



केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



NO. CBSE/AFF./2730694/2024/01625

Date: 05.11.2024

ORDER

BHARTI VIDYA NIKETAN PUBLIC SCHOOL, A-26, RANJEET VIHAR, CHANDER VIHAR, DISTRICT WEST, DELHI-110041 was given Provisional affiliation with the Board for Secondary Level w.e.f. 01.04.2012 to 31.03.2015 & further upgraded to Senior Secondary Level w.e.f. 01.04.2014 to 31.03.2017. The affiliation is renewed from time to time and is affiliated 31.03.2027 with affiliation No. 2730694. As per condition of affiliation, the school shall abide by the provisions of the Examinations and Affiliation Bye-Laws of the Board.

AND WHEREAS, all affiliated schools have already been informed through Board's notification dated 18.10.2018 to ensure compliance with the terms and condition mentioned in the Affiliation Bye-Laws, 2018 and also that the Board may conduct surprise inspection of school(s) any time to verify the status of compliance. Clause No. 12 of Affiliation Bye-Laws clearly lays down that any non-compliance of Examination and Affiliation Bye-Laws shall be considered as violation and action shall be taken as per the Rules in Chapter 12 of the Affiliation Bye-Laws, 2018.

AND WHEREAS, Chapter 14 – "General Rules", provides for the general rules which are required to be mandatorily followed clause No. 14.1 states that, "Every school is bound to follow the Affiliation Bye Laws of the Board mutatis mutandis."

AND WHEREAS, clause No. 14.2 of the Affiliation Bye-Laws, 2018, stipulates that, "It is mandatory for every affiliated school to follow the Examination Bye-laws of the Board mutatis mutandis. Further, the clause 14.2.1 of the Affiliation Bye-Laws, 2018, provides that, "Every affiliated school shall present a list of number of students and their particulars in respect of Classes IX, X, XI & XII at the time of beginning of an academic session in the manner prescribed by the Board."

AND WHEREAS, the clause 14.2.2 of the Affiliation Bye-Laws, 2018, provides that, "No affiliated school shall present the candidates to the Board's examination who are not on its rolls." The clause 14.2.4 of the Affiliation Bye-Laws, 2018, provides that "No affiliated school shall present the candidates to the Board's examination who are on its roll but have not attended the school regularly or do not meet the requirement of minimum attendance for appearance in the Board's examination."

The clause 14.2.5 of the Affiliation Bye-Laws, 2018 further provides that, "Every affiliated school shall sponsor regularly its bona-fide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/ upgradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates".

AND WHEREAS, Chapter 11 of the Affiliation Bye-Laws provides that the Board may conduct the inspection of the Schools including the surprise inspection to ascertain and ensure

Page 1 of 15

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CENTRAL BOARD OF SECONDARY EDUCATION

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that schools are following the provisions of the Examination Bye-Laws, Affiliation Bye-Laws and any other instructions issued by the Board from time to time. Clause 11.4 of CBSE Affiliation Bye Laws, 2018 related to the Surprise Inspection of the school states that, "The Board may any time get an affiliated school inspected by a committee of one or more members without giving any notice to the school." This activity of surprise inspection can be carried out any time to ensure the due compliance of Statutory Provisions, Bye-Laws of the Board and compliance of any legal mandate and all the schools are bound to offer themselves for such inspection as and when directed.

AND THEREFORE, on the basis of the enabling provisions contained in clause 11.4 of the Affiliation Bye-Laws, 2018, the Board conducted Surprise Inspection of **BHARTI VIDYA NIKETAN PUBLIC SCHOOL, A-26, RANJEET VIHAR, CHANDER VIHAR, DISTRICT WEST, DELHI-110041** on 03.09.2024 through a two member Inspection Committee.

A. On the basis of the report submitted by the Inspection Committee and analysing the data available with the Board, following *inter alia* violations were noticed:-

- i. The school had registered 855 students in Class XI for session 2023-24, and the same number of students would have been transferred in Class XII by way of natural progression for next year whereas, school had filled only 0 (Zero) students in Class XII for session 2024-25 in OASIS However, as per attendance register of Class XII 17 students are enrolled, out of which only 15 students were present on the day of inspection and further in Science Stream ZERO students were there in Class XII and this was validated from time table. As the committee found that in Class XI only two students were present in Science stream, and on further enquiring the student, the committee was apprised that other students are non attending students. Therefore, it is evident that school is sponsoring dummy/ non-attending students. This is violation of Clause no 14.2 of Affiliation Bye-Laws, 2018.
- ii. In the absence of the Principal of the School, the Lab Assistant was looking after the school and resented himself to be the overall coordinator along with the watchman Mr. Mehta The Committee was required to provide the inspection letter from the CBSE to Mr. Brijesh Upadhyay, who immediately left after receiving the letter. The attested statement of the staff states that Mr. Brijesh Upadhyay is Principal at present but was categorically denied by the Lab Assistant who was getting the inspection done and left the school premises within minutes of the arrival of the inspection team. This is violation of Clause no 5.1 of Affiliation Bye-Laws, 2018. This left the Committee in confusion as to who is the actual Principal of the School.
- iii. The school building is being run for multiple purpose including commercial activities which is not connected with school's purpose On ground floor of the building there were 15-20 commercial shops along with the boundary of the school recorded on two sides of the building and seriously compromising the safety of school children This is violation of Clause no 4.7.6, 9.1.3 & 14.10 of Affiliation Bye-Laws 2018.
- iv. School had not maintained Admission Withdrawal Register properly. The students who were admitted in April 2024 and even before that had neither any admission number, nor and signature, nor any TC/ affidavit. No entries have been made after 10 April 2024. None of the page of the AWR was found attested by the Principal No entry had been made in AWR for students who were studying in the school. On scrutiny of AWR it was revealed that no admission numbers were allotted to students who were studying in the school 2016. This is violation of Clause no. 14.19 of Affiliation Bye-Laws 2018.

Page 2 of 15

RPC



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- v. Single teacher had been assigned for three main subjects viz, Business Studies Accountancy and Economics Another single teacher was assigned for Physics and Maths. No lab work and project was done. This is violation of Clause no 5.2.7 of Affiliation Bye-Laws, 2018.
- vi. Mismatch between the students data declared by the school in OASIS and enrolment details provided by the school was found. Students attendance registers were prepared with pencil, not marked properly and did not contain admission number Name of students without admission number were found in few registers who are not attending since 10 April 2024. No uniformity was found between enrolment of student details in OASIS with attendance register and physical presence. This is violation of Clause no. 14.19 of Affiliation Bye-Laws, 2018.
- vii. School had no Chemistry Lab as per Board norms and Physics Lab was found ill-equipped, which is violation of Clause no 4.2 & 14.13 of Affiliation Bye-Laws, 2018.
- viii. School had Biology Lab however, the same is used as store room with junk items and books, and never been used as informed by Lab Assistant Mr. Vijay Kumar Jha. This is violation of Clause no 4.2 & 14.13 of Affiliation Bye-Laws, 2018.
- ix. Computer Science Lab was available however, the same was not in use, it was understocked and required infrastructure as per Board's SoP for labs, the room which was termed as computer lab and Physics lab had books stashed in them. This is violation of Clause no 4.4 & 14.13 of Affiliation Bye-Laws 2018.
- x. School had no Maths Lab as per a Board norm, which is violation of Clause no 4.5 & 14.13 of Affiliation Bye-Laws, 2018.
- xi. Library was arranged in a small store with very few books were there in the library. This XI is violation of Clause no 4.3 of Affiliation Bye-Laws, 2018.
- xii. School had not maintained dance room as per Board norm, which is violation of Clause no 4.6, 4.7.8 of Affiliation Bye-Laws, 2018.
- xiii. No signatures of parents/official of the school were found available on the admission forms. All admission forms were found incompletely filled and without any admission number. They were neither filed nor catalogued. Mandatory Transfer Certificates in respect of admissions in Class IX and XI were not found attached with the admission forms. This is violation of Clause no 14.19 of Affiliation Bye-Laws, 2018.
- xiv. School had not appointed Principal, Vice-Principal, Librarian, Dance Teacher and Art Teacher School had no adequate number of trained and qualified teachers as only 04 PGT, 02 TGTS, 06 NTTs, 09 PRTs are employed in the school and their service records not maintained by the school. The qualification of teachers could not be verified as no service records were prepared. None of the faculties as declared by the school in OASIS data were found physically present and their names were also missing in the teacher's attendance register/time table. The detail of the teachers does not match with the names in acquaintance roll, attendance register and OASIS. This is violation of Clause no 5.2.6, 5.4, 14.19 of Affiliation Bye-Laws, 2018.
- xv. School had not appointed Special Educator as per Boards norms: which is violation of Clause no. 2.4.11 of Affiliation Bye-Laws, 2018.
- xvi. School had not appointed Counsellor and Wellness Teacher as per a Board norm which is violation of Clause no 2.4.12 of Affiliation Bye-Laws, 2018.
- xvii. Teachers informed that no service books have been maintained and most of them are being paid Rs 3,500/- to 10,000/- per month as per their statement. This is violation of Clause no.5.2.2 & 14.19 of Affiliation Bye-Laws. 2018.
- xviii. Most of the teachers were not exposed to any CBSE training program. This is violation of Chapter 16 of Affiliation Bye-Laws: 2018.



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CENTRAL BOARD OF SECONDARY EDUCATION

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- xix. The Service books of the teachers were not maintained however, some service Books that were shown to the inspection committee belonged to the following:-
- Mr. Kapil Anand (PGT Commerce) Not working but told to the committee that he was absent
 - Mr. Gaurav Shokeen Shown as PGT but his details were not present in teacher's attendance register nor in school timetable.
 - Mr Mundrika Mehta More than 60 years old still working as watchman
 - Ms Vatika Sharma Neither present nor was her name in teacher's attendance register
 - Ms. Ishu Khatri Her details were neither present in teacher's attendance register nor in physical space
 - Ms Anju Yadav(TGT) She was neither present nor her name was there in teacher's register
 - Ms Neha Rana She was neither present nor her name was there in teacher's register
 - Mr Anshul Khatri He was neither present nor his name was there in teacher's register
 - Ms Chanchal Khatri She was neither present nor her name was there, in register
 - Mr Chirag Khatri He was neither present nor his name was there in register
 - Ms Ritika As told to the Inspection committee, she had resigned
 - Ms Kanchan Jha Sweeper wife of Mr Vijay Kumar Jha
 - Ms Preeti
 - Ms Anju Sani She was working as admission incharge and cashier and receptionist and not taking classes
 - Mr Sudhir Mann Left
 - Ms Sabita Dabas: Left
 - Ms Joginder She was neither present nor her name was there in teacher's attendance register but comes sometimes She was told to be the Chairperson of the School, but shown as PRT and promoted as TGT Ms Shivani Mann Left
 - Mr Rahul:He was neither present nor his name was there in teacher's attendance register
 - However, the teachers who were present except 3/4 persons, no service records were available.

This is violation of Clause no 14.19 of Affiliation Bye-Laws 2018.

- (xx) There is complete disconnect in the learning environment of the school and infrastructural support for running Senior Classes.
- (xxi) It is also observed that school had acknowledged the findings of the inspection committee as the hand written report is attested by school authorities
- B. In order to follow the course of natural justice and to maintain the transparency, a copy of inspection report was provided to the school alongwith the show cause notice dated 13.09.2024.
- C. The School had submitted the reply vide letter dated 13.10.2024 inter-alia making the following point wise reply to the Show Cause Notice dated 13.09.2024 :-
- (i) In response to para no. 1, it is submitted that 855 students were enrolled in class XI for the 2023-24 session, while no students were registered in class XII for the 2024-2025 session in OASIS. The undersigned explains that this was due to absence of Principal and IT/Clerical staff. Additionally, some students chose not to continue at the school, and School Leaving Certificates (SLCs) were issued accordingly.

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CENTRAL BOARD OF SECONDARY EDUCATION
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Secondly, regarding the inspection team's observation that 17 students were enrolled in the class XII attendance register and only 15 were present on the inspection day, it is submitted that this was due to some documentation issues arising from the absence of the Principal (because she has been removed along with old IT from the school from April 1 2024) but all necessary documents are now in order and available for verification.

Thirdly, concerning the observation that only 15 students were present on the day of inspection, it is clarified that most of the remaining students were on preparatory leave due to ongoing half- yearly exams (Date Sheet Attached) as well as non-teaching staff like librarian, dance teacher, arts teacher. Only main subject teachers are present for doubt classes of students for half yearly Exams.

We have only 77 Candidates in Class:XI in session 2024-25 (Registration data Attached) as new Principal have taken only 77 candidates in Class:XI in session 2024-25.

- (ii) In response to para no. 2, it is submitted that Principal was removed from her post and in absence of the Principal, Vice- Principal Neeru Saini was acting as a Principal.
- (iii) In response to para no. 3, it is submitted that shops are not part of the School premises and they were already present when school was granted affiliation in year 2011 and shops are there from year 1999. The school is located in Delhi and has been officially recognized by the Directorate of Education (DOE), Delhi, for conducting classes from Preschool to XII across all streams. This recognition was granted after a comprehensive assessment of our infrastructure, safety protocols, and the facilities essential for the holistic development of students. Regular inspections are also conducted by DOE Delhi to ensure proper attendance and smooth functioning of the school. Since the DOE Delhi has confirmed that our infrastructure and overall operations meet its standards, we respectfully request that our school's infrastructure, including classrooms, be regarded as fully compliant with the requirements for senior secondary education and the holistic development of students, as validated by the competent government authority.
- (iv) In response to para no. 4, it is submitted that this was due to some documentation issues arising from the absence of the Principal, but all necessary documents are now in order and available for verification. (Some copies attached).
- (v) In response to para no. 5, it is submitted that teachers are already appointed for the mentioned subjects, they were on leave on the day of inspection due to preparatory leave of students. Only main subject teachers are present for doubt classes of students for half yearly Exams.
- (vi) In response to para no. 6, it is submitted that this was due to some documentation issues arising from the absence of the Principal, but all necessary documents are now in order and available for verification (Some copies attached).
- (vii) In response to para no: 7, it is submitted that the Chemistry lab is under construction and is on the verge of completion. As soon as the constructed, it will be functional for the students. However, Physics lab is totally functional and it is not at all ill equipped as observed by the inspection team. There are 52 rooms on 4 floors but inspection committee written only 22 rooms.
- (viii) In response to para no. 8, it is submitted that the school authority has worked on all the deficiencies present in Biology lab and it is functional for the required activities.
- (ix) In response to para no. 9, it is submitted that the school authority has worked on all the deficiencies present in Computer lab and it is functional for the required activities. There are total 40 computers in lab and few computers are not working on the day of inspection due to mishandling of students which may repair time by time by AMC team.

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CENTRAL BOARD OF SECONDARY EDUCATION
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- (x) In response to para no. 10, it is submitted that the Maths lab is under construction and is on the verge of completion. As soon as the constructed, it will be functional for the students.
- (xi) In response to para no. 11, it is submitted that the school authority has worked on all the deficiencies present in the Library and now it has sufficient number of books for the students. Photos of Library is attached herewith for reference.
- (xii) In response to para no. 12, it is submitted that the school authority has worked on all the deficiencies present in dance room, It is also available in school in room no-42 and it is functional for the required activities.
- (xiii) In response to para no. 13, it is submitted that this was due to some documentation issues arising from the absence of the Principal, but all necessary documents are now in order and available for verification (Some copies attached).
- (xiv) In response to para no. 14, it is also submitted that the observation of the Inspection Team that there is no Vice Principal is denied. It is stated that Mrs. Neeru Saini is the Vice-Principal of the school. Additionally, it is submitted that the mismatch in number of faculties is due to some documentation issues arising from the absence of the Principal, but all necessary documents are now in order and available for verification. Non-teaching staff are on off during exam days.
- (xv) In response to para no. 15, it is submitted that Ms. