

MINUTES OF THE MEETING OF THE GOVERNING BODY

held on

Friday, the 18th June, 2004

At

Board's Conference Hall



CENTRAL BOARD OF SECONDARY EDUCATION

Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110092.

18-6-2004 MINUTES (G.B.)

CENTRAL BOARD OF SECONDARY EDUCATION

Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110092.

MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE BOARD

Day & Date :

Friday, the 18th June 2004

Time

11.00 A.M.

Venue

Conference Hall,

2nd Floor, CBSE,

Delhi-11 00 92.

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01.	To confirm the minutes of the meeting of the Governing Body of the Board held on 30th December 2003.	8
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03.	To consider the recommendations of the Finance Committee made at its meeting held on 18 th March 2004	8
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05 .	To consider inclusion of one member in place of Dr. (Mrs.) Kiran Datar, Dean of Colleges, Delhi University, Delhi for serving on the Finance Committee of the Board to be elected by the members of the Governing Body of the Board.	9

06.	To consider the recommendations of the Affiliation Committee made at its meeting held on 3rd June 2004.	9	
07.	To consider the recommendations of the Curriculum Committee made at its meeting held on 4th June 2004.	9	
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11.	Annexure-3: List of ourgoing members.		
12.	Annexure—4: Minutes of the Finance Committee meeting held on 18 th March 2004.		
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15.	Annexure–7: Minutes of the Curriculum Committee meeting held on 4 th June 2004.		
16.	Annexure–8: Minutes of the Finance Committee meeting held on 14 th June 2004.		

- 1. The list of members present and those who were not present is at Annexure-1.
- 2. The Chairman extended special welcome to the i. new members and ii. renominated members of the House (Annexure-2). The Chairman also expressed the Board's sincere gratitude to the outgoing members (Annexure-3).
- Following are major highlights of the presentation by the Chairman of activities undertaken by the Board since its last meeting on 30th December 2003;-

a. INTRODUCTION OF NEW SUBJECTS - FASHION STUDIES

- i. CBSE collaborated with NIFT for finalizing the curriculum and development of the textual material.
- ii. Practical guidelines are under preparation by CBSE.
- iii. Training Program is being organized with the support of NIFT.

b. DISASTER MANAGEMENT EDUCATION IN CLASS IX

i. Textual material has been prepared in collaboration with UNDP and Ministry of Home Affairs.

c. LIFE SKILL EDUCATION

- i. Textual Material for Life Skill Education-Part II for class VII has been prepared and made available to schools.
- ii. This course is being implemented from this academic session.
- iii. Class VIII material is under preparation.

d. TEXTUAL MATERIAL FOR CLASS XII ON FUNCTIONAL ENGLISH

- i. The revised Literature Reader for English for class X has been introduced in 2004-05.
- ii. The Communicative Sanskrit Book for class VI Kanika Part I has been prepared and made available to schools.

e. DISTRESSING EDUCATION

- i. No school bag up to class II has been re-emphasized.
- No homework up to class II and alternative to homework up to class V has been advocated.
- iii. For emphasizing on Continuous & Comprehensive Evaluation (CCE), a format of "Achievement Record" has been designed and is being sent to schools for implementation at the primary schools.

f. MATHEMATICS LABORATORY

It has been emphasized in all schools.

g. INTERNAL EVALUATION IN SOCIAL SCIENCE

- 20% internal evaluation in Social Science in Class IX has been implemented.
- ii. This will be applicable for Board's X Examination in 2006.

h. TEACHERS' EMPOWERMENT PROGRAM

i. Teachers' Empowerment Program was conducted in following subjects in different parts of the country and abroad:

Mathematics

Physics Economics

Chemistry

Business Studies

Accountancy Psychology

Disaster Management

Sanskrit

Functional English

i. PRINCIPALS' EMPOWERMENT PROGRAM

i. Orientation programs for the Principals were organized at :

Delhi Udaipur Shimla Jamnagar Bangalore Durgapur Lucknow Calcutta

i. PLATINUM JUBILEE REGIONAL CONFERENCES

Platinum Jubilee Regional Conferences were organized at:

- i. Karnal in November 2003.
- ii. Chennai in January 2004.
- lii Cochin in April 2004.

k. INTERNATIONAL YEAR OF SCIENCE

- i. CBSE Intel Science Quiz 2004 has been launched.
- ii. CBSE Intel Science Exhibition for Schools is also being launched.

I. HELPLINE PROGRAM

- i. E-Counseling has been introduced.
- ii. Media partnership has been strengthened.
- iii. The Board is sending circulars and information to the affiliated schools through e-mail. Nearly 2000 schools are registered with the Board for this facility

m. LOOKING AHEAD

- i. Two training programs for principals has been planned in collaboration with IIM Ahmedabad.
- ii. Orientation program for first generation schools at Pune, Ranchi, Varanasi, Trivandrum and Delhi is also being planned.
- iii. New Sample Question Papers would be designed in the following subjects for 2005 examinations:

- a. Hindi Course A&B
- b. English Communicative
- c. English Language & Literature
- d. English Core
- e. Functional English
- f. Physics
- g. Chemistry
- h. Biology
- i. Psychology
- i. Computer Science
- k. Informatics Practices
- Web & Multimedia Technology

n. SPORTS ACTIVITIES

- CBSE Sports Activity is further revamped. The cluster activity is more expanded and Regional Sports Committees have been constituted.
- ii. Proposals are also under consideration for awarding best two Schools for Sports Activity and best two Physical Education teachers.

o. EXAMINATIONS

- i. Class XII examination was held from 1st March 2004 to 2nd April 2004.
- ii. Results for Chandigarh, Ajmer, Chennai, Guwahati Regions were declared on 23rd May 2004 and for Delhi and Allahabad Regions on 26th May 2004. Overall pass percentage is 76% as compared to 73.59 for 2003.
- iii. Class X examination was held from 1st March 2004 to 23rd March 2004. Results for Chennai and Ajmer were declared on 26th May and that of other Regions on 28th May 2004. The Pass percentage is 72.2 as compared to 68.02 for 2003.
- iv. Compartment Examinations are scheduled to be held from 29th July 2004.
- v. The Evaluation process has been furtherstrengthened and also made more attractive.
- vi. Nodal evaluation centers were set up.
- vii. Remuneration for the different functionaries has been revised and implemented from 2004 examinations.

P. OTHER EXAMINATIONS

i. AIPMT 2004

a. Preliminary result was declared on 26th April 2004 and the final result has been declared on 4th June 2004.

b. 2, 37,940 candidates were registered for this examination.

ii. AIEEE 2004

a. The examination was conducted at 765 centres in 102 cities including 2 locations outside India.

b. 4,17,500 candidates have been registered for this examination.

iii. JNV ENTRANCE TEST

a. Class VI JNV Test was held on 15th February 2004. About 9.5 lac candidates had appeared.

b. For winter bound areas, test was conducted on 10th April

2004.

c. Next test for admission to class IX in JNV will be held on 27th June 2004.

q. PLATINUM JUBILEE YEAR

i. Platinum Jubilee Year was inaugurated by the Honourable Prime Minister of India on 29th July 2003.

ii. The Valedictory Function has been planned for 28th July 2004. Honourable President of India has consented to be the Chief Guest

iii. Proposal is underway for films on CBSE highlighting its overall vision for 2020.

- 3.2 After detailed deliberations on the presentation by the Chairman, the House suggested the following:
 - a. The empowerment of Principals of Government Schools may be considered by the Board by organizing training programmes in IIM Ahmedabad on subsidized rates. The 50% expenditure may be borne by the CBSE and the remaining by the State Govt. concerned / K.V.S./N.V.S.

b. Malpractice Cell may be re-named as Malpractice Prevention Cell.

- c. The proposal not to charge any fee for participating in Science Exhibition conducted by the Board may be examined.
- d. The guidelines for Continuous and Comprehensive Evaluation (CCE) may be finalized by the Board urgently in consultation with all stakeholders. The Board may also organize separate training programmes for educating teachers on CCE.
- é. Inclusion of at least one representative from schools in the Examination Committee may be examined by the Board.
- f. Inclusion of one representative from Govt. schools in the committees on marking scheme may be examined by the Board.
- g. The Survey report on value addition by schools may be circulated by the Board to all the schools for their information.
- 4. Thereafter, the following item-wise decisions were taken:-

TO CONFIRM THE MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE BOARD HELD ON 30th DECEMBER, 2003.

The House resolved that the Minutes of the meeting of the Governing Body held on 30th December 2003 be confirmed.

TO RECEIVE A REPORT ON THE FOLLOW UP ACTION TAKEN ON THE MINUTES OF THE LAST MEETING OF THE GOVERNING BODY HELD ON 30TH DECEMBER, 2003.

The House resolved that the report on the follow up action taken on the last meeting be recorded.

ITEM III TO CONSIDER THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MADE AT ITS MEETING HELD ON 18.03.2004.

The House resolved that the recommendations made by the Finance Committee at its meeting held on 18.3.2004 be approved. The suggestion of making a payment of Rs.400/- per day in addition to the conveyance and refreshment charges instead of making lump sum payment of Rs.1000/- per Head Examiner for the entire period of evaluation subject to minimum of Rs.3000/- for acting as Chief Nodal Supervisor may be examined by the Board.

ITEM IV

TO CONSIDER THE RECOMMENDATIONS OF THE EXAMINATION COMMITTEE MADE AT ITS MEETING HELD ON 13.05.2004 IN THE CONFERENCE ROOM, CBSE AT SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI.

The House resolved that the recommendations made by the Examination Committee at its meeting held on 13.05.2004 be approved. However, with regard to Item V, the House resolved that the names of the candidates directly admitted in Class X and XII would be highlighted in the list of candidates (LOC) submitted to the Board before the conduct of examination.

ITEM V

TO CONSIDER INCLUSION OF ONE MEMBER IN PLACE OF DR. (MRS.) KIRAN DATAR, DEAN OF COLLEGES, DELHI UNIVERSITY, DELHI FOR SERVING ON THE FINANCE COMMITTEE OF THE BOARD, TO BE ELECTED BY THE MEMBERS OF THE GOVERNING BODY OF THE BOARD.

The House authorized the Chairman, CBSE to take decision in the matter.

ITEM VI

TO CONSIDER THE RECOMMENDATIONS OF THE AFFILIATION COMMITTEE MADE AT ITS MEETING HELD ON 03.06.2004.

The House resolved that the recommendations made by the Affiliation Committee at its meeting held on 3rd June 2004 be approved with the modification that provisional affiliations upto senior secondary level granted to i. St. Queen Mary's Public School, Tehra, Gwalior Road Agra and ii. Roorkee Public School, Roorkee may only be downgraded to secondary level, in the first instance.

