

11.11.2014
MINUTES - G.B

**MINUTES OF THE MEETING
OF THE GOVERNING BODY**

held on

Tuesday, the 11th November, 2014

at

**Taber Conference Hall,
Manekshaw Centre, Parade Road,
Delhi Cantt.,
New Delhi-110010.**



CENTRAL BOARD OF SECONDARY EDUCATION
Shiksha Kendra, 2, Community Centre,
Preet Vihar, Delhi - 110092.

CENTRAL BOARD OF SECONDARY EDUCATION

Shiksha Kendra, 2, Community Centre,
Preet Vihar, Delhi-110092.

MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE BOARD

Day & Date : Tuesday, 11th November, 2014.
Time : 11:00 A.M.
Venue : Taber-Conference Hall, Manekshaw Centre
Parade Road, Delhi Cantt., New Delhi – 110010.

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1. The list of members who attended the meeting is at Annexure- I and those who could not be present is at Annexure – II.

The Chairman, CBSE welcomed all the Members at the meeting.

The Chairman made an elaborate presentation on various activities undertaken by the Board since the last meeting of the Governing Body. Important issues covered were as follows:

The first programme that Board organized in August was **Abhinandan** a programme for the students who did well in academics, science exhibition and in sports. About 600 such students were called in Delhi and they were felicitated by the Hon'ble Minister.

The Board organized a number of **Expression Series** to enable students to express themselves on different topics of national interest and to promote creativity, research and communication skills among students. The first series was organized on Shri Pingali Venkayya, the man who designed the National Flag of India. About 12000 students from across the country took part. Thereafter, the Board organized **Gurutsav** as part of Expression Series in which about 39011 students participated. The next Expression Series organized by the Board was on Pandit Deen Dayal Upadhyaya in which about 17465 students participated.

The Board also organized a longer series on 'Mahatma Gandhi and sanitation' as part of the **Swachh Bharat, Swachh Vidyalaya campaign** which began on 2nd October, 2014 and continued till 14th October, 2014 in which about 85347 students participated. Furthering the effort, the Board organized Expression Series on 'Young Scientific Minds of India' to celebrate the birth anniversary of great scientist Dr. C.V. Raman on 7th November 2014 in which about 32090 students from across the country participated.

The salient features as well as uniqueness of these Expression Series has been that there are different modes of participation by the students. One mode is online mode in which student write in front of computer; second mode is also online but is as simple as writing an e-mail along with an attachment (students write /draw/paint on a piece of paper then attach it in the mail as attachment) and the third mode is **Mobile phone** (students write/draw/paint on piece of paper and use mobile phone applications like WhatsApp etc. to send to the Board). We can now with the help of this quickly get the entries from the students and are able to declare result almost next day on all these series.

The Board is also giving prizes to students ranging from Rs.2,500/- to Rs. 25,000/-. In case of Mahatma Gandhi Expression Series since it was done under the guidance of Ministry of HRD, amount of the final day prizes were of Rs.25,000/- each. Board is

also planning to publish these expressions in the shape of coffee table book. Similar publications are also due for the other expression series and Board proposes that all these publications will be sent to the students who have won the prizes. Board also proposes that 14th November when some of the students are called here to participate in the Bal Diwas function, a coffee table book consisting of their expressions only, will also be provided to them.

Bal Swachhta Mission, another Expression Series, will continue from 14th November till 19th November 2014 and there are different themes given for different days ranging from the cleanliness of the surroundings, self cleaning to the cleanliness of the entire country. The topics will be announced for the students just one day in advance and the next day this Expression Series will be held and the prizes of Rs. 2500/- per student will be given.

The Chairman further apprised that the Board has launched self-assessment tool "Saaransh", an online tool that is available to the schools on secured basis with user-id and password given to them. This enables schools to have a look at the achievement of their students in previous 6 to 7 years. It shows the achievement of each and every student in different subjects including the Co-Scholastic area. It also shows as to how the school's own achievement has been progressing over the years. It shows its comparison on that particular school with the national average, with the state average and the region's average in different subjects. The idea behind this is to enable schools to see with respect to these different benchmarks which are there so that they can accordingly plan for improvement. It also shows the other quality parameter which is the standard deviation basically how close the students are to the mean. So if school is very good and every one at the top at class XII level, then standard deviation is going to be zero. Students can also compare how does their standard mean match with the standard mean of appears which are there.

The Board also wants to allow schools to compare in the same pin code so that school can know in the vicinity how they are doing. One more thing Board wants to do in this is to extend the facility to the parents. The parents will be able to get to see his/her own wards achievement only not the achievement of anybody else and parents will also be able to see the average performance and standard deviation of their wards. For this the Board will engage NICTE approved vendors to provide technical manpower of 3-4 (Sr.) programmers.

Another programme launched by the Board is Project Udaan, a mentoring system initially for the 1000 girl students appearing to Join Engineering Courses across the country not only from the CBSE, but from other Boards also. The eligibility criteria for selection is as follows:

1. They should have got 80% marks in their class X examination, if they are in class XI now and those who are in class XII now, they should have 75% marks in class XI in addition to have secured 80% marks in class X.
2. Income of the parents should be below 6 lakhs per annum which is the limit used by Govt. of India in any of the scholarship schemes.

This mentoring scheme will be available in 50-60 selected centers across the country. Students were asked to give three options of the cities. Board has given around 275 cities options across the country to the students where CBSE used to conduct JEE examination. In this scheme, once the child is selected she will be given tablet which is pre-loaded with three types of things:

1. Video lectures on the entire syllabus of JEE for classes XI and XII.
2. Problem solving video lectures
3. Test preparations
4. NCERT textbooks in pdf form and other textbooks from the subject experts.

The interaction of students with the experts will be online as the experts will be in Delhi only. There will be a compulsory assessment test at the end of every week called Credit Accrual System (CAA). Every child has to undergo all the assessments and based on assessments and her percentile rank, she becomes eligible for certain percentage of help from the CBSE towards her tuition fee if she finally gets into the IIT or NIIT. CBSE has also setup a call centre which will help students to clarify their doubts and there will a call centre to help students to sort out their technical problems if they have any. As per scheme there will be 500 students from class XI and 500 from class XII.

3. The video material will be placed on the CBSE's website for everyone to benefit.

The Chairman concluded the presentation and invited comments of the house on the presentation.

Smt. Gunmeet Bindra, Principal, Welham Boys School, Dehradun appreciated the project Udaan and wished for its success. Further she offered to provide confiscated mobile phones to needy participants of UDAAN.

Prof. Furqan Qamar, Secretary General, AIU appreciated the Project Udaan and asked for one clarification that is there any possibility that people who do not need the income parity here and are not necessarily looking for tuition concession but at least can they have access to these tabs and these academic resources. If there is any provision, can they think of such provisions which will bring about a lot more merit to compete and make CBSE much more relevant and make many other businesses around coaching somewhat less relevant.

Chairman CBSE appreciated the idea and assured that these things will not be used by coaching themselves to give further coaching.

Smt. Reena Nayyar, Secretary, Medical Council of India wanted to know if CBSE would extend this for AIPMT also.

Chairman replied that in future it may be extended to AIPMT as well as for Law examinations also as lots of girl students are opting these as career options. Since the time was limited, we wanted to begin this year. We will take it in next few years in these areas also.

Sh. D.K. Bhawsar, Dy. Education Advisor, MHRD wanted to know of funding of the project and also was apprehensive of success rate of these students. The Chairman replied that the source of funding is from NMEICT and the other source is the savings generated from JEE examinations and similarly in case of AIPMT it will come from the PMT resources. We are limited to this because we are not sure about how many girl students will take part in this and we can consider that once we have the data for the next year. As far as acceptance of quality is concerned, NIITs and IITs are superior institutions so there is no question on making us eligible for tuition fee for admission to these institutions but when it comes to the other state funded institutions, there is going to be a lot of deviation.

The project is envisioned to provide opportunities to girl students from General, SC, ST and Backward Classes for entering into Professional Education institutions. The phase 1 of this project is focused on providing this opportunity for engineering students.

Udaan is designed to provide a comprehensive platform to deserving girl students who aspire to pursue higher education in engineering, and assist them to prepare for the entrance examinations while studying in Classes XI and XII.

Udaan provides preparatory material through online portal which has tutorials, videos, related content for Physics, Chemistry and Mathematics aligned with the syllabus for the entrance to the IITs. The online course is supplemented with offline contact classes and 24x7 helpline to address queries and concerns of enrolled students. Mobile devices will be given to these students to allow them to study at their convenience and time.

Financial assistance will also be given based on the performance of these students during the course. Students will accrue points based on assessments conducted, which will be converted into money to be used towards paying their fees in the approved list of colleges.

The program involves all related stakeholders namely, the students, parents and teachers and allows them to connect together and interact to maximize the impact of the learning.

Initially, 962 girl students have been selected under UDAAN Program including 472, 112, 63 & 315 candidates from general, SC, ST & OBC category respectively. These students are domicile of 36 states and UTs of India. They are from 48 recognized educational Boards in the country. Out of these students, 620 students are attending

classes at the 58 city coordinating Centres (List attached). These students attend online contact classes on Saturdays and Sundays.

The expenditure under UDAAN Scheme is estimated to be INR 5.2Crs approximately. The CBSE and CAER have approved funding of INR 1.23 Crs from NMEICT for the preparation of a preparatory online portal for the IIT-JEE. The balance cost (INR3.97Crs) will be funded from the savings of the IIT JEE Main Examination available with the CBSE. The cost of Tablet with Keyboard Cover and 32 GB Micro SD Card is Rs.10020/-.

The UDAAN Scheme is in its preliminary phase. The current course for Class XII students and Class XI students is tentatively scheduled till 22.02.15 and 22.03.15 respectively. Its extension and scaling up to other fields will depend on review of its impact and accomplishments for which it has been launched.

Prof. Furqan Qamar, Secretary General, AIU stated that ICES is also helping students on the basis of IIT and JEE scope and it will be a good idea to include ICES to promote science education along with engineering. Chairman replied that we can do that all the IITs and CFTIs (Centrally Funded Technical Institutions) which will cover all the central institutions.

Discussion on Agenda items:

ITEM I TO CONFIRM THE MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE BOARD HELD ON 6th AUGUST, 2014.

The Chairman, apprised the members of the Minutes of the meeting of the Governing Body of the Board held on 06th August, 2014 and after detailed deliberations, the House confirmed the Minutes of the Governing Body Meeting held on 06th August, 2014

ITEM II TO RECEIVE A REPORT ON THE FOLLOW UP ACTION TAKEN ON THE MINUTES OF THE LAST MEETING OF THE GOVERNING BODY HELD ON 06th AUGUST, 2014

The Chairman informed the House that action has been taken on all the items as per resolution passed by the Governing Body in its last meeting held on 06th August, 2014 and most of the action taken reports were also displayed in the presentation. The members deliberated on the action taken on the last meeting of the Governing Body Meeting held on 06th August, 2014 in detail. The members noted the follow up action taken on the minutes of the last meeting and approved the same.

ITEM III TO CONSIDER THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MADE AT ITS MEETING HELD ON 26th SEPTEMBER, 2014.

The Secretary, CBSE apprised the members of the recommendations of the Finance Committee meeting held on 26th September, 2014. The House resolved to approve the minutes of the Finance Committee meeting held on 26th September, 2014.

ITEM IV TO CONSIDER THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MADE AT ITS MEETING HELD ON 10th NOVEMBER, 2014.

The Secretary, CBSE apprised the members of the recommendations of the Finance Committee meeting held on 10th November, 2014. The Chairman informed the house about the revised budget for purchase of tablets for Udaan Project after following the due process of tender etc. Chairman also apprised the House of the proposed scholarship scheme for specially abled students whose disabilities are finding a mention in the PWD Act.

The Chairman also informed the house that the Board had proposed a Center of Excellence for teachers at Kochi and a building had been shortlisted on the basis of open tender. In the mean time a proposal was received from Chinmaya mission. He suggested that a committee consisting of a few members may visit Kochi to see the feasibility.

The House resolved to approve the minutes of the Finance Committee meeting held on 10th November, 2014.

ITEM V TO CONSIDER THE RECOMMENDATIONS OF THE AFFILIATION COMMITTEE MADE AT ITS MEETING HELD ON 10th NOVEMBER, 2014.

The Secretary, CBSE apprised the House of the recommendations of the Affiliation Committee meeting held on 10th November, 2014. The House resolved to approve the recommendations of the Affiliation Committee meeting held on 10th November, 2014.

ADD ITEM I TO CONSIDER THE RECOMMENDATIONS OF THE VOCATIONAL COMMITTEE MADE AT ITS MEETING HELD ON HELD ON 24th OCTOBER, 2014.

The Additional Director (Vocational), CBSE apprised the members of the recommendations of the Vocational Committee meeting held on 24th September, 2014. He informed the house that Committee opined to make one vocational course compulsory in all schools. The House appreciated the idea of introduction of one vocational course as compulsory subject in the schools.

Prof. Qamar expressed that for developing some kind of skills among students at school level it is desirable, but as per past experience it has not been successful. Smt. Bindra added that in the past this idea did not work well because of the concern regarding aggregation of percentage. She further stated that the students should be made clear that the credits will be included. She said that the Vocational subjects will unburden the students. Addl. Director, NCT of Delhi expressed her apprehension on availability of good vocational education teachers. Agreeing with this Chairman said that when Vocational Education becomes compulsory subject, most people will be available. Sh. S.S. Minhas, Principal, Guru Harkishan Public School said that it will be for a year only. After that so many people will come forward. Dr. Saha asked the House that can we go only for relevant areas and we can use only 2-3 areas for time being. Chairman again said that even if we choose one area for a year for 14 thousand schools, but do we have so many teachers for those areas. So we have to collect data to bring about any mandatory inclusion of even a single Vocational subject.

Smt. Vidushi Chaturvedi, Director of Education, NDMC said that it has to be integrated with University system so like the best of three they are taking so the vocational have to be one of the best three and it should be acknowledged and recognized. The Chairman replied that the Board will ensure the acceptability of these subjects by the Higher education and will ensure that no one suffers in having taken this subject.

Prof. Furqan Qamar stated that another aspect is that if it is 1+4 subjects, it may broaden his/her career opportunities and also bring about some kind of skill development but with one compulsory vocational course it may be effected. Therefore he suggested that the proposal should be thoroughly examined before implementation and also ensure how best the interest of the students can be served. Dr. Saha replied that it is mandatory for schools and for all class XI and XII students.

The Chairman added that this may be more dangerous as schools will make it compulsory for students who are not doing well which will again frustrate the major purpose to bring in the dignity of labour or the appreciation that everyone has to work with hand. So if it has to be done, it must be for everyone.

Shri Dinesh Kumar, Addl. Commissioner (Acad), KVS said that vocational courses have to be taken by every student and the scheme

of study needs some modifications and raised the issue about qualification of the teachers for vocational subjects. these must be clearly defined.

Smt. Gunmeet Bindra said that as we have subject oriented works such as Maths, Science etc., we have lot of options in vocational subjects but they don't get their due because when we get training of vocational subjects, It is all taken as one complete package. So we put all vocational subjects under one umbrella. In addition to qualification and availability, if we have subjects specific training sessions, it will give confidence to schools, teachers and students to go ahead with these subjects.

Shri D.K. Bhawsar asked that if CBSE has any area or suggested list of subjects already identified, the mode of their recruitment and availability of the teachers and also the content of the list of vocational subjects such as service sector vocational and manufacturing sector vocational. He also asked about the scheme of the examination, evaluation and other associated things and about the acceptability by the universities and will there be any sort of employability, so that if student choose one vocational in class XI and XII, he will get some advantage.

In response to the queries Dr. B. Saha replied that the Board is mainly focusing on the subjects which are approved by the NVEQF. The core subjects are Retail, IT, Automobile, Travel & Tourism and Security. In addition some of the hospitality based subjects like food production and services, Hotel Management and catering, Financial Marketing etc. where Board is offering courses in collaboration with NVEQF. In regard to availability of the teachers the Board is collaborating with some of the skill knowledge providers and some leading industries and they are ready to provide some teachers to the schools and some mentoring sessions. In regard to acceptability of Universities already UGC has announced the Bachelor of Vocational Programme and they have already identified some of the universities as well as 124 colleges for offering the vocational courses both under B. Voc. programme and under community college programmes. Regarding scheme of examinations, the Board is taking help of National Skill Development Corporation (NSDC) and respective sector's skill council. Theory assessment will be carried out by the Board and skill assessment will be by the representatives of sector's skill councils in the schools and practical assessment will be carried out by the experts which will be sent by the respective Sector Skill Council. In the last academic session, the Board has already assessed more than 2000 students and

this year also Board is targeting more than 40,000 students to be accessed by the sector's skill council. Regarding the qualification for teachers for 40 vocational subjects, it has already been set and is incorporated in our Affiliation bye laws.

Smt. Reena Nayyar, Secretary, Medical Council of India asked that why the Board cannot introduce it at the secondary level as a compulsory subject rather than at higher secondary level. The Chairman replied that in that case the issue of availability of teachers would still be a concern though vertical mobility will not be the issue. He also added that for this the Board has to take it up with the 41 Boards which are there but in case of higher education because there are not less than 6000 colleges which are there across the country which is unless the B.Voc is offered in all the colleges. So could be considered it but as Prof. Qamar said that the Board has to think about reducing the breadth of flexibility which we have to take other similar subjects as well as the availability of quality teachers and assessors.

