



केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



NO. CBSE/AFF./ 2730695/2024 /01564

Date: 29.10.2024
30

ORDER

DHRUVA PUBLIC SCHOOL, G - 11, JAI VIHAR, NEW DELHI - 110043 was given Provisional affiliation with the Board for Secondary Level w.e.f. 01.04.2012 to 31.03.2015 & further upgraded to Senior Secondary Level w.e.f. 01.04.2014 to 31.03.2017. The affiliation is renewed from time to time and is affiliated till 31.03.2027 with affiliation number 2730695. As per conditions of affiliation, the school undertook to abide by the provisions of the Examinations and Affiliation Bye-Laws of the Board.

AND WHEREAS, all affiliated schools have already been informed through Board's notification dated 18.10.2018 to ensure compliance with the terms and condition mentioned in the Affiliation Bye-Laws, 2018 and also that the Board may conduct surprise inspection of school(s) any time to verify the status of compliance. Clause No. 12 of Affiliation Bye-Laws clearly lays down that any non-compliance of Examination and Affiliation Bye-Laws shall be considered as violation and action shall be taken as per the Rules in Chapter 12 of the Affiliation Bye-Laws, 2018.

AND WHEREAS, Chapter 14 - "General Rules", provides for the general rules which are required to be mandatorily followed clause No. 14.1 states that, "Every school is bound to follow the Affiliation Bye Laws of the Board mutatis mutandis."

AND WHEREAS, clause No. 14.2 of the Affiliation Bye-Laws, 2018, stipulates that, "It is mandatory for every affiliated school to follow the Examination Bye-laws of the Board mutatis mutandis. Further, the clause 14.2.1 of the Affiliation Bye-Laws, 2018, provides that, "Every affiliated school shall present a list of number of students and their particulars in respect of Classes IX, X, XI & XII at the time of beginning of an academic session in the manner prescribed by the Board."

AND WHEREAS, the clause 14.2.2 of the Affiliation Bye-Laws, 2018, provides that, "No affiliated school shall present the candidates to the Board's examination who are not on its rolls." The clause 14.2.4 of the Affiliation Bye-Laws, 2018, provides that "No affiliated school shall present the candidates to the Board's examination who are on its roll but have not attended the school regularly or do not meet the requirement of minimum attendance for appearance in the Board's examination."

Page 1 of 11

वके
30/10

"शिक्षा केन्द्र", 2, सागुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092

Phone (off.): 011-22509256-59, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in





केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा प्रबन्धालय, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



The clause 14.2.5 of the Affiliation Bye-Laws, 2018 further provides that, "Every affiliated school shall sponsor regularly its bona-fide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/ upgradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates".

AND WHEREAS, Chapter 11 of the Affiliation Bye-Laws provides that the Board may conduct the inspection of the Schools including the surprise inspection to ascertain and ensure that schools are following the provisions of the Examination Bye-Laws, Affiliation Bye-Laws and any other instructions issued by the Board from time to time. Clause 11.4 of CBSE Affiliation Bye Laws, 2018 related to the Surprise Inspection of the schools states that, "The Board may any time get an affiliated school inspected by a committee of one or more members without giving any notice to the school." This activity of surprise inspection can be carried out any time to ensure the due compliance of Statutory Provisions, Bye-Laws of the Board and compliance of any legal mandate and all the schools are bound to offer themselves for such inspection as and when directed.

AND THEREFORE, on the basis of the enabling provisions contained in clause 11.4 of the Affiliation Bye-Laws, 2018, the Board conducted Surprise Inspection of **DHRUVA PUBLIC SCHOOL (2730695) G - 11, JAI VIHAR, NEW DELHI - 110043** on 03.09.2024 through a two member Inspection Committee.

