due to which the work load, manpower requirement and postage expenses have increased considerably.

Till date the Board is not charging any fee for verification of documents.

Looking into the fact that due to increase in number of verification cases the Board has to incur heavy expenses, the Committee resolved that an amount of Rs. 100/- per candidate for verification of Statement of Marks/Certificate of Class X or XII or both for a particular candidate be levied for cases being received from Private Institutions. However, no fee should be charged from Government Departments. This fee be incorporated in Appendix II of Examination Bye Laws.

ITEM IX : TO CONSIDER CANCELLATION OF RESULT IN RESPECT OF MASTER RAHUL DHINGRA S/O SHRI DINA NATH DHINGRA BEARING ROLL NO. 6261966 OF ALL INDIA SENIOR SCHOOL CERTIFICATE EXAMINATION 2003 (PATRACHAR VIDYALAYA NO. 37637).

The Committee was informed that Master Rahul Dhingra appeared in X Class Examination of CBSE in the year 2001 under Roll No. 6371492 and he was placed in Compartment in Mathematics. Further, he appeared in Compartment Examination in March 2002 with Roll No. 6385665 and was declared pass. Thereafter he appeared in Class XII Examination in 2003 with Roll No. 6261966 through Patrachar Vidyalaya. His Patrachar Vidyalaya registration No. was 37637.

As per CBSE's Examination Bye Laws Rule 10.1(a), "a candidate to be eligible to appear for Class XII examination should have passed the Secondary School Examination (Class X) of this Board or an equivalent examination from any other recognized Board/University at least two years earlier than the year in which he/she would take Senior School Certificate Examination (Class XII) of the Board."

As the candidate has violated the Examination Bye Laws Rule 10.1(a), the Committee resolved that the result of the candidate be cancelled.

ITEM X : TO CONSIDER THE CANCELLATION OF CANDIDATURE OF 12 CANDIDATES OF ALL INDIA SECONDARY SCHOOL (CLASS X) EXAMINATION 2005 OF RAJDHANI PUBLIC SCHOOL, BABU NAGAR, TIRAHA, SHIV VIHAR, DELHI

A complaint dated 17.3.2005 was received alleging that Rajdhani Public School, Babu Nagar, Tiraha, Shiv Vihar, Delhi has sponsored ineligible candidates for class X Examination 2005 conducted by the CBSE. Consequently a Committee was constituted by the Competent Authority of the Board to conduct an inquiry. On verification of school records, it was found that the following 12

candidates were failures of Class IX of the same school but they were sponsored for Class X Examination of the CBSE. These candidates appeared at Class X examination 2005 but their result has not been declared as they were not eligible to appear in Class X examination.

S.NO.	NAME OF THE CANDIDATE	ROLL NO.
1.	Lalit Kumar	6118202
2.	Preeti Parcha	6118156
3.	Suman Yadav	6118189
4.	Sushant Megha	6118195
5.	Pinki Solanki	6118204
6.	Dinesh Kumar	6118193
7.	Zulfikar	6118194
8.	Bilal Ahmed	6118149
9.	Pawan Kumar	6118150
10.	Ankit	6118145
11.	Nitin Gaurav	6118190
12.	Isha Sinha	6118213

The Committee resolved to cancel the candidature of the above 12 candidates. However, before the issue of such letter all details should be verified by a Committee separately constituted for this purpose. It should also be checked whether these students have appeared in 2006 examination of Class -X.

ITEM XI : TO CONSIDER CORRECTION IN DATE OF BIRTH IN RESPECT OF KUMARI RENU SHARMA WHO HAD APPEARED FOR THE ALL INDIA SECONDARY SCHOOL EXAMINATION IN 1992 VIDE ROLL NO. 2120432 DUE TO LOGICAL ERROR

Kumari Renu Sharma has appeared for All India Secondary School Examination in 1992 vide Roll No. 2120432 from Sharda Sarvhitkari Model Sr. sec. school, sector 40-d, chandigarh. as per the application form and admission and withdrawal register of the school her Date of Birth has been recorded as 28.2.1978. However, due to an error it is printed as 29.2.1978 in the marks statement and certificate issued to her by the Board. Though 1978 was not a leap year.

Though the case is time barred as per Rule 69.2 of the Examination Bye Laws but as the error is genuine, the Committee resolved that the Date of Birth be corrected from 29.2.1978 to 28.2.1978.

ITEM XII: INTRODUCTION OF REVISED PATTERN OF CURRICULUM IN SCIENCE & TECHNOLOGY FOR THE SECONDARY SCHOOL EXAMINATION 2007.

The Science Practical work at Secondary School Level has been re-structured and the salient features of the revised scheme of practical work envisage a written paper on practical examination along the lines of the Theory Examination. The salient features of the scheme are:

- the theory examination will be of 2½ hours duration and will be based on 60 marks
- there will be a separate paper on practical skills in Science & Technology for 20 marks
- the duration of the examination on practical skills will be 1½ hours
- the paper on practical skills will be based on Multiple Choice Questions
- the examination on practical skills will be conducted by the Board alongwith the theory examination on a separate date.
- there will be an internal assessment in Science & Technology with an allocation of 20 marks
- the marks for theory and practical will be indicated separately in the Statements of Marks issued by the Board

The re-structured scheme has been implemented w.e.f academic session 2005-2006 and the class X examination on the scheme will be held in March, 2007.

