



केन्द्रीय माध्यमिक शिक्षा बोर्ड  
( शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन )  
CENTRAL BOARD OF SECONDARY EDUCATION  
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



NO. CBSE/AFF./ 2730728/2024 /01629

Date: 05.11.2024

**ORDER**

R.D. INTERNATIONAL SCHOOL, 297, NANGLI VIHAR EXTN., BAPROLA, NEW DELHI - 110043 was given Provisional affiliation with the Board for Secondary Level w.e.f. 01.04.2014 to 31.03.2017 & further upgraded to Senior Secondary Level w.e.f 01.04.2022 to 31.03.2027. The affiliation is renewed from time to time and is affiliated till **31.03.2027** with affiliation number **2730728**. As per conditions of affiliation, the school shall abide by the provisions of the Examinations and Affiliation Bye-Laws of the Board.

**AND WHEREAS**, all affiliated schools have already been informed through Board's notification dated 18.10.2018 to ensure compliance with the terms and condition mentioned in the Affiliation Bye-Laws, 2018 and also that the Board may conduct surprise inspection of school(s) any time to verify the status of compliance. Clause No. 12 of Affiliation Bye-Laws clearly lays down that any non-compliance of Examination and Affiliation Bye-Laws shall be considered as violation and action shall be taken as per the Rules in Chapter 12 of the Affiliation Bye-Laws, 2018.

**AND WHEREAS**, Chapter 14 – "General Rules", provides for the general rules which are required to be mandatorily followed clause No. 14.1 states that, "*Every school is bound to follow the Affiliation Bye Laws of the Board mutatis mutandis.*"

**AND WHEREAS**, clause No. 14.2 of the Affiliation Bye-Laws, 2018, stipulates that, "*It is mandatory for every affiliated school to follow the Examination Bye-laws of the Board mutatis mutandis. Further, the clause 14.2.1 of the Affiliation Bye-Laws, 2018, provides that, "Every affiliated school shall present a list of number of students and their particulars in respect of Classes IX, X, XI & XII at the time of beginning of an academic session in the manner prescribed by the Board."*

**AND WHEREAS**, the clause 14.2.2 of the Affiliation Bye-Laws, 2018, provides that, "*No affiliated school shall present the candidates to the Board's examination who are not on its rolls.*" The clause 14.2.4 of the Affiliation Bye-Laws, 2018, provides that "No affiliated school shall present the candidates to the Board's examination who are on its roll but have not attended the school regularly or do not meet the requirement of minimum attendance for appearance in the Board's examination."

The clause 14.2.5 of the Affiliation Bye-Laws, 2018 further provides that, "*Every affiliated school shall sponsor regularly its bona-fide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/ upgradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates*".

**AND WHEREAS**, Chapter 11 of the Affiliation Bye-Laws provides that the Board may conduct the inspection of the Schools including the surprise inspection to ascertain and ensure that schools are following the provisions of the Examination Bye-Laws, Affiliation Bye-Laws and

Page 1 of 15



"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092  
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092





# केन्द्रीय माध्यमिक शिक्षा बोर्ड

( शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन )

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



any other instructions issued by the Board from time to time. Clause 11.4 of CBSE Affiliation Bye Laws, 2018 related to the Surprise Inspection of the schools states that, "The Board may any time get an affiliated school inspected by a committee of one or more members without giving any notice to the school." This activity of surprise inspection can be carried out any time to ensure the due compliance of Statutory Provisions, Bye-Laws of the Board and compliance of any legal mandate and all the schools are bound to offer themselves for such inspection as and when directed.

**AND WHEREAS**, Clause No. 14.7 of the Affiliation Bye-Laws, 2018, stipulates that, "The school shall take steps to see that physical & health education, life skills education, digital education for students and teachers, experiential learning, value education with particular emphasis on National Integration is imparted to students through teaching of various subjects and activities in the school curriculum."

**AND WHEREAS**, Clause No. 2.4.8 QUALITY OF EDUCATION of the Affiliation Bye-Laws, 2018, stipulates that, "The school must be quality driven and must strive for excellence in all aspect of its activities. It must follow the directions issued by the Board from time to time regarding introduction of innovative practices in areas of curriculum, pedagogy and evaluation"

**AND THEREFORE**, on the basis of the enabling provisions contained in clause 11.4 of the Affiliation Bye-Laws, 2018, the Board conducted Surprise Inspection of R.D. INTERNATIONAL SCHOOL, 297, NANGLI VIHAR EXTN., BAPROLA, NEW DELHI - 110043 on 03.09.2024 through a two member Inspection Committee.