Smt. Sunita Kaushik said that if we want to have it at secondary level than we have to think about three language formula also.

Shri Ram Kumar Sharma, Distt. Education Officer, Chandigarh Administration said that it will increase the school hours as we can not change the time table.

The Chairman replied that the Board is implementing this in two ways in schools. In first option a child studies for 800 hours for 5 subjects and for 200 hours child studies the vocational subject. In another option child studies these subjects for 1000 hours and takes 200 hours additional. For both, the Board has been able to work out a syllabus of all the main subjects in which Board has removed the duplications which are there in class VIII-IX and class IX-X.

Dr. B. Saha further informed the house about the amendment of scheme of studies for Auxiliary Nursing and Midwifery Course which was stopped two years back with the instructions of the Indian Nursing Council but again, with the judgment provided by the Hon'ble High Court of Punjab & Haryana, the Board has re-introduced the course and accordingly the board has revised the scheme of studies as these course require 10+2 passout. The Chairman also informed the House that the Board has proposed to rename the vocational courses as CBSE Career.

With this, the House resolved to approve the recommendations of the Vocational Committee meeting held on 24th October, 2014.

Smt. Gunmeet Bindra asked about the change in domain name of websites of all CBSE affiliated schools. The Director (IT), CBSE replied that the Govt. of India is offering .edu domain name. Smt. Bindra further asked if there any proposal of merging marksheet and Certificate on one sheet. The Director (IT) replied that possibilities will be explored.

On a suggestion from the members to improve Yoga practices in Schools, the Chairman also presented before the august house the proposal to begin a pilot project on Yoga for students from VI to XII. A syllabus needs to be developed including the study of Yogasutras of Patanjali. This is to ensure the present generation understands the contribution of the great Sage Patanjali and is familiarized with the Indian tradition of Yoga. The pilot may begin with schools from the NCR in 2015-16 and may be implemented on a larger scale in 2016-17. Similarly as was approved in the last Governing Body, syllabi may be developed in Music (including instruments) and Art both Visual and Performing.

The Chairman concluded the presentation on agenda items and invited comments of the house on the presentation as well as current agenda items.

The Director (IT), CBSE suggested the house to introduce cyber security in syllabus or to make it a part of vocational education either.

Prof. Qamar said that the result of CTET exam is a matter of great concern as only 2% candidate qualified the test. He told the house about feedbacks of the test that it is not around what is taught to the people as B.Ed curriculum course rather the test is about Reasoning and Aptitude test. He further stated that there are other states also which are conducting similar type of tests. He wanted to know if there is any dialog between CBSE and other state Board which are conducting similar tests and if there is some analysis available with the CBSE, the AIU would like to take it with its universities. The Chairman, CBSE replied that CTET ensures that the Board is accessing as per the scheme and it's not testing academic abilities. The Board has also done a study with CAER. The CTET is for Kendriya Vidyalaya and Navodaya Vidyalaya and it is also optional for the private schools to take CTET or other state's TET qualified candidates.

Smt. Vidushi Chaturvedi, Director of Education, NDMC said that for under privileged students now eligibility criteria in many selection committee's/organizations like SSC etc. is now 12th pass as earlier it was 10th pass only. On this Chairman, CBSE replied that the matter is not under the Board's jurisdictions.

Smt. Suniti Sharma, Principal, MGDG School asked about verification of Evidence of Assessment that schools who use Board's paper have been given higher rating than those which have make their own papers which seems to be contrary to the guidelines of the Board. The chairman replied that the Board will look into the reasons if it is so:

Smt. Jyoti Arora, Principal, Mount Abu Public School, Delhi said that the Board should look into the matter of shortage of attendance in schools at secondary and senior secondary level due to involvement of Training Institutes like Aakash etc. The CM replied that the issue is not only with the Delhi out with many parts of the country. The Board will ensure 75% attendance criteria for the students and put some random inspection in the schools and it will make known to the schools and students well in advance and incase these things reoccurred, the students might not be able to appear in the Board examinations.

Smt. Vidushi Chaturvedi, Director of Education, NDMC raised a point that people are leading towards academic excellence but some of parents and teacher have shown concern about health standards of children especially in view of kind of lifestyle we are forced to live and climate which is becoming a reality. The burden of academic is very severe on child, so-is there any way to lessen the burden on children and is there any scientific reason that why we have so many subjects in each class. The Chairman replied that many of the parents who are deeply involved in the students, they realize that the content of CBSE at class XI and XII is taking a lot which was existing in the graduation classes but the Board follow the national syllabus which is framed by the NCERT. He added that the Board's Subjects Committee will look into the matter.

The Chairman, CBSE thanked all the members of the House and other participants for their valuable contributions.

The meeting ended with a vote of thanks to the Chair.

Sd/-
(JOSEPH EMMANUEL)
SECRETARY

ANNEXURE - I

The list of members who attended the meeting is given here under:

(PRESENT:

1. Shri Vineet Joshi,
Chairman, CBSE,
2, Community Centre,
Preet Vihar,
Delhi-110092.
2. Shri Joseph Emmanuel,
Secretary, CBSE,
2, Community Centre,
Preet Vihar,
Delhi-110092.
3. Shri D.K. Bhawsar,
Dy. Education Advisor,
Deptt. of Secondary & Higher Education,
M.H.R.D.,
Shastri Bhawan,
New Delhi-110001. (Rep. of Jt. Secretary (SE), MHRD)
4. Shri P.K. Srivastava,
AFA,
Deptt. of Education,
MHRD,
Shastri Bhawan,
New Delhi- 110 001 (Rep. of Jt. Secy. & F.A., MHRD)
5. ✓ Dr. (Smt.) Sunita Kaushik,
Addl. Director of Education (Schools),
Directorate of Education,
Govt. of NCT of Delhi,
Old Secretariat,
Delhi - 110054
6. ✓ Prof. Furqan Qamar,
Secretary General, AIU
AIU House, 16- Kotla Marg,
New Delhi - 110002 (Rep. of President, AIU)
7. ✓ Smt. Reena Nayyar,
Secretary,
Medical Council of India,
Sector -8, Pocket - 14,
Dwarka,
New Delhi - 110075

8. ✓ Smt. Vidushi Chaturvedi,
Director of Education,
New Delhi Municipal Committee,
VIII Floor, Palika Kendra,
Sansad Marg,
New Delhi.
9. ✓ Smt. Suniti Sharma,
Chairperson IPSC & Principal,
Maharani Gayatri Devi Girls School,
Sawai Ram Singh Road,
Jaipur- 302 001
10. ✓ Dr. D.R Saini,
Principal,
Delhi Public School,
Sector- XII, R.K Puram,
New Delhi- 110 022 .
11. ✓ Sh. Dinesh Kumar,
Additional Commissioner
Kendriya Vidyalaya Sangathan,
18, Institutional Area, SJS Marg,
New Delhi-110016.
12. ✓ Smt. Kiran Mehta,
Principal,
Salwan Public School,
Kondli Gharoli Complex,
Mayur Vihar Phase- III,
Delhi- 110096
13. ✓ Smt. Jyoti Arora,
Principal,
Mount Abu Public School,
Sector- V, Pocket B- 8,
Rohini, Delhi- 110 085
14. ✓ Shri S.S. Minhas,
Principal,
Guru Harkrishan Public School,
Poorvi Marg, Vasant Vihar,
New Delhi - 110096
15. ✓ Smt. Gunmeet Bindra,
Principal,
Welham Boys School,
5, Circular Road,
Dehradun, Uttrakhand – 248001.

(Rep. of Commissioner, KVS)

16. Smt. Naheed R. Usmani
Principal,
Rabea Girls Public School,
1456, Ballimaran,
Delhi- 110006
17. Shri Ram Kumar Sharma,
District Education Officer,
Chandigarh Administration,
Sec-9, 1st Floor, Addl. Deluxe Building,
Chandigarh - 160017
18. Smt. G. Pushpa Prasad,
Principal,
Samhita Academy,
52, Lakshmipura Village,
Off Bannerghatta Road,
Jigani Hobli Anekal Taluk,
Bangalore- 560083
Karnataka
19. Dr. K. P. Gopalkrishna,
Chairman,
National Public School,
12 A, Main Road, HAL,
2nd Stage, Indira Nagar,
Bangalore,
Karnataka - 560038

The list of members who could not attend the meeting

1. Smt. Padmini Singla,
Director of Education,
Directorate of Education,
Govt. of NCT of Delhi,
Old Secretariat,
Delhi – 110054.
2. Shri Upkar Singh,
DPI (Schools),
UT Secretariat,
Sector – 9,
Chandigarh.
3. Smt. Rina Ray,
Principal Secretary,
Andaman & Nicobar Administration,
Secretariat,
Port Blair- 744 101
Andaman & Nicobar Island.
4. Shri R.K.S Gaur,
Addl. Director (Education),
Municipal Corporation of Delhi,
Education Department (H.Q),
Civic Centre, 15th floor,
Jawahar Lal Nehru Marg,
Minto Road,
New Delhi- 110 001.
5. Smt. Usha Saini,
DEO (Schools),
Directorate of Education,
Govt. of NCT of Delhi,
Old Secretariat,
Delhi-110054
6. Prof. Bharti Baweja,
Faculty of Education,
University of Delhi,
Delhi-110007.
7. Shri Ashok Kumar,
Principal,
Indian High School,
Dubai, UAE.

8. Dr. P.T. Chande,
Vice Chancellor,
Kavikulguru Kalidas Sanskrit
Vishwavidyalaya, Ramtek,
Distt. Nagpur, Maharashtra
9. Dr. G. Venkateshwar Rao,
Acting Director,
Central Food Technology Research Institute,
No. 58, 5A Main Road,
Vontikoppal, Mysore - 570002
Karnataka
10. Sh. Jang Bahadur,
Deputy Director of Education
(South West B),
Directorate of Education,
Govt. of NCT of Delhi,
Najafgarh, New Delhi
11. Sh. Harpal Singh,
Co-Chair, School Education Society,
CII, Mentor & Chairman Emeritus,
Fortis Health Care Limited,
C/O Confederation of Indian Industry,
The Mantosh Sondhi Centre,
23, Institutional Area,
Lodhi Road, New Delhi 110003.
12. Smt. Nalini Andrew,
Principal,
Queen Mary's School,
Sector-25,
Rohini, Delhi - 110085
13. Prof. Sadhna Saxena,
Head, Deptt. Of Education,
Central Institute of Education (CIE),
Delhi and Dean Faculty of Education,
University of Delhi,
Delhi- 110007.
14. Asstt. Director General (ME),
D.G.H.S., Nirman Bhawan,
New Delhi - 110001
15. Prof. Sudhish Pachauri,
Pro-Vice Chancellor,
University of Delhi,
Delhi - 110007

CENTRAL BOARD OF SECONDARY EDUCATION

**Shiksha Kendra, 2, Community Centre
Preet Vihar, Delhi - 110092**

**Minutes of the Meeting of the Finance Committee of the Board held at CBSE,
17, Rouse Avenue, New Delhi on Friday, the 26th September, 2014 at 05.00
P.M.**

The following members were present:-

1. Sh. Vineet Joshi - In the chair
Chairman, CBSE
Delhi
2. Smt. Ameeta Mullah Wattal, - Member
Principal, Springdales School,
Pusa Road, Delhi - 110005
3. Sh. Anil Kakria, Dy. Secretary (Finance),
MHRD, representative of Shri Yogendra Tripathi, Joint Secretary &
Financial Advisor, MHRD.
4. Sh. Joseph Emmanuel, Secretary, CBSE - Member Secretary

Sh. S.P. Rana, Joint Secretary (A&L), CBSE, Delhi was also present.

Sh. J. Alam, Joint Secretary (SE), MHRD could not attend the meeting

ITEM I TO APPROVE "UDAAN" A PROJECT TO PROMOTE PROFESSIONAL
EDUCATIONAL OPPORTUNITIES TO GIRL STUDENTS.
The Finance Committee deliberated on the issue in detail and approved
the same. It was also resolved that the Board may start the project and
report the matter in next meeting of the Governing Body. Since, the
NMEICT has already sanctioned part of the funds, to be executed by the
CBSE and CAER, the same arrangement may continue for UDAAN also.

ITEM II CONSTRUCTION OF NEW STAFF QUARTERS AT BRIJ VIHAR,
GHAZIABAD BY DEMOLISHING THE EXISTING ONES
The Committee considered and agreed to the proposal in principle in view
of the long waiting for staff quarters. However, the Committee desired
that a detailed proposal be placed in the next meeting of the committee.

ITEM III **PAYMENT OF 30% HRA TO THE STAFF OF CBSE POSTED AT BOARD'S REGIONAL OFFICES AT PAR WITH THE STAFF POSTED AT CBSE, DELHI & CHENNAI**
The item was deferred.

ITEM IV **SANCTION OF ADDITIONAL MANPOWER FOR DIFFERENT UNITS OF THE BOARD.**
The Item was discussed at length by the Committee and the following were resolved:

1. The proposed posts may be filled on contract basis depending on actual requirement from time to time.
2. Retired officers may be engaged, following due process, only in cases of utmost requirement for a limited period as per following emoluments:

Sl. No.	Officer Retired on	Emoluments
1.	Joint Secretary & above	Rs.70,000/- per month
2.	Deputy Secretary & above	Rs.50,000/- per month
3.	Assistant Secretary & equivalent	Rs.35,000/- per month
4.	Section Officer & equivalent	Rs.25,000/- per month
5.	Subordinate staff	Rs.15,000/- to Rs.20,000/- (depending upon experience & qualification)

ITEM V **ORGANISATION OF PRIME MINISTER'S INTERACTION WITH STUDENTS ON TEACHERS DAY.**
The Committee approved the expenditure of Rs.3028805/- incurred on organizing Prime Minister's Interaction with Students on Teachers Day.

ITEM VI **TO APPROVE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN CBSE AND NATIONAL SKILL DEVELOPMENT CORPORATION (NSDC).**
The Finance Committee considered and approved the proposal.

ITEM VII **TO ENHANCE THE NOS. OF REWARDS FOR THE TOPPERS OF THE BOARD WHO STUDIED FROM CLASS IX TO XII.**
In view of large nos. of students from govt. run schools appearing in Board's examination, the proposal was approved.

ITEM VIII **TO WITHDRAW REMUNERATION FOR PACKING THE ANSWER BOOKS AT SECRECY CENTRES.**
The proposal was approved.

ITEM IX **TO ENHANCE THE EXPENDITURE ON PROMOTING SANITATION IN SCHOOLS.**
The Finance Committee deliberated on the issue in detail and approved the proposal of additional budget of Rs.1.1crore for the promoting sanitation in schools making it to 2.00 crore.

ADDL. ITEM I

**TO CONSIDER MINOR MODIFICATIONS IN RECRUITMENT
RULES TO SOME POSTS**

The Finance Committee deliberated on the issue in detail and approved as per annexure.

The Committee ends with vote of thanks to the chair and all the members.

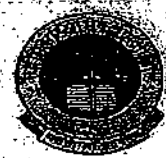
Sd/-
(JOSEPH EMMANUEL)
SECRETARY

Sd/-
(VINEET JOSHI)
CHAIRMAN



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Project Proposal - UDAAN

A Project to promote Professional Education opportunities
for Girl Students



PART - I Project Details

- | | |
|---|---|
| 1. Title of the Project | UDAAN – A project to promote Professional Education opportunities (engineering) for Girl Students |
| 2. Name of the Organization with complete address | Central Board of Secondary Education and Centre For Assessment, Evaluation and Research
17 Rouse Avenue, New Delhi - 110 002 |
| 3. Email | director@indiacaeer.org |
| 4. Telephone | 91-11-22023737 / 23231820 |

PART - II Project Summary

- | | |
|-------------------------|---|
| 1. Title of the Project | UDAAN – A project to promote Professional Education opportunities (engineering) for Girl Students |
| 2. Cost of the Project | Total estimated cost – INR 5.5 Crs |

Summary

The project is envisioned to provide opportunities to girl students from General, SC, ST and Backward Classes for entering into Professional Education institutions. The phase 1 of this project is focused on providing this opportunity for engineering institutions.

Udaan is designed to provide a comprehensive platform to deserving girl students who aspire to pursue higher education in engineering, and assist them to prepare for the entrance examinations while studying in Classes XI and XII.

Udaan provides preparatory material through an online portal which has tutorials, videos, related content for Physics, Chemistry and Mathematics aligned with the syllabus for the entrance to the IITs. The online course is supplemented with offline contact classes and a helpline to address queries and concerns of enrolled students. Mobile devices will be given to these students to allow them to study at their convenience and time.



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Financial assistance will also be given based on the performance of these students during the course. Students will accrue points based on assessments conducted, which will be converted into money to be used towards paying their fees in the approved list of colleges.

The program involves all related stakeholders namely, the students, parents and teachers and allows them to connect together and interact to maximize the impact of the learning.

In the first phase, 1000 girl students will be selected through academic merit, interest and location from all the Boards across the country. These will comprise of 500 girls from the general category and 500 girls from the SC/ST/Backward class category.