ITEM VI

TO CONSIDER THE RECOMMENDATIONS OF THE CURRICULUM COMMITTEE MADE AT ITS MEETING HELD ON 04.06.2004.

The House resolved that the recommendations made by the Curriculum Committee at its meeting held on 4th June 2004 be approved.

ITEM VIII TO CONSIDER THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MADE AT ITS MEETING HELD ON 14.06.2004.

The House resolved that the recommendations made by the Finance Committee at its meeting held on 14th June 2004 be approved.

5. The meeting ended with a vote of thanks to the Chair.

Sd/-(VINEET JOSHI) SECRETARY Sd/-(ASHOK GANGULY) CHAIRMAN The list of members who attended the meeting and those who could not be present is given hereunder:

Those Present:

- 01. Shri Ashok Ganguly,
 Chairman,
 C.B.S.E.,2Community Centre,
 Preet Vihar,
 Delhi-110092.
- 02. Shri R.N. Mangla,
 Director of Education,
 Govt. of A. & N. Island,
 Port Blair-744101.
- 03. Shri D.S. Mangat,
 D.P.I. (Schools),
 U.T. Secretariat,
 Sector-9, Chandigarh-160017.
- 04. Dr. M.C. Mathur,
 Regional Director (East)
 & Add. Director of Education,
 Directorate of Education,
 Govt. of NCT of Delhi,
 District East Office Bldg.,
 Geeta Colony,
 Delhi-110031.
- 05. Shri V.K. Sharma,
 Deputy Director of Education,
 Dist. South West A,
 Directorate of Education,
 Govt. of NCT of Delhi,
 C-4, Vasant Vihar,
 New Delhi-110057.
- 06. Smt. Anita Setia,
 Education Officer (Zone 24),,
 Office of the Dy. Director of Edu.,
 District South,
 'C' Block, Defence Colony,
 New Delhi.

- 07. Shri B. Dass,
 Addl. Director of Education,
 Municipal Corporation of Delhi,
 Education Department (H.Q.),
 Nigam Bhawan,
 Kashmere Gate,
 Delhi-110006.
- 08. Shri Ravi Gupta, Representative of Director of Education, NDMC, New Delhi.
 Deputy Education Officer,
 New Delhi Municipal Committee,
 VIII Floor, Palika Kendra,
 Sansad Marg,
 New Delhi-110001.
- 09. Shri W.N. Massey,
 Under Secretary, Representative
 of Deputy Secretary (S), MHRD, New Delhi.
 Deptt. of Secondary & Higher
 Education,
 M.H.R.D.,
 Shastri Bhawan,
 New Delhi-110001.
- 10. Shri D. Sudhakaran,
 Deputy Secretary (Finance)
 Representative of F.A. MHRD, New Delhi.
 Deptt. of Secondary & Higher
 Education,
 M.H.R.D.,
 Shastri Bhawan,
 New Delhi-110001.
- 11. Prof. D. Dongaonkar, Representative of President AIU, Thiruvananthapuram (Kerala) Secretary General,
 Association of Indian Universities,
 AIU House, 16, Kotla Marg,
 New Delhi 110002.

- 12. Mr. B.R. Dubey, Chairman, IPSC and Principal, Birla Vidya Mandir, Nainital-263001.
- 13. Shri Pramod Sharma, Former Chairman, IPSC and Principal, Mayo College, Ajmer, (Rajasthan).
- 14 Shri V.K. Gupta,
 DeputyCommissioner, Representative of Commissioner, KVS, New Delhi.
 Kendriya Vidyalaya Sangathan
 18, Institutional Area,
 Shaheed Jeet Singh Marg,
 New Delhi-110016.
- Mrs. Renu Singh,
 Director,
 School of Rehabilitation Science,
 Spastics Society of Northern
 India,
 2, Balbir Saxena Marg,
 Near General Raj School,
 Hauz Khas,
 New Delhi-110016.
- Dr. P.N. Razdan,
 Advisor,
 All India Council for Technical Education,
 I.G. Stadium,
 I.P. Estate,
 New Delhi-110002.
- Lt. Col. (Dr.) A.R.N. Setalvad (Retd.), Secretary, Medical Council of India, Awan-e-Galib Marg, Kotla Road, New Delhi-110002.

- Mrs. Annie Koshi,
 Principal,
 St. Mary's School,
 B-2 Block,
 Safdarjang Enclave, New Delhi110029.
- 19. Prof. R.D. Shukla,
 Head of Department of
 Chemistry,
 N.C.E.R.T.,
 Sri Aurobindo Marg,
 New Delhi-110016.
- 20. Shri G.S. Negi,Principal,Bhartiya Vidya Bhavan,K.G. Marg,New Delhi-110001.
- Smt. Khushinder Sharma, Principal, Govt. Model Sr. Sec. School, Sector- 35, Chandigarh
- 22. Shri P.N. Varshney, Principal, Govt. Boys Sr. Sec. School, Rajouri Garden (Main), New Delhi-110027.
- 23. Shri N.P. Dhaka, Principal, DDU Govt. Sarvodaya Vidyalaya, Rouse Avenue, New Delhi – 110002.
- 24. Mrs. S. Bhatia, Principal, New State Academy Sr. Sec. School, Zone H-4, Pitampura, Delhi - 110034.

Mrs. Vinita Shanker,
 Principal,
 Govt. Sarvodaya Kanya
 Vidyalaya,
 Alipur,
 Delhi- 110036

26. Shri Vineet Joshi, Secretary, CBSE, 2, Community Centre, Preet Vihar, Delhi - 110092.

The following Officers attended the meeting as Special Invitees:

O1. Shri G. Balasubramanian,
Director (Academic),
CBSE,
2, Community Centre,
Preet Vihar,
Delhi – 110092.

02. Shri Pavnesh Kumar,
Controller of Examinations,
CBSE, 2, Community Centre,
Preet Vihar,
Delhi- 110092.

03. Shri Y.P. Katyal,
HOD (Spl. Exams. Projects &
Trg.),
CBSE, Shiksha Sadan,
17, Rouse Avenue,
New Delhi - 110002.

The following members could not attend the meeting:

- 01. Shri Rajendra Kumar,
 Director of Education,
 Directorate of Education,
 Govt. of NCT of Delhi,
 Old Secretariat,
 Delhi-110054.
- 02. Dr. (Mrs.) Kiran Datar, Dean of Colleges, University of Delhi, Delhi-110007.
- 03. Prof. S.B. Menon,
 Dean,
 Faculty of Education,
 University of Delhi,
 Delhi-110007.

- 04. Dr. K.K. Aggarwal,
 Vice Chancellor,
 Guru Gobind Singh Indraprastha
 University,
 Old Delhi College of Engineering
 Bldg.,
 Kashmere Gate,
 Delhi-110006.
- 05. Prof. S.S. Katiyar,
 Vice Chancellor,
 Chhatrapati Shahu Ji Maharaj
 University,
 Kanpur-208024.

- 06. Dr. H.S. Nainawatee,
 Asstt. Director General (HRD-II),
 Indian Council of Agricultural
 Research,
 Room No.329,
 Krishi Anusandhan Bhawan-II,
 Pusa, New Delhi-110012.
- 07. Mr. S. Sen,
 Deputy Director General,
 Confederation of Indian Industry,
 23, Institutional Area,
 Lodhi Road,
 New Delhi-110003.
- 08. Mr. Jayant Kastuar,
 Secretary,
 Sangeet Natak Academy,
 Rabindra Bhawan,
 Ferozeshah Road,
 New Delhi-110001.
- 09. Dr. V. Prakash,
 Director,
 Central Food Tech. Research
 Institute,
 Mysore-570013,
 India.
- Shri M.V. Prasad,
 Hon. Director,
 Quality Assurance Unit
 Bhartiya Vidya Bhawan,
 Makarpura Road,
 Baroda 390009.

- 11. Mrs. Vandana Gupta,
 Principal,
 B.K. Bajoria School,
 Boyce Road,
 Near Nehru Stadium,
 Shilong-1, Meghalaya...
- Mrs. Meenakshi Mohindra, Principal,
 D R A Bhawan Vidyalaya, Sector-27B,
 Madhya Marg, Chandigarh-160019.
- 13. Prof. Binod Khadria,
 Prof. of Economics,
 Zakir Husain Centre for
 Educational Studies,
 Schools of Social Sciences,
 JNU,
 New Delhi..
- 14. Shri S.P. Gaur, Joint Secretary (Sec.), Deptt. of Secondary & Higher Education, M.H.R.D. Shastri Bhawan, New Delhi-110001.
- 15. Prof. Sanjay Srivastava,
 Asstt. Director General (Medical Education),
 DGHS,
 Nirman Bhawan,
 New Delhi- 01.

The following Officers of the Board were in attendance:

- 01. Shri Shashi Bhushan, Joint Secretary (Admn. & Legal), CBSE, 2, Community Centre, Preet Vihar, Delhi - 110092.
- 02. Shri S.P. Sethi,
 Joint Secretary (Aff. & Vig.).
 CBSE,
 2, Community Centre,
 Preet Vihar,
 Delhi 110092.

- 03. Shri M.C. Sharma,
 Joint Secretary (Secret),
 CBSE,
 2, Community Centre.,
 Preet Vihar,
 Delhi 110092.
- 05. Shri R. Neelamegam,
 Deputy Secretary (Co-n),
 CBSE, Preet Vihar,
 Delhi.

04. Shri S.K. Garg, I.A.F.A., CBSE, 2, Community Centre, Preet Vihar, Delhi - 110092.

New Members

- Smt. Anita Setia,
 Education Officer,
 Zone-24, Distt. South
 C-Block, Defence Colony,
 New Delhi.
- Prof. K. Mohan Das, President, AIU, And Director, Sree Chitra Tirunal Institute For Medical Sciences and Technology, Thiruvananthapuram, Kerala-695011.

Shri S.S. Gill, Director of Education, NDMC, Sansad Marg, New Delhi.

3.

Re-nominated Members

- 1. Shri B.R. Dubey,
 Principal,
 Birla Vidya Mandir,
 Nainital and Chairman, Indian
 Public School Conference
- Shri Pramod Sharma, Former Chairman, IPSC

- 3. Dr. M.C. Mathur,
 Regional Director (East),
 & Add. Director of Education,
 Distt. East Office,
 Directorate of Education,
 Rani Garden, Geeta Colony,
 Delhi-110031.
- Shri V. K. Sharma
 Dy. Director of Education,
 Distt. South West A,
 Directorate of Education,
 Govt. of NCT of Delhi,
 C-4 Vasant Vihar,
 New Delhi-110057.

Outgoing Members

- Prof. Goverdhan Mehta, President, AlU and Director Indian Institute of Science, Banglore.
- Smt. K.D. Jassal, Education 'Officer (Zone 21) Office of the Dy. Director of Edu. Distt. South West B, Najafgarh, New Delhi-110043.
- Sh. S.N. Mishra,
 Ex-Director of Education,
 NDMC, Sansad Marg,
 New Delhi.