The Committee considered the issue and approved the scheme and also resolved that the failed/compartamental/Improvement candidates who will appear

in 2007 examination would not have appeared for practical activities of 20 marks and internal assessment of 20 marks, they be permitted to appear for the theory examination consisting of 60 marks as per the Secondary School Curriculum prescribed for 2007 examination and the theory marks obtained by these candidates out of 60 be computed to be out of 80 through Computer Programme at the finalization of result. This facility be extended to the failure candidates of 2006 examination appearing for the 2nd Chance Comptt. Exam in 2007 and Third Chance Comptt. in July 2007.

ADDITIONAL ITEM -I

TO CONSIDER THE REQUEST OF GOVERNMENT OF RAJASTHAN FOR RECOGNIZING THE SENIOR AND SECONDARY SCHOOL EXAMINATIONS CONDUCTED BY RAJASTHAN STATE OPEN SCHOOL AS EQUIVALENT TO THOSE CONDUCTED BY THE BOARD.

School and Sanskrit Shiksha Vibhag, Govt. of Rajasthan, Jaipur vide their letter No. P.22(4)/Shiksha-1/2004/Jaipur/8914-8963 dated 21.6.2005 has requested the CBSE to grant recognition to Rajasthan State Open School Class X and XII examinations conducted by them. Rajasthan State Open School, Jaipur has forwarded a copy of the prospectus 2005-2006, Curriculum for Classes X and XII and pass criteria vide their letter no. RSOS/Jai Prakash/2006/8179.

In the session 2005-2006, 23243 candidates were registered for Class X and 4639 for Class XII. The first examination of Rajasthan State Open School has been conducted in April/May, 2006 by the National Institute of Open Schooling, New Delhi.

The Committee resolved that since the certificates issued by NIOS, New Delhi for Class X & XII have been recognized by the Board, certificates issued by the Rajasthan State Open School be also recognized at par with those of CBSE.

ADDL ITEM II

TO CONSIDER GRANTING ADDITIONAL CONCESSIONS TO PHYSICALLY CHALLENGED CHILDREN.

The Controller of Examinations informed the Committee that, presently, the Board is granting the following concessions to spastics, Blind, Dyslexics and physically challenged children as per Rules 23 & 24 of the Examination Bye Laws.

Rule 23 :

Exemption from examination in the third language may be granted to the following categories of students :

- (a) foreign nationals studying in schools affiliated to the Board;
- (b) wards of Indian nationals admitted to class IX after a minimum of two years of stay abroad;
- (c) students admitted to class IX from school affiliated to State Boards, where only two language formula is in vogue;
- (d) Dyslexic, Blind students and those suffering from speech or hearing defects.

Rule 24 :

- (i) Blind, Physically Handicapped and Dyslexic student appearing for the Secondary School Examination or Senior School Certificate Examination is permitted to use an amanuensis and shall be allowed an additional one hour (60 minutes) time for each paper.
- (ii) The Board will consider the Physio-therapeutic exercises as equivalent to Physical and Health Education course of the Board.
- (iii) Dyslexic, Spastic candidates and candidates with visual and hearing impairment have the option of studying one compulsory language as against two. This language should be in consonance with the overall

spirit of the Three Language Formula prescribed by the Board. Besides one language any four of the following subjects be offered :

-Mathematics, Science and Technology, Social Science, another language, Music, Painting, Home Science and Introductory Information Technology.

In addition to the above Rules the Board is also granting the following additional facilities:

1. The Centre Superintendent is requested to make the sitting arrangements on the Ground Floor as far as possible.
2. Alternative type questions are provided in lieu of questions having visual inputs for the blind candidates in English Communicative and Social Science for Class X and History, Geography and Economics for Class XII.
3. Separate question papers in enlarged print are provided for Mathematics and Science & Technology in Class X.
4. To facilitate easy access, a few selected schools are made Examination Centres as specifically mentioned in the Examination form.
5. Blind candidates from Delhi have the facility to write with the help of computer or Typewriter.
6. Teachers from blind schools are appointed as Asstt. Supdts.(Invigilators) at the Special Examination Centres. However, precaution is taken to appoint different subject teachers on different days.
7. A separate column has been provided on the title page of the answer book for indicating the category of physically challenged candidates so that these answer books could be segregated for sending them separately to the Regional Office concerned.

As references are being received from various quarters with regard to providing special concessions to the candidates with Special Learning Disability in writing(SLD) and Attention Deficit Hyperactive Disorder(ADHD), Hemophilia and other such diseases which are presently not covered under the provisions of the Examination Bye Laws, the issue deserves consideration.

The Committee resolved that an Expert Committee be constituted for evolving Guidelines and identification of Certification Agency in respect of candidates seeking such concessions

ADDITIONAL ITEM NO. III

TO CONSIDER THE APPOINTMENT OF PAPER SETTERS/MODERATORS/TRANSLATORS AND OTHER SUPPORTING STAFF FOR CLASS X & XII EXAMINATIONS 2007

The Committee authorized the Chairman for appointment of Paper Setters and Moderators/Translators and other supporting staff for 2007 examination and ratified all action taken for 2006 examinations.