- A. On the basis of the report submitted by the Inspection Committee and analysing the data available with the Board, following *inter alia* violations were noticed:-
- As per the inspection report, the school is sponsoring dummy/non-attending students, which is amounting to violation of Clause 14.2.
  - As per records, the school had registered 515 students in class XI (session 2023-24) that by natural progression should have been in class XII for the session 2024-25. However, the inspection committee found that as per attendance register there were only 12 students in class XII which implies that the school is sponsoring dummy/non attending students, which is a violation of Rule 14.2 of Affiliation Bye-Laws of the Board.
  - The school had 92 students in session 2023-24 in class X whereas the number of registered students in class XI in session 2023-24 was 515 which is exponential increase of more than 5 times. These students were to be enrolled in class XI and XII respectively in session 2024-25. This implies that the school has got a disproportionate increase in no. of students in class XI and XII, which is a violation of Rule 14.2 of Affiliation Bye-Laws of the Board.
  - Admission & withdrawal Register has not been maintained properly which is violation of Rule 14.19(a) of the Affiliation Bye Laws, 2018.
  - Attendance of students not marked properly and Section wise student attendance register not maintained properly which is violation of Rule 14.19.
  - Admission form & Transfer Certificate are not maintained properly as per CBSE norms which is a violation of Rule 14.9 (g).

Page 2 of 15

JPC



"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092

"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092

Phone (off.) : 011-22509256-59, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in





# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



- (vii) All the classrooms are undersized with 270 sq. feet dimension which is a violation of Rule 4.1 of the Affiliation Bye Laws, 2018.
- (viii) The Library is also undersized with 900 sq. feet dimension which is violation the Rule 4.3.1, 14.17 of the Affiliation Bye Laws, 2018 and Circular No. 11/2022.
- (ix) The school does not have Maths Lab which is violation of Rule 4.5, 14.17 of the Affiliation Bye Laws, 2018 and Circular No. 11/2022.
- (x) The school does not have sports room which is violation of Rule 4.6, 14.17 of the Affiliation Bye Laws, 2018.
- (xi) The school does not have Counsellor and Wellness teacher which is a violation of Rule 2.4.12.
- (xii) Some teachers (PGTs) are not qualified which is a violation of Rule 5.1.2 of the Affiliation Bye Laws, 2018.
- (xiii) Section teachers' ratio has not been maintained as per Affiliation Bye Laws of the Board i.e. 1.5 teachers per section. Moreover, the details of teachers partially matched with the acquaintance roll, attendance register, website and OASIS which is violation of Rule 5.4 of the Affiliation Bye Laws, 2018.
- (xiv) Details of teachers given in acquaintance roll, attendance register, web-site and OASIS matches partially.
- (xv) The enrolment of students in Class XII is not in proportion to the enrolment upto class VIII.
- (xvi) At the time of inspection the academic ambience was not appropriate. During the visit in class XI & XII, the inspection team found that the students with stream Humanities, Commerce & Science were sitting together in single classroom and Hindi was taught in class XII.

B. In order to follow the course of natural justice and to maintain transparency, a copy of the inspection report was provided to the school along with the Show Cause Notice.

C. The school vide it's reply dated 22.10.2024 has made inter-alia, the following submissions on the show cause notice dated 13.09.2024:

1. The school does not sponsor dummy/non-attending students as observed by the inspection committee rather owing to mid term exams scheduled to be held from 02 SEP to 08 OCT 2024 attendance of students in school generally fluctuates. Further, it is pertinent to mention here that Rule 35(4) of DSEAR, 1973 clearly restrict the school to not to struck off name of students without giving a reasonable opportunity to the parent/guardian of student. Rule 35(4) of DSEAR, 1973 is reproduced below:

"(4) Notwithstanding anything contained in sub-rule (1), no student's name shall be struck off the rolls except after giving the parent or guardian of such student a reasonable opportunity of showing cause against the proposed action."

Further, it is submitted that school is actively considering the unexpected leave /absence of students and this issue was continuously discussed with the parents /guardian of students during 'Parents Teacher Meeting' and parents submitted to school that due to unexpected rain in region and daily forecast by IMD regarding yellow/red alert with respect to rain, they are worried about safety of students, which results into absence of

—रफ़





केन्द्रीय माध्यमिक शिक्षा बोर्ड  
( शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन )  
**CENTRAL BOARD OF SECONDARY EDUCATION**  
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



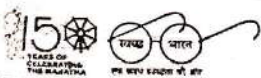
students, however, school authorities ensured by the parents that such leave/absence of students shall be avoided.

Furthermore, it is submitted that in addition to coming to school regularly, a considerable number of students are enrolled in private coaching institutes as well for competitive exams such as JEE, NEET, and other advanced courses.