Justification and importance of the project

India has made significant progress towards improving access to quality education and in promoting gender equity. Yet, girls are under-represented in good quality institutions of higher education and many professional courses. Besides this, it is widely recognized that girls from marginal socioeconomic background are at double disadvantaged due to confounded effect of gender and social influences. This gender-gap and poor participation of girls and women in socioeconomic activities have negative repercussions for the development of fastest growing knowledge based economy. In field of science and technology, girl students are further underrepresented. One of the significant reasons is resource limitation that leads to preferential expenses on the education of male child. Proactive steps, focused approach and additional measures are needed to promote women's participation in these fields.

Closing the gender gap in all spheres of education by 2015 is one of the benchmarks for the Millennium Development Goals. It is envisaged that UDAAN, would bridge this gap by improving the socioeconomic status of girls and women through increased participation in professional education. Girls' education does not only increase their abilities to deal with the problems of her personal and professional life, but the educational achievements of women can have ripple effects in the societal transformation efforts. Nurturing scientific talent and addressing gender equity is crucial to meeting country's sustainable development goals.

PART - III Detailed Project Report

1. Objective

The objective of this project is to enable girl students from disadvantaged sections of the society to soar to higher education from schools, and to eventually take various leadership roles in future. The project aims at addressing the lower enrollment of girls in engineering colleges (currently about 23% girls against 77% boys). Therefore it is envisaged as the first step towards achieving this larger goal of addressing the quality gap between school education and engineering entrance, by addressing the



three dimensions of education – curriculum design, transaction and assessment. The aim is also to enrich and enhance teaching and learning of Science and Mathematics at Senior Secondary level by CBSE by providing free and online resources to everyone, with a focus on special incentives and support to 1000 selected girls per year.

2. Methodology

How it will work

The selected students will have access to an online portal which will be organized on the basis of Class XI and XII with three subject streams - Physics, Chemistry and Mathematics. This portal will have content in the form of videos, tutorials and text. Concepts will be organized based on the learning taking place in the classroom as per the syllabus of Class XI and XII. Students will also have the same content available to them downloaded on a mobile device to allow them to study in an offline format also.

Before embarking on the program, these students will undergo a technology orientation session to make them technology friendly and get comfortable with using the mobile device and also the online content.

Once logged in, student progress will be monitored and tracked and periodic contact classes will enable face to face update on the progress made. Assessments will also be built into the learning process and will allow monitoring of student learning. Students will have interactive groups where they will be able to interact with their peers and teachers.

A helpline will allow the students to clarify their doubts and concerns at any point and have immediate assistance available.

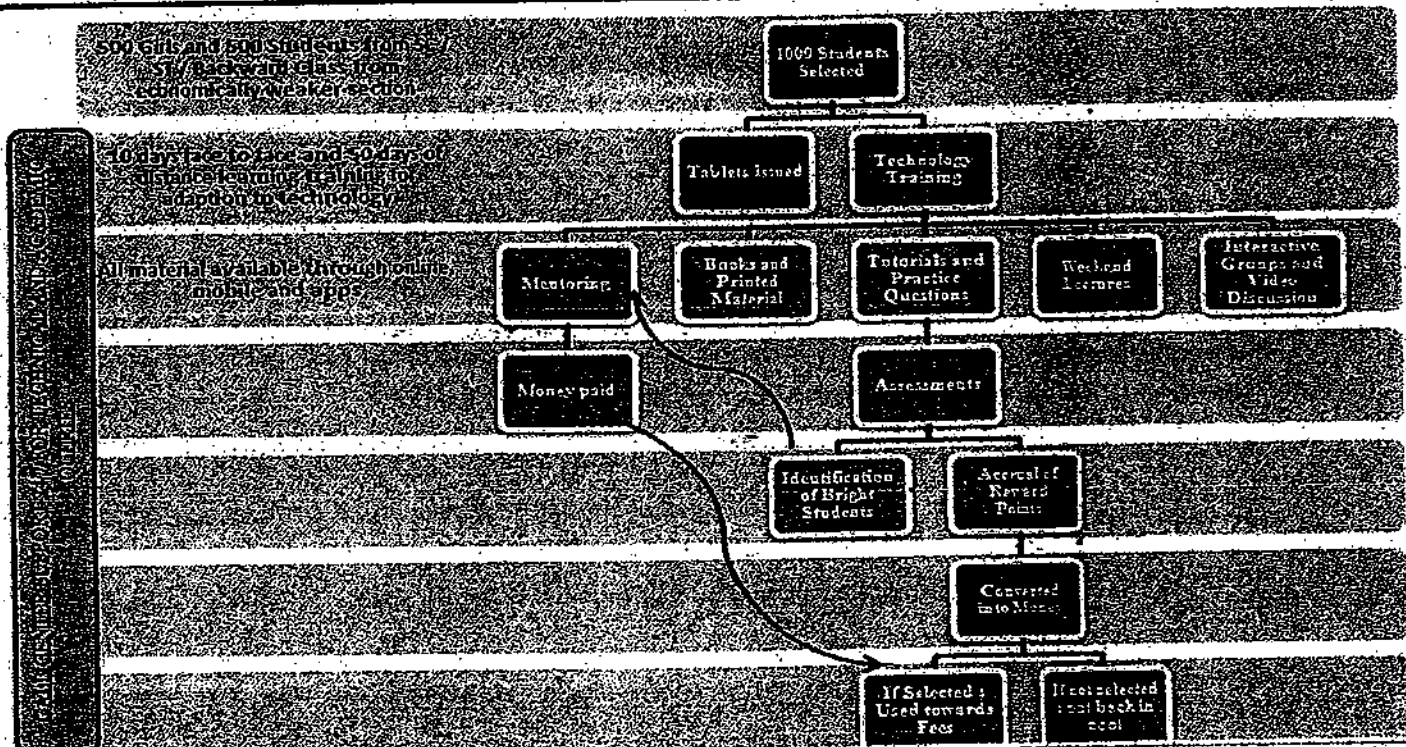
Based on the performance of the students in the periodic assessment conducted, they will accrue points which will be translated into money. This money will be deposited in a bank account and will be available to the students once they get selected into a college on the approved list. If a student fails to get admission, the money will be put back into the general pool to assist other students.

The image below shows the process flow of the program -



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Implementation Steps

1. **Selection of Students** - 1000 Girl students desirous of pursuing higher studies in engineering (50% from general and 50% from SC/ST/Backward Class category) will be selected based on merit and students from across all the Boards will be eligible. The merit will be formed basis the marks obtained by these students in the Class X Board examination. A minimum of 70 % marks will be required to be eligible for this program with atleast 80% in Mathematics and Science. Boards following CGPA system, the cutoff will be a CGPA of 8 with a GPA of 9 in Science and Mathematics. State Boards from across the country will submit their list of students distributed based on the Central Sector Scheme for Scholarships. These students will have to be located in any one of the 275 identified districts across the country. Students will also be able to apply directly to the program and will be selected based on merit and vacancies from seats not filled by the various State Boards.

2. **Content and Study Materials** - Content will be developed in the form of tutorials, videos, notes, lectures, practice material, assessment exercises and remedial material. This content will be based on the syllabus of Class XI and XII and will be aligned to the entrance examination for the IITs (IIT JEE). Subject experts from Physics, Chemistry and Mathematics will be hired to build this content and also material currently existing with the NPTEL will also be used. Books and other printed



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material will also be given to the students. Tablets with preloaded content will be provided to the students to maximize the learning opportunities.

3. Delivery - A comprehensive learning tool will be developed which will have online and offline learning opportunities. The online portal will have the Tutorials, Lectures, Assessments, Online / Mobile Devices / Apps and will monitor student progress. Students will also attend offline contact classes where the assessment of their learning will also take place. Interactive online groups will provide the motivation to the students to engage in peer learning. Bright students who display evidence of their learning through the assessments conducted will get opportunities to mentor other students.

4. Financial Support - Based on the performance of the students in the assessments conducted, they will accrue points. Points will also be accrued based on mentoring activities undertaken by the students. These points will be converted to money and added to their bank account. This money will be used towards the payment of the fees if the student gets selected into an approved college. If a student is unable to gain admission into an approved college, the money will be transferred back into the pool to benefit other students.

5. Human Resource - A team of expert teachers from the Physics, Chemistry and Mathematics streams will be dedicated towards building of the content, conduct lectures, provide academic support to the students and respond to student queries. A team of operational staff will also be hired which will be a team of 6 fresh graduates, 2 each from the IITs, IIMs/ISB and the IIFT. These 6 graduates will work with a team of 4-6 CBSE staff members to manage the entire program. A team of members will also be hired to operate the call centre. Technical resources will be used on an as need basis in the development and maintenance of the platform.

6. Parents - The parents buy into the program will be critical for its success. The parents will be informed and kept involved during the entire duration of the course. Information about career options and progression will be shared with the parents and updates about the performance of their wards on the program will also be periodically given. Notifications about upcoming competitive examinations and assistance in application will be provided to ensure that the student gets maximum support in their effort to join good engineering colleges.

3. Deliverables of the Program

The major deliverables of the project can be divided as below -

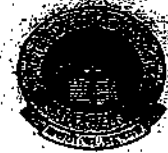
Student

- Selection of 1000 girl students desirous of pursuing career in engineering, from Class XI and XII (500 from XI and 500 from XII) from all the Boards across the country



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- Selected based on merit and distributed across Boards based on the Central Sector Scheme for Scholarships (CSSS). Minimum criteria of 75% marks in the Class X Board examination
- Selected from the 275 identified districts
- Students can also apply directly and will be selected based on vacancies from seats not filled by the Boards

Technology

- Platform to support the content developed and collected
- Repository on the cloud to store all the content developed
- Interface for students to interact with the content
- Ability for the students to interact among themselves and with the teachers
- Helpline to provide online and telephonic support
- Store assessments and allow students to take the assessments. Convert assessment scores into monetary points
- Online platform to support over 1 million students
- Devices with content to be made available to 1000 students

Content and Study Resources

- Content to be developed for Class XI and Class XII Physics, Mathematics and Chemistry aligned with the entrance to the IIT JEE examination
- Develop online tutorials, lectures, notes practice material, assessments and remedial exercises
- Develop offline material in the form of books and printed notes

Financial Support

- Points accrued through performance on assessment tests to be converted into money
- Conversion based on percentage obtained by the students in the compulsory assessments.
- Money also earned through mentoring activities undertaken in Class XII
- Money collected is deposited in a bank account of each student and be allowed to be used towards payment of fees in approved list of colleges
- Unused money is added back into pool for future students

4. Timelines

S. No.	Deliverable	Timeline
	Formalization of Project and Selection of Students	20/09/2014



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Project Announced	25/09/2014
Development of the Technical Platform and Development of Online Content	18/10/2014
Handing over of devices with preloaded content	20/10/2014
Technology Orientation	20/10/2014 - 22/10/2014
Commencement of Course	25/10/2014
Development of Assessments and App on device for online access	15/10/2014
Mid Term Review	29/12/2014 - 03/01/2015
Completion of Course for Class XII students	31/03/2015
Completion of Course for current Class XI students	31/03/2016

5. Details of Financial Outlay

DETAILS	UNIT COST (INR)	TOTAL COST (INR)
Expenditure (O/M)	30,000/- per month	10 Lakhs
6 Operational Staff (2 each) IIT, IIM/ISB, IIT	1 Lakh/pm	72 Lakhs
Development of the Technical Platform (subject to vendor selection)		50 Lakhs
Cost of Books and other Printed Material	3500/- per student	35 Lakhs
Cost of Face to Face Training	10,000/- per student	100 Lakhs
Face to face weekend lectures and assessment	5000/- per lecture ; 6 lectures per month ; 25	90 Lakhs



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		Locations
Cost of Tablets	3000	2700 Udaan
Total		5000

The CBSE and CAER already have approved funding of INR 1.23 Crs from the NMEICT for the preparation of a preparatory online portal for the IIT-JEE. This will address the 'assessment' portion of the project and hence it is proposed that the same will be integrated with the Udaan project.

The balance cost (INR 4.27 Crs) will be funded from the savings of the IIT JEE Main Examination available with the CBSE.

Note: Cost towards the fee is not budgeted here as the number of students is not known and fee may vary from institute to institute. A separate agenda item will be placed before the Finance Committee at an appropriate time.

6. Conclusion

Udaan is a unique project which aims to provide opportunities to deserving girl students for pursuing their career ambitions in the field of engineering. With a skewed ratio of boy to girl in the top engineering colleges today, there is an immediate need to nurture and promote girl students who have shown academic interest and excellence. Often their dreams are restricted due to lack of opportunity, money or social restraints. Udaan provides a platform which allows these girl students to learn without having to travel to distant places for expensive coaching. Another limiting factor often seen in educating girl students is the cost of education itself. This project also addresses that concern by providing financial assistance to deserving girl students.

It is envisioned that with the support structure planned within the Udaan project will allow bright deserving girl students from all corners of India to join prestigious engineering colleges and contribute to not just their growth and the growth of their family but also contribute to nation building at large.

**MEETING OF THE COMMITTEE FOR REVIEW ENGAGEMENT
OF STAFF ON CONTRACT BASIS.**

The following committee was constituted by the Hon'ble Chairman, CBSE to review the present status of the staff engaged on contract:-

- 1) Sh Joseph Emmanuel, Secretary, CBSE
- 2) Sh S.P. Rana, Joint Secretary, CBSE
- 3) Sh Harish Sharma, Addl. IAFA, CBSE

The committee noted the following position:

1. **Advisors & Consultants:**

Sl No	Name	Position	Emolument (per month)
1.	Sh. B M Gupta	Advisor (IT)	Rs. 72,000/-
2.	Sh. M C Sharma	Advisor (Exams)	Rs. 72,000/-
3.	Sh. G P Bhatia	Consultant (Legal)	Rs. 40,000/-
4.	Sh. Raj Kumar Gupta	Consultant (E)	Rs. 25,000/-
5.	Sh. S K Sharma	Consultant (Technical)	Rs. 25,000/-
6.	Sh. Chaman Lal Sharma	Advisor	Rs. 25,000/-
7.	Sh. Yash Pal Verma	Consultant	Rs. 500/- for remuneration + Rs. 200/- for conveyance per day
8.	Sh. Rajeshwar Sharma	Consultant (CTET)	Rs. 30,000/-
9.	Sh. Ashok Sharma	Consultant (E)	Rs. 30,000/-
10.	Sh. Khushal Singh	Consultant (JEE)	Rs. 30,000/-
11.	Sh. K K Dhingra	Consultant (JEE)	Rs. 25,000/-

2. The committee also noted that the manpower contractual basis has been provided through the manpower supply agency:

Sl No	Units	Groups	Sanctioned	In position (on regular)	In position (on contract)	Variation	
1.	Academic Wing	A	60	24	10	(-)27	
		B	01	05	06	(+)10	
		C	Clerk	11	14	19	(+)22
			MTS	07	13	10	(+)16
2.	AIPMT Unit	A	03	05	01	00	
		B	03	02	01	00	
		C	Clerk	27	17	04	(-)06
			MTS	12	04	00	(-)08
3.	CTET Unit	A	03	04	-	(+)1	
		B	03	07	01	(+)05	
		C	Clerk	11	13	3	(+)05
			MTS	02	03	00	(+)01
4.	SDM Unit	Clerk	00	03	02	(+)05	
		MTS	00	01	01	(+)02	

5.	Vocational Cell	A		14	04		(-10)
		B		01	01	03	(+03)
		C	Clerk	10	04	02	(-04)
			MTS	02	03	02	(+03)
6.	Net Cell	A		04	01	01	(-02)
		B		06	04		(-02)
7.	Headquarters:-						
i.	AC&B Wing	C		10	06	01	(-03)
ii.	Affiliation	A		04	02	01	(-01)
		B		13	05	01	(-07)
		C	Clerk	18	19	16	(+17)
			MTS	05	08	02	(+05)
iii.	B&C Wing	A		00	00	01	(+01)
		B		01	01	00	00
		C	MTS	04	03	01	00
iv.	Coordination Unit	C	Clerk	06	13	03	(+10)
			MTS	06	04	01	(-01)
v.	Hindi Cell	C	MTS	02	01	01	00
vi.	Legal Cell	C	MTS	05	02	01	(-02)
vii.	Maintenance Unit	A		02	00	01	(-01)
		B		04	01	00	(-03)
		C	Clerk	04	03	03	(+02)
			MTS	06	02	07	(+03)
viii.	Secret Unit	A		02	01	01	00
		B		01	02	01	(+02)
ix.	O/o Controller of Examination	A		01	01	01	(+01)
		B		00	00	00	00
		C	Clerk	00	02	01	(+03)
			MTS	01	03	01	(+03)
x.	O/o Chairman	C	Clerk	02	01	02	(+01)
xi.	O/o Secretary	C	Driver	00	00	01	(+01)
xii.	O/o JS(A&L)	C	MTS	00	01	01	(+02)

xiii.	Publication Store(A.III)	C	Clerk	09	06	02	(-)01
xiv.	Personnel(-)1A (Admn. 1)	C	Clerk	09	12	03	(+)06
xv.	PR Unit	A		00	00	00	00
		B		03	00	01	(-)02
		C	Clerk	01	05	02	(+)06
		C	MTS	01	01	01	(+)01
xvi.	R&I Unit	C	Clerk	11	06	03	(+)02
		C	MTS	03	02	01	00
xvii.	Reception Unit (In House Call Center)	C	Clerk	19	08	08	(-)03
		C	MTS	06	01	02	(-)03
xviii.	Paper Store (Under A.II)						
xix.	Scholarship Unit	C	Clerk	06	09	02	(+)05
xx.	Training Center Gurgaon	C	Clerk	05	03	01	(-)01
xxi.	Vigilance Unit	C	MTS	01	01	01	(+)01
xxii.	Computer Unit	A		00	00	01	(+)01
xxiii.	Ministry of HRD	A		-	-	02	(+)02
		B		-	-	01	(+)01
		C	Clerk	-	-	01	(+)01
			MTS	-	-	03	(+)03

The committee further found that the sanction of the staff was done long back and since then the work of the Board has increased manifold.

It is proposed that the following additional posts may be sanctioned for the units as given hereunder:

Sl. No.	Name of the Unit/Branch	Current Sanctioned Position		Total Post Proposed	Justification
		Name of the Post	Total Post Sanctioned		
1.	Academic Unit	Superintendent	04	06	1) Number of sanctioned posts in Group 'A' & 'B' has increased 60 from 15. Each person requires support staff i.e. Asst., Ex. Asst., Jr. Asst. etc. to be attached to them. 2) The Academic Wing has a well equipped library. For proper functioning, 02 library clerks are required. 3) The Board has opened 06 training centres.
		Library Clerk	01	03	
		Proof Reader	00	02	
		Ex. Assistant	00	05	
		Assistant	03	06	
		Junior Assistant	04	06	
		TOTAL	11	27	

Contd....4

2.	Affiliation Unit	Superintendent	03	05	Due to many fold increase in fresh cases of affiliation.
		Ex. Assistant	10	10	
		Assistant	02	05	
		Junior Assistant	03	15	
		TOTAL	18	35	
3.	Coordination Unit	Superintendent	03	03	Due to increase in number of affiliated schools.
		Ex. Assistant	00	03	
		Assistant	03	05	
		Junior Assistant	00	10	
		TOTAL	06	21	
4.	Maintenance Unit	Superintendent	01	01	Due to increase in CBSE Buildings and opening of new Regional Offices / Training Centers.
		Assistant	02	02	
		Junior Assistant	01	03	
		TOTAL	04	06	
5.	Personnel Unit (Admn. 1)	Superintendent	06	06	Due to increase in staff for which personal files are maintained.
		Ex. Assistant	00	02	
		Assistant	02	04	
		Junior Assistant	01	04	
		TOTAL	09	16	
6.	Reception Unit	Telecallers	00	10	Due to opening of In House Call Center.
		TOTAL	00	10	

i) Total Additional/Creation of Posts Requirement :

Sl. No.	Name of the Post	Pay Band & Pay Scale	Nos. Additional Post
1.	Proof Reader	PB-2 of Rs. 9200-34800 + GP 4200	02
2.	Superintendent	PB-2 of Rs. 5200-20200 + GP 4200	04
3.	Library Clerk	PB-2 of Rs. 5200-20200 + GP 4200	02
4.	Ex. Assistant	PB-1 of Rs. 5200-20200 + GP 2400	10
5.	Assistant	PB-1 of Rs. 5200-20200 + GP 2400	10
6.	Junior Assistant	PB-1 of Rs. 5200-20200 + GP 1900	29
7.	Telecallers	PB-1 of Rs. 5200-20200 + GP 1900	10
TOTAL			67

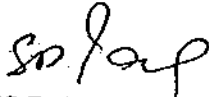
Additional Financial implication will be Rs. 1,67,50,000/- per annum.

ii) The retired CBSE/Govt. of India officers may be appointed on fixed emoluments as given hereunder against the sanctioned vacant post / project based temporary posts as Advisors / Consultants for fixed tenure with the approval of the Chairman, CBSE :-

Sl. No.	Officer Retired On	Emoluments
1.	Joint Secretary & Above	Rs. 80,000/- per month
2.	Deputy Secretary & equivalent	Rs. 60,000/- per month
3.	Assistant Secretary & equivalent	Rs. 40,000/- per month
4.	Section Officer & equivalent	Rs. 25,000/- per month
5.	Subordinate Staff	Rs. 15,000/- to 20,000/- (depend upon experience & qualification)

They will not be entitled to other benefits viz. Staff Car Facility/ Residential Phone.

(HARISH SHARMA)


(S.P. RANA)


(JOSEPH EMMANUEL)



de Annexure - IV
N.S.D.C.
National
Skill Development
Corporation

Memorandum of Understanding (MoU)

Between

Central Board of Secondary Education (CBSE)

And

National Skill Development Corporation (NSDC)

**For implementing Vocational Education
Programmes**



Memorandum of Understanding

This Memorandum of Understanding (hereinafter referred to as 'MoU', made and executed on _____ 2014,

Between

Central Board of Secondary Education, which is an autonomous organization under Ministry of Human Resource Development (MHRD), Government of India having its head office at "Shiksha Kendra", 2, Community Centre, Preet Vihar, Delhi - 110 092 hereinafter referred to as "CBSE" (which expression shall, unless it be repugnant to the subject or context thereof, include its successors and permitted assigns) acting through its authorised representative on the first Part.

And

National Skill Development Corporation, which is a non-profit company, registered under the Companies Act, 1956 and obtained a license under section 25 of the said Act, having its registered office at A-Block, Clarion Collection, Shaheed Jeet Singh Marg, New Delhi - 110 016, hereinafter referred to as "NSDC" (which expression shall, unless it be repugnant to the subject or context thereof, include its successors and permitted assigns) acting through its authorised representative on the Other Part.

1. BACKGROUND AND PURPOSE

The Government of India has brought out a revised Centrally Sponsored Scheme of Vocationalisation of Secondary Education by integrating employability education into School Education in September 2011. The scheme is operated within the National Vocational Education Qualifications Framework (NVEQF/NSQF), which establishes a system of clear educational pathways from school to higher education while providing certification of vocational skills.



National Skill Development Corporation (NSDC) has been set up by Government of India as a Public Private Partnership entity. NSDC has been mandated by the Government to set the Sector Skill Councils in high growth and the priority sectors identified by the Planning Commission and to formulate the National Occupational Standards for different job roles, set up certification standards and norms, conduct labour market studies etc.

CBSE has approached NSDC to provide active support in introducing Vocational Education Programmes in its affiliated schools from classes 9th to 12th which are aligned to Qualification Packs and National Occupation Standards set by the Sector Skill Councils.

2. OBJECTIVES

The objectives of this association are to:

- 1) Successfully introduce and integrate vocational (NVEQF/NSQF compatible) courses from Classes 9th to 12th on an optional/voluntary basis covering a minimum of 10000 students in the first year starting from the academic year 2014-15. The number of students that will be covered in subsequent years will be on mutually agreed quantum.
 - a) These vocational courses will be industry driven based upon National Occupational standards (NOS) set by NSDC approved Sector Skill Councils (SSCs). The streams will be included under this MOU will be on the mutual consent of all the parties. The streams that will be covered in the first year will be -IT-ITeS, Security, Healthcare, Automobile, Retail, Gems & Jewellery, Agriculture, Hospitality and Beauty & Wellness.
 - b) To implement this, before the commencement of new every academic year, CBSE will review with NSDC and consider introducing courses under other vocations.



- 2) This association is expected to improve employability of the CBSE students who are either looking to enter the job market after passing class XII or are school drop outs. Such students after passing these courses are expected to be better employable because of industry driven inputs and exposure. This will be measured by enhanced employment (70% of desirous students seeking employment placed in workplaces as employees or interns) of the students achieving Level 4 certification.

3. **Programme and activities proposed under MoU:**

Both parties initially will undertake work on one or more of following models from the academic year 2014-15:

Model I:

Part A

Vocational courses integrated with existing academic programmes from Class IX to Class XII in CBSE affiliated schools.

- i. Students of Class IX will be offered four or five academic courses and one or two vocational courses.
- ii. Students of class XI and XII will be offered three or four academic courses and one or two vocational courses.
- iii. CBSE will initially take up the courses in the following sectors - IT-ITeS, Security, Healthcare, Automobile, Retail, Agriculture, Gems & Jewellery, Hospitality and Beauty & Wellness.
- iv. The curriculum of these courses will be defined by CBSE and will be aligned to the Qualification Packs and National Occupation Standards created by the various NSDC approved Sector Skill Councils between NVEQF/NSQF Levels 1 to 4.



- v. As per MHRD guidelines, PSS Central Institute of Vocational Education (PSSCIVE) will create the corresponding Student Guides, Teachers Guide etc. under the guidance of CBSE. These manuals will be mapped to the Qualification Packs and National Occupation Standards in association with various NSDC approved Sector Skill Councils between NVEQF/NSQF Levels 1 to 4. Alternatively, if required, CBSE could also create the same in consultation with NSDC.
- vi. These vocational courses will run in the CBSE affiliated schools merged with regular time table of the school.
- vii. The required lab and class infrastructure will be created by the participating school either under its own funding or from MHRD funds under NVEQF scheme. Alternatively the existing infrastructure, if available, could also be used.
- viii. Mobilisation of students for these vocational courses will be the responsibility of the participating CBSE affiliated schools.
- ix. Existing vocational teachers of the affiliated schools will be trained and certified as per the mutual agreed terms between the CBSE and NSDC to take up these vocational courses. The cost of the vocational teacher training, assessment and certification could be borne by affiliated school funds, or through any of the Government run schemes.
- x. Alternatively the school could outsource the execution of these vocational courses to NSDC funded training providers' who are affiliated to the Sector Skill Councils on mutually agreeable commercial terms which includes the fee to be charged to the students between the affiliated school and the NSDC funded training providers. If required, NSDC training partner could be requested by the school outsourcing the vocational training to install a lab for practical sessions.
- xi. The reimbursed fixed fee for assessment will be Rs. 600/- per student per level covering non-Manufacturing Vocational Courses and Rs. 800/- per student per level covering Manufacturing Vocational Courses as per MHRD current rules. In case MHRD decides to alter the fees in due course, the same amounts will prevail over the current rates.
- xii. The certification of the students on NVEQF/NSQF will be as per the mutual agreed terms between the CBSE and NSDC



- xiii. NSDC will provide Skills Development Management System (SDMS) access to the participating school and CBSE to register the students covered under this MOU. NSDC will also provide CBSE the access to the master database of certificates issued to the students.

Part B

Independent short term vocational courses in CBSE affiliated schools after school hours or during the vacations. These courses will be open to existing, passed out students or community students under CBSE or other school boards in the country.

- i. CBSE will initially take up the short term courses in the following sectors - ITeS, Security, Healthcare, Automobile, Retail, Gems & Jewellery, Agriculture, Hospitality and Beauty & Wellness as of now. Going forward, more courses could be added on mutual consent of CBSE and NSDC.
- ii. These short term courses will run in the CBSE affiliated schools after school hours or during vacations
- iii. The curriculum of these short term courses will be defined by CBSE and will be aligned to the Qualification Packs and National Occupation Standards created by the various NSDC approved Sector Skill Councils between NVEQF/NSQF Levels 1 to 4.
- iv. PSSCIVE or CBSE will create the corresponding Student Guides, Teachers Guide etc. mapped to the Qualification Packs and National Occupation Standards in association with NSDC between NVEQF/NSQF Levels 1 to 4.
- v. The required lab and class infrastructure will be created by the participating school either under its own funding or from MHRD funds under NVEQF scheme. Alternatively the existing infrastructure, if available, could also be used.
- vi. Mobilisation of students for these short term courses will be the responsibility of the participating CBSE affiliated schools.
- vii. Existing vocational teachers of the affiliated schools will be trained and certified as per the mutual agreed terms between the CBSE and NSDC to take up these vocational courses. The cost of the vocational teacher training, assessment and certification could be borne by affiliated school funds, or by CBSE or through any of the Government run schemes



- viii. Alternatively the school could outsource the conduct of these vocational courses to NSDC funded training providers' who are affiliated to the Sector Skill Councils on mutually agreeable commercial terms which includes the fee to be charged to the students between the affiliated school and the NSDC funded training providers.
- ix. The reimbursed fixed fee for assessment will be Rs. 600 /- per student per level covering non-Manufacturing Vocational Courses and Rs. 800 /- per student per level covering Manufacturing Vocational Courses as per current MHRD guidelines. In case MHRD decides to alter the fees in due course, the same amounts will prevail over the current rates.
- x. The certification of the students on NVEQF will be as per the mutual agreed terms between the CBSE and NSDC
- xi. NSDC will provide Skills Development Management System (SDMS) access to the participating school and CBSE to register the students covered under this MOU. NSDC will also provide CBSE the access to the master database of certificates issued to the students.

Model II

Launch of blended Academic -Vocational Courses as a part of 'Special School' programme of CBSE in select schools to encourage school drop outs to finish 10+2 or the students seeking employment after passing class XII.

- i. Initially two sectors Retail and Automobiles will be taken - subsequently scope will be enlarged to include other sectors.
- ii. Under these blended courses, the students will learn the academic subjects like Mathematics, Geography, English etc. involving practical applications of the sector to which the vocational training is being conducted. For example for Retail courses - Mathematics will be taught as Retail Mathematics - making students learn the mathematics concepts as applicable to Retail industry. Similarly other academic subjects will be aligned to the respective sectors.
- iii. Apart from being taught these blended subjects - students will be trained and certified on one or two job roles measured on NVEQF/NSQF level 4 on the Occupation Standards set by the NSDC approved Sector Skill Council.



- iv. The curriculum of these courses will be defined by CBSE and will be aligned to the Qualification Packs and National Occupation Standards created by the various NSDC approved Sector Skill Councils between NVEQF/NSQF Levels 1 to 4.
- v. PSSCIVE or CBSE will also create the corresponding Student Guides, Teachers Guide etc. mapped to the Qualification Packs and National Occupation Standards in association with the NSDC between NVEQF/NSQF Levels 1 to 4.
- vi. These vocational courses will run in the CBSE affiliated schools merged with regular time table of the school.
- vii. The required lab and class infrastructure will be created by the participating school either under its own funding or from MHRD funds under NVEQF scheme.
- viii. Mobilisation of students for these vocational courses will be the responsibility of the participating CBSE affiliated schools.
- ix. Existing vocational teachers of the affiliated schools will be trained and certified as per the mutual agreed terms between the CBSE and NSDC to take up these vocational courses. The cost of the vocational teacher training, assessment and certification could be borne by affiliated school funds, or by CBSE or through any of the Government run schemes.
- x. Alternatively the school could outsource the conduct of these vocational courses to NSDC funded training providers' who are affiliated to the Sector Skill Councils on mutually agreeable commercial terms which includes the fee to be charged to the students between the affiliated school and the NSDC funded training providers.
- xi. The reimbursed fixed fee for assessment will be Rs. 600/- per student per level covering non-Manufacturing Vocational Courses and Rs. 800/- per student per level covering Manufacturing Vocational Courses.
- xii. The certification of the students on skilling portion will be as per the mutual agreed terms between the CBSE and NSDC.
- xiii. NSDC will provide Skills Development Management System (SDMS) access to the participating school to register the students covered under this MOU.



4. ROLES AND RESPONSIBILITIES

4.1 CBSE:

CBSE will be responsible for activities such as:

- a. Development of curriculum of selected courses in consultation with NSDC. The curriculum of the vocational courses will be worked out by CBSE and will be aligned to the Qualification Packs and National Occupation Standards created by the various NSDC approved Sector Skill Councils between NVEQF/NSQF Levels 1 to 4.
- b. Development of study material in terms of students guides, facilitator guide etc. mapped to the Qualification Packs and National Occupation Standards in association with NSDC between NVEQF/NSQF Levels 1 to 4. Format for these manuals could be as per the NSDC guidelines available on www.nsdcindia.org
- c. CBSE will coordinate the training and certification of the existing vocational teachers of the affiliated schools by Sector Skill Councils to take up these vocational courses. The cost of the vocational teacher training, assessment and certification could be borne by affiliated school funds, or through any of the Government run schemes like STAR.
- d. Supply of study material to the enrolled students through participating schools on commercial terms fixed by CBSE.
- e. Facilitate student assessment process.
- f. Payment of the Assessment fees collected from the students. The current fixed fee for assessment is Rs. 600/- per student per level covering non-Manufacturing Vocational Courses and Rs. 800/- per student per level covering Manufacturing Vocational Courses. Service Tax, if applicable will be charged over and above this amount.
- g. Joint certificate will be issued by as per the mutual agreed terms between the CBSE and NSDC to the successful students on the skills portion only.



4.2 NSDC

- a. NSDC will review the curriculum developed by CBSE which is aligned to Qualification Packs –National Occupation Standards developed by them.
- b. **Quality Control of Training:** NSDC will take the responsibility of doing quality control of the training - including providing the Master Trainers for the teacher training of the training partner and will help in setting assessment guidelines and doing certification of teachers deputed for conduct of the training on the cost mutually decided between CBSE and Sector Skill Councils.
- c. **Student Assessment and Certification:** NSDC will organize for the assessment of skills of the students in the practical exams and issue a joint certificate along with CBSE on the skills component to the successful candidates.
- d. **Industry Interface:** Drive all aspects and continuous industry interface, identifying local industries who will actively engage to help the delivery of the training and placement of students into internships/jobs. Provide internship to the registered students with the relevant industries.
- e. Assist CBSE in identification of the new need based vocational courses relevant to the industries.