CENTRAL BOARD OF SECONDARY EDUCATION SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110092

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF THE BOARD HELD IN THE CHAMBER OF THE CHAIRMAN, CBSE, 2 COMMUNITY CENTRE, PREET VIHAR, DELHI - 110092 ON THURSDAY, THE 18TH MARCH, 2004 AT 3.00 P.M.

PRESENT:

Sh. Ashok Ganguly In the Chair 01. Chairman, CBSE Dr.(Mrs.) Kiran Datar Member 02. Dean of Colleges,

> Delhi University, Delhi.

Sh. Vivek Bharadwaj, Member -03.

Deputy Secretary (S)

Deptt. of Sec. & Hr. Education,

M.H.R.D.,

Shastri Bhawan,

New Delhi

Nominee of the F.A. 04. Sh. D. S. Sudhakaran, MHRD, Govt. of India

Deputy Secretary (Finance),

M.H.R.D.

Shastri Bhawan.

New Delhi.

Member Secretary Sh. G. Balasubramanian 05.

Secretary, CBSE

Sh. Shashi Bhushan, Joint Secretary, CBSE and Sh. S. K. Garg, IAFA were also present.

At the outset, the Chairman extended a warm welcome to the Members. Thereafter, he requested the Secretary to take up the agenda items for consideration of the Committee.

Extending a hearty welcome to the distinguished Members, the Secretary, after seeking permission of the Chair, took up the agenda items.

ITEM I TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 29.09.2003 AND 26.12.2003.

The Secretary reported that the minutes of the meeting of the Finance Committee held on 29.9.2003 were circulated to all the Members vide letter dated 15.10.2003 for comments, if any, with the proviso that in case no comments were received from them within a week from the date of receipt of the same, it would be presumed that the minutes had met with their approval. In response to the same a letter dated 17.10.2003 was received from Sh. W.N. Massey, Under Secretary, Deptt. of Sec. & Hr. Education, MHRD suggesting some addition which was incorporated in the final minutes.

The minutes of the Finance Committee held on 29.9.2003 and 26.12.2003 were placed before the Governing Body in its meeting held on 30.12.2003. The Committee unanimously concurred and resolved that the minutes be taken as confirmed.

ITEM II TO REPORT ACTION TAKEN ON THE MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD ON 29TH SEPTEMBER, 2003.

The Secretary reported that action on the recommendations of the Finance Committee on all the items had either been taken or being taken as per the recommendations.

While discussing the action taken report the issue relating to creation of one more Regional Office at Bhubaneshwar was discussed and the representatives of the MHRD were requested to sanction the bare minimum staff required for the establishment of the new Regional Office at Bhubaneshwar. The Deputy Secretary, MHRD assured to take up the matter again with the Ministry of Finance. Thereafter, it was resolved that the action taken report be recorded.

ITEM III TO REPORT ACTION TAKEN ON THE MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD ON 26.12.2003

The Secretary reported that action on the recommendations of the Finance Committee on all the items had either been taken or being taken as per the recommendations. The Committee expressed its satisfaction and resolved that the action taken report be recorded.

TO CONSIDER CHANGING OVER OF THE FINANCIAL YEAR OF THE BOARD FROM 1ST OCTOBER-30TH SEPTEMBER TO 1ST APRIL-31ST MARCH

The Secretary explained in detail the genesis of the proposal regarding changing over of financial year of the Board from 1st October – 30th September to 1st April – 31st March. The issue was discussed at length and finally it was resolved that the current accounting year (2003-2004) may be extended upto 31st March, 2005 and the new financial year 2005-06 must start from 01.04.2005. The budget requirement for the period starting from October, 2004 to March, 2005 shall be placed before the Finance Committee at the time of submission of Revised Budget Estimates for the year 2003-2004.

TO CONSIDER THE APPOINTMENT AND REMUNERATION TO BE PAID TO CHIEF NODAL SUPERVISORS AT THE SPOT EVALUATION CENTRES.

The Secretary explained in detail the procedure of evaluation at Spot Evaluation Centres spread all over the country and as to how the appointment of Chief Nodal Supervisors at the Spot Evaluation Centres will ensure proper manageability, supervision and timely completion of evaluation work. Keeping in view the need for appointment of Chief Nodal Supervisors at the Spot Evaluation Centres, the Committee resolved that a sum of Rs.1000/- per Head Examiner for the entire period of evaluation

subject to a minimum of Rs.3000/- in addition to conveyance and refreshment charges at the following rates be paid to the Chief Nodal Supervisors:

Conveyance - Rs.70/- per day Refreshment - Rs.8/- per day

ITEM VI TO CONSIDER SEPARATE RATE OF PAYMENT FOR EVALUATION OF ANSWER SCRIPTS AND OTHER RELATED JOBS SUCH AS LOCAL CONVEYANCE, REFRESHMENT ETC. PAYABLE TO EXAMINERS AT CBSE'S SPOT EVALUATION CENTRES IN FOREIGN COUNTRIES.

The Committee deliberated upon the need for the higher rates of remuneration for the Head Examiners, Assistant Head Examiners, Coordinators, Ministerial Staff etc. working at evaluation centers abroad and resolved that they be paid double the rates of those admissible to their counterparts in India i.e. the following will be the rates for remuneration for the evaluation centers abroad:

CLASS	RATES FOR EVALUATION IN INDIA	RATES FOR EVALUATION CENTRES AT ABROAD
x	Rs.8/-	Rs.16/-
XII .	Rs.11/-	Rs.22/-

However, the payment will be made in Indian rupee and not in foreign currency at any cost. The rates will be applicable w.e.f. 2004 examinations.

ITEM VII TO CONSIDER PAYMENT OF REMUNERATION TO THE MINISTERIAL STAFF ENGAGED BY THE CO-ORDINATORS FOR AIPMT EXAMINATION, 2004.

The Committee considered the item in its entirety and felt that the ministerial staff engaged by the Coordinators for All India Pre-Medical/Pre-Dental Entrance Examination have to perform a

number of duties a day before the conduct of the examination and also on the day of examination. Keeping in view the aforesaid facts it was resolved to make the payment to the managerial staff engaged by the Coordinators for All India Pre-Medical/Pre-Dental 2004 onwards at the following rates:

S. No.	CATEGORY	PRELIMINARY EXAM		FINAL EXAM	
		NO. OF OFFICIA LS	REMUNER ATION PAYABLE PER DAY	NO OF OFFICIALS	REMUNER ATION PAYABE PER DAY
1	CLERK(S)	01	RS. 150/- PER DAY FOR TWO DAYS	01	RS 150/- PER DAY FOR TWO DAYS
2	CLASS-IV	02	RS. 100/- PER DAY FOR TWO DAYS	02	RS. 125/- PER DAY FOR TWO DAYS

They will also be paid the refreshment charges @ Rs. 10/- (Rupees Ten Only) per staff engaged in the conduct of examination and members (i.e. Centre Superintendent and Observers) attending briefing meeting a day before the actual conduct of the examination.

ITEM VIII

TO CONSIDER RE-APPROPRIATION OF RS.ONE CRORE UNDER HEAD NO.227 COST OF PAPER PURCHASED IN THE BUDGET 2003-2004

Keeping in view the need for re-appropriation the Committee resolved that re-appropriation of Rs.1 crore in the budget of 2003-2004 be made under Head No.227 – Cost of Paper Purchased from Head No.804 – Cost of Land and construction of office building.

ITEM IX TO CONSIDER ENGAGEMENT OF 06 ASSISTANT PROGRAMMER (ONE FOR EACH R.O.) TO BE FILLED IN ON CONTRACT BASIS ON A CONSOLIDATED PAY OF RS. 10,000/-PER MONTH.

The Committee observed that it may not be possible to engage good Assistant Programmers on a consolidated pay of Rs.10,000/- p.m. Thus, the Committee resolved that 06 Assistant Programmers may be appointed on contract basis initially for a period of one year extendable from year to year for a maximum period of 5 years subject to the satisfactory performance of the individual concerned on a consolidated pay of Rs.12,000/- p.m. The Recruitment Rules for the aforesaid post will be as under:

Essential Qualification

i) Post Graduate Degree in IT/Computer Science/Computer Application from a recognized University/Institute with at least one year experience of Programming, System Designing, Data Processing and Data Management in a large Data Processing Organization.

OR

Graduate from a recognized University/ Institute having at least three years experience of Programming, System Designing, Data Processing and Data Management in a large Data Processing Organization.

Desirable Qualification

- Experience in the field of Internet Technology and Programming, Exposure to RDBMS.
- ii) Experience of programming in COBOL, JAVA and C++

Age:

Not exceeding 35 years as on 1st July of the recruitment year.

ITEM X TO CONSIDER MODIFICATION OF OFFICE ORDER NO. ADMN.I/95/MR/(HOSPITALS)/44/4656-5155 DATED 16TH JUNE, 1995 AND MEDICAL CLAIM OF RS. 19,268.86p OF SHRI PAVNESH KUMAR, CONTROLLER OF EXAMINATIONS.

Keeping in view the emergency in the case of the son of Sh. Pavnesh Kumar, Controller of Examinations in which he was admitted in various private hospitals, the Committee resolved that Rs.19,214/- be sanctioned as a special case.

ITEM XI TO CONSIDER INCOPORATING KNOWLEDGE OF COMPUTER IN CBSE SERVICE RULES, 1985 FOR THE RECRUIMENT OF STENOGRAPHER, ASSISTANT AND JUNIOR ASSISTANT.

The Committee felt that knowledge of computer has become a necessity for any service these days and, therefore, the following may be added as essential qualification in the Recruitment Rules for the cadre of Stenographers, Assistant and Junior Assistant: "Diploma in computer from a recognized Institution for a minimum period of six months".

ITEM XII TO CONSIDER THE EMPANELMENT OF HOSPITALS WITH THE BOARD :-

TO CONSIDER THE EMPANELMENT OF SHREE NARAIN ASHRAM HOSPITAL and JEEVAN JYOTI HOSPITAL ALLAHABAD WITH THE BOARD FOR THE MEDICAL TREATMENT IN RESPECT OF THE EMPLOYEES OF REGIONAL OFFICE, CBSE, ALLAHA BAD.

The Secretary explained the need for two more hospitals for the employees and their dependent family members working at Regional Office, Allahabad. The Committee observed that Shree Narain Ashram Hospital and Jeevan Jyoti Hospital, Allahabad fulfill the conditions required for empanelment with the Board and, therefore, resolved to empanel both the hospitals with the Board.

ii) TO RE-CONSIDER THE EMPANELMENT OF SHANTI MUKAND HOSPITAL, DELHI WITH THE BOARD FOR THE MEDICAL TREATMENT IN RESPECT OF BOARD'S EMPLOYEES.