These institutions provide specialized guidance, often focusing on areas beyond the school curriculum, to help students achieve their career aspirations. As a result, students tend to prioritize these coaching sessions over regular school attendance, especially as their exams draw near. Therefore, it is asserted that the school is not sponsoring any dummy or non-attending students, as these students are simply striving to maintain a challenging balance between regular school education and their preparation for higher education.

2. The school has presented 501 students for class XII for the academic session 2024-25 in compliance of Clause 14.2.1 of Affiliation Bye Laws. 2018) and transfer certificates of 14 Students have been issued by the school during academic session 2024-25 which clearly indicates that there is no substance in violations so observed by the inspection committee and school is following due procedure with respect to admission of students as envisaged under Rule 131 to Rule 145 of DSEAR, 1973. Further, it is submitted that school cannot force a student to continue his/her study in particular school. Furthermore, DoE vide Circular dated 26.04.2006 has clearly directed all schools in Delhi to issue school leaving certificate, if parent wishes. Copy enclosed as 'Enclosure-1'.
3. The school is got upgradation of recognition from Secondary to Senior Secondary by the Directorate of Education, Govt. of NCT of Delhi (DoE") recently and that may be also reason in increase in strength of class XI students in school. Further, there are less number of school in vicinity which are affordable & affiliated with CBSE upto Senior Secondary, consequently, students from these secondary schools opt our school to complete their education. Further, since school is affordable, easily approachable i.e. near to their home and striving hard to provide quality education, parents having limited source of income tends to send their child to our school. As a result, enrolment in lower classes is less compared to higher classes.
4. Admission and withdrawal register containing details of all students rolled in school is maintained now.
5. With respect to this, all class teacher vide circular dated 14 SEP 2024 issued by school was directed to mark the attendance of the students in proper manner i.e. no column shall be left blank, details of holidays specifically shall be mentioned in the attendance register against the date, if any student is absent/on leave then leave/absence shall be marked and proper check shall be maintained while allowing leave of students. If number of leave of particular student is frequent or higher then details of such student shall be

JK





# केन्द्रीय माध्यमिक शिक्षा बोर्ड

( शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन )

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



reported to Principal promptly and parents of such students may be called if needed and such issue shall be actively in 'Parents Teacher Meet' etc.

6. It is submitted that there is no such Rule in existence i.e. '14.9(g) in CBSE By laws, 2018, however, it is submitted that Admission form and Transfer Certificate are duly maintained by the school and list of admitted students and transfer certificates issued by the school derived from the register maintained by the school is attached herewith as Enclosure-2.
7. Kind attention is drawn towards Section 4 (C) of DSEAR, 1973, wherein, it is clearly stipulates that recognition to school shall not be granted unless it has. Section 4(C) of DSEAR, 1973 is reproduced below for ready reference: "4. Recognition of schools.-(1) The appropriate authority may, on an application made to it in the prescribed form and in the prescribed manner, recognise any private school. Provided that no school shall be recognised unless-
  - (a) XXX XXX
  - (b) XXX XXX
  - (c) it has suitable or adequate accommodation and sanitary facilities having regard, among other factors, to the number, age and sex of the pupils attending it,"

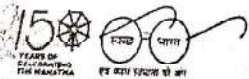
DoE has granted recognition to the school by assessing all facilities of school and that also includes class room size. It is relevant to mention here that the Directorate of Education, Govt. of NCT of Delhi also carries annual inspection of school apart from inspection before granting recognition to school under DSEAR, 1973 and it is pertinent to mention here that DoE carried out inspection on 03 SEP 2024 and in pursuance of that inspection, no such adverse observations was raised by the DoE, GNCTD.

Further, it is pertinent to mention here that this aspect was also considered by the CBSE while granting affiliation to the school. Furthermore, Affiliation Bye Laws, 2018 came into force on 18.10.2018 i.e. much later when school was built up and after granting affiliation to the school so sighting violation on account of such Bye Laws, 2018 which are prospective in nature is not appropriate. However, school is giving assurance to the CBSE that positive steps shall be taken towards it and all possible efforts shall be made.

8. This aspect has already been considered by the CBSE while granting affiliation to the school which is prior to coming into force of Affiliation Bye Laws, 2018 i.e. 18.10.2018 and it is not a new fact, however, school ensure that appropriate measures shall be taken to enhance the size of library as per observation and in accordance with Affiliation Bye Laws, 2018 with in due course of time. Further, it is submitted that school has library in consonance with Rule 51(ii) of DSEAR, 1973 which reads as under:

Page 5 of 15

arc



"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092  
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092





# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



"51. Facilities to be provided by a school seeking recognition (1) Every private school seeking recognition shall provide for the following facilities. namely:-

(i) xxx xxx

(ii) Library service:(a) (i) adequate library facilities, in the case of primary school, and(ii) in the case of any other school, a separate room for the Library, to be used exclusively for the purpose and on no account such room shall be considered as accommodation available for class-teaching:(b) a reading room attached or adjacent to the library, wherever possible; (c) the library has a stock of books specified by the Director as also books specified by the Affiliating Board and such other books as may meet the needs of the students and of the teachers; (d) the library has also books suitable for the use of teachers in their professional work and reference work;"

In view of the above, it is submitted that school's library may please be seen as sufficient to cater to the quality learning environment of its students.