The Meeting then ended with a Vote of Thanks to the Chair.

**Sd/-
PAVNESH KUMAR
CONTROLLER OF EXAMINATIONS**

**Sd/-
ASHOK GANGULY
CHAIRMAN**

ANNEXURE – 7

MINUTES OF THE SPECIAL MEETING OF THE AFFILIATION COMMITTEE HELD ON 4.1.2006 AT 1.00 PM IN THE CHAMBER OF CHAIRMAN, CBSE, PREET VIHAR, DELHI.

Present :

1. Shri Ashok Ganguly
Chairman, CBSE
Preet Vihar
Delhi – 110 092 - In the Chair
2. Sh. S C Khundia
Joint Secretary(SE),
Deptt. of Sec. & Higher Education
M.H.R.D., Shastri Bhawan,
New Delhi-110001. - Member
3. Shri D.S. Mangat, Director,
Director of Public Instructions,
Sector –9, U.T. Sectt.Chandigarh - Member
4. Dr. M.C. Mathur,
Additional Director(East),
Directorate of Education,
Govt. of NCT of Delhi, - Nominee of Director
Directorate of Education,
Delhi
5. Shri G.S. Negi
Principal
Bhartiya Vidya Bhavan
K.G. Marg, New Delhi – 110 001 - Member
6. Shri Vineet Joshi,
Secretary,
CBSE, Preet Vihar,
Delhi – 110 092 - Member Secretary

Shri M.V. Prasad, Director, Deptt. of School Education, Bharatiya Vidya Bhavan, Makarpura Road, Baroda-390009 could not attend the meeting.

The Committee deliberated on the notes in each item of Agenda of the Special Meeting as per the provisions laid down in the Affiliation Bye-Laws of the Board and resolved as under:

ITEM-I TO CONFIRM THE MINUTES OF THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 6.10.2005.

The Minutes of the last meeting of the Affiliation Committee held on 6.10.2005 be confirmed with the modifications approved by the Governing Body in its meeting held on 9th Dec., 2005.

ITEM-II TO CONSIDER ACTION TAKEN REPORT ON THE MINUTES OF THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 6.10.2005

The report of the follow up action taken on the Minutes of the last meeting of the Affiliation Committee be recorded.

ITEM-III: TO CONSIDER THE CASE OF DAV NANDRAJ PUBLICSCHOOL, BOOTY ROAD, VILLAGE GARI, P.S.SADAR, RANCHI JHARKHAND WHICH HAS COMMITTED SEVERAL IRREGULARITIES AND HAS BEEN SERVED WITH A SHOW CAUSE NOTICE ON 2.8.2005.

It was resolved by the Committee that in view of the irregularities committed by the school it may be downgraded to Secondary stage from the academic session 2006-07. Also an advertisement may be published in the local newspapers to the effect that the school has been downgraded from Senior Secondary Stage to Secondary Stage and if any parent admits his/her ward in class XI/XII in the school from the academic session 2006-07, it will be at their own risk and the Board will not be responsible for consequences. The Committee further resolved that keeping in mind the career of the present class XII & XI students they may be permitted to appear in Board's 2006 &

2007 Examinations respectively. The school will not start class XI from 1.4.2006 onwards and the school is expected to comply with the deficiencies for continuation of affiliation upto secondary level.

ITEM-IV : TO CONSIDER THE CASE OF JCB SR.SECONDARY SCHOOL, SECTOR-3, NEW SHIMLA (H.P.)

The Committee considered the item and observed that acquiring of extra land in hilly areas is impossible due to geographical structure of hills. Therefore, it was resolved by the Committee that the school may be granted Composite Provisional Affiliation upto Senior Secondary stage from the session 2006-07 as the school is situated on a campus area of 3894 sq.mtr. of land because the school is short of only 153 sq.mtr. land from the norms prescribed (1 acre i.e. 4047 sq.m) for hilly areas.

ITEM-V: TO CONSIDER THE REQUEST OF THE SCHOOL NAMELY GAYATRI PUBLIC SCHOOL, WAZIRPURA ROAD, AGRA-282003 (UP) FOR COMPOSITE PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL.

It was resolved by the committee that Composite Provisional Affiliation upto Secondary stage may be granted to the school for three years w.e.f. 1.4.2006 to 31.3.2009. The Committee further decided that the school may be asked to shift to its new campus within two years period and no further extension of affiliation will be considered if the school fails to shift to the new campus within that time. Also it was resolved by the Committee that if the school does not shift its campus to the new site within two years, Provisional Affiliation granted will be suo moto withdrawn after the above period is over and no request for extension of Provisional Affiliation or upgradation of the school to +2 stage may be considered.

ITEM-VI: TO CONSIDER THE CASE OF LITTLE ANGELS SCHOOL, VISAKHAPATNAM.

The Committee considered the request of the school and resolved that the request of the school may not be accepted as it does not fulfill the land criteria of the Board. Therefore, the Committee decided to reject the request of the school.

ITEM-VII: TO CONSIDER THE ACTION TAKEN BY THE BOARD TO DISAFFILIATE CAPTAIN AMOL KALIA FERTILIZER MODEL SR. SECONDRY SCHOOL, NAYA NANGAL (PUNJAB)

The Committee approved the action taken with the orders of the Chairman, CBSE regarding withdrawal of affiliation of the school due to handing over of school to another society.

ITEM-VIII: TO CONSIDER THE REQUEST OF CITY CENTRAL SCHOOL, SHRI BANKEY BIHARI SHIKSHA SAMITI BHAWAN, NEAR DAK BANGLOW, ATER ROAD, BHIND (MP) FOR GRANT OF COMPOSITE PROVISIONAL AFFILIATION UPTO SECONDARY STAGE.

The Committee approved the action taken with the orders of the Chairman, CBSE regarding City Central School, Shri Bankey Bihari Shiksha Samiti Bhawan, Near Dak Banglow, Ater Road, Bhind (MP) for grant of affiliation upto Secondary stage by accepting lease deed of land submitted by the school for 29 years and 11 months instead of 30 years.

ITEM-IX: TO CONSIDER RECTIFICATION OF THE MINUTES OF THE AFFILIATION COMMITTEE MEETING HELD ON 20.6.2005 IN RESPECT OF CARE ENGLISH SCHOOL, MAHOBA ROAD, CHHATTARPUR (MP) FOR GRANT OF COMPOSITE PROVISIONAL AFFILIATION UPTO SECONDARY STAGE.

The Committee noted that while recording Minutes of the Affiliation Committee held on 20.6.2005 regarding the case of above school Upgradation to+2 stage was mentioned inadvertently in place of Composite Provisional Affiliation up to Secondary Stage in the heading of the item.

The Committee approved the rectification.

ITEM X: TO CONSIDER DISCONTINUATION OF THE AFFILIATION OF SCHOLAR FIELDS PUBLIC SCHOOL, MAJRA AKALIAN, PATIALA SIRHIND ROAD, PATIALA (PUNJAB) FOR TWO YEARS.

The Committee considered the action taken by the Office against the Scholar Fields Public School, Majra Akalian, Patiala Sirhind Road, Patiala (Punjab) for violation of Examination/Affiliation Bye-Laws of the Board by admitting students in class IX before grant of affiliation to the school and resolved that notice may be issued to all such schools for violation of rules of the Board. Further the Committee decided that if any school opens Class VII/IX/XI (as the case may be) in the session 2006-07 without affiliation from the Board, the application of the school may be summarily rejected. It was also resolved to publicize this aspect once again.

ITEM-XI: TO CONSIDER THE REQUEST OF ST. QUEEN MARY'S PUBLIC SCHOOL, VILLAGE TEHRA, GWALIOR ROAD, AGRA FOR UPGRADATION TO +2 STAGE WHICH WAS DOWNGRADED FROM SR. SEC. STAGE TO SECONDARY STAGE.

The Committee noted that the School Management has applied for Upgradation of the school to Senior Secondary stage and the school was inspected by the Committee constituted by the Board on 25.05.2005 to assess its suitability. Though the Inspection Committee has recommended the case for Upgradation to +2 stage, it had come to the notice of the Board that the school is running from two sites i.e. Defence Estate, Agra & Village Tehra, Agra., therefore, the upgradation was not granted. It was also noted that they have replied that the school running at Defence Estate is a State recognised Junior High School. Since, the Inspection Committee that visited the school has not clearly reported that the school running from Defence Estate is recognised by the UP Board or the Basic Shiksha Parishad, and the school management has been requested to furnish documentary evidence for the same as also the Secretary, UP Board, the Committee resolved to authorize the Chairman, CBSE to take appropriate action for grant of Upgradation to the school on the basis of clarifications received.

ITEM-XII: TO CONSIDER THE CASE OF THE GURUKUL, SECTOR-20, PANCHKULA, HARYANA FOR PROVISIONAL AFFILIATION UPTO SECONDRY LEVEL.

The Committee noted that the school is having land area of 1800 sq.yards at one place and other three plots measuring 1.33 acre at another site. As such the school does not own adequate composite

land at one campus. Therefore, the Committee resolved that the request of the school may be rejected due to non-fulfillment of land criteria as per Affiliation Bye-Laws of the Board.

ITEM- XIII: TO CONSIDER THE CASE OF HOLY MISSION HIGH SCHOOL, SAMASTIPUR WHICH HAS COMMITTED SEVERAL IRREGULARITIES.

The Committee observed that the school has sponsored large number of candidates beyond its academic/infrastructure facilities. Therefore, the Committee resolved that from the academic session 2006-07 onwards the school should restrict the number of sections for classes IX to XII to 05 each with maximum number of candidates per section to 40. The Committee further decided that the school should be kept under observation for two years and Management of the school should be advised to run the school in one shift only. If the school violates the decision of the Committee, its affiliation may be suo motu withdrawn.

ITEM-XIV: TO CONSIDER THE REQUEST OF GURUGRAM PUBLIC SCHOOL, PLOT NO.5, SECTOR-55, SUSHANT LOK, GURGAON, HARYANA FOR GRANT OF EXTENSION OF PROVISIONAL AFFILILATION BEYOND 31.3.2006.

The Committee resolved that since the school has made efforts to construct its new building at the place where the school is fulfilling land requirements, its request for extension of Provisional Affiliation upto Secondary stage may be granted for five years.

The Committee further decided that the management of the school may be informed to complete construction of the building within two years and the school should be shifted to the new site within that time. If the management of the school fails to complete construction and shift the school to the new site, then no further extension of affiliation will be considered by the Board. Also the Committee decided to reject the application received from the school for upgradation upto +2 stage with a direction to the school to approach the Board on completion of its building project.

ITEM-XV : CONSIDERATION OF LIST OF SCHOOLS ISSUED WITH THE SHOW CAUSE NOTICE FOR VIOLATION OF RULES OF THE BOARD.

The committee resolved that in view of increase in the number of schools seeking special permission for sponsoring their candidates in Board's Examinations due to commencement of classes before grant of affiliation by the Board, the application of such school may be summarily rejected by the Board for grant affiliation from the year 2007-08. The Committee advised the office to process applications for the year 2007-08 accordingly. For the schools against whom show cause notices have been issued, action may be taken by the Chairman as per rules.

ITEM-XVI: CONSIDERATION OF REQUEST RECEIVED FROM HARROW ENGLISH SCHOOL, VIDYAPATI CHOWK, KATAHALBARI, DARBHANGA, 846004, BIHAR FOR GRANT OF COMPOSITE PROVISIONAL AFFILIATION UPTO SECONDARY STAGE .

The Committee noted that presently the school is running from an area of 121.11 sq.mtr. land and the school is having another land measuring more than 2 acre situated separately near to the present site . The Committee, therefore, resolved to advise the school to construct its new building at the site where the school fulfills land

conditions of the Board. Further the Committee decided to give six months time to the school to start building construction at the new site and thereafter the school management may approach the Board for considering their case for grant of affiliation as per norms of the Board. The Committee decided to reject the application of the school registered for the year 2006-07.

The meeting then ended with a vote of thanks to the Chair.

Sd/-

**(VINEET JOSHI)
SECRETARY**

Sd/-

**(ASHOK GANGULY)
CHAIRMAN**

ANNEXURE - 8

MINUTES OF THE SPECIAL MEETING OF AFFILIATION COMMITTEE HELD ON 10.5.2006 AT 4.30 PM IN THE CHAMBER OF CHAIRMAN, CBSE, PREET VIHAR, DELHI.

Present :

1. Shri Ashok Ganguly
Chairman, CBSE
Preet Vihar
Delhi – 110 092 - In the Chair
2. Sh. S C Khuntia
Joint Secretary(SE),
Deptt. of Sec. & Higher Education
M.H.R.D., Shastri Bhawan,
New Delhi-110001. - Member
3. Shri M.V. Prasad,
Past Chairman, IPSC
C-101, Samrajya Apts.
Opp. Sabari Vidyalaya
Vasna Road
Vadodara-390015 - Member
4. Dr. M.C. Mathur,
Additional Director(East),
Directorate of Education,
Govt. of NCT of Delhi, - Member
5. Shri G.S. Negi
Principal
Bhartiya Vidya Bhavan
K.G. Marg, New Delhi – 110 001 - Member
6. Shri Vineet Joshi,
Secretary,
CBSE, Preet Vihar,
Delhi – 110 092 - Member Secretary

The Director, Director of Public Instructions, Sector –9, U.T. Sectt. Chandigarh could not attend the meeting.

The Committee deliberated on the notes in each item of Agenda of the Meeting as per the provisions laid down in the Affiliation Bye-Laws of the Board and resolved as under:

ITEM-I TO CONFIRM THE MINUTES OF THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 4.1.2006

The Minutes of the last meeting of the Affiliation Committee held on 4.1.2006 be confirmed subject to the modifications approved by the Governing Body at its next meeting.

ITEM-II TO CONSIDER ACTION TAKEN REPORT ON THE MINUTES OF THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 4.1.2006

The report of the follow up action taken on the Minutes of the last meeting of the Affiliation Committee be recorded.

ITEM-III BONNY ANNE PUBLIC SCHOOL, CIVIL LINES, ADJACENT TO INCOME TAX OFFICE, MORADABAD, UP

The Committee observed that presently the school is functioning from campus area of 4454.54 sq.mtrs. and has not fulfilled the land condition of the Board. The Committee resolved that school may be advised to complete construction of the school building at the site where it fulfills land condition of the Board and shift the entire school to the new campus. Thereafter, the school may apply. The Committee, therefore, decided to reject the request of the school.

