



केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षण संशालय, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



NO. CBSE/AFF./2730406/2024/1631

Date: 05.11.2024

ORDER

Naveen Public School, Village Nithari Nangloi Delhi, West Delhi, Delhi-110041 was given Provisional affiliation with the Board for Secondary Level w.e.f. 01.04.2003 to 31.03.2006. The school was upgraded to Senior Secondary Level w.e.f. 01.04.2022 to 31.03.2027. The affiliation is renewed from time to time and is affiliated till 31.03.2027 with affiliation number 2730406. As per conditions of affiliation, the school shall abide by the provisions of the Examinations and Affiliation Bye-Laws of the Board.

AND WHEREAS, all affiliated schools have already been informed through Board's notification dated 18.10.2018 to ensure compliance with the terms and condition mentioned in the Affiliation Bye-Laws, 2018 and also that the Board may conduct surprise inspection of school(s) any time to verify the status of compliance. Clause No. 12 of Affiliation Bye-Laws clearly lays down that any non-compliance of Examination and Affiliation Bye-Laws shall be considered as violation and action shall be taken as per the Rules in Chapter 12 of the Affiliation Bye-Laws, 2018.

AND WHEREAS, Chapter 14 – "General Rules", provides for the general rules which are required to be mandatorily followed clause No. 14.1 states that, "Every school is bound to follow the Affiliation Bye Laws of the Board mutatis mutandis."

AND WHEREAS, clause No. 14.2 of the Affiliation Bye-Laws, 2018, stipulates that, "It is mandatory for every affiliated school to follow the Examination Bye-laws of the Board mutatis mutandis. Further, the clause 14.2.1 of the Affiliation Bye-Laws, 2018, provides that, "Every affiliated school shall present a list of number of students and their particulars in respect of Classes IX, X, XI & XII at the time of beginning of an academic session in the manner prescribed by the Board."

AND WHEREAS, the clause 14.2.2 of the Affiliation Bye-Laws, 2018, provides that, "No affiliated school shall present the candidates to the Board's examination who are not on its rolls." The clause 14.2.4 of the Affiliation Bye-Laws, 2018, provides that "No affiliated school shall present the candidates to the Board's examination who are on its roll but have not attended the school regularly or do not meet the requirement of minimum attendance for appearance in the Board's examination."

The clause 14.2.5 of the Affiliation Bye-Laws, 2018 further provides that, "Every affiliated school shall sponsor regularly its bona-fide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/ upgradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates".

Page 1 of 10

JPC
5/11



"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092





केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



AND WHEREAS, Chapter 11 of the Affiliation Bye-Laws provides that the Board may conduct the inspection of the Schools including the surprise inspection to ascertain and ensure that schools are following the provisions of the Examination Bye-Laws, Affiliation Bye-Laws and any other instructions issued by the Board from time to time. Clause 11.4 of CBSE Affiliation Bye Laws, 2018 related to the Surprise Inspection of the schools states that, "*The Board may any time get an affiliated school inspected by a committee of one or more members without giving any notice to the school.*" This activity of surprise inspection can be carried out any time to ensure the due compliance of Statutory Provisions, Bye-Laws of the Board and compliance of any legal mandate and all the schools are bound to offer themselves for such inspection as and when directed.

AND THEREFORE, on the basis of the enabling provisions contained in clause 11.4 of the Affiliation Bye-Laws, 2018, the Board conducted Surprise Inspection of **Naveen Public School, Village Nithari Nangloi Delhi, West Delhi, Delhi-110041** on 03.09.2024 through a two-member Inspection Committee.

- A. On the basis of the report submitted by the Inspection Committee and analysing the data available with the Board, following *inter alia* violations were noticed: -
- I. As per available records of enrolment of students for the session 2023-24, school has registered 561 students (including science students) in Class XI and the same number of students should have been transferred in Class XII by way of natural progression for next year Therefore, there is a massive variation in the enrolment of class XII, as the 561 candidates of class XI session 2023-24 have not been found in the attendance register of the current year. Further, during inspection, only 10 students in class XI and 19 students in class XII were found in the attendance register and only 05 students in XI and 16 in XII, respectively were present on the day of inspection. The committee has observed that most of the students are non-attending/dummy students. In class XI, the committee has observed as per the records provided by the school that school offers only humanities and class XII they were offering both commerce and humanities which was found by the committee very strange. The school was found in violation of clauses 14.2 and 14.17.
 - II. The School does not have Composite Science lab and Mathematics Lab which is in violation of Clause 4.2, 4.5, 14.13, 14.17 of the Affiliation Bye Laws, 2018 and circular no. 11/2022.
 - III. Computer lab is undersized with only 440 sq ft which should be of the room size of 600 Sq.ft. violation of clauses 4.4, 14.13, 14.17 of the Affiliation Bye Laws, 2018 and circular no. 11/2022.
 - IV. School has not provided Admission Withdrawal Register, Admission forms, Transfer certificates to verify the proper admissions of the bonafide students and compliance





केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा मंत्रालय, भारत सरकार के अर्थात् एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



- of provisions of Affiliation and the Examination Bye-Laws. This is in violations of clauses 14. 19 of the Affiliation Bye Laws, 2018.
- V. School was not found to have appointed Special Educator, Counsellor, Dance teacher and Art teacher. Further, no documents on appointment of the above teachers and staff provided. There were no separate rooms for music, dance, & activities. There is gross violation of clauses 2.4.11, 2.4.12 & 5.2 of the Affiliation Bye Laws, 2018.
- VI. It was found during the inspection that the school was running 29 sections, for which there should have been 45 trained and qualified teachers, however only 18 teachers (PGT, TGT, PRT and NTT) excluding Principal, Vice Principal and Head Master/ Mistress were shown by the school. Therefore, the school is not maintaining section teacher ratio 1:1.5 which is in violation the clauses 5.4 of the Affiliation Bye Laws, 2018.
- VII. It is reported by the committee that the school management especially chairperson and manager did not cooperate with the inspection committee members. They tried to evade all questions and they were not interested to supply any documents and records required by committee members. Principal could not answer her date of joining the school. They took 05 hours to supply teacher attendance register. They informed that OASIS portal was not updated and could not provide them number of students registered with for class XI and XII with CBSE. The school was found in violation of clauses 10.1.12 and 14.19.
- VIII. All teachers teaching classes IX-XII said that they are working on contractual basis. There was no evidence of teaching learning practice going on. Teachers were sitting on the desk. Could not provide total strength of the class. The blackboards were found to be empty. The school was found in violation of clauses 5.2 and 14.7.
- IX. The corridors were found dirty. Academic ambience was extremely poor. While taking round the Inspection Committee could find that few rooms were designated as physics, chemistry, biology and computer science labs, but all rooms were locked. When the inspection committee requested to open these rooms, it was found that they were not used by the students. They were used as store rooms and were in a dilapidated state. The school was found in violation of clauses 9.2.24, 4.2, 14.13, 14.17 of the Affiliation Bye Laws, 2018 and circular no. 11/2022.
- B. In order to provide the School a chance to submit its explanation/ clarification, a Show Cause Notice dated 17.09.2024 was served to the School with ample time of 30 days to reply and to follow the course of natural justice and to maintain transparency, a copy of the inspection report was provided to the school along with the Show Cause Notice dated 17.09.2024.



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



- C. The School had submitted the reply vide letter dated 15.10.2024 wherein the School had tried to explain the points raised in the Show Cause Notice dated 17.09.2024.
- D. **The school vide it's reply dated 15.10.2024 has inter-alia made, the following submissions on the show cause notice dated 17.09.2024**

1. Sir we have only 10 candidates registered this year in Class: XI (LOC Registration after fee payment is attached for reference).

For class XII Regarding higher number of candidates

- The school operates in address Nangloi region, which predominantly consists of low-income families and has shortage of CBSE-recognized affordable senior secondary schools in the vicinity.
- Consequently, students from smaller schools (up to the Secondary level) often enroll in local Senior Secondary schools, to complete their education.
- Due to their economic circumstances, many students' families are unable to send them to schools located far from their homes. Therefore, they really on nearby Senior Secondary schools that are accessible, even on foot.
- As a result, the school's enrollment in lower classes (up to Class X) is lower compared to higher classes (XI/XII). This leads to fewer sections in the lower classes and a significant increase in sections for Class XII.
- On the day of inspection, we have ongoing half yearly examination from 7th September so maximum candidates are on preparatory leave date sheet attached.

In view of the above facts, it is requested that the greater number of senior secondary sections in XII may please be seen as correct. But if it is not right for CBSE we have not taken any admission in Class XI from any other schools whether from local or other areas of Delhi or outside Delhi all the 10 candidates of class XI are from our school and shifted to XI by natural progression from Class: X please consider this also

- The School have Composite Science lab and Mathematics Lab which is situated on floor 1 of right building measuring area 62 sq meter as per CBSE rule (photo attached)
- Computer lab is not undersized with 440 sq ft which is 600 sq ft. are available in the school.
- Committee member does not ask for Admission withdrawal register, we have admission withdrawal register from year 2023 to till date, (few pages of first middle last page is attached)
- School already have appointed Special Educator, Counsellor, Dance teacher and Art teacher, their documents are attached here with for your kind reference.

GPC





केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



6. School is running 29 sections and as per 29 sections total 39 trained and qualified teachers are required and we have these teachers (few docs attached for your kind reference)

7. Sir, the inspecting Principal is from any Dwarka school and she repeatedly harassing to Principal, teachers and students of our school in front of manager that

1. The committee member told the Principal (Principal ko Kuch nahi atta) School principal is not known any type of school related work. But myself R.K. Sharma, I declared that the school principal working since 1997 and she deal all types of work related to the school.

2. Teachers sab bakwas hai

The committee members told that all the school teachers are illiterate person and she had hurts all the teachers.

3. Ye kaise bache hain aise bach hote h

4. School fish market me bana hua h (She told all the students & teacher that they are not a school. It is like that fish market. This word is not likely a school principal. Which is not like a principal belongs of the Dwarka Schools.)

5. During inspection time she attends a phone call to other person. She told to the other person I am coming an inspection for dirty school of Delhi. She calls this word presenting at the time of inspection in the class room. This word cannot belong to a good principal.

This will impact very bad impression on mind of our principal, teachers and Students. We know that she is from well reputed school but this does not mean that she has any authority to harass our principal, teachers and students. Even though we didn't say anything to her or CBSE official, but still we are not complaining we are just putting facts in front of you.

E. The analysis of the submissions made by the school its reply dated 15.10.2024 and the violations committed by the School:

1. As per LOC XII for the session 2024-25 the registered candidates are 551 while as per surprise Inspection report, there were 19 students enrolled as per attendance register in class XII, out of which only 16 students were present on the day of inspection. In reply the school has stated that the school is situated in Nangloi region, which predominantly consists of low-income families and has shortage of CBSE-recognized affordable senior secondary schools in the vicinity. Consequently, students from smaller schools (up to the Secondary level) often enroll in local Senior Secondary schools, to complete their education. Due to their economic circumstances, many students' families are unable to send them to schools located far from their homes. Therefore, they really on nearby Senior Secondary schools that are accessible, even on foot. On the day of inspection,

DR





केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



we have ongoing half yearly examination from 7th September so maximum candidates are on preparatory leave date sheet attached.

The school has also attributed the absenteeism of the students on the pretext of examination, however, no leave application or any other documentary evidences were submitted to substantiate the claim. The reasons mentioned by the school about absentee's candidates in mass scale is not acceptable because school has not provided any substantiating evidences to support that the Half Yearly Examinations were going on and the maximum number of students were on preparatory leave. Moreover, the attendance in all other classes except XII is observed to be acceptable, therefore it cannot be possible that only the students of class XII have gone on preparatory leave. Further, there is a wide variation in the actual number of class XII students registered in LOC for 2024-25 and the enrollment details available in the attendance registers as reported by the Inspection Committee. This is violation of Clause no. 14.2 of Affiliation Bye-Laws, 2018.

The school has not submitted any evidence i.e. Admission forms and AWR, Attendance Registers, copies of the periodical tests, practical notebooks, lab attendance registers etc. to justify about admissions in large number of students in senior classes which makes it evident that the school is indulged in sponsoring dummy/ non attending students which is a serious violation of clauses 14.2 and 14.17.

As per Clause 6.5 of Examination Bye-Laws of the Board "*....the candidate shall complete the required percentage of attendance (75%) for Class IX, X, XI & XII as per Examination Bye Laws of the Board to make him/ her eligible for the examinations.*"

AND Clause 13.1(i) "*....Candidates taking up a subject(s) involving practicals shall also be required to have put in at least 75% of the total attendance for practical work in the subject in the laboratory. Heads of Institutions shall not allow a candidate who has offered subject(s) involving practicals to take the practical examination(s) unless the candidate fulfils the attendance requirements as given in this Rule.*"

AND Clause 13.2(i) "*No student from a School affiliated to the Board shall be eligible to take the examination unless he has completed 75% of attendances counted from the opening of class X/XII upto the first of the month preceding the month in which the examination commences in the subjects of internal assessment.*"

Hence, if a student is not attending classes regularly, then the same shall not be permitted to appear in the Board's examinations. Whereas the school has filled

JK





केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा पञ्चालय, भारत सरकार के अर्थात् एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



an LOC for session 2024-25 for 551 candidates in class XII which is contradictory to the finding of the inspection committee.

Further, as per Affiliation Bye Laws of the Board Clause 14.7 *"The school shall take steps to see that physical & health education, life skills education, digital education for students and teachers, experiential learning, value education with particular emphasis on National Integration is imparted to students through teaching of various subjects and activities in the school curriculum."* and as per clause 2.4.8 QUALITY OF EDUCATION *"The school must be quality driven and must strive for excellence in all aspect of its activities. It must follow the directions issued by the Board from time to time regarding introduction of innovative practices in areas of curriculum, pedagogy and evaluation."* If the school does not maintain regular attendance of students, quality education which includes physical & health education, life skills education, digital education would not be possible under any circumstance. Therefore, the school has violated the clauses No. 14.2.4, 14.2.5, 14.7 and 2.4.8 of Affiliation Bye-Laws of the Board.

2. The school has submitted that they have Composite Science lab and Mathematics Lab which is situated on floor 1 of right building measuring area 62 sq meter. The school has also submitted the photos of Composite science lab and Mathematics labs however the same does not establish the fact the school had Composite Science lab and Maths lab at the time of Inspection date. Therefore, the school had violated clause 4.5 of the Affiliation Bye Laws of the Board and circular 11/2022 SoPs for establishing well equipped labs.

The school has submitted in it's reply that the school is maintaining the infrastructure as per the rules and norms prescribed by the recognizing authority, i.e. Directorate of Education, Delhi. Further, the school was last inspected by DOE Delhi on 12.08.2023 and in pursuance to the said inspection; no adverse observation was given by the department to the school. In this regard, it is informed that Clause 19 of Chapter VI of the Delhi School Education Act, 1973 stipulates that *"For the purpose of any public examination every recognized higher secondary school shall be affiliated to one or more of the Boards or Council conducting such examination and shall fulfil the conditions specified by the Board or Council in this behalf"*, hence the schools affiliated with the Board are required to follow the Affiliation Bye Laws of the Board in respect of the infrastructure *inter-alia* other requirement as prescribed by the Board. Therefore, it is an established fact that the school has violated infrastructure norms of the Board.

3. The inspection committee had categorically mentioned in its report that Computer Lab is undersized with only of 440 sq ft area. Against this point the school has submitted Photographic evidence of the computer lab which does not prove the

Page 7 of 10

रजि



"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092





केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



availability of required size i.e. 600 Sq ft. The photograph only proves that the school has a computer lab, which the inspection committee has also admitted in its inspection report, however it does not prove that it is of the correct size that is 600 sq ft. Therefore it is clearly established that school does not have a computer lab with minimum dimensions of 600 sq ft which is a violation of Clause no. 4.4, 14.13, 14.17 of the Affiliation Bye Laws, 2018 and circular no. 11/2022.

4. The inspection Committee has mentioned in its report that School has not provided Admission Withdrawal Register, Admission forms, transfer certificates to verify the proper admissions of the bonafide students.

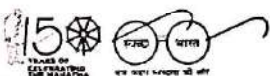
In reply the school has submitted that "*Committee member does not ask for Admission withdrawal register, we have admission withdrawal register from year 2023 to till date.*" On examining the reply of the school it is found that the school has attached only 4 School leaving certificates (Photocopy) with reply and the AWR as mentioned by the school has not been submitted with the reply of the school, which clearly makes it evident that school has not maintained proper school records and does not have bonafide students in such large numbers and school is indulged in sponsoring of dummy/non attending students. This is in violation of clauses 14.19 of the Affiliation Bye Laws, 2018.