The issue was discussed in detail and it was resolved to defer the empanelment of Shanti Mukand Hospital for the time being.

ITEM XIII

TO REPORT ACTION TAKEN REGARDING REIMBURSMENT OF MEDICAL CLAIM OF RS, 4578/- TO SH. PARMASIVAN, JR. ASSISTANT, CBSE, CHENNAI, RS. 930/- TO SH. RAMESH CHANDER, PCO, CBSE, ROD, Rs. 690/- TO SMT. CHANDER PRABHA, HEAD ASSISTANT, CBSE, ROD., RS. 398/- TO SMT. RAJ GERA, THE THEN HEAD ASSISTANT AND SECTION OFFICER, CBSE, ALLAHABAD AND Rs. 1500/- TO SHRI RAJPAL SINGH, STENOGRAPHER, CBSE, ALLAHABAD

The Committee ratified the decisions taken by the Chairman with regard to reimbursement of medical claims in the following cases:

- a. Reimbursement of Rs.4578/- to Shri M. Parmasivan , Jr. Assistant, Regional Office, Chennai.
- b. Reimbursement of Rs.930/- to Shri Ramesh Chander, PCO, CBSE, ROD
- c. Reimbursement of Rs.690/- to Smt. Chander Prabha, Head Assistant, CBSE, ROD
- d. Reimbursement of Rs.398/- to Smt. Raj Gera , the then Head Assistant and now Section Officer, CBSE, Allahabad
- e. Reimbursement of Rs.1500/- to Shri Rajpal Singh, Stenographer, R.O., Allahabad.

ITEM XIV TO REPORT ACTION TAKEN BY CHAIRMAN:-

(i) REGARDING REVISION OF RATES FROM RS. 1/- TO RS. 1.50 TO BE PAID TO CLASS IV OFFICIALS OF THE BOARD FOR OPENING THE BOXES, COUNTING OF PACKETS OF QUESTION PAPERS/PARCELS & KEEPING THE PACKETS IN ALMIRAH

The Committee observed that the rates paid to the Class IV officials of the Board for opening the boxes, counting of packets of question papers/parcels and keeping the packets in almirah have not been revised for the last 10 years or more and thus, the Committee ratified the decision taken by the Chairman for revision of the rates from Rs.1/- to Rs.1.50/- per box.

(ii) REGARDING AMENDMENT IN THE CONDITION OF EXPERIENCE OF THE RECRUITMENT RULES FOR THE POST OF ASSISTANT PUBLIC RELATIONS OFFICER IN THE PAY SCALE OF RS. 8000-275-13500.

The Committee ratified the decision taken by the Chairman with regard to amendment in the Recruitment Rules for the post of Assistant Public Relations Officer. The modified Recruitment Rules would be as follows:

Essential-

- Second Class Masters's Degree in any of the subjects of Sociology/Psychology/Public Administration from any recognized University.
- ii. Any person holding an analogous post or holding post in a comparable pay scale with experience in Public Relations.

OR

Any person having three years experience in the pay scale of Rs. 6500-200-10500 in the field of Public Relations.

OR

Any person having five years experience in the pay scale of Rs. 5500-175-9000 in the field of Public Relations.

Desirable:

- Diploma/Certificate in Journalism or Public Relations.
- ii) Experience in Computing.
- iii) Proficiency in English.
- iv) Good working knowledge of Hindi.

Age Limit:

Not exceeding 35 years as on 1st July of the recruitment year (relaxable by the Competent Authority depending upon the merits of the candidates otherwise).

(iii) REGARDING APPOINTMENT OF SHRI ASHISH KUMAR S/O LATE SH. OM PRAKASH ON COMPASSIONATE GROUNDS.

The Committee ratified the decision taken by the Chairman with regard to appointment of Sh. Ashish Kumar, son of Late Sh. Om Prakash as a Class IV employee on compassionate ground.

TO CONSIDER APPROVAL OF ANNUAL ACCOUNTS OF THE BOARD FOR THE YEAR 2002-2003 (1ST OCTOBER, 2002 TO 30TH SEPTEMBER, 2003)

The IAFA explained the salient features of the annual accounts of the Board for the year 2002-2003 (1st October, 2002 to 30th September, 2003) in detail with regard to change in various accounting heads of Income and Expenditure of the Board during the aforesaid period in absolute amount and percentage terms as compared to previous year. After detailed deliberations the Committee resolved that the annual accounts of the Board for the year 2002-2003 be approved.

However, it was noticed by the Members that Income on account of affiliation fees was very low and, therefore, it was suggested to consider for increase in the affiliation fee for independent schools and it was resolved that the issue of increase in Affiliation fees may be placed before a Sub-Committee.

TO CONSIDER REVISION OF HONORARIUM TO PART TIME INQUIRY OFFICER/PRESENTING OFFICER FOR CONDUCTING DEPARTMENTAL ENQUIRIES

Keeping in view the fact that the Govt. of India, Ministry of Personnel, Public Grievances and Pension have already revised the rates of honorarium to Part Time Inquiry Officer/Present Officer for conducting departmental enquiries, the Committee resolved to make the payments in the Board at par with that of the Govt. of India. Thus, the rates for payment of honorarium to the Part Time Inquiry Officer/Present Officer would be as follows:

01. Inquiry Officers for conducting regular Inquiry :

A	the Board.	A minimum of Rs. 1000/- and a maximum of Rs. 2000/- per Inquiry.
В	and those in service other	Rs. 5000/- per inquiry report with an additional Rs. 1000/- for every charged officer where more than one charged officer is involved.

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Presenting			A minimum of Rs. 500/- and a
			maximum of Rs. 1000/- per
Officers/Investigating Officers.			Inquiry/Preliminary Inquiry.

The Committee also resolved that in case of appointment of a retired officer as Inquiry Officer, he/she shall also be paid in addition to the remuneration as stated above an amount of Rs.1000/- only per Departmental Inquiry Report for clerical and stenographic work which the Inquiry Officer has to arrange by himself/herself and an amount of Rs.500/- only may also be paid as Conveyance Charges per departmental inquiry.

ADDL.ITEM I TO CONSIDER THE MERGER OF THE 50% DA IN THE BASIC PAY, CALCULATION OF VARIOUS ALLOWANCES ON THE BASIS OF MERGED PAY.

The Committee observed that the proposal of the Board for the merger of 50% DA with the basic pay and calculation of various allowances on the basis of merged pay is strictly as per the OM No. F. No. 105/1/2004-IC dated 1st of March, 2004 issued by the Govt. of India and resolved that the aforesaid Office Memorandum issued by the Govt. of India be adopted for the employees of the Board.

ADDL. ITEM II

TO CONSIDER AMENDMENT IN THE RECRUITMENT RULES FOR THE POST OF SENIOR ACCOUNTS OFFICER IN THE PAY SCALE OF RS.10000-325-15200

Keeping in view the fact that there is a poor response for the post of Senior Accounts Officer on deputation, the Committee resolved to amend the Recruitment Rules for the post and the amended Recruitment Rules for the post of Senior Accounts Officer to be filled up on deputation will be as follows:

The persons who have passed SAS /SOGE/JAO examination and working on analogous posts with confirmed service;

OR

The persons who have passed SAS/SOGE/JAO examination and are working as Sr. Accounts officer/Sr. Audit Officer in the pay scale of Rs.8,000-13,500 with a minimum experience of 03 years in the grade;

OR

The persons who have passed SAS/SOGE/JAO examination and having 06 years regular service in the pay scale of Rs.7,450-11,500 or equivalent.

OR

The persons who have passed SAS/SOGE/JAO examination and having 08 years regular service in the scale of pay of Rs.6,500-10,500 or equivalent.

<u>Age limit</u>: Between 35-50 years as on 1st July of the Recruitment year.

ADDL. ITEM III

TO RE-CONSIDER REVISION IN THE PAY SCALE OF JUNIOR ENGINEERS OF THE BOARD FROM RS.4500-7000 TO RS.5000-8000

The Committee observed that since this issue has already been taken up with the MHRD, Govt. of India, it may not be advisable to discuss it further without hearing from the Government.

ADDL. ITEM IV

TO CONSIDER EXTENSION OF TIME BOUND PROMOTION SCHEME PRESENTLY BEING ENJOYED BY THE GROUP 'B', 'C' & 'D' CADRE EMPLOYEES AS WELL AS GROUP 'C' & 'D' EX-CADRE EMPLOYEES, TO THE GROUP 'A' & 'B' OFFICERS HOLDING EX-CADRE POSTS.

The Members of the Committee were of the opinion that the issue regarding extension of Time Bound Promotion Scheme to the officers to Group 'A' and 'B' officers holding excadre/isolated post needs elaborate discussion with regard to each ex-cadre/isolated post. Thus, the item was deferred for the time being.

The meeting then ended with a vote of thanks to the Chair.

Sd/-

(G, BALASUBRAMANIAN) SECRETARY Sd/-

(ASHOK GANGULY) CHAIRMAN MINUTES OF THE MEETING OF THE EXAMINATION COMMITTEE HELD AT 11.00 A.M ON 13th MAY 2004 IN THE CONFERENCE ROOM, CBSE AT SHIKSHA KENDRA,2 COMMUNITY CENTRE, PREET VIHAR, DELHI-92.

PRESENT

- Shri Ashok Ganguly, -In the Chair Chairman, Central Board of Secondary Education Preet Vihar, Delhi
- Shri H.M. Cairae,
 Commissioner
 Kendriya Vidyalaya Sangathan.
 Shaheed Jeet Singh Marg, New Delhi
- Prof. R.D. Shukla Head(DESM), NCERT, Sri Aurobindo Marg, New Delhi-110016.
- Prof. R.B. Jain
 102, DDA, SFS Flats
 Mukherjee Nagar
 Delhi
- Prof. Y. P. Singh
 B-94, Sector- 30
 Noida 201303
- Sh. Y. P. Purang
 Retd. from Directorate Of Education
 C-2/113, Janakpuri,
 New Delhi
- 7. Sh. Pavnesh Kumar.
 Controller of Examinations,
 C.B.S.E., Delhi

-Member Secretary

Sh.Rajendra Kumar, Director of Education, Directorate of Education, Old Sectt., Delhi could not attend the meeting due to pre-occupations.

At the outset, the Chairman, CBSE extended a warm welcome to all the members present in the meeting. Thereafter, he requested the Controller of Examinations, CBSE to take up the Agenda. The Controller of Examinations welcomed all the members again and thereafter took up the items for discussion.

ITEM I: To consider the Minutes of the Examination Committee held on 25th June,2003.