9. All facilities as ought to be provided by the school as prescribed under Rule 51 of DSEAR, 1973 has been provided by the school. Further, it is submitted - that school was not aware about establishment of Maths Lab in accordance with Affiliation Bye Laws, 2018, however, it is respectfully submitted that dedicated Maths Lab shall be prepared/established as soon as possible

10. The school is in compliance of Rule 51(i) of DSEAR, 1973 and it is in possession of equipments related to sports activities. It is submitted that Rule 51(i) of DSEAR, 1973 envisaged about facilities related to physical activities, Rule 51 (i) of DSEAR, 1973 reads as under:

"51. Facilities to be provided by a school seeking recognition- (1) Every private school seeking recognition shall provide for the following facilities namely:-

(i) Physical education:

(a) suitable playground for the purposes of games, sports, and materials for such games and sports;

(b) where no such playground is available due to the location of the school in an area where no suitable open space is available, the school shall make arrangement for a playground in a nearby area where students could be provided the facilities for games and sports;

(c) where no such arrangement as is referred to in clause (b) is possible, the school shall make arrangements for gymnastics or any other physical exercise;"

However, it shall be ensured that a exclusive sports room after caring out necessary modifications for better and adequate placement of sports related equipment's shall be established in due course of time.



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

( शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन )

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



11. The school has appointed Counsellor and Wellness Teacher on part time basis and they interact with students in accordance with need of child. However, it is ensured that Counsellor and Wellness Teacher shall be appointed by the school on full time basis as stipulated under Rule 2.4.12 from ensuing session.
12. The school has appointed the staff in accordance with Section 8(1) read with Rule 96 & 100 of DSEAR, 1973 which reads as under: "96. Recruitment (1) Nothing contained in this Chapter shall apply to an unaided minority school.
- (2) Recruitment of employees in each recognised private school shall be made on the recommendation of the Selection Committee.
- (3) The Selection Committee shall consist of:-
- (a) in the case of recruitment of the head of the school.-
- (i) the Chairman of the managing committee:
- (ii) in the case of an unaided school, an educationist is nominated by the managing committee, and an educationist nominated by the Director:
- (iii) in the case of an aided school, two educationists nominated by the Director, out of whom at least one shall be a person having experience of school education:
- (iv) a person having experience of the administration of schools, to be nominated, in the case of an unaided school by the managing committee, or in the case of an aided school, by the Director;
- (b) in the case of an appointment of a teacher (other than the head of the school).-
- (i) the Chairman of the managing committee or a member of the managing committee nominated by the Chairman:
- (ii) the head of the school;
- (iii) in the case of a primary school, a female educationist having experience of school education:
- (iv) in the case of an aided school, one educationist to be nominated by the Director, and one representative of the Director:
- (v) in the case of appointment of a teacher for any class in the middle stage or any class in the higher secondary stage, an expert on the subject in relation to which the teacher is proposed to be appointed, to be nominated, in the case of an unaided school by the managing committee, or in the case of an aided school, by the Director.

— JPC





# केन्द्रीय माध्यमिक शिक्षा बोर्ड

( शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संगठन )

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



XXX

(a) 100. Minimum qualifications for appointment of teachers: Until separate rules specifying the minimum qualifications of teachers of schools, whether aided or not, are made by the Administrator in consultation with the Advisory Board and after giving the Affiliating Board or the appropriate authority, as the case may be, a reasonable opportunity of being heard, the minimum qualifications for employment as a teacher:- (a) in a recognised unaided school shall not be lower than those specified by the Affiliating Board:

Provided that where no minimum qualifications have been specified by the Affiliating Board, the minimum qualifications shall be such as have been specified by the appropriate authority:

Provided further that the managing committee of such school may specify qualifications higher than those or in addition to those, specified by the Affiliating Board or the appropriate authority, as the case may be, but no such higher or additional qualification shall be specified in relation to a teacher who is already serving the school:

(b) in an aided school, shall be those as have been specified by the Administrator for Appointment to corresponding posts in Government schools:

(c) where a post (other than that of a teacher) in a school, whether aided or not, corresponds to any post in the Government Schools, the minimum qualifications for recruitment to such post shall be such as has been specified for such corresponding post in the Government school."

