



केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा विभाग, भारत सरकार की अखिल एक स्तरीय संस्था)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



NO. CBSE/AFF./2730772/2024/01565

Date: 29.10.2024

30

ORDER

B.S International School, Plot No. 26, Dalip Vihar, Nilothi Extn, Delhi 110041 was given Provisional affiliation with the Board for Secondary Level w.e.f. 01.04.2017 to 31.03.2020 & further upgraded to Senior Secondary Level w.e.f. 01.04.2019 to 31.03.2022. The affiliation is renewed from time to time and is affiliated till 31.03.2027 with affiliation number 2730772. As per conditions of affiliation, the school shall abide by the provisions of the Examinations and Affiliation Bye-Laws of the Board.

AND WHEREAS, all affiliated schools have already been informed through Board's notification dated 18.10.2018 to ensure compliance with the terms and condition mentioned in the Affiliation Bye-Laws, 2018 and also that the Board may conduct surprise inspection of school(s) any time to verify the status of compliance. Clause No. 12 of Affiliation Bye-Laws clearly lays down that any non-compliance of Examination and Affiliation Bye-Laws shall be considered as violation and action shall be taken as per the Rules in Chapter 12 of the Affiliation Bye-Laws, 2018.

AND WHEREAS, Chapter 14 – "General Rules", provides for the general rules which are required to be mandatorily followed clause No. 14.1 states that, "Every school is bound to follow the Affiliation Bye Laws of the Board mutatis mutandis."

AND WHEREAS, clause No. 14.2 of the Affiliation Bye-Laws, 2018, stipulates that, "It is mandatory for every affiliated school to follow the Examination Bye-laws of the Board mutatis mutandis. Further, the clause 14.2.1 of the Affiliation Bye-Laws, 2018, provides that, "Every affiliated school shall present a list of number of students and their particulars in respect of Classes IX, X, XI & XII at the time of beginning of an academic session in the manner prescribed by the Board."

AND WHEREAS, the clause 14.2.2 of the Affiliation Bye-Laws, 2018, provides that, "No affiliated school shall present the candidates to the Board's examination who are not on its rolls." The clause 14.2.4 of the Affiliation Bye-Laws, 2018, provides that "No affiliated school shall present the candidates to the Board's examination who are on

Page 1 of 14

29/10/2024



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CENTRAL BOARD OF SECONDARY EDUCATION
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its roll but have not attended the school regularly or do not meet the requirement of minimum attendance for appearance in the Board's examination."

The clause 14.2.5 of the Affiliation Bye-Laws, 2018 further provides that, "Every affiliated school shall sponsor regularly its bona-fide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/ upgradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates".

AND WHEREAS, Chapter 11 of the Affiliation Bye-Laws provides that the Board may conduct the inspection of the Schools including the surprise inspection to ascertain and ensure that schools are following the provisions of the Examination Bye-Laws, Affiliation Bye-Laws and any other instructions issued by the Board from time to time. Clause 11.4 of CBSE Affiliation Bye Laws, 2018 related to the Surprise Inspection of the schools states that, "The Board may any time get an affiliated school inspected by a committee of one or more members without giving any notice to the school." This activity of surprise inspection can be carried out any time to ensure the due compliance of Statutory Provisions, Bye-Laws of the Board and compliance of any legal mandate and all the schools are bound to offer themselves for such inspection as and when directed.

AND THEREFORE, on the basis of the enabling provisions contained in clause 11.4 of the Affiliation Bye-Laws, 2018, the Board conducted Surprise Inspection of **B.S International School, Plot No. 26, Dalip Vihar, Nilothi Extn, Delhi 110041** on 03.09.2024 through a two member Inspection Committee.

On the basis of the report submitted by the Inspection Committee and analysing the data available with the Board, following *inter alia* violations were noticed: -

- School had registered 360 students in Class XI for session 2023-24, and the same number of students would have been transferred in Class XII by way of natural progression for next year. Although, as per attendance register of Class XII of session 2024-25 there are 14 students enrolled; however, out of which "09" students were present on the day of inspection. This is violation of Clause no. 14.2 of Affiliation Bye-Laws, 2018.