The Controller of Examinations informed the Committee that the Minutes of the Committee held on 25.6.2003 were circulated to all the members of the Committee but no comments were received from any member. The same have also been ratified by the Governing Body of the Board in its meeting held on 27.6.2003.

Resolved that the Minutes of the meeting of the Examination Committee held on 25.6.2003 be confirmed.

ITEM II: To report action taken on the Minutes of the Examination Committee held on 25th June,2003.

The Committee recorded the action taken report.

ITEM III: To consider the request of Jharkhand Academic Council, Ranchi, Jharkhand for recognizing the Senior and Secondary School Examinations conducted by them as equivalent to those conducted by the Board.

The Committee discussed the request of Jharkhand Academic Council, Ranchi, Jharkhand. After due deliberations the Committee resolved to recognize the Secondary and Senior Secondary Examinations conducted by Jharkhand Academic Council as equivalent to the Senior and Secondary School Examinations conducted by the CBSE.

ITEM IV: To consider the request received from Ministry of HRD for inclusion of address of the applicant in the certificates issued by the Board.

The matter was discussed at length by the Committee in all its pros and cons. Since the courses offered by National Institute of Open Schooling are correspondence courses, they mention the residential address of the students in the certificates issued. The courses offered by the CBSE are regular courses of study through affiliated schools, CBSE mentions the name and address of the school in the certificates. In case of Private candidates only. "Private Candidate" is mentioned on the certificates issued by the Board. The clientele of CBSE consists mostly of persons having transferable jobs. In case of the transfer, they shift their families also, necessitating the children to seek transfer from one school to the other. failed/compartmental candidates who wish to appear have the option to appear either as regular or private candidates. In case of their appearance as regular candidates, they seek transfer from one school to other. In case of those candidates appearing as private candidates, their address changes due to their shifting. In case the address of the private candidates as given in the application form is reflected in the documents issued by the Board and later in the event of their shifting from one place to another, the intention/purpose of reflecting the address in the documents is defeated.

The Committee, therefore, resolved that the present practice of mentioning the school address be continued in the certificate.

ITEM V: To consider amendment in Rules 7.3 and 7.5 of the Examination Bye-Laws pertaining to procedure for admission of students in class X/XII.

The Controller of Examinations informed the Committee that the scheme of registration of candidates at Class IX level was introduced with a view to curbing the unfair practice of sponsoring the candidates for Class X Examinations of unaffiliated Institutions by the Affiliated schools. In the recent years, a large number of students are being admitted in CBSE affiliated schools in Classes X and XII, some of them are failures of the other schools/Boards who have obtained the fake transfer certificate showing them as pass. Though provision exists in the Examination Bye Laws that the admission for Class IX,X,XI and XII would not be made after 31st August except with prior permission of the Chairman, the schools continue to make

admissions without seeking the permission of the Board and get these children registered in Classes X & XII at a later date.

The Committee after discussing the issue at length, resolved to amend Rules 7.3 and 7.5 of the Examination Bye Laws to read as under:

EXISTING RULE

Rule 7.3

Admission to Class X in a school shall be open only to such a student who

- (a) has completed a regular course of study for class IX, and
- (b) has passed class IX examination from a school affiliated to this Board.

AMENDED RULE

Rule 7.3

As the syllabus prescribed at Secondary level is of two years integrated course, no admission shall be taken in Class X directly. Provided further that admission to Class X in a school shall be open only to such a student who:

- (a) has completed a regular course of study for class IX, and
- (b) has passed class IX examination from an institution affiliated to this Board.
- (c) A student who has completed a regular course of study for Class IX passed Class and has examination from an institution recognised by/affiliated to recognised Board in India, other than this Board, can be admitted to a school only on the transfer of the shifting parent(s) or of their families from one place to another, after procuring from the student the mark sheet and the Transfer Certificate duly countersigned by the Educational Authorities of the Board concerned. In case of such admissions the schools would obtain post facto approval of the Board within one month admission of the student.

Rule 7.5

- (i) Admissions to Class XII in a school shall be open only to such a student who:
 - (a) has completed a regular course of study for Class XI; and
 - (b) has passed Class XI examination from a school affiliated to this Board.
- (ii) A student who has completed a regular course of study for Class XI and has passed Class XI examination from an institution recognised by/affiliated to any recognised Board in India, other than this Board, can be admitted to a school only after obtaining permission for such admission from the Chairman of this Board.

Rule 7.5

- (i) No admission shall be taken in Class XII directly. Provided further that admission to Class XII in a school shall be open only to such a student who:
 - (a) has completed a regular course of study for Class XI; and
 - (b) has passed Class XI examination from a school affiliated to this Board.
- (ii) A student who has completed a regular course of study for Class XI and has passed Class XI examination from an institution recognised by/affiliated to any recognised Board in India, other than this Board, can be admitted to a school only on the transfer of the parent(s) or shifting of their families from one place to another, after procuring from the student the mark sheet and the Transfer Certificate duly countersigned by the Educational Authorities of the Board concerned. Incase of such admissions the schools would obtain post facto approval of the Board within one month of admission of the student.

ITEM VI: To consider the request of Miss Yashwant Kumari for issue of passing certificate for the third chance Comptt. cleared in 1985 vide Roll No.176523.

The Controller of Examinations informed the Committee that the candidate Miss Yashwant Kumari appeared at the Secondary School Examination, 1984, could not clear the compartment and again appeared at third chance Comptt. Exam. 1985 and cleared the Examination. As per rules of the Board in vogue at that time only two chances were allowed to clear the Comptt. Exam. whereas this candidate somehow managed to appear thrice in Comptt. Exam. and passed.

The request of the candidate for issue of passing certificate was considered by the Committee and resolved that the pass certificate be issued to the candidate.

ITEM VII: To report action taken for the subject Accountancy in which practical/project work has been introduced w.e.f. 2004 Examinations at the Class XII level.

The Controller of Examination informed the Committee about the introduction of practical component in the subject of Accountancy. The distribution of marks has also been revised as 80 for Theory and 20 for practical at the Senior school level.

Since the candidates of 2nd/3rd Chance Comptt. of March/July 2004, Improvement and Failure Candidates appearing in March, 2004 examinations have not done the practical/project work while appearing for the main examination in 2003, it was decided by the Board that these candidates shall appear for their theory examination only consisting of 80 marks and their answer books will be evaluated for 80 marks which will be converted to 100 marks at the finalisation of result through computer programme. This facility be extended to failure candidates till July 2005 i.e. they appear at the Third Chance Comptt. Examination in case of their failure at the March,2004 Examination.

The Committee considered the issue and resolved that the above facility may be extended to the candidates.

ITEM VIII: To report action taken for the subject Engineering Drawing in which practical work has been introduced w.e.f. 2004 Examinations at the Class XII level.

The Controller of Examination informed the Committee about the introduction of practical component in the subject of Engineering Drawing. The distribution of marks has also been revised as 70 for Theory and 30 for practical at the Senior school level.

Since the candidates of 2nd/3rd Chance Comptt. of March/July 2004, Improvement and Failure Candidates appearing in March, 2004 examinations have not done the practical while appearing for the main examination in 2003, it was decided by the Board that these candidates shall appear for their theory examination only consisting of 70 marks and their answer books will be evaluated for 70 marks which will be converted to 100 marks at the finalisation of result through computer programme. This facility be extended to failure candidates till July 2005 i.e. they appear at the Third Chance Comptt. Examination in case of their failure at the March,2004 Examination.

The Committee considered the issue and resolved that the above facility may be extended to the candidates.

ITEM IX: To report action taken in declaring the results in respect of four candidates of Class X Compartment examination held in July, 2003 whose answer books were initially lost and found later but were also re-examined in the meantime.

The Controller of Examinations informed the Committee that the answer books in respect of the following Roll Nos. and subjects mentioned against them pertaining to Secondary School Compartment Examination 2003 were lost while carrying from the Examination Centre to the Collection Centre.

Roll Nos.	Subject	
6141668 6141720 6141743 6142085	Home Science Elem. Of Busines Elem. Of Busines Elem. Of Busines	ss (154)

Therefore, it was decided to conduct the re-examination in respect of above 4 candidates. Accordingly, the re-examination was conducted and in the meantime, all the 4 answer books were received through Postal Authorities. It was further decided by the Chairman of the Board that both the Answer books in respect of the above Roll Numbers may be got evaluated and better marks of the two may be awarded to the Candidates. The details of marks obtained by the candidates in two examinations are as under:

ROLL NOS.	SUBJECT		EXAM held on 29.7.2003 (Marks obtained)	RE-EXAM held on 6.8.2003 (Marks obtained)
6141668	Home Science(064)		11	26
6141720	<u>-</u>	Of	36	38
6141743	* *	Of	41	36
6142085	, ,	Of	19	08

In view of the above facts, the result in respect of the above 4 candidates was declared awarding them better marks as stated above.

The Committee resolved to record the action taken by the Board.

ADDITIONAL ITEM 1: TO CONSIDER THE HOURS FOR PRACTICAL EXAMINATION AND AMOUNT OF PRACTICAL EXAMINATION CHARGES PAYABLE TO THE SCHOOLS (PER CANDIDATE)

The Controller of Examinations informed the Committee that practical work has been introduced in Bio-Technology and Engineering Drawing & Project work in Accountancy w.e.f 2004 examinations at Senior School Certificate level.

The Committee resolved that the following amount be paid to the schools as practical examinations charges(per candidate) w.e.f. 2004 Examinations.

SUBJECT	DURATION OF PRACTICAL EXAMINATION AND MAXIMUM MARKS	AMOUNT PAYABLE TO THE SCHOOLS AS PRACTICAL EXAM, CHARGES (PER CANDIDATE)
i) Bio-Technology (Code 045)	3 hours - 30 Marks	Rs. 8/- (Same as payable for Biology subject)
ii) Engineering Drawing (Code 046)	3 hours 30 Marks	Rs. 2/-
iii) Accountancy (Code 055)	3 hours - 20 Marks	Rs. 2/-

The Meeting then ended with a Vote of Thanks to the Chair.

Sd/-(PAVNESH KUMAR) CONTROLLER OF EXAMS. Sd/-(ASHOK GANGULY) CHAIRMAN

CENTRAL BOARD OF SECONDARY EDUCATION

SHIKSHA KENDRA, 2 COMMUNITY CENTRE, PREET VIHAR, DELHI – 110092.

MINUTES OF THE MEETING OF THE AFFILIATION COMMITTEE HELD ON 3.6.2004 AT 4.00 PM IN THE CHAMBER OF CHAIRMAN, CBSE, PREET VIHAR, DELHI-92.

PRESENT

1. Shri Ashok Ganguly In the Chair Chairman, CBSE 2. Shri Vivek Bhardwai Member Dy.Secretary, to the Govt. of India, MHRD, New Delhi 3. Shri D S Mangat Member DPI, Chandigarh Admnistration Chandigarh 4. Mrs Mohinder Kaur Member Regional Director (Central & North) Directorate of Education. NCT of Delhi, Delhi 5. Shri M V Prasad Member Hony. Director Bharatiya Vidya Bhavan, Baroda 6. Shri G S Negi Member Principal, Bharatiya Vidya Bhavan K G Marg, New Delhi 7. Shri Vineet Joshi Member Secretary

Special Invitee:

1. Shri G Balasubramaniań, Director (A), CBSE

Secretary, CBSE

The Committee deliberated upon the notes given in each item of Agenda as per the provisions laid down in the applicable Affiliation Bye-Laws of the Board and resolved as under:-

TO CONFIRM THE MINUTES OF THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 17.11.2003.

Resolved that the Minutes of the last meeting of Affiliation Committee be confirmed.

TO CONSIDER A REPORT ON THE FOLLOW UP ACTION TAKEN ON THE MINUTES OF THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 17.11.2003.

Resolved that the report of the follow up action taken on the minutes of the last meeting of the Committee be recorded.

TO CONSIDER THE REQUEST OF DAYANAND MODEL SCHOOL, MODEL TOWN, JALLANDHUR (PUNJAB) FOR GRANT OF UPGRADATION TO +2 STAGE.

The request for grant of upgradation to +2 stage was rejected. The school authorities may also be asked to ensure fulfilling of land requirement (which was stipulated while granting Composite Provisional Affiliation upto Class-X in 2001) within a period of one year positively, failing which no further extension may not be accorded.

TO CONSIDER REPRESENTATION OF NAV JEEVAN MODEL SCHOOL, DLF, ANKUR VIHAR, LONI, GHAZIABAD, UP FOR GRANT OF COMPOSITE PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL.

The request was rejected as it was not fulfilling the essential requirement of land.

TO CONSIDER THE REQUEST OF THE D.C. MODEL SCHOOL, SECTOR-9, FARIDABAD AND AMERICAN MONTESSORI PUBLIC SCHOOL, L-BLOCK, DLF CITY, GURGAON FOR GRANT OF COMPOSITE PROVISIONAL AFFILIATION UPTO SECONDARY.

The request was rejected as these were not fulfilling the essential requirement of land.

ITEM-6 TO CONSIDER THE CASE OF MAHATMA GANDHI CENTENARY VIDYALAYA TENNUR, TIRUCHIRAPALLI (TN) FOR GRANTING APPROVAL OF UPGRADATION TO +2 LEVEL.

The request was rejected as it was not fulfilling the essential requirement of land.

TO CONSIDER THE REQUEST OF MERRY GOLD PUBLIC SCHOOL, SECTOR-19, NOIDA FOR GRANT OF EXTENSION OF PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL BEYOND 31.3.2003.

The school at NOIDA was granted affiliation w.e.f.1.4.1997 under the prevalent provision. Its extension may be granted but the school will only run upto secondary level.

TO CONSIDER THE REQUEST OF MERRY ANGLES PUBLIC SCHOOL, SECTOR-15, NOIDA, UP FOR GRANT OF EXTENSION OF PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL BEYOND 31.3.2004.

and

TO CONSIDER THE CASE OF N S PUBLIC SCHOOL, SEC.26, NOIDA AND AMAR PUBLIC SCHOOL, NOIDA WHICH HAD APPLIED FOR GRANT OF PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL.

An Inspection Committee on above two items consisting of Shri Suraj Parkash Sethi, JS(A&V), Shri Vivek Bharadwaj, Deputy Secretary (MHRD) and Shri G S Negi, Principal, Bhartiya Vidya Bhawan, K G Marg, New Delhi was constituted to inspect these schools and give their comprehensive report.

TO CONSIDER THE CASE OF HILL TOP PUBLIC SCHOOL, CALICUT, KERALA WHOSE PROVISIONAL AFFILIATION WAS WITHDRAWN BY THE AFFILIATION COMMITTEE VIDE ITEM-4 OF THE MINUTES OF THE MEETING HELD ON 28.2.2002.

The school was approved for grant of ex post facto extension in provisional affiliation upto 31.3.2004. Further extension will be considered if the school is fulfilling all other requirements.

ITEM-11 TO CONSIDER WITHDRAWAL OF PROVISIONAL AFFILIATION GRANTED TO ST. QUEEN MARY'S PUBLIC SCHOOL, TEHRA, GWALIOR ROAD, AGRA-282001.

The Provisional Affiliation upto Sr. Sec. level was withdrawn as the is running at two sites.

TO CONSIDER THE CASE OF SHIVAM SCHOOL, PATNA, BIHAR WHICH HAS COMMITTED SEVERAL IRREGULARITIES AND HAS BEEN SERVED A SHOW CAUSE NOTICE NO.CBSE/AFF/2003/3623/1135 DATED 13.10.2003.

An Inspection Committee may be constituted for thorough inspection of the school and further action may be taken on the findings of the Committee.

TO CONSIDER THE CASE OF EKLAVYA EDUCATION COMPLEX PALANGA PO SUITHA VIO PUNPUN, PATNA, BIHAR WHICH HAS COMMITTED SEVERAL IRREGULARITIES AND HAS BEEN SERVED A SHOW CAUSE NOTICE NO.CBSE/AFF./2003/3612/11137 DATED 13.10.2003.

The Provisional Affiliation upto Secondary level was withdrawn as the school has been found committing several irregularities which are of serious in nature.

ITEM-14 TO CONSIDER THE CASE OF ISHAN INTERNATIONAL PUBLIC SCHOOL, MALAI PAKRI, KANKARBAGH WHICH HAS COMMITTED SEVERAL IRREGULARITIES AND HAS BEEN SERVED A SHOW CAUSE NOTICE NO.CBSE/AFF./2002/3452/5949 DATED 12.6.2003.

An Inspection Committee may be constituted for thorough inspection of the school and further action may be taken on the findings of the Committee.

TO CONSIDER THE CASE OF ST. SEVERIN'S HIGH SCHOOL NEW AREA, KADAM KUAN, PATNA-800003 WHICH HAS COMMITTED SEVERAL IRREGULARITIES AND HAS BEEN SERVED A SHOW CAUSE NOTICE NO.CBSE/AFF./2002/3609/28868 DATED 22.10.2002.

The Provisional Affiliation upto Secondary level was withdrawn as the school is not fulfilling the major essential condition i.e. requirement of land.

TO CONSIDER THE CASE OF ROORKEE PUBLIC SCHOOL, ROORKEE WHICH IS VIOLATING THE AFFILIATION BYE-LAWS OF THE BOARD AND IS RUNNING AT TWO PLACES AND ALSO SPONSORING INELIGIBLE CANDIDATES FOR THE ALL INDIA SECONDARY/ALL INDIA SR. SCHOOL

CERTIFICATE EXAMS. OF THE BOARD.

The Provisional Affiliation granted upto Sr. Sec. level was withdrawn as the school is not following the provisions of Examination Bye-Laws of the Board in giving admissions and is also violating the provision of Affiliation Bye-Laws of the Board as it is running at two sites.

TO CONSIDER ADDITION IN RULE 53 OF CHAPTER IX OF THE AFFILIATION BYE-LAWS OF THE BOARD BY PRESCRIBING MINIMUM QUALIFICATIONS FOR APPOINTMENT OF NON-TEACHING STAFF IN THE SCHOOLS AFFILIATED WITH THE BOARD.

The following clause may be incorporated in the Affiliation Bye-Laws of the Board:

Rule 53.6 "The school has to provide adequate number of non-teaching staff members preferably with minimum qualifications and experience as have been prescribed for the corresponding categories of the posts for schools run under Central Govt./State/UT.

ITEM-18 TO CONSIDER AMENDMENTS IN AFFILIATION BYE-LAWS

Proposed amendments/additions/deletion (Annexure-I) as are given in the Agenda notes may be incorporated in the Affiliation

Bye-Laws of the Board with further addition in Sub-rule (vi) of Rule-3(C) of Chapter II-

"In case of violation of rules or not fulfilling the essential conditions laid down by the Board, the Board reserves with the right to withdraw the Permanent Affiliation granted to the school".

In addition to above, it was also resolved that addition in Rule 17-2(b) under Chapter-V may be incorporated in the Affiliation Bye-Laws of the Board which is as under:

"Once Provisional/Regular/Permanent Affiliation granted to the school is withdrawn by the Board on establishment of serious irregularities which amount to cheating the Board/causing embarrassment to it, the Board may black list such a school to debar it from seeking re-affiliation in future.

TO CONSIDER AMENDMENT IN ITEM 30 SUB-RULE I UNDER CHAPTER VII OF AFFILIATION BYE-LAWS- REG. AGE OF SUPERANNUATION.

Proposed amendment and addition (Annexure-II) as per the Agenda papers was approved.

TO CONSIDER AMENDMENT IN RULE 20 OF CHAPTER-VI "SCHOOL MANAGING COMMITTEE, ITS CONSTITUTION, POWERS AND FUNCTIONS."

Proposed amendment/addition/deletion (Annexure-III) as per the Agenda papers may be incorporated in the Affiliation Bye-Laws of the Board with the following addition in Sub-Rule 2(viii) of Rule 20 of Chapter-VI

"Not more than two members may be nominated as per the conditions, if any, laid down in the "No Objection Certificate".

ITEM-21 TO REPORT ACTION TAKEN BY THE CHAIRMAN/SECRETARY REGARDING:

- a. Approval of Middle Class syllabus
- b. Grant of Composite Provisional Affiliation
- c. Grant of provisional affiliation for upgradation to +2 stage
- d. Sanction of extension of provisional affiliation

- e. Permission for introduction of additional subject(s)
- f. Withdrawal of affiliation/downgrading from Sr. level to Sec. Level

Report on the Action taken by the Chairman/Secretary was approved.

ITEM:22 ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR.

The following was decided on the additional issues raised in the Govt. of India, MHRD's letter dt. 31.5.2004:-

- (i) To make provisions of Penal Action for varied nature of possible irregularities by schools in following the Affiliation Bye-Laws of the Board.
- (i) Affiliation Branch may prepare a suitable proposal.
- (ii) Making of provisions regarding black listing of schools who have obtained affiliation on the basis of misrepresentation of the fact/manipulation of records.
- (ii) Action has been taken vide Item 18 of the Minutes.
- (iii) Non-submission of information to the Research Personnel of Media Management Group of Literacy and Development by CBSE affiliated schools located in Delhi, Calcutta and Guwahati and proposed action against the defaulter schools for following the provisions of Affiliation Bye-Laws of the Board.
- (iii) Cases may be put up on the relevant files.

