



केन्द्रीय माध्यमिक शिक्षा बोर्ड  
( शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन )  
CENTRAL BOARD OF SECONDARY EDUCATION  
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



NO. CBSE/AFF./2730293/2024 /01566

Date: 29.10.2024  
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ORDER

**BHARAT MATA SARASWATI BAL MANDIR (2730293) BAWANA ROAD NARELA DELHI** was given Provisional affiliation with the Board for Secondary Level w.e.f. 01.04.2000 to 31.03.2003 & further upgraded to Senior Secondary Level w.e.f. 01.04.2002 to 31.03.2005. The affiliation is renewed from time to time and is affiliated till 31.03.2030 with affiliation number 2730293. As per conditions of affiliation, the school shall abide by the provisions of the Examinations and Affiliation Bye-Laws of the Board.

**AND WHEREAS**, all affiliated schools have already been informed through Board's notification dated 18.10.2018 to ensure compliance with the terms and condition mentioned in the Affiliation Bye-Laws, 2018 and also that the Board may conduct surprise inspection of school(s) any time to verify the status of compliance. Clause No. 12 of Affiliation Bye-Laws clearly lays down that any non-compliance of Examination and Affiliation Bye-Laws shall be considered as violation and action shall be taken as per the Rules in Chapter 12 of the Affiliation Bye-Laws, 2018.

**AND WHEREAS**, Chapter 14 – "General Rules", provides for the general rules which are required to be mandatorily followed clause No. 14.1 states that, "Every school is bound to follow the Affiliation Bye Laws of the Board *mutatis mutandis*."

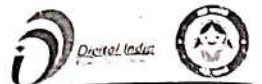
**AND WHEREAS**, clause No. 14.2 of the Affiliation Bye-Laws, 2018, stipulates that, "It is mandatory for every affiliated school to follow the Examination Bye-laws of the Board *mutatis mutandis*. Further, the clause 14.2.1 of the Affiliation Bye-Laws, 2018, provides that, "Every affiliated school shall present a list of number of students and their particulars in respect of Classes IX, X, XI & XII at the time of beginning of an academic session in the manner prescribed by the Board."

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"शिक्षा केन्द्र", 2, सायुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092  
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092





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AND WHEREAS, the clause 14.2.2 of the Affiliation Bye-Laws, 2018, provides that, "No affiliated school shall present the candidates to the Board's examination who are not on its rolls." The clause 14.2.4 of the Affiliation Bye-Laws, 2018, provides that "No affiliated school shall present the candidates to the Board's examination who are on its roll but have not attended the school regularly or do not meet the requirement of minimum attendance for appearance in the Board's examination."

The clause 14.2.5 of the Affiliation Bye-Laws, 2018 further provides that, "Every affiliated school shall sponsor regularly its bona-fide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/ upgradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates".

AND WHEREAS, Chapter 11 of the Affiliation Bye-Laws provides that the Board may conduct the inspection of the Schools including the surprise inspection to ascertain and ensure that schools are following the provisions of the Examination Bye-Laws, Affiliation Bye-Laws and any other instructions issued by the Board from time to time. Clause 11.4 of CBSE Affiliation Bye Laws, 2018 related to the Surprise Inspection of the schools states that, "The Board may any time get an affiliated school inspected by a committee of one or more members without giving any notice to the school." This activity of surprise inspection can be carried out any time to ensure the due compliance of Statutory Provisions, Bye-Laws of the Board and compliance of any legal mandate and all the schools are bound to offer themselves for such inspection as and when directed.

AND THEREFORE, on the basis of the enabling provisions contained in clause 11.4 of the Affiliation Bye-Laws, 2018, the Board conducted Surprise Inspection of **BHARAT MATA SARASWATI BAL MANDIR (2730293) BAWANA ROAD NARELA DELHI** on 03.09.2024 through a two-member Inspection Committee.



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- A. On the basis of the report submitted by the Inspection Committee and analysing the data available with the Board, following *inter alia* violations were noticed: -
1. Last year the school had registered 630 students in class XI which would have been promoted to class XII this year but at the time of inspection only 443 students were enrolled as per attendance register and only 41 students were present in class XII Therefore it reflects that the school is sponsoring dummy/promoting non attending students which is a violation of clause 14.2 of the affiliation/Examination bye-laws of the Board. The inspection committee has also stated that the school is sponsoring 400 students in class XII and 10 students in class XI.
  2. All of the 54 classrooms were found to be less than 500 sq. Ft and are undersized (as per clause 4.1 they should be of minimum of 500 sq ft. whereas the Committee has found it to be 480 sq ft.) which is a violation of clause 4.1.
  3. Computer Lab was found to be undersized (as per clause 4.4 it should be of 600 sq ft whereas the Committee has found it to be 480 sq ft) which is a violation of clause 4.4.
  4. Maths Lab was found to be also undersized (as per clause 4.5 it should be of a size of a regular classroom i.e. approx. 500 sq ft. whereas the Committee has found it to be 480 sq. ft.) which is a violation of clause 4.5.
  5. Library was found to be also undersized (as per clause 4.3 it should be of 1200 sq ft. whereas the Committee has found it to be 480 sq ft) which is a violation of clause 4.3.
  6. Rooms for extra curricular activities such as Music Room and Dance Room are not established by the school which is a violation of clause 4.6.
  7. As per Inspection committee report, out of 16 PGTS, 09 PGTS were found not qualified, which is a violation of clause 5.1.3.
  8. 23 Teachers are appointed as per record which is not adequate to maintain the ratio of teacher's pupil to 1:30 which is a violation of clause 5.4.
  9. Teachers attendance Register not produced in front of I/C which is a violation of clause 5.3.10 & 14.19.



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10. Special Educator is not appointed by the School. which is a violation of clause 2.4.11.

11. Counsellor and Wellness Teacher is not appointed by the School which is a violation of clause 2.4.12.

A. In order to provide the School a chance to submit its explanation/ clarification, a show cause notice dated 13.09.2024 was served to the School.

B. The School had submitted the reply vide letter dated 14.10.2024 wherein the School had tried to explain the points raised in the Show Cause Notice dated 13.09.2024.

To follow the course of natural justice and to maintain transparency, a copy of the inspection report was provided to the school alongwith the Show Cause Notice.

The school vide its reply dated 14.10.2024 has inter-alia made the following submissions on the show cause notice dated 13.09.2024.

Point No.	Issue raised by CBSE	Reply of the School:
	Enrolled in Class XI (2023-24): 630 students - all have passed and thus, all should have been promoted to class XII	Class XII (2024-25): 444 students enrolled - 185 students did not take admission and took their TC - 01 student's name was struck off due to continuous absence from the school.  A list of students who took TC is enclosed herewith for kind information
	Only 41 students were present on the day of inspection	The school had issued the Date-Sheet for First Term Examination, during the last days of August, 2024. The examination for all classes, including Class XII and XI, were scheduled to be started from 06.09.2024 (Friday). Further, the school was to celebrate "Teachers' Day" on 05.09.2024 (Thursday). As it often happens, the students take preparatory leave before the examination, therefore, there were fewer students on the day of inspection, i.e., 03.09.2024 (Thursday) and even they come for doubt- clearing session with the teacher.

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		<p>Date-sheet is enclosed herewith for kind information.</p> <p>Thus, the impression that the school is sponsoring dummy/promoting non-attending students in class XI and XII is misplaced and wrong.</p>
	54 classrooms were found to be less than 500 sq. ft. which are undersized	The actual size of the classes 22x24 feet which comes 528 sq. feet which is more the prescribed size.
	Computer Lab	The computer lab was under renovation and thus, the same was being run from another room on temporary basis. The actual size of the Computer Lab was 22x48 which comes 1058 sq. feet.
	Maths Lab	The actual size of the classes 22x24 feet which comes 528 sq. feet which is more the prescribed size.
	Library	The library consisting of more than 12000 books needs constant upkeep and on the day of inspection the library was being run from a room of 22x48 size which comes 1058 sq. feet. A separate reading room of 22x24 size which comes 528 sq. feet for girls has been available in the school so that they could study in peace and amiable atmosphere. If the size of these 02 rooms are added, the total size of library comes to 1586 sq. feet.
	Music Room and Dance Room	There is a music room which also doubles up as Dance Room. Taking note of the present Notice, a separate Dance Room would be set up in the School.
	09 PGTs not qualified	All the PGTs, except 01 PGT(Phy. Edn.) are qualified. The teachers are put on CBSE Evaluation duty by the CBSE which confirms the above fact. Regarding the 01 PGT (Phy. Edn.) teacher, an inquiry was set up by the Directorate of Education and the decision in this regard is awaited. The School promises to abide by the decision taken by the Directorate of Education.
	23 teachers in respect of 840	All the PGTs, except 01 PGT(Phy. Edn.)



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students in the school.	<p>are qualified. The teachers are put on CBSE Evaluation duty by the CBSE which confirms the above fact. Regarding the 01 PGT (Phy. Edn.) teacher, an inquiry was set up by the Directorate of Education and the decision in this regard is awaited. The School promises to abide by the decision taken by the Directorate of Education.</p> <p>There are 16 PGTs, 05 TGTs, 02 PRTs, 01 Spl. Educator and 01 Librarian, in the School. List is enclosed herewith for kind information.</p> <p>To maintain the requisite student-teacher ratio, 02 PRTS would be appointed in due course.</p> <p>A copy of the Teachers' Attendance Register for the month of August, 2024 is enclosed herewith for kind information</p> <p>01 special Educator, namely, Shri Sandeep, is working in the School. The attendance register showing his presence is enclosed herewith for kind information</p> <p>The school could not find a suitable person to be appointed as Counsellor and Wellness Teacher. However, 01 visiting faculty is being called by the school from time to time for counselling purposes. The School promises that a suitable person would be appointed as Counsellor and Wellness Teacher in due course.</p>
Teachers' Attendance Register	A copy of the Teachers' Attendance Register for the month of August, 2024 is enclosed herewith for kind information
Special Educator	01 special Educator, namely, Shri Sandeep, is working in the School. The attendance register showing his presence is enclosed herewith for kind information

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	Counsellor and Wellness Teacher	<p>The school could not find a suitable person to be appointed as Counsellor and Wellness Teacher. However, 01 visiting faculty is being called by the school from time to time for counselling purposes.</p> <p>The School promises that a suitable person would be appointed as Counsellor and Wellness Teacher in due course.</p>
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**The Analysis of the submissions in its reply dated 14.10.2024 and the violations committed by the school: -**

Accordingly, the representation of the School concerned has been examined in detail in the context of the inspection committee report and the following have been observed:

1. & 2. School has submitted that out of 630 Registered students, 185 students have taken SLC (school leaving certificate) and 1 student's name was stuck off due to the continuous absence. Further, as per LOC data 444 students have been registered for XII exam (2024-25). To counter the point of absentees on the date of inspection i. e. 03/09/2024, the school has submitted that these candidates were on preparatory leave as First Term Examination, were scheduled to start for all classes from 06.09.2024. In this support the school has submitted Date sheet "Half-Yearly exams (2024-25)". Ongoing through the exam schedule, it is observed that, for XI class students, no exam scheduled has been prepared by the school. On analysis of the datesheet submitted, it has been observed that the school has mentioned the datesheet to be of Half-yearly examination. However, in its reply the school has mentioned that "The school has issued the DateSheet of First Term Examination, during the last days of August 2024". This is contradictory in nature, moreover, the datesheet was not shown to the inspection committee, therefore, the authenticity of the datesheet cannot be ascertained. Further, the

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school has not submitted any concrete evidences such as the practical notebooks, admission forms, copies of other term tests, project reports, lab attendance, preparatory leave notice, leave request etc. of the students of class XI and XII. As per inspection committee report the high absenteeism has been observed only in class XII in the other classes the absenteeism is not appearing to be in such high proportion. In case, if the examination were scheduled then the absenteeism should have been evident in other classes as well. Therefore, it is implied that the school has not mended its ways and continues to sponsor dummy/ non- attending students. Hence, the school has violated clause 14.2 of the Affiliation Byelaws of the Board.

The Board stipulates "The school shall take steps to see that physical & health education, life skills education, digital education for students and teachers, experiential learning, value education with particular emphasis on National Integration is imparted to students through teaching of various subjects and activities in the school curriculum." and clause 2.4.8 QUALITY OF EDUCATION stipulates "The school must be quality driven and must strive for excellence in all aspect of its activities. It must follow the directions issued by the Board from time to time regarding introduction of innovative practices in areas of curriculum, pedagogy and evaluation." If the school does not maintain regular attendance of students, quality education which includes physical & health education, life skills education, digital education would not be possible under any circumstance. Therefore the school is also violating the clause 2.4.8 of the affiliation bye-laws of the board.

3. School has stated that all classrooms are 528 Sq. feet, however, no documentary evidence has been submitted by the school. The inspection committee has reported that the size of all 54 classrooms is less than 500 sq. ft. Therefore, the statement of the school cannot be accepted due to non-submission of factual evidence. Hence, the school has violated clause 4.1 of the Affiliation Byelaws of the Board.
4. School has stated that computer lab was under renovation and thus, the same was being run from another room on temporary basis. School has stated that

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the actual size of the Computer Lab was 22 x 48 which comes 1058 sq. feet. However, the school has not submitted any concrete evidence of the renovation work going on in the computer lab. The school has also not submitted any evidence of the establishment of new computer lab as per Board's norms. Therefore, the school has violated clause 4.4 of the Affiliation Byelaws of the Board