4.3 OTHER RESPONSIBILITIES OF CBSE

- a. To provide advocacy & publicity of the programs undertaken by CBSE.
- b. To advertise to the aspirants based in rural and semi-urban areas with special focus to reach the underprivileged social sections and encouraging them for enrolment.
- c. Issue pre-designed Joint certification having name and logo of Sector Skill Councils, NSDC & CBSE to the successful students of CBSE.

5. INTELLECTUAL PROPERTY / COPY RIGHT:

Both the parties have agreed that the study material developed during this collaboration by CBSE, the intellectual property right will rest with CBSE and the NSDC shall have royalty free, irrevocable, perpetual joint right to use the same.



6. COORDINATION MEETINGS AND LIAISON

- 5.1 Both parties will establish procedures to facilitate regular contact at the Executive and Operational levels to discuss issues arising in relation to the collaboration. For this purpose – a joint working group will be constituted to review the implementation of this MoU.
- 5.2 Both parties will hold Periodic meetings, to discuss the coordination matters relevant to the operation of this MOU.

7. Other Covenants:

- 7.1. The use of the name, logo and/or official emblem of any of the Parties on any publication, document and/or paper is allowed only, after seeking explicit permission in writing by either party.
- 7.2. This MOU doesn't create any legal obligations between the Parties. Any difference or dispute between the Parties concerning the interpretation and/or implementation and/or application of any of the provisions of this Memorandum of Understanding shall be settled amicably through mutual consultation or negotiations between the Parties, without reference to any third Party.
- 7.3. The Parties are entering into this MOU in good faith and intentions. Neither party will be responsible for any liabilities arising out of death, injury or any legal action in respect of field staff, trainees or any other persons associated with the operationalization of this MOU.
- 7.4. This MOU will come into effect on date of signature by all partners and will end after 5 years from the date of signing of this MOU.
- 7.5. This MOU may be varied at any time by mutual agreement of the parties in writing. It shall be reviewed one month before the end of contract date or at a time mutually agreed by the parties for possible renewal.
- 7.6. This Memorandum of Understanding may be terminated by one party giving to the other thirty (30) days' notice in writing.
- 7.7. This MOU does not give authority to NSDC or CBSE to either represent or exercise opinion or decision, on behalf of the CBSE and vice versa.



N.S.D.C.
National
Skill Development
Corporation

In witness whereof the parties here to, through their duly authorised representative have executed this MoU on _____, accepting the terms and condition in the above MoU at New Delhi.

Signature

Signature

Chairman
CBSE
"Shiksha Kendra",

CEO and Managing Director
National Skill Development Corporation

Dated:

Dated:

Witness

Witness

1.

1.

2.

2.

ITEM XXXIII**Scheme of rewards for the toppers of students passing class XII from Govt. Schools**

The proposal of granting one time reward of Rs. One lakh only each to 200 meritorious students/toppers per year of AISSE studying in school run by State Govts. in (i) NCT of Delhi (ii) Sikkim (iii) Arunachal Pradesh (iv) Andaman & Nicobar Islands (v) Chandigarh. The item is considered and approved in the Finance Committee with the following modifications:

- (i) Nos. of awards – 200 (may be increased to cover all candidates at cut off marks).
- (ii) Distribution between streams: Science: 25%, Commerce: 25%, Humanities: 25%, Vocational: 25%.
- (iii) Consideration for SC/ST minimum 23% (15% for S.C. and 8% for S.T.), subject to (v) below
- (iv) 02 Toppers from Physically handicapped category are to be included.
- (v) The cut off marks for SC/ST will be 5% below the last candidate of General category.

ITEM XXXIII

SCHEME OF REWARDS FOR THE TOPPERS OF STUDENTS PASSING CLASS XII FROM GOVT. SCHOOLS.

As on date, 1936 Schools run by State Govts. in the following States and Union territories are affiliated to CBSE.

NCT of Delhi
Sikkim
Arunachal Pradesh
Andaman & Nicobar Islands
Chandigarh
Chhattisgarh

1,49,898 students were registered in these schools during the year 2012, for AISSCE.

In order to promote the meritorious students studying in these schools, it is proposed that 100 toppers of AISSCE from these schools may be granted one time reward of Rs. One Lakh only each.

The Modalities may be as follows:

- a) Number of awards : 100
- b) Distribution between boys and girls: 50:50
- c) Distribution between streams : Science - 40%,
Commerce - 35% & Arts - 25%
- d) Reservation for SC/ST/OBC: As applicable by orders of Govt. of India

Total financial implications shall be Rs. One Crore per annum which shall be met out from the funds of CBSE.

Proposal is submitted for consideration of Finance Committee.

ADDL. ITEM V

TO FELICITATE THE SCHOOLS WITH GOOD SANITATION RATINGS AND ALSO THE WINNERS OF THE WAVES OF CHANGE PROGRAMME

The Committee approved the proposal to felicitate the schools with good sanitation ratings and also the winners of the waves of change programme. The total approved expenditure is Rs. 90 lakhs (approx.)

The sanitation ratings are awarded in five colour categories which are as follows :

Categories:	Rating	Remarks: Sanitary Provisions and Conditions are in the state of:	Cash award for each school
91% - 100% of the Norms	Green	Excellent Keep it up!!	Rs 1,00,000
75%- 90% adherence to the Norms	Blue	Very Good, but there is a scope for improvement	Rs 75,000
50%- 74% adherence to the Norms	Yellow	Fair: Can Improve	Rs 25,000
34%- 49% adherence to the Norms	Black	Poor: Needs considerable Improvement	Nil
Below 33% adherence to the Norms	Red	Grim: Needs immediate attention	Nil

Details of scheme are at Annexure XV

TO FELICITATE THE SCHOOLS WITH GOOD SANITATION RATINGS AND ALSO THE WINNERS OF THE WAVES OF CHANGE PROGRAMME

The CBSE in collaboration with the Ministry of Human Resource Development (MoHRD), Ministry of Urban Development (MoUD) and the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH (formerly known as GTZ) had introduced the 'National School Sanitation Initiative' with an aim to inculcate good sanitation habits among the school children in order to inspire, acquaint and celebrate excellence in towards School Sanitation at the National Level.

Under the **National School Sanitation Initiative (NSSI)**, launched on 27th April 2010, it has been made mandatory for all schools to focus on the practical aspects of sanitation in its right perspective, laying emphasis on personal hygiene, proper sanitation, clean toilet habits, safe drinking water, separate toilets for girl students, disposal of waste water, waste water recycling, waterless urinals, waste segregation and composting, food hygiene, creation and conservation of green spaces etc. The Schools have to visit the school sanitation website www.schoolsanitation.com and get the online Sanitation Rating for their school, after providing the required information.

The CBSE's **Comprehensive School Health Manuals** also address the issue of Sanitation in Schools. Sanitation is one of the six areas and themes that have been identified for a school to improve its performance in its objective of becoming a **Health Promoting School**. These six themes are:

1. Food and Nutrition,
2. Knowing Your Body,
3. Personal, Environmental Hygiene and Sanitation.
4. Behaviour and Life Skills,
5. Physical Fitness and
6. Being Responsible and Safe.

As furtherance to the National School Sanitation Initiative it has been decided that all the CBSE schools will be rated accordingly to their sanitation status. Accordingly, **Online School Sanitation Ratings** were instituted with the purpose of recognizing those schools who are taking significant steps towards effective sanitation and improvement in service delivery leading to the desired behavioral and attitudinal changes towards hygiene & sanitation. The Sanitation Ratings are expected to infuse the required dynamism in the schools towards sanitation management.

The sanitation ratings are awarded in five colour categories which are as follows :

Categories:	Rating	Remarks:
91% - 100% of the Norms	Green	Sanitary Provisions and Conditions are in the state of. Excellent. Keep it up!!
75%- 90% adherence to the Norms	Blue	Very Good, but there is a scope for improvement.
50%-74% adherence to the Norms	Yellow	Fair: Can Improve
34%- 49% adherence to the Norms	Black	Poor: Needs considerable Improvement.
Below 33% adherence to the Norms	Red	Grim: Needs Immediate attention

In order to ease out the School Sanitation Ratings, the entire process has been made online and the schools register themselves and obtain a sanitation rating for them by following the due process.

If any school improves its sanitation situation by appropriate means, it can obtain a fresh certificate after a gap of two months from the date of issue of the earlier rating certificate.

Further, for awareness generation and internalization of the new vistas in education in India the "Waves of Change (WoC)" program was conceptualized.

This program is aimed at facilitating the holistic development of the mind, body and soul, learning by doing and encourages the multiple intelligences and capabilities of a student. Special focus is given to the good health of students through proper sanitation and hygiene in schools. WoC highlights "Education Beyond Books" and celebrates excellence through scholastic and co-scholastic learnings and shaping of life skills.

Through this program, CBSE aims at making the nation aware of the new initiatives, reforms and innovations that have been effectuated in the school education and examination system by, the Ministry of Human Resource Development (MoHRD) in recent times, thus making it more relevant and contemporary.

The Waves of Change Programme aims at internalizing all the efforts by the students, teachers and parents and strives to externalize the five thematic areas in order to provide impetus to the all-round development of school children by making them

aware of the changing aspects of education and new emerging alternatives, innovative employment and entrepreneurship possibilities.

The themes for the "Waves of Change" programme are:

1. Health, Wellness & Sanitation (Compulsory theme)
2. National Talent Hunt (Optional themes)
3. Environment, Culture & Heritage (Optional themes)
4. Competitive Sports (including a National Talent Hunt in Sports) (Optional themes)
5. Ideas & Innovations (Optional themes)

The guidelines on the types of activities under each theme were informed to the schools through CBSE circular (CBSE circular no. Acad. 49/2012 dated August 14, 2012).

Institutionalization of the Waves of Change Programme is expected to empower the current generation of students to transform themselves into a generation of healthy, sharp and dutiful young citizens ready to take on the mantle of nation building as Agents of Change leading to a better tomorrow for us all.

The Waves of Change Programme was launched on 28th Nov 2012 by the erstwhile Union Minister for Human Resource Development, Government of India, *Dr. M. M. Pallam Raju*. On the same day the erstwhile HRM also gave away awards to 169 schools which obtained the top three sanitation ratings i.e. schools under the Green, Blue and Yellow category of sanitation ratings. (4 Green, 1 Blue+, 43 Blue, 54 Yellow and 67 Yellow- category). GIZ also gave away cash prizes to the schools in different categories as per their ratings.

As GIZ has withdrawn the support to the National School Sanitation Initiative hence it will not be giving away any cash prizes to the schools.

Therefore it is proposed that CBSE may consider felicitating schools who have obtained good sanitation ratings and also award the schools who have done outstanding work in different categories of the Waves of Change programme.

The total expected expenditure for the event will be in tune of Rs. 90 lakhs. (expected breakup annexed)

The proposal to felicitate the schools with good sanitation ratings and also the winners of the Waves of Change programme is put before the august house for approval, please

Proposed Costing for NSSI Awards 2014 at Vigyan Bhawan Plenary Hall

S. No.	ITEM	QTY	AMOUNT	Remarks
1	Liason, Write Edit and Design			
a	Advertisement	4	60,000.00	
b	Posters	10	50,000.00	
c	Compendium (Approx pages 150 pages)	1	75,000.00	
d	Sanitation - The Journey so far (Approx pages 100)	1	50,000.00	
e	Programme Booklet	1	8,000.00	
f	Banners and Hoarding	N/A	40,000.00	
g	Trophies	N/A	40,000.00	
h	Certificates	N/A	5,000.00	
i	Liason		1,00,000.00	
2	Printing			
a	Compendium (Approx pages 150 pages)	1500	2,65,000.00	
b	Sanitation - The Journey so far (Approx pages 100)	1500	1,60,000.00	
c	Certificates	300	18,000.00	
d	Posters x 10	1500	1,05,000.00	
e	Pledge w Envelopes	1500	30,000.00	
f	Packaging for Award DD	1500	50,000.00	
g	Programme Booklet	1500	30,000.00	
h	Invitation Cards on recycled paper w Printed Envelopes	2000	60,000.00	
i	Car Parking Labels	1000	8,000.00	
j	Name Tags incl Duty Badges w holder and string	1500	45,000.00	
3	Other collaterals			
a	Mementoes for judges +VIPs	10	60,000.00	
b	Trophies (Green, Blue	300		

		and Yellow Schools)	1	12,00,000.00	
	c	Banners and Hoarding	2000	1,45,000.00	
	d	Bags	1500	2,25,000.00	
	e	Gifts for VIP	3	21,000.00	
4		On Hire			
	a	Vigyan Bhawan Plenary Hall	1 day	70,000.00	Vigyan Bhawan Booking charges for Plenary Hall plus allied rooms
	b	Lunch (Non Veg)	1500	7,65,000.00	Provided by ITDC at the Atrium adjacent to Plenary Hall
	c	Flower arrangement Complete	1	1,00,000.00	Provisioned by Dept of Horticulture, Govt of Delhi
	d	Seating Signs	20	3,200.00	
	e	Videography and Still Photography	1 day	50,000.00	
	f	Compere	1	40,000.00	
	g	Hosts and Hostesses	12	30,000.00	
5		Other Activities			
	a	Verification of Schools		15,00,000.00	Approximately
	b	Publication of Advertisement (Print + banner ads.)			On Actuals
	c	Honorarium to judges			On Actuals
	d	Costs for brand ambassador (travel, stay)			On Actuals

Total 54,08,200.00

Taxes extra as applicable (VAT @5% + service tax @ 12.36%)

NB

The above list is not exhaustive and is based on past requirement. Any addition/deletion/enhancement or reduction in items will alter costs accordingly

**Proposed Costing for Waves of Change Awards 2014 at Vigyan Bhawan
Plenary Hall**

S. No.	ITEM	QTY	AMOUNT	Remarks
1	Liason, Write Edit and Design			
a	Advertisement	2	30,000.00	
b	Posters	10	50,000.00	
c	WOC - The Journey so far (Approx pages 150)	1	75,000.00	
d	Programme Booklet	1	8,000.00	
e	Banners and Hoarding	N/A	40,000.00	
f	Trophies	N/A	40,000.00	
g	Certificates	N/A	5,000.00	
h	Liason		1,00,000.00	
2	Printing			
a	WOC - The Journey so far (Approx pages 150)	3000	4,80,000.00	
b	Certificates	3000	3,00,000.00	
c	Posters x 10 types per set	5000	3,50,000.00	
d	Programme Booklet	1500	30,000.00	
e	Invitation Cards on recycled paper w Printed Envelopes	2000	60,000.00	
f	Car Parking Labels	1000	8,000.00	
g	Name Tags incl Duty Badges w holder and string	1500	45,000.00	
3	Other collaterals			
a	Trophies for Schools	50	3,00,000.00	
b	Trophies for Students	125	3,75,000.00	
c	Banners and Hoarding	2000	1,45,000.00	
d	Bags	1500	2,25,000.00	
e	Gifts for VIP	3	18,000.00	
f	Mementoes for Judges	16	32,000.00	
4	On Hire			
a	Vigyan Bhawan Plenary Hall	1 day	70,000.00	Vigyan Bhawan Booking charges for

					Plenary Hall plus allied rooms
					Provided by ITDC at the Atrium adjacent to Plenary Hall
	b	Lunch (Non Veg)	1500	7,65,000.00	
	c	Flower arrangement Complete	1	1,00,000.00	Provisioned by Dept of Horticulture, Govt of Delhi
	d	Seating Signs	20	3,200.00	
	e	Videography and Still Photography	1 day	30,000.00	
	f	Compere	1	40,000.00	
	g	Hosts and Hostesses	12	24,000.00	
5		Other Activities			
	a	Judges Honararium	16	4,80,000.00	
	b	Logistics Cost for Brand Ambassador/ VVIP			On Actuals
	c	Publication of Advertisement			On Actuals

Total **42,28,200.00**

NB : *The above list is not exhaustive and is based on past requirement. Any addition/deletion/enhancement or reduction in items will alter costs accordingly
Taxes will be charged extra @ 5 % VAT/ 12.36 % Service Tax as applicable.*

The Finance Committee may kindly consider and approve.



Vrinda Sarup
Additional Secretary(SE)

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सूचना का
अधिकार

भारत सरकार
मानव संसाधन विकास मंत्रालय
स्कूल शिक्षा और साक्षरता विभाग
शास्त्री भवन

नई दिल्ली - 110 115

GOVERNMENT OF INDIA

MINISTRY OF HUMAN RESOURCE DEVELOPMENT
DEPARTMENT OF SCHOOL EDUCATION & LITERACY

SHASTRI BHAVAN

NEW DELHI-110 115

D.O. No. 27-1/2014-EE.16

22nd September, 2014

Dear

As you may be aware, the Government of India has decided to launch the Swachh Bharat Abhiyan on 2nd October, 2014 the birth anniversary of Mahatma Gandhi.

2. In this regard, we are launching a Swachh Bharat Swachh Vidyalaya Campaign from 25th September, 2014 upto 31st October, 2014 in our schools.
3. The Government of India has directed its own schools namely the Kendriya Vidyalayas and Navodaya Vidyalayas to celebrate the Swachh Vidyalaya Abhiyan by taking up a programme for cleanliness in schools during this period. The students, teachers, parents, School Management Committees, officers of Kendriya Vidyalaya and Navodaya Vidyalaya Sangathans and the officers of Department of School Education and Literacy Govt. of India would be participating in this programme.
4. The Kendriya Vidyalaya and Navodaya Vidyalaya Sangathans have been asked to take up, *inter alia*, the following activities during this period:
 - Talk by a few children on different aspects of cleanliness in the School Assembly every day, especially with regard to sayings & teachings of Mahatma Gandhi, on cleanliness & hygiene.
 - Cleaning of class rooms, laboratories, libraries etc.
 - Cleaning of any statue installed in the school.
 - Cleaning of toilets and drinking water areas.
 - Cleaning of kitchen sheds, stores etc.
 - Cleaning of playgrounds.
 - Cleaning and maintenance of school gardens.
 - Annual maintenance of the school buildings including white wash and painting.
 - Organize essay, painting competitions, debates, contests on cleanliness and hygiene.
 - Constitution of Childrens' Cabinets to supervise and monitor the cleanliness drive.
5. We have also decided that these schools will continue the Swachh Vidyalaya Abhiyan beyond 31st October, 2014 right upto 15th August, 2015 by organizing film shows, model activities on hygiene, periodic essay/painting & other competitions, role plays etc. to reassert the message of Swachh Bharat Swachh Vidyalaya.



शिक्षा का अधिकार

सर्व शिक्षा अभियान

सब पढ़ें सब बढ़ें

Contd-2

6. As you would appreciate, we need to inculcate the spirit of hygiene, cleanliness and aversion to unhygienic conditions in all our children from the very initial years of their schooling itself, so that every child in the country appreciates the value of good clean, hygienic living.
7. Further, you could also consider if the CBSE affiliated schools could participate enthusiastically in this endeavour, in like manner. The suggested template of activity in the above paras, may help the schools in planning such a Swachh Bharat Swachh Vidyalaya Abhiyan.
8. We look forward to hearing from you regarding this national endeavour and a activity plan for the same. If you have any innovative activities involving children help them imbibe good messages on hygiene, sanitation and cleanliness, please share them with us, too.

With regards,

Yours sincere

LD

(Vrinda Sarup)

Shri Vineet Joshi,
Chairman, CBSE
New Delhi

ADDITIONAL ITEM NO. 1:

To consider minor modifications in Recruitment Rules to some posts.

Modifications approved in Recruitment Rules

I.

S. No.	Post	Existing	Proposed
(i)	Director (ART&I)	Promotion failing which Deputation/Contract	Composite Method
(ii)	Director (IT)	100% Promotion	Composite Method
(iii)	Joint Director (Accreditation)	Composite	1/3rd by Promotion 2/3rd by Deputation/ Contract
(iv)	Joint Director (Vocational)	Composite	50% Promotion 50% by Direct
(v)	Joint Director (Inclusive Education)	100% Direct	Composite Method
(vi)	Deputy Director (Inclusive Education)	100% Direct	50% by direct 50% by promotion
(vii)	IAFA	Bachelor's degree of a recognised University/Institution with Economics/ Commerce/Accounts as one of the subjects, or having passed SAS/JAO or equivalent examination.	Bachelor's degree preferably in commerce.
(viii)	Add. IAFA		
(ix)	Senior Accounts Officer		
(x)	Junior Accounts Officer	B.Com/B.A (Eco) / BBA / BBS degree of a recognised University/ Institution with Commerce / Accounts as one of the subject. OR Pass in SAS/JAO or equivalent exam	
(xi)	Senior Accountant	Bachelor's degree of a recognised University/ Institution with Commerce/ Accounts as one of the subject.	
(xii)	Accountant		
(xiii)	Junior Accountant		
(xiv)	Superintending Engineer	By promotion, failing which by deputation from amongst the persons holding analogous post/ Executive Engineer with 5 years of service.	By Deputation

II: The following isolated posts may be considered for encadrement as proposed below:

S. No.	Name of the Cadre	Posts to be encadred
1	Jr. Assistant	Jr. Observer Hindi Typist Jr. Assistant (Computer)
2	Assistant	Observer

CENTRAL BOARD OF SECONDARY EDUCATION

**Shiksha Kendra, 2, Community Centre
Preet Vihar, Delhi - 110092**

Minutes of the Meeting of the Finance Committee of the Board held at CBSE, 17, Rouse Avenue, New Delhi on Monday, the 10th November, 2014 at 04.00 P.M.

The following members were present:-

1. Sh. Vineet Joshi - In the chair
Chairman, CBSE
Delhi
2. Smt. Ameeta Mullah Wattal, - As Member
Principal, Springdales School,
Pusa Road, Delhi - 110005
3. Sh. D.K. Bhavsar, Dy. Education Advisor, Deptt. of School Education & Literacy,
MHRD as representative of Dr. (Smt.) Satbir Bedi, Joint Secretary (SE), MHRD,
Shastri Bhawan, New Delhi-110001
4. Sh. Anil Kakria, Dy. Secretary (Finance), MHRD as representative of Shri
Yogendra Tripathi, Joint Secretary & Financial Advisor, MHRD, Shastri Bhawan,
New Delhi -110001.
5. Sh. Joseph Emmanuel, Secretary, CBSE - As Member Secretary

Sh. S.P. Rana, Joint Secretary (A&L) and Shri Harish Sharma, AIAFA, CBSE, Delhi were also present.

ITEM I TO APPROVE BUDGET FOR ORGANIZING ORIENTATION PROGRAMME FOR STUDENTS SELECTED UNDER PROJECT "UDAAN".
The Finance Committee deliberated on the issue in detail and approved the same.

ADDL. ITEM I TO INTRODUCE SCHOLARSHIP SCHEME FOR DIFFERENTLY ABLED CHILDREN STUDYING IN SCHOOLS AFFILIATED TO CBSE.
The Committee considered and approved the proposal of scholarship scheme for differently abled children studying in schools affiliated to CBSE.

ADDL. ITEM II

TO DELEGATE FINANCIAL POWERS IN RESPECT OF CENTRES OF EXCELLENCE FOR TEACHERS.

Keeping in view the functional requirements of training centres of the Board, the Finance Committee approved the proposal.

ADDL. ITEM III

TO APPROVE THE ADDITIONAL FUNDS FOR PROJECT UDAAN SCHEDULED TO BE HELD ON 14TH & 15TH NOVEMBER, 2014 IN DELHI.

The committee examined the proposal in detail and approved the same.

ADDL. ITEM IV

ASSURED CAREER PROGRESS SCHEME IN RESPECT OF EX-CADRE OFFICERS OF "A" CADRE.

After deliberating on the issue in detail the Finance Committee resolved that the proposal may be processed as per DoP&T guidelines.

The Committee ended with vote of thanks to the chair and all the members.

Sd/-
(JOSEPH EMMANUEL)
SECRETARY

Sd/-
(VINEET JOSHI)
CHAIRMAN



Annexure - 1



**DELEGATION OF FINANCIAL POWERS
TO THE
CENTRES OF EXCELLENCE FOR TEACHERS
AND
ACADEMICS, RESEARCH, TRAINING & INNOVATION WING**

CENTRAL BOARD OF SECONDARY EDUCATION

DELEGATION OF FINANCIAL POWERS TO THE CENTERS OF EXCELLENCE FOR TEACHERS AND ACADEMICS, RESEARCH, TRAINING & INNOVATION WING

EXPENDITURE HEADS	HEADQUARTERS	REGIONAL OFFICES	PMT/ AIEE/ EDUSAT/ VOCATIONAL/ CTET	ACADEMICS, RESEARCH, TRAINING & INNOVATION WING	CENTRES OF EXCELLENCE FOR TEACHERS
I. ESTABLISHMENT					
1.01. Fixation of pay under laid down rules					
i) Group 'A' (GP 5400 & above)	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
ii) Group 'B' & 'C'	IAFA	REGIONAL OFFICER	IAFA	IAFA	IAFA
1.02. Annual increment in normal cases	ASSISTANT SECRETARY (Admin)	ASSISTANT SECRETARY (Admin)	ASSISTANT SECRETARY (Admin)	ASSISTANT SECRETARY (Admin. -HQ)	ASSISTANT SECRETARY (Admin. -HQ)
1.03. Arrear of pay & allowances-	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER
1.04. Wages of Contractual staff as approved by Secretary / ROs	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER
1.05. Yearly Leave Encashment	ASSISTANT SECRETARY (Admin) (HQ)	ASSISTANT SECRETARY (Admin) (HQ)	ASSISTANT SECRETARY (Admin) (HQ)	ASSISTANT SECRETARY (Admin) (HQ)	ASSISTANT SECRETARY (Admin) (HQ)
1.06. Bonus	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.07. GPF/CPF					
i) Final payment/ withdrawals					
a) Group 'A'	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
b) Group 'B' & 'C'	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
ii) GPF Advance					
a) HOD's	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
b) Group 'A' & 'B'	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
c) Group 'C'	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)

EXPENDITURE HEADS	HEADQUARTERS	REGIONAL OFFICES	PMT/ AIEE/ EDUSAT/ VOCATIONAL/ CTET	ACADEMICS, RESEARCH, TRAINING & INNOVATION WING	CENTRES OF EXCELLENCE FOR TEACHERS
iii) Interest on GPF/CPF/NPS of staff	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
1.08. Leave Salary & Pension Contribution					
i) Group 'A'	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
ii) Group 'B' & 'C'	I.A.F.A.	I.A.F.A.	I.A.F.A.	I.A.F.A.	I.A.F.A.
1.09. Medical					
i) Monthly Medical Allowance as per approved rates/norms	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER
ii) Reimbursement of Medical expenses for indoor treatment as per approved norms /rates.					
a) HOD	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
b) Others (Including Regional Officers/Head-COET)					
i. Upto Rs.1,00,000/-	JOINT SECRETARY (A&L) excluding himself.	REGIONAL OFFICER excluding himself.	JOINT SECRETARY (A&L) excluding himself.	PROFESSOR & DIRECTOR (ART&I) excluding herself	HEAD-COET excluding himself.
ii. Beyond Rs.1,00,000/- upto Rs.3 Lakh	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
iii. Beyond Rs.3 Lakh	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
c) Medical advance					
i. Upto Rs.1,00,000/-	JOINT SECRETARY (A&L) excluding himself.	REGIONAL OFFICER excluding himself.	JOINT SECRETARY (A&L) excluding himself.	JOINT SECRETARY (A&L) excluding himself.	HEAD-COET excluding himself.
ii. Beyond Rs.1,00,000/- upto Rs.3 Lakh	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
iii. Beyond Rs.3 Lakh	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.10. a) L.T.C (including Advance) & Encashment					
i) HOD's	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN

EX. END. JRE LEAD.	..EAL QJAR. ERS	REGIONAL OFFICES	MT. EE/ US/ VOCATIONAL/ CTET	IDE ES, I EAI TRAINING & INNOVATION WING	TR. OF EXCELLENCE FOR TEACHERS
ii) Others (including Regional Officers)	SECRETARY	REGIONAL OFFICER (EXCLUDING HIMSELF)	SECRETARY	SECRETARY	SECRETARY
b) Excursion Trips (Including Advance)					
i) Up- to Rs.1 Lakh in each case	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY (A&L)	PROFESSOR & DIRECTOR (ART&I)	HEAD-COET
ii) Beyond Rs.1 Lakh up-to Rs.2 lakhs in each case	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
iii) Beyond Rs.2 lakhs	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.11 Children Education Allowance (as per approved norms)	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER
1.12 Late sitting allowance/OTA	DEPUTY SECRETARY or its equivalent (for his own Branch)	DEPUTY SECRETARY or its equivalent (for his own Branch)	DEPUTY SECRETARY or its equivalent (for his own Branch)	ASSISTANT PROFESSOR & JOINT DIRECTOR having Administration charge (for his own branch)	HEAD - COET
1.13 Reimbursement of conveyance charges					
i) Up-to Rs. 2000/- in each case	DEPUTY SECRETARY OR ITS EQUIVALENT (for his own Branch)	DEPUTY SECRETARY OR ITS EQUIVALENT (for his own Branch)	DEPUTY SECRETARY OR ITS EQUIVALENT (for his own Branch)	ASSISTANT PROFESSOR & JOINT DIRECTOR having Administration charge (for his own branch)	HEAD - COET
ii) Beyond Rs.2000/- up-to Rs.5000/- in each case	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY/ HEAD OF DEPT.	ASSOCIATE PROFESSOR & ADDITIONAL DIRECTOR having Administration charge (for his own branch)	HEAD - COET
iii) Beyond Rs.5000/- in each case	HEAD OF DEPT.	HEAD OF DEPT.	HEAD OF DEPT.	PROFESSOR & DIRECTOR (ART&I)	PROFESSOR & DIRECTOR (ART&I)

EXPENDITURE HEADS	HEADQUARTERS	REGIONAL OFFICES	PMT/ AIEE/ EDUSAT/ VOCATIONAL/ CTET	ACADEMICS, RESEARCH, TRAINING & INNOVATION WING	CENTRES OF EXCELLENCE FOR TEACHERS
1.14					
(a) Refreshment charges on approved rates/norms at Meetings, Seminars, Conferences, Workshops etc.					
i) Up-to Rs.50,000/- in each case	HEAD OF DEPT./JOINT SECRETARY	REGIONAL OFFICER/JOINT SECRETARY	HEAD OF DEPT./JOINT SECRETARY	PROFESSOR & DIRECTOR (ART&I)	HEAD - COET
ii) Beyond Rs.50,000/- in each case	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
(b) Expenditure incurred on refreshment served as per entitlement	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER
1.15 TA/DA Advance					
(a) on Tours/Transfers excluding RO's/Head-COET					
i. HODs	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
ii. Group 'A'	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
iii. Group 'B' & 'C'	JOINT SECRETARY (A&L)/IAFA (For staff working under him/her)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent	ASSOCIATE PROFESSOR & ADDITIONAL DIRECTOR (for his own branch)	HEAD - COET
(b) TA/DA Advance to RO's / Head-COET	-----	REGIONAL OFFICERS (Provided the tour programme has prior sanction of C.A.)	-----	PROFESSOR & DIRECTOR (ART&I)	HEAD - COET [Provided the tour programme has prior sanction of Professor & Director (ART&I)]
(c) TA/DA Expenditure (with approved program)	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER
1.16 Misc. Advance for office work					
i) Upto Rs.50,000/- in each case (within Budget)	JOINT SECRETARY (A&L)	REGIONAL OFFICER	DEPUTY SECRETARY OR ITS EQUIVALENT	ASSISTANT PROFESSOR & JOINT DIRECTOR having Administration charge	HEAD-COET

EXTEND URL EAL	HEADQUARTERS	REGIONAL OFFICES	MTTEE/DUS VOCATIONAL/ CTET	ACADEMICS, RESEARCH, TRAINING & INNOVATION WING	CTR OF EXCELLENCE FOR TEACHERS
ii) More than Rs.50,000/- in each case	HEAD OF DEPT.	HEAD OF DEPT.	HEAD OF DEPT.	PROFESSOR & DIRECTOR (ART&I)	PROFESSOR & DIRECTOR (ART&I)
1.17 Honorarium	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.18 Reward	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.19 Ex-gratia payment in the event of the death of the employee or permanent in-capitation while performing official duties	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.20 Personal Advances					
a) HBA	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
b) Motor Car/ Scooter Advance					
i) HOD	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
ii) Group 'A'	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
iii) Group 'B' & 'C'	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)
c) Cycle Advance	DEPUTY SECRETARY (Admin.- HQ)	DEPUTY SECRETARY (Admin.- HQ)	DEPUTY SECRETARY (Admin.- HQ)	DEPUTY SECRETARY (Admin.- HQ)	DEPUTY SECRETARY (Admin.- HQ)
d) Festival Advance	DEPUTY SECRETARY (Admin.)	REGIONAL OFFICER	DEPUTY SECRETARY (Admin.- HQ)	DEPUTY SECRETARY (Admin.- HQ)	DEPUTY SECRETARY (Admin.- HQ)
e) Fan Advance	ASSISTANT SECRETARY (Admin.)	ASSISTANT SECRETARY (Admin.- HQ)	ASSISTANT SECRETARY (Admin.-HQ)	ASSISTANT SECRETARY (Admin.-HQ)	ASSISTANT SECRETARY (Admin.-HQ)
1.21 GIS Payment to LIC	I.A.F.A	I.A.F.A	I.A.F.A	I.A.F.A	I.A.F.A
1.22 a) Pension Fund & Gratuity Fund yearly contribution	I.A.F.A	I.A.F.A	I.A.F.A	I.A.F.A	I.A.F.A
b) Payment of NPS contribution to designated Bank	I.A.F.A	REGIONAL OFFICER	I.A.F.A	PROFESSOR & DIRECTOR (ART&I)	HEAD - COET

EXPENDITURE HEADS	HEADQUARTERS	REGIONAL OFFICES	PMT/ AIEE/ EDUSAT/ VOCATIONAL/ CTET	ACADEMICS, RESEARCH, TRAINING & INNOVATION WING	CENTRES OF EXCELLENCE FOR TEACHERS
1.23 Retirement benefit i.e. gratuity, pension/family pension, commutation of pension, accumulation of group insurance money, leave encashment etc.					
i) Group 'A'	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
ii) Group 'B' & 'C'	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
II. PURCHASE AND PROCUREMENT					
1.24 Uniform to Driver and non-clerical staff	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY (A&L)	PROFESSOR & DIRECTOR (ART&I)	HEAD - COET
1.25 Office Stationery as per the approved procedure/norms and within budget allotment.					
i) Up-to Rs.1,00,000/- in each case (as per budget provision)	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having Administration charge	ASSOCIATE PROFESSOR & ADDITIONAL DIRECTOR having Administration charge	HEAD-COET
ii) Beyond Rs.1,00,000/- in each case	SECRETARY	HEAD OF DEPT.	HEAD OF DEPT.	PROFESSOR & DIRECTOR (ART&I)	PROFESSOR & DIRECTOR (ART&I)
1.26 Rent on rates approved by the Secretary	DEPUTY SECRETARY (Admin I&II)	REGIONAL OFFICER	DEPUTY SECRETARY or its equivalent having Administration charge	ASSISTANT PROFESSOR & JOINT DIRECTOR having Administration charge	HEAD-COET
1.27 Rates/taxes on approved rates	DEPUTY SECRETARY (Admin I&II)	REGIONAL OFFICER	DEPUTY SECRETARY or its equivalent having Administration charge	ASSISTANT PROFESSOR & JOINT DIRECTOR having Administration charge	HEAD-COET
1.28 Electricity & Water charges on approved rates in normal cases within budget provision.	DEPUTY SECRETARY (Admin I&II)	REGIONAL OFFICER	DEPUTY SECRETARY or its equivalent having Administration charge	ASSISTANT PROFESSOR & JOINT DIRECTOR having Administration charge	HEAD-COET

EXPENSE HEADINGS	HOD/QUOTE	REGIONAL OFFICER	PART/ADJ/EDUCAT/ VOCATIONAL/ CTET	ACADEMIC RES RESEARCH TRAINING & INNOVATION WING	CENTERS OF EXCELLENCE FOR TEACHERS
1.29 Telephone/Mobile/ISDN/Telex/ Fax charge on approved rates in normal cases.	ASSISTANT SECRETARY (Admin. II)	ASSISTANT SECRETARY (Admin.)	ASSISTANT SECRETARY or its equivalent having Administration charge	ASSISTANT PROFESSOR & JOINT DIRECTOR having Administration charge	HEAD-COET
1.30 Postages & Telegrams within Budget charges after approval of the concerned HOD.	DEPUTY SECRETARY (Admin.)	REGIONAL OFFICER	DEPUTY SECRETARY or its equivalent having Administration charge	ASSISTANT PROFESSOR & JOINT DIRECTOR having Administration charge	HEAD-COET
1.31 Freight					
i) Air**	CHAIRMAN	CHAIRMAN (Except for RO, Chennai for sending confidential material to A&N Islands)	CHAIRMAN	CHAIRMAN	CHAIRMAN
ii) Other Freight	SECRETARY	REGIONAL OFFICER	HEAD OF DEPT.	PROFESSOR & DIRECTOR (ART&I)	HEAD-COET
1.32 Demurrage	SECRETARY	<ul style="list-style-type: none"> Upto Rs. 50,000/- REGIONAL OFFICER BEYOND RS. 50,000/- HOD/CE 	HEAD OF DEPT.	PROFESSOR & DIRECTOR (ART&I)	PROFESSOR & DIRECTOR (ART&I)
1.33 Sanction for new Telephone, Telex/Fax etc.	SECRETARY	SECRETARY	SECRETARY	PROFESSOR & DIRECTOR (ART&I)	PROFESSOR & DIRECTOR (ART&I)
1.34 Repair & maintenance of Boards buildings including staff quarter					
i) Up-to Rs.1,00,000/- in each case	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY (A&L)	PROFESSOR & DIRECTOR (ART&I)	HEAD-COET
ii) Beyond Rs.1,00,000/-but up-to Rs.3 Lakh in each case	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
iii) Beyond Rs.3 Lakh	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.35 Insurance of office Bldg. etc. as per rates/norms	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER
1.36 Repair & Maintenance of Motor Vehicle					

EXPENDITURE HEADS	HEADQUARTERS	REGIONAL OFFICES	PMT/ AIEE/ EDUSAT/ VOCATIONAL/ CTET	ACADEMICS, RESEARCH, TRAINING & INNOVATION WING	CENTRES OF EXCELLENCE FOR TEACHERS
i) Up-to Rs.50,000/- in each case	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)	ASSOCIATE PROFESSOR & ADDITIONAL DIRECTOR having Administration charge	HEAD-COET
ii) Beyond Rs.50,000/- in each case	SECRETARY	SECRETARY	HEAD OF DEPT.	PROFESSOR & DIRECTOR (ART&I)	PROFESSOR & DIRECTOR (ART&I)
iii) P&L	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having Administration charge	ASSOCIATE PROFESSOR & ADDITIONAL DIRECTOR having Administration charge	HEAD-COET
1.37 Purchase /replacement of motor vehicles	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.38 Audit Fee	I.A.F.A	REGIONAL OFFICER	I.A.F.A	I.A.F.A	HEAD-COET
1.39 Legal Expenses					
i) At approved rates	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY (A&L)	PROFESSOR & DIRECTOR (ART&I)	HEAD-COET
ii) Special Cases where the rates are more than the approved rates but up to Rs.20,000/-in each cases	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
iii) Special Cases where rates are beyond Rs.20,000/- in each case	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.40 Contingencies					
i) Upto Rs. 50,000/-	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having Administration charge	ASSOCIATE PROFESSOR & ADDITIONAL DIRECTOR having Administration charge	HEAD-COET
ii) Beyond Rs. 50,000/-	SECRETARY	SECRETARY	HEAD OF DEPT.	PROFESSOR & DIRECTOR (ART&I)	PROFESSOR & DIRECTOR (ART&I)
1.41 Subscription of COBSE/other institution	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY

	HEADQUARTERS	REGIONAL OFFICES	VOCATIONAL/ CTE.	TRAINING & INNOVATION WING	EXCELLENCE/STC BACHELARS
1.42 Scholarships to the wards of Board employee	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
1.43 Printing of forms, pamphlets, cards, letter heads etc. on approved rates	<ul style="list-style-type: none"> Upto Rs. 50,000/- JOINT SECRETARY (A&L). Beyond Rs.50,000/- SECRETARY 	<ul style="list-style-type: none"> REGIONAL OFFICER (on approved rates and printers) 	<ul style="list-style-type: none"> Upto Rs. 50,000/- JOINT SECRETARY or its equivalent having Administration charge Beyond Rs. 50,000/- HEAD OF DEPT. 	<ul style="list-style-type: none"> Upto Rs. 50,000/- ASSOCIATE PROFESSOR & ADDITIONAL DIRECTOR having Administration charge Beyond Rs. 50,000/ PROFESSOR & DIRECTOR (ART&I) 	<ul style="list-style-type: none"> Upto Rs. 50,000/- HEAD-COET Beyond Rs. 50,000/- PROFESSOR & DIRECTOR (ART&I)
1.44 Printing of Answer/Books and approval of presses					
i) Up-to Rs.5 lakhs in each cases	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
ii) Beyond Rs.5 lakhs in each case	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.45 Purchase and printing of Continuous Computer Stationery					
i) Up-to Rs.2 lakhs in each cases	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
ii) Beyond Rs. 2 lakhs in each case	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.46 Printing of Books/Publication on approved rates from approved printers					
i) Up-to Rs.5 lakhs in each case	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
ii) Beyond Rs.5 lakhs in each case	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.47 Purchase of paper of all types					
i) Up-to Rs.20 lakhs in each case	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
ii) Beyond Rs.20 lakhs in each case	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.48 Approval rates for printing & names of presses	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN

EXPENDITURE HEADS	HEADQUARTERS	REGIONAL OFFICES	PMT/ AIEE/ EDUSAT/ VOCATIONAL/ CTET.	ACADEMICS, RESEARCH, TRAINING & INNOVATION WING	CENTRES OF EXCELLENCE FOR TEACHERS
1.49 Refund of earnest money and other misc. refund	DEPUTY SECRETARY	REGIONAL OFFICER	DEPUTY SECRETARY or its equivalent having Administration charge	ASSISTANT PROFESSOR & JOINT DIRECTOR having Administration charge	HEAD-COET
1.50 Purchase of Library Books within budget provision	SECRETARY	REGIONAL OFFICER	HEAD OF DEPT.	PROFESSOR & DIRECTOR (ART&I)	HEAD-COET
1.51 Publishing & Advts.	SECRETARY	REGIONAL OFFICER	HEAD OF DEPT.	PROFESSOR & DIRECTOR (ART&I)	HEAD-COET
1.52 Purchase of Furniture & Equipments, Fixture and Fittings					
i) Up-to Rs.1 lakh	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having Administration charge	ASSOCIATE PROFESSOR & ADDITIONAL DIRECTOR having Administration charge	HEAD-COET
iii) Beyond Rs. 1 lakh upto Rs. 3 Lakhs in each case	SECRETARY	REGIONAL DIRECTOR/SECRETARY	HEAD OF DEPT.	PROFESSOR & DIRECTOR (ART&I)	PROFESSOR & DIRECTOR (ART&I)
ii) Beyond Rs. 3 lakhs in each case	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.53 Repair and maintenance of Furniture & Equipments, Fixture fittings.					
i) Up-to Rs.50,000/- at a time	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having Administration charge	ASSOCIATE PROFESSOR & ADDITIONAL DIRECTOR having Administration charge	HEAD-COET
iii) Beyond Rs. 50,000/- upto Rs. 2 Lakhs in each case	SECRETARY	REGIONAL DIRECTOR/SECRETARY	HEAD OF DEPT.	PROFESSOR & DIRECTOR (ART&I)	PROFESSOR & DIRECTOR (ART&I)
ii) Beyond Rs. 2 lakhs in each case	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.54 Purchase of Electrical Items					
i) Up-to Rs.50,000/- at a time	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having Administration charge	ASSOCIATE PROFESSOR & ADDITIONAL DIRECTOR having Administration charge	HEAD-COET

EXPENDITURE HEADS	HEADQUARTERS	REGIONAL OFFICES	VOCATIONAL/ CTE.	TRAINING & INNOVATION WING	EXCELLENCE FOR TEACHERS
iii) Beyond Rs. 50,000/- upto Rs. 2 Lakhs in each case	SECRETARY	REGIONAL DIRECTOR/SECRETARY	HEAD OF DEPT.	PROFESSOR & DIRECTOR (ART&I)	PROFESSOR & DIRECTOR (ART&I)
ii) Beyond Rs. 2 lakhs in each case	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.55 a) Purchase of Computer					
i) Up-to Rs.1,00,000/- in each case	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having Administration charge	ASSOCIATE PROFESSOR & ADDITIONAL DIRECTOR having Administration charge	HEAD-COET
ii) Beyond Rs.1,00,000/- in each case	SECRETARY	HEAD OF DEPT.	HEAD OF DEPT.	PROFESSOR & DIRECTOR (ART&I)	PROFESSOR & DIRECTOR (ART&I)
(b) Payment to Computer Agencies on rates approved by Chairman.					
i) Up-to Rs.1 Lakh in each case	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having Administration charge	ASSOCIATE PROFESSOR & ADDITIONAL DIRECTOR having Administration charge	HEAD-COET
ii) Beyond Rs.1 Lakh in each case	SECRETARY	HEAD OF DEPT.	HEAD OF DEPT.	PROFESSOR & DIRECTOR (ART&I)	PROFESSOR & DIRECTOR (ART&I)
iii) Payment for punching etc. at approved rates	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having Administration charge	ASSOCIATE PROFESSOR & ADDITIONAL DIRECTOR having Administration charge	HEAD-COET
1.56 Construction of office Bldg. and Staff Quarter/Addition/alteration etc.					
i) Up-to Rs.2 lakhs in each case	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
ii) Beyond Rs.2 lakhs in each case	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN

EXPENDITURE HEADS	HEADQUARTERS	REGIONAL OFFICES	PMT/ AIEE/ EDUSAT/ VOCATIONAL/ CTET	ACADEMICS, RESEARCH, TRAINING & INNOVATION WING	CENTRES OF EXCELLENCE FOR TEACHERS
1.57 Write off of stores & losses					
i) Up-to Rs.25,000/-	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having Administration charge	ASSOCIATE PROFESSOR & ADDITIONAL DIRECTOR having Administration charge	HEAD-COET
ii) Beyond Rs.25,000/- to Rs.1 Lakh	SECRETARY	SECRETARY	SECRETARY	PROFESSOR & DIRECTOR (ART&I)	PROFESSOR & DIRECTOR (ART&I)
iii) Beyond Rs.1 Lakh	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
III EXAMINATION					
1.58 Printing of QP and other secret expenditure	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.59 Remuneration to paper setters examiner, expenditure on spot evaluation conveyance of Examination, TA/DA contingencies etc.					
i) As per Board's approval rules/norms	Drawing & Disbursing Officer	Drawing & Disbursing Officer	Drawing & Disbursing Officer	Drawing & Disbursing Officer	Drawing & Disbursing Officer
ii) Special cases where rates are more than the approved rates	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.60 Expenditure on secrecy work i.e. secrecy payment, conveyance etc., to secrecy officers and other staff as per Board's approved rates/norms	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.61 Tabulation checking of result etc.as per Board approved rates/norms	---	REGIONAL OFFICER	HEAD OF DEPT.	PROFESSOR & DIRECTOR (ART&I)	HEAD-COET
1.62 Checking of Answer Books/Award lists as per Board's approved rates/norms	---	REGIONAL OFFICER	HEAD OF DEPT.	PROFESSOR & DIRECTOR (ART&I)	HEAD-COET

EXPENDITURE HEADS	INDICATORS	REG. IAL OFFIC	PMI/AIR/EDUSAT/VOI/ION/CTET	ACADEMICS, RESEARCH, TRAINING & INNOVATION WING	CENTRES OF EXCELLENCE FOR TEACHERS
1.63 Refund of Exams Fee	---	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having Administration charge	ASSOCIATE PROFESSOR & ADDITIONAL DIRECTOR having Administration charge	HEAD-COET
1.64 Rechecking of results as per Board's approved rates/norms	---	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having Administration charge	ASSOCIATE PROFESSOR & ADDITIONAL DIRECTOR having Administration charge	HEAD-COET
1.65 Centre charges i.e. Remuneration Con., TA/DA, contingency etc.					
i) As per approved rates/norms of the Board	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER
ii) Special cases where the rates are more than the approved rates/norms	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.66 Advance for Exam Centres (as per approved rates)	---	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having Administration charge	ASSOCIATE PROFESSOR & ADDITIONAL DIRECTOR having Administration charge	HEAD-COET
IV. ACADEMIC PROGRAMMES					
1.67 Holding of workshops, refresher charges, seminar etc. as per approved rates/norms					
i. Advance					
ii. Expenditure					
i. Advance up-to Rs. 50,000/-	SECRETARY	HEAD OF DEPT.	HEAD OF DEPT.	PROFESSOR & DIRECTOR (ART&I)	HEAD-COET
ii. Beyond Rs.50,000/-	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN

EXPENDITURE HEADS	HEADQUARTERS	REGIONAL OFFICES	PMT/ AIEE/ EDUSAT/ VOCATIONAL/ CTET	ACADEMICS, RESEARCH, TRAINING & INNOVATION WING	CENTRES OF EXCELLENCE FOR TEACHERS
1.68 i) TA/DA, Conv., sitting of allowance etc. to member of the Board and its various committees as per approved rates	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER
ii) Approval of Air Journeys	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
V. AFFILIATION OF SCHOOLS					
1.69 i) Hon., TA/DA conveyance etc. for inspection for school for affiliation as per approved rates/norms	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER
ii) Special cases where the rates are more than the approved rates/norms	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
iii) Approval of Air Journey	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
VI MISC. ITEMS					
1.70 Accommodation hired for pre/post exam/Training purpose (if any)	SECRETARY	SECRETARY	SECRETARY	PROFESSOR & DIRECTOR (ART&I)	PROFESSOR & DIRECTOR (ART&I)
1.71 Approval of rates for hiring for furniture etc. for centres	CHAIRMAN	<ul style="list-style-type: none"> REGIONAL OFFICER (Up-To Rs. 20,000/- to meet exigency and must seek approval of CE afterwards). Beyond Rs.20,000/- CE 	CHAIRMAN	<ul style="list-style-type: none"> ASSOCIATE PROFESSOR & ADDITIONAL DIRECTOR having Administration charge (Up-To Rs. 20,000/- to meet exigency and must seek approval of Professor & Director (ART&I) afterwards. Beyond Rs.20,000/-: PROFESSOR & DIRECTOR (ART&I) 	<ul style="list-style-type: none"> Head – COET (Up-To Rs. 20,000/- to meet exigency) Beyond Rs.20,000/-: PROFESSOR & DIRECTOR (ART&I)
1.72 Hiring of new accommodation	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN

EXPENDITURE HEADS	HEADQUARTERS	REGIONAL OFFICES	VOLUNTARY / EVALUATION / CTET	RESEARCH, TRAINING & INNOVATION WING	CENTERS OF EXCELLENCE FOR TEACHERS AND ACADEMICS
1.73 Approval/payment for orientation/training of staff	SECRETARY	SECRETARY	SECRETARY	PROFESSOR & DIRECTOR (ART&I)	HEAD-COET
1.74 Fee/Honorarium for committees/commissions	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.75 Expenditure on Transportation	SECRETARY	HEAD OF DEPT.	HEAD OF DEPT.	PROFESSOR & DIRECTOR (ART&I)	HEAD-COET
1.76 Hiring/payment for hiring of vehicle such as Tempo, Lorry, Buses etc. as per prescribed procedure/norms	SECRETARY	REGIONAL OFFICER (as on rates approved by Secretary)	HEAD OF DEPT.	PROFESSOR & DIRECTOR (ART&I)	HEAD-COET
1.77 Investments/reinvestment/ encashment of FDRs	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
1.78 Any item not covered in the above Delegation of Financial power of expenditure or approval of procedure not covered under the normal procedures					
i) Up-to Rs.2 Lakhs	SECRETARY	SECRETARY	SECRETARY	SECRETARY	SECRETARY
ii) Upto Rs.20 Lakhs	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
iii) Beyond Rs. 20 Lakhs	WITH APPROVAL OF F.C.	WITH APPROVAL OF F.C.	WITH APPROVAL OF F.C.	WITH APPROVAL OF F.C.	WITH APPROVAL OF F.C.
1.79 Re-appropriation of funds	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN

The Academic Officers of Academic cadre may also work as Drawing & Disbursing Officer.