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- ii. The details of admissions in Class XI were not entered in Admission Withdrawal Register and blank spaces were left. AWR from s.no. 613-1075, 1076-1543, 1544 were reviewed. The admission number in the register is odd, example B3361. This is not matching with AWR norms. Most of the admission forms were filled with pencil. This is violation of Clause no.2.4.5(c) & 14.19 of Affiliation Bye-Laws 2018.
- iii. No Composite Science lab was available, which is a violation of Clause no.4.2 of the Affiliation Bye Laws, 2018.
- iv. No Maths lab was available. This is violation of Clause no.4.5 of the Affiliation Bye Laws, 2018.
- v. The size of the Library is undersized. The size of the Library was 360 sq fts whereas the minimum size of the Library should be 1200 sq ft. The Library does not have sufficient books and had included refreshers course. The records were not maintained properly, which is a violation of Clause no.4.3 of Affiliation Bye Laws, 2018 of the Board.
- vi. The Computer Lab had only 15 computers. Computer lab of the school was understocked and undersized. The size of the Computer Lab was 480 sq fts whereas the minimum size of the Computer Lab should be 600 sq fts, which is a violation of Clause no.4.4 of Affiliation Bye Laws, 2018 of the Board.
- vii. Insufficient infrastructure such as no dance room and music room are available, which is in violation of Clause no.4.7.8 of Affiliation Bye-Laws 2018.
- viii. Committee has reported that 02 PGTs are regular and 07 PGTs are contractual, out of which some are not qualified. Committee has also reported that 05 TGTs & 03 NTTs are regular and 01 TGT & 01 NTT is contractual. Even discrepancy found in the data of OASIS and UDISE. Teacher details not matching with payroll, ECS and OASIS. This is violation of Clause no.5.1 & 5.2 of Affiliation Bye-Laws, 2018.
- ix. Service records of teachers and staff not properly maintained. Teacher details not matching with payroll, ECS and OASIS. The librarian does not



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CENTRAL BOARD OF SECONDARY EDUCATION
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have qualification. They were not shown on U-DISE. The name of the confirmed employee Mr Amit Yadav was missing from the payroll Mr. Dhamjeet (BPE) was not qualified to teach Senior Secondary. Smt. Neelam Shokeen, PRT on asking to be present before the committee, did not attend. All these amount to violation of Clause no.5.1, 5.2 and 14.19 of the Affiliation Bye Laws 2018.

- x. Record of principal's qualification i.e. M.Ed was not found in his/her personal file by the inspection committee. This is violation of Clause no. 5.1 of Affiliation Bye-Laws, 2018.
- xi. Counsellor and Wellness Teacher not appointed by the school, which is a violation of Clause no.2.4.12 of Affiliation Bye Laws 2018 of the Board.
- xii. Ms. Supriya, Special Educator was registered on OASIS and not found on U-DISE and was also not qualified as she does not hold RCI number, which is a violation of Clause 2.4.11 of Affiliation Bye Laws 2018.
- xiii. School had not maintained toilets for CwSN candidates. This is violation of Clause no. 14.15 of Affiliation Bye-Laws 2018.

In order to follow the course of natural justice and to maintain transparency, a copy of the inspection report was provided to the school alongwith the Show Cause Notice.

The school vide its reply dated 09.10.2024 has inter-alia made the following submissions on the show cause notice dated 13.09.2024.

- (1) At the outset, it is denied that there are any dummy or non- attending students enrolled in school. The students, shown to be enrolled in school in class XI/XII during the session 2024- 25, are all regularly studying in the school. In proof, the copy of complete admission withdrawal register (incorporating the admission details of session 2023-24) along with copies of admission forms (on a sample basis), school leaving certificates/ transfer certificates, and attendance register for few months are enclosed. Regarding absenteeism of students on day of inspection :-



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CENTRAL BOARD OF SECONDARY EDUCATION
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- i) It is important to note that the absenteeism among students on the day of inspection can be attributed to the fact that senior students often remain absent when examinations are approaching.
- ii) These students were fully aware of the Mid Term Examination schedule, and many had taken leave to prepare for their respective subjects.