However, it is respectfully submitted that name of teachers who are not qualified is not mentioned in observations so raised so school has to re verify qualification of all teachers appointed which will take considerable time. However, it is respectfully submitted that appropriate measures shall be taken to remove the observation so raised.

13. The school has maintained the section to teacher's ratio at 1.5. The details of the same are tabulated below: -

Class	Sections	Teachers	Section:Teachers Ratio
PS	1	2	1:2
PP	1	2	1:2
I	1	2	1:2
II	1	2	1:2
III	1	2	1:2
IV	1	2	1:2
V	1	2	1:2

Page 8 of 15

JPC



शिक्षा केन्द्र, 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092  
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092



Phone (off.) : 011-22509256-59, 22041507-08, Website: www.cbse.gov.in, www.cbse.nic.in





# केन्द्रीय माध्यमिक शिक्षा बोर्ड

( शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन )

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



VI	1	2	1:2
VII	1	2	1:2
VIII	1	2	1:2
IX	3	5	3:5
X	3	5	3:5
XI	5	7	5:8
XII	11	17	11:17

14. It is submitted that details of teachers are corrected/updated. The school sincerely apologies for the inadvertent error and it is requested to condone the same.
15. With respect to this, it is respectfully submitted that this observation is replied vide para no. 3 above, so, it is requested that same may be considered and not repeated here for sake of brevity.
16. In our modern world, "Hindi" is being ignored/neglected because of this phenomenon in society, students usually do not focus on language of our motherland and lack behind in scoring in such a crucial important milestone of their life i.e. Class XII. So, school is striving hard to break this phenomenon in the society because of this reason, extra class specially for the students who are low scoring/less focus on 'Hindi' subject was called out. Further, it is submitted that the school always prefers academic ambience and dedicated to provide quality education.

In view of the above facts, it is most respectfully submitted that the school is in compliance of Affiliation Bye-Laws of CBSE altogether with other laws of the land i.e. Delhi School Education Act & Rules, 1973, Right of Children to Free and Compulsory Education Act, 2009 ('RTE Act 2009) and Delhi Right of Children to Free and Compulsory Education Rules, 2011 and other instructions as issued by the appropriate authorities i.e. DoE, CBSE, DCPCR etc. School ensures that every effort shall be made to mitigate the arising of such observations in future. Since, all the defects and deficiencies pointed vide above said Show Cause Notice dated 13.09.2024 has been cured/rectified. So, it is requested that observation so raised in above said Show Cause Notice dated 13.09.2024 may be allowed to rest in the interest of justice and for education.

**D. The analysis of the submissions in its reply dated 22.10.2024 and the violations committed by the School:-**

*The Show Cause Notice was issued on 13.09.2024 with a direction to submitted the reply within 30 days, however, the school has replied vide letter dated 22.10.2024 received in this office on 24.10.2024.*

- (i) & (ii) The inspection committee has categorically stated that the school is sponsoring dummy/non-attending students. School's submission with regard to absenteeism

*APC*





# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संगठन)

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



owing to mid-term examination does not hold good, as the evidences such as Date Sheet, Circular/Order for examination schedule had not been shown to the inspection committee, although, date-sheet for half yearly examination held in the month of September-October, 2024 has now been submitted along with reply of the Show Cause Notice. School has stated that a considerable number of students have been enrolled in private coaching institutes for preparation of various competitive examinations and prioritized these coaching sessions over regular school attendance. The statement of the school itself proves that such act of the students is in the knowledge of school authorities. School itself has given encouragement to the students for joining coaching institutes and compromising their attendance.

While quoting the rule 35(4) of DSEAR, 1973, in reply to the Show Cause Notice dated 13.09.2024, the school intentionally has not addressed the issue of absence of such candidates who are enrolled in coaching classes and are dummy/non attending candidates. None of the rule permits the students to remain absent from the school to pursue other activities. Further, as per Clause 19 of Chapter VI of the Delhi School Education Act, 1973 stipulates that "For the purpose of any public examination every recognized higher secondary school shall be affiliated to one or more of the Boards or Council conducting such examination and **shall fulfil the conditions specified by the Board or Council in this behalf**", hence the schools affiliated with the Board are required to follow the Affiliation Bye Laws of the Board.

Further, the school has cited the reason of the IMD alert for the heavy however the attendance in the lower classes has been high as compared to the attendance in the higher classes, which is contradictory as if this was the reason then the absence of the students should have been high, especially in the junior classes, therefore the submission of the school is not tenable.

As per Affiliation Bye Laws of the Board Clause 14.7 "The school shall take steps to see that physical & health education, life skills education, digital education for students and teachers, experiential learning, value education with particular emphasis on National Integration is imparted to students through teaching of various subjects and activities in the school curriculum." and as per clause 2.4.8 QUALITY OF EDUCATION "The school must be quality driven and must strive for excellence in all aspect of its activities. It must follow the directions issued by the Board from time to time regarding introduction of innovative practices in areas of curriculum, pedagogy and evaluation."