- (iv) Working out of affiliation fee in the light to recover full cost and a certain surplus to be generated.
- (iv) With a view to recover cost particularly keeping in view the expenditure for repeated inspection in some of the cases and also the Board do not incur additional burden, the Board may analyze the situation to work out for any increase in the

affiliation fee.

- (v) Making provision of entire (v) admission process in CBSE affiliated schools online in State Capitals except those in the North East. \(\)
- (v) CBSE may explore possibility of implementation of the proposal on file.
- (vi) Making the availability of Affiliation Application Form on the net for the purpose to make it available through down loading.
- (vi) Action to make available the prescribed application form for affiliation on website may be taken.
- (vii) Delay in issue of NOC by State/UT Education Department.
- (vii) Proposal regarding delay in issue of 'NOC' by the respective State Education Deptt./UT may be examined in the light of legal provision, in consultation with the Legal Advisor, CBSE.

The meeting then ended with a Vote of Thanks to the Chair.

Sd/-(VINEET JOSHI) SECRETARY Sd/-(ASHOK GANGULY) CHAIRMAN

AMMENDMENT IN NORMS OF AFFILIATION CHAPTER - II OF AFFILIATION BYE-LAWS OF THE BOARD

RULE NO	EXISTING	PROPOSED
3	Norms for Affiliation	No Change
	The Board may affiliate several categories of schools all over India and abroad, as for example:	No Change
	(i) Government or Government aided schools;	No Change
	(ii) Schools run by autonomous Organisations under the Government like Kendriya Vidyalaya Sangathan, Navodaya Vidyalaya Samiti, Central Tibetan Schools Organisation , Sainik Schools Society etc;	(ii) Schools run by autonomous Organisations under the Government like Kendriya Vidyalaya Sangathan (KVS), Navodaya Vidyalaya Samiti(NVS), Central Tibetan Schools Organisation (CTSO), Sainik Schools Society etc;
	(iii) Schools run by Government Deptts. directly like Defence, Railways etc.	No Change
	(iv) Schools managed directly by Public Sector Undertakings or by reputed societies for Public Sector Undertakings under the financial control for such Public Sector Undertakings or by Societies formed by such Undertakings.	No Change
	(v) Private, unaided schools established by Societies registered under the Societies Registration Act 1860 of the Government	

of India or under Acts of the State Governments as educational, charitable or religious societies having non-proprietary character or by Trusts.	
Applications for affiliation may be considered under the following five categories:	No Change
(i) approval of middle class syllabus	No Change
(ii) provisional affiliation of a secondary school.	No Change
(iii) Upgradation/ provisional affiliation of a school for senior secondary stage.	No Change
(iv) Regular Affilliation	(iv)Regular affiliation to schools run by the Govt./ Govt.Aided/ Kendriya Vidyalaya Sangathan(KVS)/ Navodaya Vidyalaya Samiti(NVS)/ Central Tibetan Schools Organisation (CTSO)
(v) Nil	(v)Permanent Affiliation
NOTE: The Board may grant Affiliation in vocational courses only as per provision contained in clause 13(9)	NOTE: The Board may grant Affiliation in vocational courses only as per provision contained in clause 13.9.
3. Any educational institution in India or outside India which fulfills the following essential conditions (without which the case cannot be processed) can apply to the Board for affiliation:	No Change
(i) The school seeking Provisional Affiliation with the Board must have formal prior recognition of the State/U.T.Govt. Its application either should	(A):Provisional Affilialtion (i) The school seeking Provisional Affiliation with the Board must have formal prior recognition of the State/U.T.Govt. Its application either should be forwarded by the

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		be forwarded by the State Govt. or there should be a No Objection Certificate to the effect that State Government has no objection to the affiliation of the school with the C.B.S.E. Condition of submitting a No Objection Certificate will not be applicable to categories 3.1 (i) to (iv).	State Govt. or there should be a No Objection Certificate to the effect that State Government has no objection to the affiliation of the school with the C.B.S.E. 'No Objection Certificate' once issued to any school will be considered at par even if it prescribes a specific period unless it is withdrawn. Condition of submitting a No Objection Certificate will not be applicable to categories 3.1 (i) to (iv).
	(ii)	a) The School/Society must have about two acres of land and a building constructed on a part of the land and proper playgrounds on the remaining land.	No Change
	(b)		(b) In metropolitan cities with a population exceeding 25 lacs, the land should not be less than one acre with adequate building & arrangement with other institution/organization for imparting Physical & Health Education and for conducting games, to the satisfaction of the Board. In case of lease, it will be accepted if it is for at least 30 years. Provided further that in case of any portion which is leased out below 30 years, such case may be considered provided that land has been allotted by the Govt. or Govt. Agencies and it is as per the Law of the land. In all such cases school should have alteast one acre of land by ownership or by lease for 30 years and in all case the total land area should not be less than about 2 acres.
. :	c)	In hilly areas, the land should not be less than one acre. The norms as prescribed by the Planning Commission shall be applicable for	No Change

determining the hilly areas.	
d) The land area for the schools seeking affiliation in NCT, Delhi should not be less than the following:- 1. Senior Secondary School Classes from pre-primary to class XII Alt the 4 streams 4000sq.	
2.Senior Secondary School Classes from pre- primary to classXII Maximum two streams 3000sq mts.	
3.Secondary School Classes from Pre- Primary to class X 2000sq. mts.	No Change
e) Classified cities under A-1 viz. Mumbai, Calcutta and Chennai within their limits of Municipal Corporation be at par with the relaxation in land requirement as has already been prescribed for Delhi under Sub-Clause (d) above.	
f) The schools which were granted affiliation upto Secondary level on or before the year 1996 under the relaxed condition of land requirement may be considered for Upgradation to +2 stage provided that they should have atleast one acre of land.	The schools which were granted affiliation upto Secondary level on or before the year 1996 under the relaxed condition of land requirement under category "B" or "C" may be considered for Up-gradation to +2 stage provided that they should have atleast one acre of land.
Provided further that such school will have only two	No Change

sections at +2 level preferably one for non-vocational stream and one for vocational stream with the provision that the number of candidates shall not exceed 30 in each section;	
Provided further also that if the school is found to open more than two sections it will attract violation of provisions of Affiliation Bye-Laws of the Board;	Provided further also that if the school is found to have opened more than two sections it will attract violation of provisions of Affiliation Bye-Laws of the Board;
iii) The Trust or Society/Management	No Change
running the school should be of non-proprietary character. The list of members with their	_
addresses, occupations, qualifications and an affidavit from the Chairman/Secretary	
stating how the members are related to each other or they are not related to	
each other duly attested by first class magistrate should be submitted.	
 iv) The school should have well qualified staff as per the norms of the Board given in Chapter IX.	No Change
v) The school in India must pay salaries and admissible allowances to the staff not less than the	No Change
corresponding categories of employees in the State Government schools or as per scales etc.	
prescribed by the Government of India. The schools outside India should pay salaries not	
lower than those of the teachers in government	

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schools in that country or not less than the salaries and foreign allowances payable to KVS teachers if officially posted to that country. A certificate to this effect should be obtained from the Indian Diplomatic Mission. 4. The Provisional/Regular Affiliation will be considered with the following ruling: Provisional Affiliation - Those schools which fulfill the essential conditions of the Affiliation Bye-Laws may be considered for Provisional Affiliation for a period of three years subject to fulfilling all the norms and conditions of the Affiliation Bye-Laws with in this period.	vi) Those schools which fulfill the essential conditions of the Affiliation Bye-Laws may be considered for Provisional Affiliation for a period of three years subject to fulfilling all the norms and conditions of the Affiliation Bye-Laws with in this period. In case the school(s) do not fulfill the norms and conditions of the affiliation due to some prudent reasons the Board may grant extension of provisional affiliation granted for a further period of 3 years to 5 years subject to fulfill the conditions of affiliation in the extended period.
(ii) Regular Affiliation: Those schools which satisfy all the conditions of the Affiliation By-Laws including that of the land will be given regular Affiliation for a period of three years and renewable thereafter.	(B) Regular Affiliation The schools run by Govt./Govt. Aided/KVS/NVS/CTSO will be granted one time regular affiliation subject to satisfying and fulfilling all the norms/conditions of the Affiliation Bye-Laws including of the land etc. Such school need not apply for extension of affiliation, but they have to remit annual fee as may be prescribed.
Nil	(C) Permanent Affiliation: (i) Those schools which have been granted Provisional Affiliation may be considered for permanent affiliation after the expiry of period of provisional affiliation of 3 years or such extension of provisional affiliation as the case may be subject to fulfillment of all the norms and conditions of the Affiliation Bye-

	Laws in force by the Board.
 Nil	(ii) The schools have to be complied with conditions/norms as may be
 · .	prescribed.
Nil	(iii) Schools located in abroad are also eligible to apply for permanent affiliation provided they are run by the registered societies/trusts and subject to fulfillment of all the norms and conditions for the affiliation.
(iii) Notwith standing anything contained hereinabove, any Branch(es) or Units(s) of a School/Group of School(s)	(iv) No change
affiliated/seeking affiliation to the Board shall not be deemed to be affiliated to the Board even if such main school seeking Affiliation stands affiliated to the Board unless such Branches/Units apply afresh and are granted affiliation by the Board as	
provided heretofore. (iv) Mere submission of application form for	
affiliation or its pendency with the Board shall not entitle any school to write "to be affiliated to the Board" nor will it resort to do anything in any manner which may create any wrong impression in the public mind to this effect.	
Nil	(vi) The permanent affiliation granted to schools shall not be treated as absolute. The Board has the right to inspect such schools as deem fit/required to ensure that the norms/conditions laid down in the bye-laws in force are strictly complied with.

Note: Henceforth, no school shall be given the status of Permanent Affiliation. However, the schools whichhave already been granted Permanent Affiliation till 9.7.1993 may retain their old nomenclature Permanent Affiliation. These institutions shall be subject to periodical inspection by the Board and shall also abide by all the rules and regulations of the Board and the Affiliation Bye-Laws.

Deleted

AMENDMENT IN ITEM 30 SUB-RULE I UNDER CHAPTER VII OF AFFILIATION BYE-LAWS REGARDING AGE OF SUPER ANNUATION.

EXISTING PROVISION

"Every employee shall retire from service on attaining the age of superannuation as per corresponding categories of employees of aided/unaided schools of the UT/State concerned".

PROPOSED AMENDEMENT

Every employee including Head of Institution shall retire from service on attaining the age of 60. However, if the age of superannuation falls during the academic session, the concerned employee will retire at the end of the academic session.

Provided further that if such employee is a recipient of National/State/CBSE Teachers Award, he may be considered for a further extension of service for two years after attaining the age of superannuation provided he is medically fit and is prepared to serve the school. The school Managing Committee after considering such case of extension of service, shall forward the details to the Board.