- A. On the basis of the report submitted by the Inspection Committee and analysing the data available with the Board, following *inter alia* violations were noticed:-**
- Total land area of the school is 4094 sq m. In accordance with the land provisions of affiliation bye laws, the school shall have to restrict its no. of sections to 28 sections (max.) from class I to XII whereas as per the report, the school is running total 40 sections (excluding Bal Vatika) which is clear violation of affiliation bye laws of the Board. The school had 168 students registered as per records in class X session 2023-24. By the natural progression, these students would have been enrolled in class XI in session 2024-25. As per OASIS also the school has filled 170 students in class XI, however, as reported by the I/C the school had only 90 students enrolled in class XI as per attendance register and only 72 students were present on the day of inspection. Further, last year the school had registered 495 students in class XI who would have been promoted to class XII this year but at the time of inspection only 90 students were enrolled as per attendance register and only 71 students were present

Page 2 of 11



"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092

Phone (off.) : 011-22509256-59, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in





केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



- in class XII. As per records maintained by the school excess students shown over the admission registers appears to be dummy students. Therefore, it reflects that the school is sponsoring dummy / promoting non attending students which is a severe violation of clause 14.2 of the Affiliation/Examination Bye-Laws of the Board.
- II. As per inspection committee report, the admission details of all students especially from Class IX to XII (as per students registered data in Board records) had been found missing in AWR which is violation of clause no. 14.19(a).
 - III. As per attendance register number of candidates shown in classes IX to XII is very less than number of candidates registered as per Board's records. Further, blanks were shown against few candidates marked absent at the time of inspection which is a violation of clause no.14.2 & 14.19.
 - IV. All the classrooms were undersized with dimensions less than 500 sq feet which is a violation of clause 4.1
 - V. The school has not maintained any service rules for its staff which is a violation of clause 5.3 of Affiliation Bye Laws.
 - VI. Computer Lab. (as per clause 4.4 it should be appx 600 sq ft whereas the Committee has found it to be 399 sq. ft.), Maths Lab (as per clause 4.5 it should be appx 500 sq ft whereas the Committee has found it to be 336 sq. ft.) and Library (as per clause 4.3 it should be appx 1200 sq ft whereas the Committee has found it to be 336 sq. ft.) of the School are undersized which is a violation of clause 4.3, 4.4, 4.5.
 - VII. Against total 48 sections (including Bal Vatika), the school is having only 54 teachers. Thus, the school is not maintaining section teacher ratio of 1:1.5 which is a violation of clause 5.4
 - VIII. As per the copy of acquaintance roll provided to the committee, the teaching & non-teaching staff appointed in the school is not being paid as per pay scales and allowances prescribed by the Appropriate Government which is a violation of clause 5.2.2.
- In order to provide the School a chance to submit its explanation/ clarification, a show cause notice dated 13.09.2024 was served to the School and to follow the course of natural justice and to maintain transparency, the copy of inspection report was provided to the school alongwith the Show Cause Notice.
- B. The School had submitted the reply vide letter dated 10.10.2024 wherein the School had tried to explain the points raised in the Show Cause Notice dated 13.09.2024.



केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



C. The school vide its reply dated 10.10.2024 has inter-alia made, the following submissions on the Show Cause Notice dated 13.09.2024:

- I. The details about the land area of the school is correct so no need to reply, but the reply for rest of details is as under. The school has stated that the student strength of school of class IX to XII for sessions 2023-24 & 2024-25 is as follows:-

Students of strength	2023-24	2024-25
IX	64	90
X	132	63
XI	495	166
XII	483	487

In proof, the copy of few pages of admission withdrawal register (incorporating the admission details of session 2023-24 & 2024-25) along with copies of admission forms (on a sample basis), school leaving certificates/transfer certificates, and attendance register for few months are enclosed.

- II. Explained in PARA 1 at above.
- III. Regarding absenteeism of students on day of inspection,
- The school has submitted that on the day of inspection can be attributed to the fact that senior students often remain absent when examinations are approaching.
 - These students are fully aware of the Mid Term Examination schedule, and many had taken leave to prepare for their respective subject.
 - The school has further submitted that a considerable no. of students are enrolled in private coaching institute as well for competitive exam such as JEE, NEET, and other advanced courses.
 - These Institutes provide specialized guidance, often focusing on areas beyond the school curriculum, to help students achieve their career aspirations.
 - As a result, students tend to prioritize these coaching sessions over regular school attendance, especially as their exams draw near.





केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



- vi. Therefore, it is asserted that the school is not sponsoring any dummy or non-attending students, as these students are simply striving to maintain a challenging balance between regular school education and their preparation for higher education.
- vii. During inspection time rainy session is going, there is water logging near school & road construction is going near school. However, the school has accepted inadvertent error in the OASIS data.

The school has further stated that there are more affordable Secondary School nearby to the school which result in students from smaller schools (up to the secondary level) enrolling in local to complete their educations..... After Covid-19 no. of students increased.

Due to their economic circumstances, many students' families are unable to send them to schools located far from their homes. Therefore, they rely on nearby Senior Secondary schools that are accessible, even on foot.

As a result, the school's enrolment in lower classes (up to Class X) is lower compared to higher classes (XI/XII). This leads to fewer sections in the lower classes and a significant increase in sections for Classes XI and XII.

- IV. The School has also negated the observation of the surprise inspection committee regarding undersized classrooms, labs and Library by stating the School has got affiliation with CBSE as "Fresh Composite Provisional Affiliation for Secondary Examination" as on dated 5th October 2012 vide letter dated CBSE/Aff./2730695(SL-00531-1214)/2012/490107 in which clearly mentioned the infrastructure details are as under:

S.N.	Particulars	Qty.	Size
1.	Area of the school campus	-	4094.2 Sq. mtrs.
2.	Total built up area	-	698.97 Sq. mtrs.
3.	Area of play ground	-	3395.4 Sq. mtrs.
4.	No. of classrooms	32	21'x16'
		17	20'x20'
		01	20'x21'
	Total Classrooms=51	01	20'x30'
5.	Maths lab	01	22.6'x40'
6.	Chemistry Lab	01	21.6'x40'.6"
7.	Physics Lab	01	22.6'x40'



केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



8.	Bio Lab	01	22.6'x40'
9.	Computer Science Lab	01	30.4'x20'
10.	Other rooms	09	Different Sizes
11.	Size and number of books in library	No. of books 4212	30.4' x 20'

The above details per Infrastructure of the school was accepted by CBSE being it was as per norms at that time.

- V. The school has maintained service rules for its staff which is as per norms of CBSE, in proof, documentary evidence is enclosed.
- VI. Explained in PARA 4 at above.
- VII. In its representation, the School has negated the observations of the surprise inspection committee's regarding not maintaining Section Teachers ratio by stating that against total 39 sections (including Bal Vatika), the school is having 83 Teachers, in proof, documentary evidence is enclosed. Thus the school is maintaining section teacher ratio of 1:1.5, which is as per norms of CBSE.
- VIII. Further, the school has stated that the salary is being paid to the staff appointed in the school as per 6th CPC with partial allowances due to financially constraints. The school is in process to implement ongoing pay commission, undertaking to this effect is enclosed.
- IX. It is submitted that the observations made by the inspecting team have been clarified point-wise above and it is requested that the same may please be considered.
- E. The analysis of the submissions made by the School in its reply:-**
- a. The school has not clarified as to why it is running 40 Sections from Class I to XII, whereas as per land provisions of Affiliation Bye Laws, the school is allowed to run optimum 28 sections against total 4094 sq.mt land which is clear violation of clause of Restrictions of number of sections mentioned in Appendix V of Affiliation Bye Laws of the Board.
- b. The school itself has accepted that the present strength of students in class XII in their school is 487 students whereas copy of Attendance Register provided by the school for the month of July and Oct 2024 shows that there are only 70 students enrolled in class XII. This is in stark contradiction to the statements made by the school. The surprise inspection committee in its report had also reported about this huge gap between number of students registered in class X/XII and number of



केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संस्थान)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



students whose names are mentioned in the attendance register. As per the I/C report, there were only 90 students enrolled in XII in the attendance register in the month of September out of which only 71 students were present on the day of inspection. The school in its reply to the Show Cause Notice dated 13.09.2024 has not submitted the copy of the attendance register for September 2024. The above details, establishes the fact that the school is sponsoring dummy students which is violation of **clause 14.2.4 of the Affiliation/Examination Bye-Laws of the Board**. Further, the school itself accepted that a considerable number of students are enrolled in private coaching institutes as well for competitive exam such as JEE, NEET, and other advanced courses. These students tend to prioritize these coaching sessions over regular school attendance. Even after knowing this fact, the school is presenting these students to Board's examination which establishes the violation of **clause no.14.2.4 of Affiliation Bye Laws of the Board** which stipulates "no affiliated school shall present the candidates to the Board's examination who are on its roll but have not attended the school regularly or do not meet the requirement of minimum attendance for appearance in the Board's examination".

If the students were not attending classes, then the school could have stopped their sponsorship for the Board's examinations, however the school has not done so which is a violation of the **Clause number 14.2.4 of Affiliation Bye-Laws of the Board**. Therefore the school has intentionally, after knowing the facts that the students are involved in coaching centers and not attending the school regularly, has submitted 487 students in the LOC for Class XII (2024-25). Moreover the copies of the attendance register for Class XII has the entries only of 70 students, which does not support the school's submission of 487 students in LOC of Class XII. The school has not been able to clarify the disparity between the details of students in attendance registers and the number of students submitted in the LOC of 2024-25. If the students were not attending classes, then the school could have stopped their sponsorship for the Board's examinations, however the school has not done so which is an intentional violation of the Clause number 14.2.4 of Affiliation Bye-Laws of the Board. Further, as per Affiliation Bye Laws of the Board

Page 7 of 11

— rpe

"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092

Phone (off.) : 011-22509256-59, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in





केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



Clause 14.7 "The school shall take steps to see that physical & health education, life skills education, digital education for students and teachers, experiential learning, value education with particular emphasis on National Integration is imparted to students through teaching of various subjects and activities in the school curriculum." and as per clause 2.4.8 QUALITY OF EDUCATION "The school must be quality driven and must strive for excellence in all aspect of its activities. It must follow the directions issued by the Board from time to time regarding introduction of innovative practices in areas of curriculum, pedagogy and evaluation." If the school does not maintain regular attendance of students, quality education which includes physical & health education, life skills education, digital education would not be possible under any circumstance. Therefore, the school has violated the clauses No. 14.2.4, 14.7 and 2.4.8 of Affiliation Bye-Laws of the Board.

Further as per Clause 6.5 of Examination Bye-Laws of the Board "...the candidate shall complete the required percentage of attendance (75%) for Class IX, X, XI & XII as per Examination Bye Laws of the Board to make him/ her eligible for the examinations. In such cases where the admission by the candidate could not be taken in a higher class by the stipulated date because of the late declaration of result by the Board such permission would not be required, provided the candidate applied for admission within a fortnight of the declaration of the result."

AND Clause 13.1(i) "...Candidates taking up a subject(s) involving practicals shall also be required to have put in at least 75% of the total attendance for practical work in the subject in the laboratory. Heads of Institutions shall not allow a candidate who has offered subject(s) involving practicals to take the practical examination(s) unless the candidate fulfils the attendance requirements as given in this Rule.

AND Clause 13.2(i) "No student from a School affiliated to the Board shall be eligible to take the examination unless he has completed 75% of attendances counted from the opening of class X/XII upto the first of the month preceding the month in which the examination commences in the subjects of internal



केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



- assessment." Therefore, the school has blatantly violated the Clauses 6.5, 13.1 (i) and 13.2 (i) of the Examination Bye-Laws as well.
- c. The Admission and Withdrawal Register is the essential record required to be maintained by the school but the school has not provided/enclosed the complete copy of admission and withdrawal register for the session 2024-25 (Only 04 pages of Attendance Register of session 2024-25 and 04 pages of AWR of 2023-24) were enclosed) while replying the Show Cause Notice. This further establishes the fact that the school is hiding the AWR (Admission and Withdrawal Register) and this uphold the observation of the surprise inspection committee that the admission details of all students especially from Class IX to XII had been found missing in AWR and this establishes the violation of clause no. 14.19(a) of the Affiliation Bye Laws of the Board and support the statement of the inspection committee "excess students shown over admission registers appears to be dummy students".
- e. The school has enclosed a photocopy of acquaintance roll to the effect that the school has been paying salary to its staff as per norms. But no bank statement in support to the actual transfer of salary in the respective bank account of staff members has been enclosed by the school which established the fact that the school is violating the clause No. 2.4.4 of Affiliation Bye Laws of the Board which stipulates that Salary should be paid to the staff through Electronic Clearing Service (ECS) only.
- f. Clause No.4.1 of Affiliation Bye Laws of the Board stipulates that Minimum floor space should be at least 1 sq. mtr. per student. The class/section wise enrolment of students clearly establishes that the school is violating this clause by not providing Minimum floor space of at least 1 sq. mtr. per student, therefore the school should have maintained the enrolment of each section accordingly, which the school has failed to maintain, therefore the school has violated the Clause No.4.1 of Affiliation Bye Laws of the Board.
- g. In its reply the school has mentioned that against total 39 sections (including Bal Vatika), the school is having 83 Teachers and thus the school is maintaining section teacher ratio of 1:1.5, but the school has enclosed only 4 appointment

—TTC



केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



letters alongwith a list of staff, which does not substantiate the claim of the school that the school has sufficient number of staff members as the inspection committee has reported the availability of only 54 teachers in the school. The School has not enclosed the teacher's attendance register, copy of Bank statement of salary transfer of staff, copy of EPF Challan or Bio metric attendance of staff etc., which could have substantiated the school's claim whether sufficient number of teachers would have been there in it. Therefore, the claim of the school to have sufficient number of teachers cannot be accepted. The school therefore has violated the affiliation bye-laws clause 5.4.

- h. In its reply the school has mentioned that the Infrastructure of the school was accepted by Board at the time of its affiliation, whereas the provisional affiliation granted to the school was conditional. While granting Upgradation upto Sr. Secondary level the school was directed to shift its Library to a bigger room as per the norms of the Board which the school has not complied with. This establishes the violation of Clause 4.3 of Affiliation Bye Laws of the Board which stipulates "Minimum size should be 14 m. x 8 m. fully equipped and with reading room facility and other resources to cater to the strength of students in the school."

Thus, the following violations are established beyond doubt:-

1. The school is indulged in sponsoring dummy/non attending students.
2. The school is running sections in excess of permitted number of sections.
3. The school is not maintaining essential records properly.
4. The school is not paying salary through ECS/ online mode.
5. The school has violated the norms of enrolment of students in each section.
6. The school is not maintaining the section teacher ratio as per norms.
7. The school has severe infrastructural deficiencies.
8. The school has committed irregularities in maintaining essential school's records such as AWR etc.



केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organization under the Ministry of Education, Govt. of India)



Accordingly, it is for consideration as to which of the penalties mentioned in the clause 12.1 of the Affiliation Bye Laws be imposed on the school. Since the violation observed are clearly manifesting wilful non-observance of the Affiliation Bye Laws to the extent of deliberately sponsoring non bona-fide students and manipulation of records in classes XI and XII. However no major lacuna is seen to that extent in classes IX and X. Accordingly with the approval of the Competent Authority of the Board, the following penalties are imposed on the school:-:

1. The Provisional Affiliation granted to the school for Senior Secondary Level stand withdrawn with immediate effect;
2. The school shall remain affiliated upto Secondary Level;
3. The Students of Class XII are permitted to appear in the Board Exam from the same school for the session 2024-25;
4. The students who are presently in Class XI shall be shifted to nearby school by Regional Officer, Delhi (West). The school shall not take any new admissions in classes XI & XII and promote the students of lower classes in Class XI by natural progression, hereafter;
5. The school may not apply for Upgradation for Senior Secondary Level till the academic year 2027-28.

Approved
21/01/2024
JOINT SECRETARY (Aff.)

THE MANAGER,
DHURVA PUBLIC SCHOOL,
G - 11, JAI VIHAR,
NEW DELHI - 110043