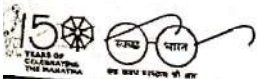
If the school does not maintain regular attendance of students, quality education which includes physical & health education, life skills education, digital education would not be possible under any circumstance. Therefore, the school has violated the clauses No. 14.2.4 & 14.7 and 2.4.8 of Affiliation Bye-Laws of the Board.

Further, as per Clause 6.5 of Examination Bye-Laws of the Board "....the candidate shall complete the required percentage of attendance (75%) for Class IX, X, XI & XII as per Examination Bye Laws of the Board to make him/ her eligible for the examinations."

AND Clause 13.1(i) "....Candidates taking up a subject(s) involving practical shall also be required to have put in at least 75% of the total attendance for practical work in the subject in the laboratory. Heads of Institutions shall not allow a candidate who has offered subject(s) involving practical to take the practical examination(s) unless the candidate fulfils the attendance requirements as given in this Rule.

Page 10 of 15

— JPC



"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092

"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092

Phone (off.) : 011-22509256-59, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in





केन्द्रीय माध्यमिक शिक्षा बोर्ड  
( शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संगठन )  
CENTRAL BOARD OF SECONDARY EDUCATION  
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



AND Clause 13.2(i) "No student from a School affiliated to the Board shall be eligible to take the examination unless he has completed 75% of attendances counted from the opening of class X/XII up to the first of the month preceding the month in which the examination commences in the subjects of internal assessment."

Hence, if a student is not attending classes regularly and is absent to pursue other activities, then the same shall not be permitted to appear in the Board's examinations. In this case, it is evident that the school has manipulated attendance to permit the students for the Board's examination.

Therefore, the school has blatantly violated the Clauses 6.5, 13.1 (i) and 13.2 (i) of the Examination Bye-Laws and clause 14.2 of Affiliation Bye-Laws as well.

Though, school in its reply to the Show Cause Notice has stated that out of 515 students, 14 students have been issued transfer certificates (TSs), leaving 501 students for Class-XII for academic session 2024-25 and also quoted Rule 131 to Rule 145 of DSEAR, 1973, however the reason cited by the school on the pre-text of Mid-Term Examinations and preparation of the competitive exams is also not tenable.

Further, as per the attendance records obtained by the committee on the day of inspection, school had very less number of students present during the period w.e.f. 21.08.2024 to 03.09.2024 which makes it evident that the students are remaining regularly absent for a long period of time which in turn proves that the school has sponsored dummy/non-attending students.

The submission of the school is, therefore, not sustainable and tenable. Hence, the violation of clause number 14.17 & 14.2 of Affiliation Bye-Laws has been established.

- (iii) The submission of the school that increase in the strength of class XI students may be due to the reason that school has recently been granted up gradation of recognition from Secondary to Senior Secondary by the Directorate of Education as well as affordable, easily approachable and providing quality education, does not hold good. Had this logic is to be accepted, the enrollment of students in classes below XI standard would have also been on higher side. It is hard to believe that school which is affordable, easily approachable and providing quality education has higher admissions in only class XI and not below XI standard. Hence, gross violation of the **14.2 of the Bye-Laws of the Board**, by the school has been proved.

- (iv) Admission and Withdrawal Register is one of the primary most essential documents for registering the students in the records of the school. Non-maintenance of the same amounts to the manipulation in the admission records. The submission of the school itself proves that at the time of inspection, the Attendance & Withdrawal Registers had not been maintained as per laid down procedure. The Attendance and Withdrawal Registers have been maintained by the authorized signatories of the school only after the receipt of Show Cause Notice. School has updated the AWRs to hide its shortcomings and irregularities. This is also being corroborated with the high absenteeism among the students of senior classes during surprise inspection. The submission of the school is, therefore, not sustainable and tenable. Hence, the violation of clause number 14.19 (a) of Affiliation Bye-Laws has been established.



केन्द्रीय माध्यमिक शिक्षा बोर्ड  
( शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संगठन )  
CENTRAL BOARD OF SECONDARY EDUCATION  
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



- (v) It was communicated in the Show Cause Notice that "Attendance of students not marked properly and Section wise student attendance register not maintained properly". The submission of the school itself proves that at the time of inspection, the Attendance Registers have not been maintained as per laid down procedure. School has updated the Attendance Registers to hide its shortcomings. It is expected that the school running since 2014 with teachers having experience of past many years are fully aware of the procedure to be followed in maintenance of the attendance registers. This is also being corroborated with the high absenteeism among the students of senior classes during surprise inspection which makes it evident that the attendance records have been manipulated to hide the irregularities in attendance records by the school.

The submission of the school is, therefore, not sustainable and tenable. Hence, the violation of clause number 14.19(c) of Affiliation Bye-Laws has been established.

- (vi) The inspection committee has categorically stated that admission form and transfer certificates have not been maintained by the school. The inspection committee has obtained the blank copies of admission form and transfer certificate. School has later provided the copies of filled in few transfer certificates of the students of class XI; along with reply to the Show Cause Notice. On examining the same it has been observed that the series of the transfer certificates is varying as few certificates are of series 1000 such as 1070 some certificates are of series 10000 such as 10734 and some certificates are of 1700 series such as 1745. There is a variation in the name of the school on the Transfer Certificates as on some TCs it is mentioned as R.D.International School and on some TCs it is mentioned as R.D.International Sr.Sec.School. Further it is observed that the TC with serial number 1067 is issued on 20.06.2024 whereas TC number 1064 is issued on 19.10.2024. Similarly TC number 10708 is issued on 08.10.2024 whereas the TC number 10717 is issued on 10.07.2024. These discrepancies clearly makes it evident that the school has manipulated and fabricated the TCs at a later stage to hide the irregularities committed by it. The school has not been able to explain its shortcomings in the maintenance of the Transfer Certificates. Therefore the school has violated clause 14.19(h)

- (vii) The school has quoted Section 4 (c) of DSEAR, 1973, which is reproduced as under:  
"4. Recognition of schools.-(1) The appropriate authority may, on an application made to it in the prescribed form and in the prescribed manner, recognise any private school. Provided that no school shall be recognised unless-

(a) XXX XXX

(b) XXX XXX

(c) it has suitable or adequate accommodation and sanitary facilities having regard, among other factors, to the number, age and sex of the pupils attending"

TRC





## केन्द्रीय माध्यमिक शिक्षा बोर्ड

( शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संगठन )

### CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



School has stated that DoE has granted recognition to the school by assessing all facilities including class room size and in pursuance of that inspection conducted by DoE, no adverse observations was raised by the DoE, GNCTD.

However, while quoting the above rules, in reply to the Show Cause Notice dated 13.09.2024, the school intentionally has not addressed the issue of under-sized classrooms. Further, as per **Clause 19 of Chapter VI of the Delhi School Education Act, 1973** stipulates that *"For the purpose of any public examination every recognized higher secondary school shall be affiliated to one or more of the Boards or Council conducting such examination and shall fulfil the conditions specified by the Board or Council in this behalf"*, hence the schools affiliated with the Board are required to follow the Affiliation Bye Laws of the Board, therefore, as per Clause 4.1 of Affiliation Bye-Laws of the Board "Class Rooms-Minimum size should be 8 m x 6 m (approximately 500 sq. ft.). There should be one room for each class. Minimum floor space should be atleast 1 sq. mtr. per student" , therefore the school should have restricted the number of intake in each class accordingly, which is not evident especially in class XII.

- (viii) The inspection committee has categorically stated that Library was not maintained as per Boards norms. The submission of the school that this aspect has already been considered by the CBSE while granting affiliation to the school is not acceptable as the grant letter dated 25.09.2014 for grant of provisional affiliation upto Secondary Level clearly carries the condition that *"Library is small and needs to be shifted to bigger room"*. This was a special condition which was required to be complied within 3 months which the school has not complied with, therefore, the violation of clause 4.3.1 and 14.17 of the Affiliation Bye-laws of the Board is established.
- (ix) The inspection committee has categorically stated that Maths Lab was not available, which has also been endorsed by the school in its reply to the Show Cause Notice.

CBSE has issued guidelines on the minimum infrastructure requirement for Labs, Library and Sports facilities in CBSE Affiliated schools, in consonance with its Bye-Laws vide Circular No. 11/2022 dated 04.10.2022. Every CBSE affiliated school is bound to follow the directions issued by the Board from time to time. Hence, it is established that the school did not have essential requirement of having maths lab at the time of inspection. Therefore, the violation of clause 4.5 & 14.17 of the Affiliation Bye-laws of the Board is established.

- (x) CBSE has issued guidelines on the minimum infrastructure requirement for Labs, Library and Sports facilities in CBSE Affiliated schools, in consonance with its Bye-Laws vide Circular No. 11/2022 dated 04.10.2022. Every CBSE affiliated school is bound to follow the directions issued by the Board from time to time as per clause 14.17 of the Affiliation Bye-Laws, which states that *"Every school is bound to follow the directions of the Central Government, State/UT Government and the Board in the form of notifications, circulars and advisories etc. from time to time"*. It is evident from the

—RPC



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

( शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्थान )

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



report of the inspection committee that sports room has not been made available for the students and the school in its reply has admitted that "However, it shall be ensured that a exclusive sports room after caring out necessary modifications for better and adequate placement of sports related equipments in open space shall also be established in due course of time.", therefore it is evident that the school did not have sports facilities at the time of inspection and therefore the school has violated clause number 4.6 & 14.17 of the Affiliation Bye-Laws.