ITEM-IV TO CONSIDER THE CASE OF LITTLE ANGLES SCHOOL, VISAKHAPATNAM, ANDHRA PRADESH

The Committee considered the item and observed that based on the letter issued by Vishakhapatnam Urban Development Authority, the population of Vishakhapatnam Metropolitan Region would be

more than 25 lacs by the year 2006. Therefore, the Committee resolved to consider the request of the school for grant of approval of Middle Class Syllabus w.e.f. 1.4.2006 to 31.3.2009 under relaxed land condition applicable for cities with population more than 25 lacs with the condition that the school will not run more than two sections of each class.

The Committee also resolved that since the last census was done in 2001, the population limit of 25 lakh for relaxation in land requirement may be revised to 20 lakh as on 2001 census.

ITEM-V

TO CONSIDER THE CASE OF BELA BAI MORARKA VIDYA MANDIR, NAWALGARH, DISTT.JHUNJHUNU, RAJASTHAN FOR THE PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL.

The committee considered the request of the school and resolved that the request of the school may not be accepted as it does not fulfill the land criteria of the Board. Therefore, the Committee decided to reject the request of the school for grant of Provisional Affiliation upto Secondary stage.

ITEM-VI

TO CONSIDER THE REQUEST OF EXCELLENT CIRCLE OF STUDIES SCHOOL, CHURCH COMPLEX, C.P. COLONY, MORAR, GWALIOR (MP) FOR GRANT OF COMPOSITE PROVISIONAL AFFILIATION UPTO SECONDARY STAGE

The Committee approved the action taken with the orders of the Chairman, CBSE regarding grant of Composite Provisional Affiliation upto Secondary stage to the Excellent Circle of Studies School, Church Complex, C.P Colony, Morar, Gwalior (MP) by accepting lease deed of land submitted by the school for 29 years and 7 months instead of 30 years. The Committee further decided that before the school comes for extension of Provisional Affiliation,

it should fulfill the land requirements of the Board and obtain lease of land for 30 years.

ITEM-VII TO CONSIDER THE REQUEST OF GURUGRAM PUBLIC SCHOOL, PLOT NO.5, SECTOR-55, SUSHANT LOK, GURGAON, HARYANA FOR GRANT OF UPGRADATION TO +2 LEVEL.

The Committee considered the request of Gurugram Public school, Gurugram, Haryana and observed that the school was granted Provisional Affiliation upto Secondary level initially for a period of two years w.e.f. 1.4.2003 to 31.3.2005. Further the school was granted the extension of Provisional Affiliation upto 31.3.2006 as per resolution of the Affiliation Committee held on 16.3.2005. The Affiliation Committee at its meeting held on 4.1.2006 again considered the request of the school and resolved that since the school has made efforts to construct new building at the place where it fulfills land requirement, extension of Provisional Affiliation upto secondary stage may be granted for 5 years with the condition that school should complete construction of building at the new site within two years time.

The Committee further observed that problems of non-availability of land and its cost at Gurgaon (Haryana) are at par with Delhi. The Committee, therefore, decided that before considering the request of the school for grant of upgradation to +2 stage at the existing site, whole aspect of relaxation in land criterion for schools located in NCR as well as in satellite towns of other metropolitan cities may be re-looked into and the feasibility of considering such requests at par with the land condition of NCT Delhi may be explored, and for this a Committee may be constituted and the Committee may submit its report within a month time. The Committee will, inter alia,

recommmend the cities/satellite towns of metropolitan cities where relaxation in land can be considered (due to population and price of land), minimum infrastructure expected in these schools and maximum number of sections and students permissible in such schools.

Meanwhile, the instant school may be inspected to see as to how it has been running in an area of 1 acre and is having 7 labs with all other facilities.

ITEM-VIII TO CONSIDER THE REQUEST OF KAMLA MONTESSORI SCHOOL, OPP. BANSAL CINEMA, HISAR ROAD, SIRSA-125 055, HARYANA.

The Committee observed that the school had given admission to two candidates in class XI by violating the norms of the Board. Both these candidates appeared at Secondary School Examination conducted by Haryana Open School in the month of November 2003 and their results were declared in the month of January, 2004 by the Haryana Open School. As such these candidates were not eligible to seek admission in class XI in the year 2003. However, these candidates were given admission in the school in the academic session 2003-04 and they had appeared in AISSCE 2005 as their names were sponsored by the school. In view of the irregularity on the part of the school, the Committee resolved to downgrade the school from Senior Secondary Stage to Secondary stage w.e.f. 1.4.2006. However, the present class XI and XII candidates may be permitted to appear in AISSCE 2007 and 2008 respectively. Further the matter of restoring +2 status of the school may be considered by the Board after two years subject to receiving of request from the school.

ITEM-IX TO CONSIDER THE CASE OF THE GURUKUL, SECTOR-20, PANCHKULA FOR PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL.

The Committee decided to defer the request of the school.

ITEM-X TO CONSIDER THE CASE OF CENTURY SCHOOL, GHANSHYAM, LAL KUA, DISTT. NAINITAL-262402, UTTARANCHAL FOR GRANT OF COMPOSITE PROVISIONAL AFFILAIION UPTO SECONDARY LEVEL.