Therefore, it is asserted that the school is not sponsoring any dummy or non-attending students.

(2) Regarding lapses in school records.

- i) At the outset, we would like to reaffirm that there are no dummy or non-attending students enrolled at the school.
- ii) With respect to the records (such as admission forms, admission withdrawal registers, etc.), it is important to note that the school is in the Dalip Vihar region of Delhi, which is largely inhabited by low-income and low- literacy families.
- iii) The school prioritizes not denying admission to any interested student. However, due to the parents' limited education, they are often unable to provide all required documents, which sometimes results in incomplete school records, as prescribed by the relevant authorities.
- iv) Nevertheless, in keeping with the school's charitable mission and despite this understandable shortcoming on the part of the parents, the school regularly admits students based on whatever information is available at the time of enrolment.
- v) Hence, we respectfully request that the absence of certain details in admission forms or admission withdrawal register should not be interpreted as evidence of dummy or non-attending students solely on this basis.
- vi) In addition to this, the copy of complete admission withdrawal register (incorporating the admission details of session 2023-24) along with copies of admission forms (on a sample basis) have already been enclosed at para 9 subpoint (1) above for your kind consideration.

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Page 5 of 14

"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
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- (3) It is submitted that:-
- The school is recognized up to the Senior Secondary Level across all streams and is equipped with well-maintained laboratories for Physics, Chemistry, and Biology.
 - These specialized laboratories cater to the advanced needs of senior secondary science students and include all necessary facilities and equipment to deliver quality practical instruction to the students of lower classes as well.
 - Therefore, the presence of a composite science laboratory is effectively met through these adequately equipped individual laboratories.
 - In proof, photographic evidence of the laboratories along with list of equipment available in these laboratories is enclosed for your kind reference.
- (4) The photographic evidence of Mathematics lab with latest list of available equipment is hereby enclosed for your kind consideration.
- (5) The library size of the school is as per the norms of the affiliation bye-laws, in proof we are enclosing the attested copy of site plan of school building for your consideration. In view of the same, it is requested that the school's library infrastructure may please be seen as sufficient to cater to the quality learning environment of its students.
- (6) It is submitted that:
- The school is in Delhi and has received recognition from the Directorate of Education (DOE), Delhi, for running Classes Preschool through XII.
 - This recognition followed a thorough evaluation of our infrastructural requirements, safety standards, and facilities necessary for the holistic development of students and regular inspections from DOE Delhi to ensure regular attendance and functioning of school.
 - The school was last inspected by DOE Delhi on 12.08.2024, and in pursuance to the said inspection, no adverse observation was given by the department to the school. In proof, supporting documents are enclosed.

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- iv) Given that the DOE Delhi has deemed our infrastructure and overall school running as adequate and compliant with its standards, we respectfully request that our school's infrastructure (incl. computer lab) be seen as compliant with the norms required for senior secondary education and the all-round development of students, as verified by the competent government authority.
- v) In support of the same, the photographic evidence of the properly maintained and run computer lab along with latest equipment purchase bills are enclosed.
- (7) It is denied that there is no activity room available in the school. In proof, the copy of site plan along with utilization of school accommodation has already been enclosed at para 9 sub-point (5) above for your kind reference.
- (8) The copy of the staff statement of school along with the latest salary sheet and extracts of bank statement (highlighting the salary debit entries) are enclosed for your kind perusal.
- (9) Regarding service books, it is submitted that school has now updated the same. In proof, copy of service books in case of Principal, 1 PGT, 1 TGT, 1 PRT, and 1 NTT is enclosed for your kind reference.
- (10) It is submitted that the school's Principal is duly qualified for her designated post. In proof, copy of her educational qualifications along with her updated personal file is hereby enclosed for your kind reference.
- (11) The school has already appointed Ms. Supriya as Counsellor & Wellness Teacher in school. In proof, copy of the appointment letter and joining report is enclosed.
- (12) The school has already appointed Ms. Shivani as special educator (RCI No. B78308 dated 12/10/2022) in school. In proof, copy of the appointment letter and supporting documents are attached.
- (13) It is submitted that the school, despite not having any CWSN student in school, has sufficient facilities in school (like ramps) for unhindered education impartation of such students, whenever they are enrolled in the school in future. In proof, photography evidence towards the same is enclosed for your kind reference.