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List of Heads of Departments in CBSE:

1. Secretary
2. Controller of Examination
3. Professor & Director (Academics, Research, Training & Innovation)
4. Director (Vocational & Edusat)
5. Director (CTET & Special Examination)
6. Director (ROD & Misc. Exams.)
7. Director (IT)
8. Regional Director

**CENTRAL BOARD OF SECONDARY EDUCATION
Shiksha Kendra, 2, Community Centre,
Preet Vihar, Vikas Marg, Delhi-110 301**

**MINUTES OF THE MEETING OF AFFILIATION COMMITTEE HELD ON 10.11.2014 at
03.30 P.M IN THE CHAMBER OF THE CHAIRMAN, CBSE, SHIKSHA SADAN, 17, ROUSE
AVENUE, NEW DELHI**

Present:

1. Shri Vineet Joshi,
Chairman
CBSE,
Preet Vihar,
Delhi-110 092
In the Chair
2. Sh. D.K Bhawsar
Deputy Education Advisor
Deptt of School Education and Literacy,
M.H.R.D., Shastri Bhawan,
New Delhi-110 001
Member
3. Dr. Reena Nayar
Secretary in-charge,
Medical Council of India,
Sector-8, Pocket-14
Dwarka, New Delhi-110075
Member
4. Mrs. Sunita Kaushik
Addl. Director
Directorate of Education
Govt. of NCT of Delhi,
Old Secretariat
Delhi-110 054
Member
5. Ms. Gunmeet Bindra
Principal
Welham Boys School,
5 Circular Road,
Dehradun City,
Dehradun
Uttarakhand-248001,
Member
6. Sh. Joseph Emmanuel
Secretary
CBSE, Preet Vihar,
Delhi-1100301
Member Secretary

The Member Secretary, All India Council for Technical Education, Delhi could not attend the meeting.

Smt. Punam, Assistant Secretary (Aff.) was also present in the meeting.

The Committee deliberated on the notes of each item of Agenda of the Meeting as per the provisions laid down in the Affiliation Bye-Laws of the Board and resolved as under:-

ITEM-I	<p>TO CONFIRM THE MINUTES OF THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 31.7.2014</p> <p>The minutes of the last meeting of the Affiliation Committee held on 31.7.2014 has been confirmed.</p>
ITEM-II	<p>TO CONSIDER THE ACTION TAKEN REPORT ON THE MINUTES OF THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 31.7.2014</p> <p>The Committee noted the action taken on the Minutes of the last meeting held on 31.7.2014 and confirmed the same. The Committee has also suggested that the time frame fixed for processing of applications for affiliation may also be displayed on the website of CBSE for the information of General Public.</p>
ITEM III:	<p>TO CONSIDER THE REQUEST OF "SAI PUBLIC SCHOOL", VILLAGE JASPUR KHURD, KASHIPUR, UDHAM SINGH NAGAR TTARAKHAND 244713 FOR GRANT OF SPECIAL PERMISSION TO 14 STUDENTS FOR APPEARING IN AISSE-2015.</p> <p>The Committee considered the case of the above said school and resolved to grant special permission to register its 14 candidates for (AISSE) Class X examinations 2015.</p>
ITEM IV	<p>TO CONSIDER THE REQUEST OF VARDAN INTERNATIONAL ACADEMY, GEETAPURI, KHARGAPUR, GOMTI NAGAR EXTENSION, LUCKNOW FOR GRANT OF SPECIAL PERMISSION FOR ITS STUDENTS TO APPEAR IN AISSE - 2015.</p> <p>The Committee considered the item of the above said school and resolved to grant special permission to register its candidates for (AISSE) Class X examinations 2015 as the application of the school was registered for the session 2013-14.</p>
ITEM V	<p>TO CONSIDER THE REQUEST OF SHIVALIKA PUBLIC SCHOOL, VILLAGE PALHUNI, PUNNMER, PO BHAWARNA, TEH. PALAMPUR, HIMACHAL PRADESH FOR GRANT OF APPROVAL OF MIDDLE CLASS SYLLABUS ON 3965 SQ. MTRS. OF LAND.</p> <p>The Committee considered the item and observed that the school building is located in a campus area of 3965 sq. mtr which is slightly less than the minimum land area requirement of 4000 sq mtr. applicable for hilly areas. The Committee also noted that school is located in hilly area where land crunch and restrictions for purchase of land from concerned authorities are existing. The Committee after deliberations observed that the school is just short of 91 sq.mt. land area to meet the minimum land requirement and therefore, resolved to grant approval of middle class syllabus w.e.f 1.4.2014 to 31.3.2017. The school should restrict number of students and no. of sections strictly as per Affiliation Bye-Laws of the Board.</p>

ITEM VI	<p>TO CONSIDER THE REQUEST OF ST. JOHNS PUBLIC SCHOOL, LAKE-BUND ROAD, JALLADIANPET, NEAR MEDAVAKKAM, CHENNAI, TAMIL NADU-600100 FOR POST GRANT OF SPECIAL PERMISSION FOR CLASS X STUDENTS IN AISSE-2015.</p> <p>The Committee discussed the case of the above said school and resolved to approve grant of special permission to register its candidates for (AISSE) Class X examinations 2015 subject to the conditions that all these students are bonafide students of the school and no direct admission is taken in Class X.</p>
ITEM VII	<p>ITEM TO CONSIDER THE CASE OF R.K. MODERN SCHOOL, C-5 A, SECTOR-55, NOIDA, GAUTAM BUDH NAGAR, UTTAR PRADESH - 201 301 FOR UPGRADATION TO +2 STAGE.</p> <p>The Committee noted that the school is situated in a campus area of 3110 sq.mt. and land has been allotted by the Noida authority in the year 1992 for the purpose of starting secondary/sr. Secondary schools under CBSE. The committee further observed that the representation of the school was considered by an Expert Committee and the school was inspected by a Committee in which one member of Affiliation Committee was included.</p> <p>The committee after deliberations resolved to approve the recommendations of the Expert Committee and the committee conducted inspection of the school for grant of upgradation to +2 stage w.e.f. 1.4.2014 to 31.3.2017 subject to the following conditions:</p> <ul style="list-style-type: none"> (i) Number of sections in each class be restricted to two each with optimum number of 40 students in a section. (ii) The school should provide adequate physical facilities without compromising quality Education in the school. (iii) Total enrolment in the school should not be exceeded to 900 students. (iv) School should also remove other deficiencies pointed out by the Inspection Committee.
ITEM VIII	<p>TO CONSIDER THE REQUEST OF SHREE MAHARAJA AGGARSAIN PUBLIC SCHOOL, TOSHAM ROAD, SIWANI, BHIWANI, HARYANA-127046 FOR GRANT OF SPECIAL PERMISSION TO 24 CANDIDATES TO APPEAR IN AISSE-2015.</p> <p>The committee considered the item and resolved to grant approval for registration of 24 students of class X to appear in AISSE-2015 due to withdrawal of recognition of the school by the Haryana Board. The Committee also resolved that other similar cases from Haryana State may also be dealt on the above lines.</p>
ITEM IX	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF RUKHMANI DEVI PUBLIC SCHOOL, NH-12, BHOPAL, NARSINGARH ROAD, NEAR JHARKHEDA, HYAMPUR, SEHORE, MADHYA PRADESH - 466 601 FOR GRANT OF UPGRADATION TO SENIOR SECONDARY LEVEL FROM THE SESSION 2013-14 INSTEAD OF 2014-15.</p> <p>The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.</p>
ITEM X	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF "SANSKAR PUBLIC SCHOOL, NEAR SHIVAI NAGAR CIRCLE, POKHARAN ROAD NO. 1, THANE (W), MAHARASHTRA-400 606 FOR GRANT OF APPROVAL TO SHIFT STUDENTS TO LOKPURAM PUBLIC SCHOOL, THANE TO APPEAR</p>

	IN AISSE (X)- 2015. The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.
ITEM XI	TO REPORT ACTION TAKEN BY THE BOARD FOR GRANT OF SPECIAL PERMISSION FOR REGISTRATION OF 18 STUDENTS OF CLASS IX FOR THE SESSION 2014-15 IN RESPECT OF PRINCETON SCHOOL, PHASE-III, SECTOR 5, NEW SHIMLA, HIMACHAL PRADESH-171009. The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.
ITEM XII	TO REPORT ACTION TAKEN ON THE REQUEST OF DELHI PUBLIC SCHOOL, GANGA SAGAR, BARBAD ROAD, RATLAM, MADHYA PRADESH-457001. The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.
ITEM XIII	TO REPORT ACTION TAKEN ON THE REQUEST OF NARAYANA E-TECHNO SCHOOL, GANDHI NAGAR, BELLARY - 583103, KARNATAKA FOR GRANT OF SPECIAL PERMISSION TO 99 STUDENTS OF CLASS X TO APPEAR AT AISSE-2014-15. The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.
ITEM XIV	TO REPORT ACTION TAKEN IN RESPECT OF ASSAM RIFLES PUBLIC SCHOOL, KANGLA, IMPHAL, MANIPUR-795 001 (AFFILIATION NO. 1280007) REGARDING GRANT OF AFFILIATION FOR SENIOR SECONDARY STAGE WITH RETROSPECTIVE EFFECT FROM 01/04/2006. The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.
ITEM XV	TO REPORT ACTION TAKEN ON THE REQUEST OF R.N. PODAR SCHOOL, JAIN DERASAR ROAD, ST. ANDREWS ROAD, MUMBAI - 400054, MAHARASHTRA FOR RUNNING THE SCHOOL IN TWO SHIFTS The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.
ITEM XVI	TO REPORT ACTION TAKEN BY THE OFFICE REGARDING GRANT OF AFFILIATION/UPGRADATION ETC TO THE SCHOOLS AFTER THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 31/07/2014. The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman. The Committee noted that there are 283 new schools affiliated since the last meeting of the Affiliation Committee held on 31.7.2014 and the total number of affiliated schools with the Board is 15844 as on 03/11/2014 .

The meeting ended with vote of thanks to the Chair.

Sd/-
(Joseph Emmanuel)
Secretary

Sd/-
(Vineet Joshi)
Chairman

**MINUTES OF THIRD MEETING
OF THE VOCATIONAL
COMMITTEE**

Held on

Wednesday, the 24th September, 2014

At

**1st Floor, Conference Hall,
Central Board of Secondary Education,
17, Rouse Avenue, Institutional Area,
Opposite Bal Bhawan, Near ITO, New Delhi-110002**



CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organization under the Ministry of Human Resource Development Govt. of India)
**“SHIKSHA KENDRA”, 2, COMMUNITY CENTRE,
PREET VIHAR, DELHI – 110 092**

CONTENTS

<u>S.No.</u>	<u>AGENDA ITEM</u>
<u>Agenda Item:1</u>	To consider and approve the proposal of making one/ two vocational courses mandatory for Secondary and Senior Secondary Level
<u>Agenda Item:2</u>	To consider the proposal of translation of books of Health & Beauty Services, Fashion Design & Garment Technology for class XI in to Hindi
<u>Agenda Item:3</u>	To consider the proposal for conducting teachers training/awareness programmes in various cities.
<u>Agenda Item:4</u>	To consider and approve the proposal of developing e- content/ media resources for different vocational courses.
<u>Agenda Item:5</u>	To consider the proposal of Hindi Translation of books of Health and Beauty Services, Fashion Design and Garment Technology.and Textile Design Dyeing and printing for class XII.

The following members were present in the third Meeting of Vocational Committee:

1. Shri Vineet Joshi, Chairman, CBSE.....in the Chair.
2. Shri M.V.V. Prasada Rao, Director (Vocational Education and Edusat), CBSE.
3. Dr. Biswajit Saha, Addl. Director (Vocational), CBSE
4. Dr. Rameshwar Singh, Project Director DKMA (ICAR), Pusa Road, New Delhi
5. Dr, Dinesh Kumar, Addl. Commissioner (Academics) KVS, Delhi
6. Dr. Ashok K Gaba, Director, SOVET, IGNOU, New Delhi
7. Prof Malashri Lal, Dean Academics, University of Delhi, Chirag enclave, New Delhi-110048
8. Shri. RL Singh, DGET, Ministry of Labour and Employment.
9. Dr. R.S Rathore, Director (NSQF), AICTE
10. Dr. Om Vikas, Ex-Director, IIITM, Gwalior
11. Shri. G. Arumugam, Deputy Commissioner.
12. Dr. Banhi Jha, Sr. Professor, Former Dean (Academics), NIFT, Delhi
13. Dr. V.S Mehrotra, Professor, PSSIVE, Bhopal
14. Dr. Ramesh C Gaur, University Librarian, JNU New Delhi
15. Smt. Neelam Verma, Addl. Director Directorate of Education, Govt. of NCT Delhi
16. Shri. N.S Bhuie, Consultant (Academics) NCHM&CT, Noida.
17. Shri. G.C Sharma Head, NSE, New Delhi.
18. Smt. Suman, Asstt. Director Vocational Education, Chandigarh
19. Ms Meghali Prabhakar, Consultant, NSDC.
20. Smt. Chhanda Talukdar, OSD Education , New Delhi (Representation of Arunachal Govt.)
21. Shri. Daniel Titus, Principal, Good Samaritan School, Jasola, New Delhi.
22. Dr. Paramjit Kaur, SKV No. 2 Tagore Garden New Delhi-27

At the outset, *Director (VE & Edusat), CBSE* welcomed all the members to the meeting and initiated the discussions and placed all agenda before the house one by one for kind consideration. Action taken report on the previous minutes was presented before the Committee.

Minutes of the second meeting of Vocational Committee held on 28th November, 2013 were not part of the Agenda. However, the same were proposed for confirmation and was agreed by the House.

Action taken report on the previous minutes was verbally presented before the committee as it was not part of the Agenda. The same was agreed.

Agenda 1

To consider and approve the proposal of making one/ two vocational courses mandatory for Secondary and Senior Secondary Level

In Principle, all the members has agreed and opined that one vocational subject is needed to be made compulsory in all schools. Majority of members expressed that option II, proposed in Agenda would be more suitable. It was decided to offer all three options to the students, and have larger consultation.

Agenda 2

To consider the proposal of amendment of scheme of studies for Auxiliary Nursing and Midwifery Course.

Chairman, CBSE has informed the house, this agenda has already been taken up in examination committee and approved. The House also agreed for the same.

Agenda 3

To consider the proposal for conducting teachers training/awareness programmes in various cities.

Committee has approved the proposal for conducting teachers training/ awareness programmes proposed and it was also suggested that more no. of awareness programmes may be organised in various cities by CBSE to promote vocational courses effectively.

Agenda 4

To consider and approve the proposal of developing e- content/ media resources for different vocational courses.

The item has been approved by the vocational Committee. However Members suggested to explore the possibility of including other subjects of importance also.

Agenda 5

To consider the proposal of Hindi Translation of books of Health and Beauty Services, Fashion Design and Garment Technology and Textile Design Dyeing and printing for class XII.

The Committee has appreciated the work of translation, already done for class XI and also approved the translation of course content of Health and Beauty Services, Fashion Design and Garment Technology and Textile Design Dyeing for class XII in Hindi. However, members suggested to take utmost care in translating; certain important terms, for the easy understanding of the child, and may always be given in English also to avoid any ambiguity.

The meeting ended with vote of thanks.

Sd/-
(M. V.V. Prasada Rao)
Director (VE & Edusat), CBSE

Sd/-
(Vineet Joshi)
Chairman, CBSE