5. The school has provided Service record in respect of only two employees i.e. one is for TGT drawing and other one is for TGT Language. The school has not provided any documentary evidence like appointment letter, Joining report, service record and attendance register etc in support of appointment of Special Educator and Counselor and Wellness teacher. With regard to the separate rooms and teachers for music, dance and activities, the school has provided only photograph of Music and activity room however no documentation of the presence of the Dance and Music Teacher are submitted with the school's reply, therefore the school has not been able to prove that it has teachers for Music and Dance. This proves the violation of clauses 2.4.11, 2.4.12 & 5.2 of the Affiliation Bye Laws, 2018 of the Board.

6. The School has submitted that there are 29 sections and 39 trained and qualified teachers are working in the school. This statement of the school itself proves that the school is not maintaining the 1 : 1.5 section teacher ratio in the school because for 29 section a minimum of 45 teachers are required for maintain the section teacher ratio of 1:1.5.

Moreover, the submission of the school to have 29 teachers is false as the school has attached Service record in respect of only two employees – one is for TGT drawing and other one is for TGT Language. The school has not submitted sufficient documentary evidence like appointment letter, joining report, salary transfer bank statements, Acquaintance rolls etc in respect of all teaching staff to prove their claim of sufficient section teacher ratio as per norms. Non –

—RAC





केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



submission of service record i.e. appointment letter, joining record etc in respect of all teaching staff members, proves the violation of clauses 5.4 of the Affiliation Bye Laws, 2018.

7. 8. & 9. The reply of the school is just to divert the issue about the non-cooperation committed by the management of the school with the inspection committee. Instead of providing the school records, it is diverting the attention from the core issue of the irregularities committed by itself during inspection. This fact is further proven by the non-submission of the essential documents such as Admission forms, AWR, Teacher service records, Teacher's Qualifications records, Teacher appointment records etc. even with the reply of the Show Cause Notice. The school has also not submitted any reason for the rooms designated as Physics, Chemistry, Biology and Computer science labs being closed and when they were opened, they were found to be in dilapidated condition and were being used as store. Non – submission of required records and non-cooperation to the committee by the management staff and non-usage of the science labs is a violation of clauses 10.1.12, 14.7, 14.13, 14.17 & 14.19. Further this also substantiates the point of the school sponsoring the dummy/non-attending students as the school has registered 527 science students in LOC of 2024-25 however the science labs are not being used. As detailed above, it is established that apart from the sponsoring dummy/non-attending students, the school has compromised the academic ambience and overall upkeep of the school. The school had not maintained critical infrastructure such as science labs which are extremely important for imparting experiential learning and having hands on experience of the science concepts to the science students. The school is faltering on imparting overall quality education to the students.

Conclusion:

Thus, the following violations are established beyond doubt: -

1. The school is indulged in sponsoring dummy/non attending students.
2. The school has severe infrastructural deficiencies and is not using science labs.
3. The school has not maintained section teacher ratio.
4. The school does not have special educator and wellness counselor.
5. The school has not maintaining essential school's records such as AWR and attendance registers.

Accordingly, it is for consideration as to which of the penalties mentioned in the clause 12.1 of the Affiliation Bye Laws be imposed on the school. Since the violation observed are clearly manifesting wilful non-observance of the Affiliation Bye Laws to the extent of deliberately sponsoring non bona-fide students and manipulation of records, but not to the same extent in

gpc





केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



classes IX and X , therefore as per the approval of the Competent Authority , the following orders are issued :-

1. The Provisional Affiliation granted to the school for Senior Secondary Level stands withdrawn with immediate effect;
2. The school shall remain affiliated upto Secondary Level only;
3. The Students of Class XII are permitted to appear in the Board Exam from the same school for the session 2024-25;
4. The students who are presently in Class XI shall be shifted to nearby school by Regional Officer, Delhi (West). The school shall not take any new admissions or promote the students of lower classes in Class XI by natural progression, hereafter. The school shall not take any direct admission in class XII hereafter;
5. The school may not apply for Upgradation for Senior Secondary Level till the academic year 2027-28.

J. Chaturvedi
05.11.2024
JOINT SECRETARY (Aff.)

THE MANAGER,
Naveen Public School,
Village Nithari Nangloi
Delhi, West Delhi, Delhi-110041