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The Analysis of the submissions In its reply dated 09.10.2024 and the violations committed by the school: -

Accordingly, the representation of the School concerned has been examined in detail in the context of the inspection committee report and the following have been observed:

1. There are 352 students registered in XII/2025 as per LoC, while as per surprise Inspection report, there were 14 students enrolled in class XII. Out of the 14 students, only 9 students were present on the day of inspection.
 - (i) **Analysis of AWR:** The school has submitted copies of AWR consisting of around 113 number of pages. Out of them 90 number of pages belongs to 2023 session with a total number of candidates as 360. It is observed that the first admission entry in the copies of AWR submitted is shown on 01.08.2023 and the last entry for session 2023 is shown on 25.08.2023 (B3001 to B3360). The entire series of admissions, in class XI in 25 days, is observed to be in continuity. Therefore, it comes as a surprise that the school has not taken even a single admission in any of the other classes during this period. It will also be worth mentioning here that the next admission number, in the copies of the AWR submitted by the school for 2024 session, is B-3361 on 15th May 2024 and that too for class XI, therefore, an anomaly is also observed that the school has not taken any admission in any other class in between 25 August 2023 to 15 May 2024. Further, as per inspection committee report it is categorically stated that *"the admission number in the register is odd example B3361. This is not matching AWR norm"* The committee has stated that *"AWR from 613-1075, 1076-1543, 1544- were reviewed Adm XI not entered in AWR. Blank spaces"*. The committee has also submitted two pages of AWR in which the first entry is with admission number 1865 on 07th May, 2024 which is in contradiction to the AWR copy submitted to the Board by the school, in reply of SCN 13.09.2024, wherein the entry on 15th May 2024 had admission number B3361. Therefore, it is beyond comprehension as to

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how Admission number 1865 on 07th May 2024 has been inserted in between admission number B3360 on 25th August 2023 and admission number B3361 on 15th May 2024. The school has not clarified this variation anywhere in the reply submitted. Now, therefore, the fact is established that the school has manipulated the AWR to justify its short comings and irregularities in admissions of class XI which have a consequential effect on class XII as well.

- (ii) **Analysis of Attendance Register:** Further, the school has also submitted Attendance registers copies of class XII for session 2024 (Only 2 Months April and October). According to the attendance registers, there are Sections starting from A to I (9 sections) consisting of the following section wise number of students:-

Class	Section	Total Number of Students
XII (2024-25)	A	14
	B	43
	C	45
	D	44
	E	45
	F	43
	G	45
	H	42
	I	31

The inspection committee has reported that the school has only 14 students registered in class XII out of which only 9 students were available in the

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school on the day of inspection. This fact is also concurred by the copies of attendance register submitted by the school wherein the first section A has 14 students, however, suddenly the number of students increases to exponentially between 40-45 in class XII in sections B to I. It will again be worthwhile mentioning here that majority of the students of class XI gets transferred to class XII by the way of natural progression, therefore, having only 14 students in class XII section A comes as an anomaly. This fact of the school having only 14 students in class XII has been verified by the inspection committee in its report. The inspection committee has also reported that only nine students out of 14 were presents on the day of inspection, therefore, it again comes as a surprise that the claimed remaining sections were absent in totality.

Further, none of the copies of attendance register are signed by teacher incharge or the class teacher/ Principal, therefore, it can very well be concluded that the copies of the attendance registers submitted by the school against show cause notice dated 13.09.2024 are manipulated and fabricated at later stage after conduct of inspection to justify the irregularities in admission process. The school has also attributed the absenteeism of the students on the pretext of examination, however, no leave application or any other documentary evidences were submitted to substantiate the claim. The reasons mentioned by the school about absentee's candidates in mass scale is not acceptable because school has neither provided the requests of these students about their absent nor permission granted by the school. This is violation of Clause no. 14.2 of Affiliation Bye-Laws, 2018

Now, therefore, the fact is established that the school is indulged in the sponsoring of dummy/ non attending candidates which is a serious violation of clause 14.2 of Affiliation Bye Laws of the Board. Further, as per Affiliation Bye Laws of the Board Clause 14.7 "*The school shall take steps to see that physical & health education, life skills education, digital education for students and teachers, experiential learning, value education with particular emphasis on National Integration is imparted to students through teaching of various subjects and*

Page 10 of 14

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CENTRAL BOARD OF SECONDARY EDUCATION
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activities in the school curriculum." and as per clause 2.4.8 QUALITY OF EDUCATION "The school must be quality driven and must strive for excellence in all aspect of its activities. It must follow the directions issued by the Board from time to time regarding introduction of innovative practices in areas of curriculum, pedagogy and evaluation." If the school does not maintain regular attendance of students, quality education which includes physical & health education, life skills education, digital education would not be possible under any circumstance. Therefore, the school has violated the clauses No. 14.2.4, 14.2.5, 14.7 and 2.4.8 of Affiliation Bye-Laws of the Board.

2. The school has attributed the shortcomings of information in the admission forms, AWR etc to the reason that the school is located in Dalip Vihar region of Delhi which largely inhabited by low income and low literacy families and they do not have complete information, however, this point cannot be accepted as it does not justify and clarify the irregularities such as wrong admission number series and blank spaces in AWR and manipulations in attendance register in terms of lack of signature of the class teacher and the principal and other anomalies as elaborated in detail in point No. 1. Therefore, it is a fact that illiteracy and low income of the parents has got nothing to do with the irregularities committed by the school.
3. As per inspection committee the school did not have Maths Lab at the time of inspection, whereas in the reply the school has submitted a photograph of Maths Lab with door closed and only a temporary signage pasted. The interior of the Mathematics lab have not been covered in the photograph though a list of equipment has been attached with the reply however the same does not establish the fact the school has Maths lab as nothing inside has been covered in the Photograph, therefore it is concluded that the school does not have Maths lab. The school has only tried to mislead the Board by submitting a photograph of the closed door with a signage of Maths Labs. Therefore, the school has violated clause 4.5 of the Affiliation Bye Laws of the Board.
4. The school has submitted a site plan wherein the Library have been marks with 1210 sq. ft. however, this plan does not justify the school to have established the

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library on the said location. The inspection committee has categorically stated that the size of the library is 15x24 that mean 360 sq feet. Site plan can't be considered as a proof for the actual size of the Library. It proves that Library is undersized which is a violation of Clause no. 4.3 of Affiliation Bye Laws, 2018 of the Board.

The school has submitted that the school is maintaining the infrastructure as per the rules and norms prescribed by the recognizing authority, i.e. Directorate of Education, Delhi. Further, the school was last inspected by DOE Delhi on 12.08.2023 and in pursuance to the said inspection; no adverse observation was given by the department to the school. In this regard, it is informed that Clause 19 of Chapter VI of the Delhi School Education Act, 1973 stipulates that "For the purpose of any public examination every recognized higher secondary school shall be affiliated to one or more of the Boards or Council conducting such examination and **shall fulfil the conditions specified by the Board or Council in this behalf**", hence the schools affiliated with the Board are required to follow the Affiliation Bye Laws of the Board in respect of the infrastructure *inter-alia* other requirement as prescribed by the Board. Therefore, it is an established fact that the school has violated infrastructure norms of the Board.