- (xi) The school in its statement itself stated that Counselor and Wellness Teacher has been appointed on part-time basis, however, clause number 2.4.12 clearly specify that "Every Secondary and Senior Secondary school shall appoint a person on full time basis for performing the duties of Counselor & Wellness Teacher.....Schools having enrolment of less than 300 students in classes from IX to XII can appoint a Counselor & Wellness Teacher on part-time basis". As per OASIS data updated on 17.09.2024, school has more than 300 students in classes from IX to XII; therefore, the school has violated the Clause number 2.4.12 of Affiliation Bye-Laws.
- (xii) The school has submitted tat it has appointed staff in accordance with Section 8(1)read with Rule 96 & 100 fo DSEAR, 1973 however the school has not submitted any substantial proof to prove that the qualified staff has been appointed by the School. The inspection committee has categorically stated that some teachers (PGTs) do not fulfil the eligibility criteria as per RRs; hence it is a violation of Rule 5.1.2 of the Affiliation Bye Laws, 2018.
- (xiii) The school in its reply to the Show Cause Notice has not submitted any record with regard to teachers appointed by the school. Further, school vide its reply to the Show Cause Notice, has given the number of teachers from Section 1 to 12 as 50 and 04 teachers for PS & PP however the same has not been substantiated by any evidence such as the teacher attendance register, acquaintance roll register, their service records, qualification records etc. Thus, school failed to maintain section to teacher's ratio and has violated the clause 5.4 of the Affiliation Bye-Laws of the Board..
- (xiv) School vide its statement, itself accepted the mis-match of details of teachers given in various documents. Therefore, it is evident that the school has not maintained the records with respect to OASIS, which is a critical repository for the successful conduct of Board's examination and other ancillary activities. Hence, the violation of clause number 14.17 and 14.19 (d) of Affiliation Bye-Laws have been established.
- (xv) This issue has already been addressed in point number 3 above.
- (xvi) The statement of the school itself proves that the seating arrangement for the students of all three streams i.e. Humanities, Commerce and Science was made in a single room, which can definitely make hindrance for a child to concentrate on a particular subject and ultimately deteriorate the quality of education.

(E) Conclusion :

*JRC*

Page 14 of 15



"शिक्षा केन्द्र", 2. सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092  
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092

Phone (off.) : 011-22509256-59, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in





केन्द्रीय माध्यमिक शिक्षा बोर्ड  
(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)  
CENTRAL BOARD OF SECONDARY EDUCATION  
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



Thus, the following violations are established beyond doubt:-

1. The school is indulged in sponsoring dummy/non attending students.
2. The school has a disproportionately high absenteeism of students in senior classes.
3. The school has manipulated/fabricated its records to mislead the Board.
4. The school has severe infrastructural deficiencies.
5. The school does not have Counsellor and Wellness teacher on Full time Basis.
6. Some teachers (PGTs) are not qualified
7. School has not maintained section teachers' ratio.

Accordingly, it is for consideration as to which of the penalties mentioned in the clause 12.1 of the Affiliation Bye Laws be imposed on the school. Since the violation observed are clearly manifesting wilful non-observance of the Affiliation Bye Laws to the extent of deliberately sponsoring non bonafide students and manipulation of records, therefore it can only be concluded that the school is liable for the severest of the penalty as can be imposed viz. withdrawal of affiliation.

Hence, as per approval of the Competent Authority of the Board, the following orders are issued:

1. The affiliation granted to the school up to Senior Secondary School Examination Level is withdrawn with immediate effect.
2. Student in class X and XII are permitted to appear from the same school for session 2024-25.
3. However, the students who are presently in class IX and XI shall be shifted to nearby school by Regional Officer, Delhi (West). The school shall not take any new admissions or promote the students of lower classes in IX and XI by natural progression, hereafter
4. The school may seek restoration of affiliation upto secondary level after lapse of one academic year i.e. from 2026-27 after ameliorating the deficiencies pointed out with regard to running upto secondary level.
5. The school may seek restoration of affiliation upto senior secondary level only at least after 02 academic years of restoration upto secondary level, if so sought and granted.

THE MANAGER,  
R.D. INTERNATIONAL SCHOOL,  
297, NANGLI VIHAR EXTN.,  
BAPROLA, NEW DELHI - 110043

*rschatyada*  
05/11/2024  
JOINT SECRETARY (Aff.)