5. School has submitted that the size of maths lab is 22 X 24 feet which comes to 528 sq ft. which is more than the prescribed size. However, no concrete evidence has been submitted to substantiate this statement which is a violated clause 4.5 of the Affiliation Byelaws of the Board.
6. The school has submitted that all the PGTs, except 01 PGT (Phy. Edn.) are qualified. The teachers are put on CBSE Evaluation duty by the CBSE which confirms the above fact. Regarding the 01 PGT (Phy. Edn.) teacher, an inquiry was set up by the Directorate of Education and the decision in this regard is awaited. The School promises to abide by the decision taken by the Directorate of Education. However, the school has not provided the Teacher's service records with their qualifications. Therefore, the point of the school cannot be accepted that the school has all the qualified teachers except one. If the school had qualified teachers, the school would have substantiated its submission along with a qualification details of the teachers. Hence, the fact is established that the school has diluted the quality of teachers by appointing non-qualified teachers. This in turn will have a consequential effect on the quality of education imparted by the school. Therefore, the school has violated clause 5.1.3 of the Affiliation Byelaws of the Board.
7. As per school statement the school has 16 PGTs, 05 TGTS, 02 PRTS, 01 Spl. Educator and 01 Librarian, are working in the School. The proposal to appoint 02 PRTs is under consideration of the School Management and after completing the required appointment formalities, hopefully, both these teachers will be appointed shortly. A list showing the names of teachers/staff having total 29 members submitted by the school. However, as per inspection report the school has 24 sections from class I to XII. Therefore, in order to

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maintain the section teacher ratio of 1:1.5, the school is required to have 36 teachers. The statement of the school in the reply of Show Cause Notice does not clarify as to how by appointing two PRTs the school will be in position to maintain the section teachers ratio. Hence, the school has not been able to justify the lack of presence of required number of teachers which is violated clause 5.4 of the Affiliation Byelaws of the Board.

8. Although, the school has submitted the Teacher's attendance register (6 pages) for the month of September 2024 in R/o 29 Teachers along with the reply to the Show Cause Notice. However, the copy of the teacher attendance register for previous months have not been submitted by the school. The same were not shown to the inspection committee at the time of conducting inspection. Therefore, the authenticity of the same cannot be ascertained. Moreover, since previous months' attendance registers have still not been submitted, therefore, it cannot be ascertained, if the school was maintaining the same in the past. Therefore, the school has violated clause 14.19 of the Affiliation Byelaws of the Board
9. As per school's submission, 01 special Educator, namely, Shri Sandeep, is working in the School. Attendance sheet submitted by the school. However, no appointment letter, joining report, transfer of salary statement, qualification documents have been provided along with the school's submission. It has also been observed that the name of Sh. Sandeep has been added in the last column of attendance register copy of month of September, 2024.
10. As per clarification, the school could not find a suitable person to be appointed as Counsellor and Wellness Teacher. However, 01 visiting faculty is being called by the school from time to time for counseling purposes. The School promises that a suitable person would be appointed as Counsellor and Wellness Teacher in due course. Non-appointment of the Counsellor and Wellness teacher in the school is a violation of clause 2.4.12 of the Affiliation Byelaws of the Board.

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The school had already been disaffiliated vide order dated 22.03.2024 due to various violations of the Affiliation Bye-Laws of the Board. However, on submissions of the school and keeping in view of future of students, the school was restored upto senior secondary level vide order dated 15.05.2024 with conditions and a warning directing the school to be careful in future in adhering to the Affiliation Bye-Laws of the Board. However, the above analysis proves that the school has not mended its ways and still continues to sponsor dummy/non-attending students.

**Conclusion:**

Thus, the following violations are established beyond doubt: -

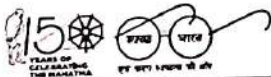
1. The school is indulged in sponsoring dummy/non attending students.
2. The school has manipulated its records to mislead the Board.
3. The school has severe infrastructural deficiencies.
4. The school does not have qualified teaching staff.
5. The school has not maintained the section teacher ratio 1:1.5.
6. The school did not have special educator, counselor and wellness teacher.

Accordingly, it is for consideration as to which of the penalties mentioned in the clause 12.1 of the Affiliation Bye Laws be imposed on the school. Since the violation observed are clearly manifesting wilful non-observance of the Affiliation Bye Laws to the extent of deliberately sponsoring non bona-fide students and manipulation of records in classes XI and XII. However no major lacuna is seen to that extent in classes IX and X. Accordingly with the approval of the Competent Authority of the Board, the following penalties are imposed on the school:-

1. The Provisional Affiliation granted to the school for Senior Secondary Level stand withdrawn with immediate effect;
2. The school shall remain affiliated upto Secondary Level;
3. The Students of Class XII are permitted to appear in the Board Exam from the same school for the session 2024-25;
4. The students who are presently in Class XI shall be shifted to nearby school by Regional Officer, Delhi (West). The school shall not take any new admissions or promote the students of lower classes in Class XI by natural

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- progression, hereafter. The school shall not take any direct admission in class XII hereafter;
5. The school may not apply for Upgradation for Senior Secondary Level till the academic year 2027-28.

*Archa Singh*  
20/10/2024  
JOINT SECRETARY (Aff.)

THE MANAGER,  
BHARAT MATA SARASWATI BAL MANDIR  
BAWANA ROAD  
NARELA  
DELHI.