5. The inspection committee had categorically stated that the school's computer lab was with 20x24 dimensions and a total of 480 sq ft area with only 15 computers. Against this point the school has submitted Photographic evidence of the computer lab and invoice of 10 computers which does not prove the availability of required minimum 40 computers in the Lab. With regard to the Lab size, the reply of the school is silent. Therefore, it is clearly established that the school does not have computer lab with 40 computers and minimum dimension of 600 sq ft which is a violation of Clause no. 4.4 of Affiliation Bye Laws, 2018 of the Board.
6. The school has submitted the site plan with activity room being marked on it, however at the time of physical inspection by the committee the same was not found in the school. Therefore, simply submitting the site plan does not justify the

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CENTRAL BOARD OF SECONDARY EDUCATION
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presence of the activity room. Site plan can't be considered as a proof for physical availability of the dance room and music room as well. It establishes that school is not having dance room and music room in the school. It is a violation of Clause no. 4.7.8 of Affiliation Bye-Laws 2018.

7. The school has submitted a staff list of teachers and staff members mentioning their qualification however, no evidence of their qualification have been submitted to substantiate its claim of qualified teacher. The school has only submitted some documents of the Principal and some of the PGTs, PRTs and NTTs alongwith a counsellor. However, this does not justify the fact that the school has got all qualified teachers. The school has chosen to remain silent on the point of discrepancy found in the data of OASIS and UDISE and teachers details not matching with payroll ECS and OASIS against which the school has submitted the copy of salary paid in October 2024 for the month of Sept, 2024. The earlier copies of the payroll of previous months have not been submitted. Therefore, it is concluded that the school does not have qualified teachers as observed by the inspection committee and the school has committed discrepancies in OASIS and UDISE data which is a clear violation of clause 5.1, 5.2 and 14.17 of Affiliation Bye-Laws of the Board.
8. The school has updated the service books at later stage, as informed by the school in his reply. It means that service records were not properly maintained by the school on the date of surprise inspection. It is a violation of Clause no.5.1, 5.2 and 14. 19 of the Affiliation Bye Laws of the Board. Further, the school has remained silent on the point which was communicated in the SCN i.e. "*The name of the confirmed employee Mr. Amit Yadav was missing on the payroll. Mr. Dharmjeet (BPE) was not qualified to teach senior secondary. Smt Neelam Shokeen, PRT on asking to be present before the committee did not attend*". Therefore, it is assumed that the school does not have anything to submit on this point and is accepting it as it is.

etc



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Conclusion:-

Thus, the following violations are established beyond doubt: -

1. The school is indulged in sponsoring dummy/non attending students.
2. The school has manipulated its records to mislead the Board.
3. The school has severe infrastructural deficiencies.
4. The school does not have qualified teaching staff.
5. The school has committee irregularities in maintaining essential school's records such as AWR and attendance registers.

Accordingly, it is for consideration as to which of the penalties mentioned in the clause 12.1 of the Affiliation Bye Laws be imposed on the school. Since the violation observed are clearly manifesting wilful non-observance of the Affiliation Bye Laws to the extent of deliberately sponsoring non bona-fide students and manipulation of records in classes XI and XII. However no major lacuna is seen to that extent in classes IX and X. Accordingly with the approval of the Competent Authority of the Board, the following penalties are imposed on the school:-

1. The Provisional Affiliation granted to the school for Senior Secondary Level stand withdrawn with immediate effect;
2. The school shall remain affiliated upto Secondary Level;
3. The Students of Class XII are permitted to appear in the Board Exam from the same school for the session 2024-25;
4. The students who are presently in Class XI shall be shifted to nearby school by Regional Officer, Delhi (West). The school shall not take any new admissions or promote the students of lower classes in Class XI by natural progression, hereafter. The school shall not take any direct admission in class XII hereafter;
5. The school may not apply for Upgradation for Senior Secondary Level till the academic year 2027-28.

Handwritten signature
30/10/2024
JOINT SECRETARY (Aff.)

**THE MANAGER,
B.S International School,
Plot No. 26, Dalip Vihar,
Nilothi Extn, Delhi 110041**

Page 14 of 14



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