AMENDMENT IN RULE 20 OF CHAPTER-VI "SCHOOL MANAGING COMMITTEE, ITS CONSTITUTION, POWERS AND FUNCTIONS

Existing	Amendment
Schools other than Government	Schools other than Government
Schools affiliated with the Board shall	Schools affiliated with the Board shall
have a school Managing Committee. In	have a School Managing Committee.
case the State/UT concerned has	mave a concer managing continuee.
enacted as Education Act, the School	
Managing Committee will be	
constituted as per the Act.	
2. In case the State/U.T. Education Act	2. The school Managing Committee
does not provide the constitution of	should consist of the following:-
S.M.C., the school Managing	
Committee should consist of the	
following as per Board's norms:-	
a) the managing committee of a	a) No change
recognized aided school shall consist	•
of not more than fifteen members; and	•
the managing committee of a private	,
unaided school shall consist of not	·
more than twenty one members:	.,
b) subject to the total number of	b) No change
members specified in clause (a), every	
managing committee shall include the	
following namely:-	
i) the Head of the cohect. He will be a	i) No observe
i) the Head of the school. He will be a Member Secretary of the School	1) No change
Managing Committee	
Managing Committee.	
ii) two parents of students in the	ii) No change
school;	ii) No change
iii) two teachers of the schools:	iii) No change
	, my tro onlingo
iv) two other persons (of whom one	iv) No change
shall be women); who are, or have	,
been, teachers of any other school or	
any college, to be nominated by the	
Trust/Society/Board;	
v) two members, from out of a panel	
recommended by the Trust/Society to	
be nominated by the Board. If the	
Panel is not accepted fresh panel may	

be asked. The names recommended should not below the rank of a Principal of a Sr. Sec. School;

- vi) the remaining members to be nominated or elected as the case may be, in accordance with the rules and regulations of the society or trust by which the school is run.
- vii) *No Head Master/Principal shall be appointed in the school who is related to any member of the School Managing Committee.

viii) Nil

ix) For the purpose of this rule, the relation includes the following — Brothers, Sisters, Husband, Wife, Son, Daughter, Son-in-law/daughter in law Provided further that the above provisions shall be implemented with immediate effect and those affiliated earlier and not complying with above provisions shall be required to take remedial measures with suitable qualified substitutes within a year positively.

Provided further that any violation of rules will lead to the disaffiliation of the school.

vi) No change

vii) No change

viii) Member(s) to be nominated as per the conditions laid down in N.O.C.

ix) No change

MINUTES OF THE MEETING OF CURRICULUM COMMITTEE HELD ON 04.06.2004

Item No.1 To approve the minutes of the last meeting of Curriculum Committee

Resolved that the minutes of the Curriculum Committee meeting held on 18.12.2003 be approved.

Item No.2 To report on the action taken on the minutes of the last meeting of the Committee held on 18.12.2003

Resolved that the action taken report of the minutes of the meeting held on 18.12.2003 be approved and recorded with the following suggestions:

- a) Disaster Management could be integrated as part of various subjects rather than being brought as textual material. It was however, clarified that Disaster Management is a part of frontline curriculum and does not in any way increase curriculum load.
- b) Appreciating the content and introduction of Life Skill Education it was felt that teacher training was crucial to the effective implementation of this subject. The Vice Chancellor Dev Sanskriti Vishwavidyalaya Gayatri Kunj Shanti Kunj, Haridwar offered support for teacher training.
- c) In respect of Mathematics Laboratory, the NCERT offered to support the design of Maths Lab for secondary level.
- d) Members insisted on training in Political Science and Hindi also.
- e) The Members also raised concern about having not much training programme for Entrepreneurship.

Item No.3. To report on the action taken by the Chairman on various issues:

Resolved that the action taken by the Chairman be approved and recorded

Item No.4 To approve the course of studies for the academic year 2004-2006 for the Secondary Classes

Resolved that the course of studies for the academic year 2004-2006 for the Secondary Classes be approved.

Contd..2.

Item No.5 To approve the course of studies for the academic year 2004-2006 for the Senior Secondary Classes

Resolved that the courses of studies for the academic year 2004-2006 for the Senior Secondary Classes be approved.

Item No.6 To consider the letter received from Director of Education, Chandigarh regarding Vocational Studies

Resolved that the request of the Director of Education, Chandigarh be considered and permission to continue the courses till the revised format of Vocational Education is introduced be granted

Item No.7 To approve the project on Adolescence Education as desired by the Ministry of HRD, Govt. of India

Resolved that the proposal regarding Adolescence Education may be approved

Sd/-G.BALASUBRAMANIAN DIRECTOR (ACADEMIC)

Sd/-ASHOK GANGULY CHAIRMAN

CENTRAL BOARD OF SECONDARY EDUCATION SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110092

MINÛTES OF THE MEETING OF THE FINANCE COMMITTEE OF THE BOARD HELD IN THE CHAMBER OF THE CHAIRMAN, CBSE, 2 COMMUNITY CENTRE, PREET VIHAR, DELHI - 110092 ON MONDAY, THE 14TH JUNE 2004 AT 3.00 PM.

PRESENT:

01. Shri Ashok Ganguly - In the Chair Chairman, CBSE

02. Dr. (Mrs.) Kiran Datar, - Member Dean of Colleges.

Delhi University, Delhi-110007

03. Shri Hulas Singh, - Nominee of the F.A., MHRD Director (Finance), Govt. of India

Deptt. of Education,

M.H.R.D.,

Shastri Bhawan,

New Delhi.

04. Shri Vivek Bharadwaj, - Member

Deputy Secretary (SE)

M.H.R.D.,

Shastri Bhawan,

New Delhi

05. Shri Vineet Joshi, - Member-Secretary

Secretary, C.B.S.E.,

2, Community Centre,

Preet Vihar, Delhi-110092.

Shri Shashi Bhushan, Joint Secretary (A&L) and Shri S. K. Garg, IAFA, CBSE were also present.

After detailed discussions of the Agenda items the following decisions were taken:-

ITEM I TO CONFIRM THE MINUTES OF THE MEETING HELD ON 18TH MARCH 2004.

The Committee resolved that the minutes be taken as confirmed.

TO REPORT ACTION TAKEN ON THE MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD ON 18TH MARCH 2004.

The Action Taken Report was noted.

ITEM III TO CONSIDER THE ENHANCEMENT OF REMUNERATION FOR PAPER SETTING, MODERATION AND TRANSLATION WORK FOR AIPMT.

The Committee resolved that the rates of remuneration and conveyance for the items of work relating to AIPMT Examination (w.e.f. 2004 Examination) may be enhanced as detailed below:-

SI. No.	Nature of Work	Rates	Conveyance
01.	Item Writing	Rs. 100/-	Rs. 100/- (for visiting the office to submit confidential material)
02.	Translation	Rs. 20/-	Rs. 8/- per Kilometer (Subject to a maximum of Rs. 400/- to and fro)
03.	Moderation	Rs.5000/- (per moderator per set of question papers)	kilometer (Subject
04.	Checking of Key	Rs. 2000/- (per subject expert)	

ITEM IV TO CONSIDER THE RECOMMENDATION OF EXAMINATION COMMITTEE MADE AT ITS MEETING HELD ON 25TH MARCH 2004 REGARDING ENHANCEMENT OF REMUNERATION FOR HEAD EXAMINERS AND ADDITIONAL HEAD EXAMINERS.

The Committee resolved that the rates for remuneration (w.e.f. 2004 Examinations) may be revised as under:-

SI.No.	Particulars	Revised	Rates
		w.e.f.	2004
		Examination	
01.	Head Examiners	Rs. 350/- p	er day
02	Additional Head Examiners	Rs. 300/- p	er day

O / ITEM V

TO CONSIDER THE REQUEST OF SHRI C.D. SHARMA, EDUCATION OFFICER (VOC.) FOR ABSORPTION IN THE SERVICES OF THE BOARD.

As the matter is sub-judice before the Hon ble High Court of Delhi, the Committee resolved not to take any decision in the matter. It was further resolved that the advice of L.A. may also be sought by the Board for further necessary action, if any.

ITEM VI

TO CONSIDER ENHANCEMENT IN PAYMENT OF HONORARIUM, CONVEYANCE CHARGES, TA/DA AND REFRESHMENT CHARGES FOR THE MEMBERS OF VARIOUS COMMITTEES IN CBSE.

Taking into account the need for enhancement in the rates of above mentioned items, the Committee resolved that these may be enhanced as follows:-

SI.No.	Particulars	Enhanced Rates
1.	Refreshment/Tea, Cold Drinks/Snacks	Rs.30/- per head per day
	Working lunch	Rs.120/- per head per day
	Total	Rs.150/- per head per day
2.	Honorarium for	Rs.500/- per day

	attending meetings to Local Members/Outstation Members	
3.	Conveyance Hire Charges for local Members for attending DPC/Selection Committee/FC/GB	Rs.300/- or actual taxi fare, whichever is less
4.	Conveyance Hire Charges for outstation Members for attending DPC/Selection Committee/FC/GB	TA/DA as per entitlement as admissible under rules + sitting allowance (Rs.500/-)

TO CONSIDER THE INCLUSION OF ANAND HEALTH CARE LTD, 21, COMMUNITY CENTRE, PREET VIHAR, DELHI IN THE APPROVED LIST OF CBSE FOR INDOOR MEDICAL TREATMENT

The Committee approved the proposal for empanelment of Anand Health Care Ltd. 21, Community Centre, Preet Vihar, Delhi.

ITEM VIII TO REPORT ACTION TAKEN BY CHAIRMAN WITH REGARD TO MEDICAL CLAIM OF RS. 2,825/- IN RESPECT OF SHRI RAMDAL, PEON.

The Committee ratified the decision taken by the Chairman with regard to medical claim of Rs.2,825/- in respect of Shri Ramdal, Peon.

AD. ITEM I TO CONSIDER THE VARIOUS CHARGES FOR THE EVALUATION OF AIPMT FINAL-04 TEST BOOKLETS.

The Committee ratified the decision taken by the Chairman with regard to the following for the evaluation of AIPMT Final-2004 Text Booklets:-

- payment for local conveyance @ Rs.200/- per day, in addition to normal TA/DA, to the outside evaluators (who had not been provided lodging facility),
- ii. remuneration @ Rs.4000/- for entire duration of evaluation to the teachers assisting the coordinator,
- iii. working lunch/tea @ Rs.50/- per person per day,
- iv. remuneration @ Rs.3/- per text booklet to the scrutinizer,
- v. remuneration @ Rs.150/- per day to the ministerial staff,
- vi. remuneration @ Rs.100/- per day to the class IV staff.

The meeting then ended with a vote of thanks to the Chair.

Sd/-

Sd/-

(VINEET JOSHI) SECRETARY

(ASHOK GANGULY) CHAIRMAN