The Committee noted that since the land occupied by the school has been taken by Century paper and Pulp Company from the State Govt. on lease basis, further sub-leasing of the land to the society/school is not legally feasible. However, considering the legal and technical issues involved in accepting the land allotted by a Corporate Body to a Society for running the school, the Committee resolved to refer this general issue to an Expert Committee. The Expert Committee shall look into the legal and technical issues in the matter and submit its report within a month.

ITEM-XI CONSIDERATION OF WITHDRAWAL OF PROVISIONAL AFFILIATION OF DR. RADHAKRISHNAN INTERNATIONAL SCHOOL, DEFENCE COLONY, NEW DELHI

The Committee approved the action taken with the orders of the Chairman, CBSE regarding withdrawal of affiliation of school due to the irregularities committed by the school.

**ITEM-XII CONSIDERATION OF THE CASE OF SARASWATI VIDYALAYA,
DARYA GANJ, NEW DELHI WHICH WAS UPGRADED TO +2
STAGE:**

The Committee noted that while recording minutes of the Affiliation Committee's meeting held on 20.6.2005 the case of above school for upgradation to +2 stage was inadvertently clubbed with other cases for grant of affiliation upto Secondary stage. The Committee approved granting of upgradation to the school to +2 stage as well as rectification of the minutes of the meeting held on 20th June 2005.

**ITEM-XIII CONSIDERATION OF DOWNGRADATION OF NEW DELHI
PUBLIC SCHOOL, A-BLOCK, VIKASPURI, NEW DELHI FOR
SPONSORING FAKE STUDENTS IN BOARD'S EXAMINATION
2005**

It was resolved by the Committee that in view of the irregularities committed by the school it may be downgraded to Secondary stage from the academic session 1.4.2006. The Committee further resolved that keeping in mind the career of the present class XI and XII students, they may be permitted to appear in AISSCE 2007 & 2008 respectively. The school will not start class XI from 1.4.2007 and school should run strictly as per Examination/Affiliation by-laws of the Board. The Committee further resolved that the matter of restoration of +2 status of the school may be considered after two years if the school submits representation for the same.

ITEM-XIV TO CONSIDER THE REQUEST OF CAPTAIN AMOL KALIA FERTILIZER MODEL SR. SEC. SCHOOL, NAYA NANGAL – 140126 (PUNJAB) FOR GRANT OF PERMISSION TO THEIR STUDENTS TO APPEAR AT AISSE AND AISSCE 2008.

The Committee resolved that provisional affiliation upto Sr. Secondary level may be granted to the school subject to submission of undertaking by the NFL Management that they will extend lease period of land for another 20 years increasing the period of lease from 10 years to 30 years in favour of M/s Rose Mary Educational Society or in favour of Captain Amol Kalia Fertilizer Model Sr. Sec. School for 30 years.

ITEM-XV MERRY ANGELS PUBLIC SCHOOL, F-1, SECTOR-15, NOIDA, UP

The Committee deferred the matter to its next meeting and resolved that a comparative chart of all the schools from Noida which are seeking provisional affiliation from the Board under relaxed land condition prevailed at the time of allotment of land to the school may be prepared and be placed before the Committee at its next meeting.

ITEM-XVI INDIRA ENGLISH MEDIUM SCHOOL, BHUBANESHWAR

The Committee resolved that since the school has got affiliation with the Board on the basis of forged land documents, as informed by the Special Secretary, General Administration Deptt. Govt. of Orissa, its affiliation may be withdrawn with immediate effect. However considering the career of the students, the present class IX to XII may be allowed to appear in AISSE/AISSCE 2007 and 2008 as a special case.

The following items were also discussed with the permission of the Chair:

ADDL. ITEM- I UTILISATION OF E-BANKING SERVICES OF SYNDICATE BANK FOR TRANSFER OF AFFILIATION FEE.

The Committee noted that the Board has already introduced online system of submission of application for affiliation, upgradation, extension of affiliation, introduction of additional subject etc. The Committee observed that full-fledged use of online system will improve efficiency and reduce time limit in processing of applications. The Committee considered the proposal of Syndicate Bank and resolved that electronic transfer of affiliation fee remittance may be introduced through e- banking services of Syndicate Bank to facilitate speedy processing of applications, as currently Syndicate Bank is the principal bank of the Board. They may also be advised to explore tie-up with other banks where they have no such e-banking facilities.

ADDL. ITEM- II CONSIDERATION OF MODIFICATION OF INSPECTION REPORT FORMAT TO BE USED BY THE INSPECTION COMMITTEE

The Committee observed that the Inspection Report format provided to the Inspection Committee needs to be re-designed, so as to enable the Inspection Committee to verify the facts presented by the school at the time of inspection. The Committee resolved that detailed guidelines for inspection of school may be incorporated in the Inspection Report format and the format may be re-designed with details of the facilities available in the school as well as the observation of the Committee on it. The Committee further decided that an Expert Committee may be constituted for re-designing of Inspection Report format and the same may be placed before the Committee at the earliest possible.

The meeting then ended with a vote of thanks to the Chair.

Sd/-
(VINEET JOSHI)
SECRETARY

Sd/-
(ASHOK GANGULY)
CHAIRMAN

**MINUTES OF EMERGENT MEETING OF THE ADVISORY COMMITTEE OF
THE ALL INDIA PRE-MEDICAL/PRE-DENTAL ENTRANCE EXAMINATION
HELD ON 13.04.2006 AT 11.00 A.M. IN THE CONFERENCE ROOM OF THE
CBSE, HQ AT PREET VIHAR, DELHI.**

PRESENT : -

1. Shri Ashok Ganguly In the Chair
Chairman
Central Board of Secondary Education
Delhi – 110092,
2. Dr. A.R.N. Setalwad
Secretary
Medical Council of India
Aiwan-e-Galib Marg
Kotla Road
New Delhi – 110002.
3. Prof. (Dr.) K.K. Deepak
Department of Physiology
All India Institute of Medical Sciences
2nd floor, Ansari Nagar
New Delhi – 110029.
4. Mrs. L. Indumathy
Deputy Secretary (School Education)
Ministry of Human Resource Development
Shastri Bhawan
New Delhi – 110001.
5. Dr. M.C. Mathur
Addl. Director of Education
Directorate of Education
Delhi.
6. Shri Pavnesh Kumar
Controller of Examinations
Central Board of Secondary Education
Delhi – 110092.

Shri Vineet Joshi, Secretary, CBSE, Prof. (Mrs.) Shirin Rathore, Dean of Colleges, Delhi University, Delhi and Dr. P.H. Anantnarayanan, Deputy Director General (ME), DGHS, New Delhi could not attend the meeting due to their pre-occupations.

Smt. Pushpa Wadhwa, Deputy Secretary , AIPMT, Shri Sanyam Bhardwaj, Asstt. Secretary, AIPMT were also present in the meeting.

At the outset the Chairman extended a very warm welcome to all the distinguished members of the committee. Thereafter, he requested the Controller of Examinations to take up the Agenda Items for consideration and deliberations of the Committee.

ITEM I To confirm the minutes of the meeting of the Advisory Committee held on 08.09.2005.

The Controller of Examinations informed the esteemed members that the minutes of the meeting of the Advisory Committee held on 08.09.2005 were duly circulated to all the members for obtaining comments but no comments were received. The minutes of the said committee were also placed before the Governing Body of the Board held on 09.12.2005 and the same have been approved by the Governing Body.

The Committee resolved that the minutes of the meeting of the Committee held on 08.09.2005 be confirmed.

ITEM II To receive a report on the follow up actions taken on the minutes of the last meeting at the Advisory Committee held on September 08,2005.

The Controller of Examinations submitted a report on the actions taken on the minutes of the last meeting of the Advisory Committee held on 08.09.2005, Dr. A.R.N. Setalwad, Secretary, Medical Council of India,

New Delhi informed the committee that the proposals sent by the Board to the MCI with regard to fixation of upper age limit and number of attempts for All India Pre-Medical/Pre-Dental Entrance Examination have already been approved by the MCI and the same are likely to be received by the Board soon. It was unanimously resolved that a follow up of the actions taken be approved and recorded.

ITEM III To consider the case of missing answer sheet relating to All India Pre-Medical/Pre-Dental Entrance Preliminary Examination, 2006 held on 2nd April 2006.

The committee perused the report of the enquiry committee and deliberated upon the issue in all its pros and cons. The committee took note of the fact that there was overwriting in the packing statement sent by the school. The Centre Superintendent and Observer as well as the witnesses who have signed the packing statement had no plausible answer for the overwriting. In all possibility the answer sheet does not appear to have been packed in the envelope and taken away by the candidate. The committee, therefore, resolved that the candidature of the candidate bearing Roll No. 1905837 – Debendra Suman who appeared at centre No. 1908, Bal Vidya Mandir, Station Road, Lucknow for All India Pre-Medical/Pre-Dental Entrance Preliminary Examination 2006 held on 2nd April 2006 be cancelled and an enquiry be conducted to fix the responsibility for the missing answer sheet.

The committee also resolved that the Board should issue strict instructions to the Observers appointed and Centre Superintendents to be extra careful and personally count the answer sheets in future examinations.

**ITEM IV To consider the cases of candidates of AIPMT
(Preliminary) 2006 mentioning different mother's name
in the attendance sheet.**

The committee perused the relevant documents and discussed the issue in detail taking into consideration the ramifications involved in the issue. The Committee resolved that a Sub-Committee of three members of the Advisory Committee consisting of Shri M.C. Mathur, Additional Director of Education, Directorate of Education, Dr. A.R.N. Setelwad, Secretary, Medical Council of India, New Delhi and Shri Pavnesh Kumar, Controller of Examinations, CBSE be constituted to ascertain the position with regard to the mother's name of the candidates who qualify for the AIPMT (Final) examination. The committee further resolved that those from amongst the candidates who qualify for Final Examination would be allowed to appear only after the genuineness of the candidate is established after perusal of the relevant documents in this regard. The candidates may be asked to appear before the above committee with relevant documents/proofs relevant to the issue.

The meeting then ended with a vote of thanks to the Chair.

Sd/-
(PAVNESH KUMAR)
CONTROLLER OF EXAMINATIONS

Sd/-
(ASHOK GANGULY)
CHAIRMAN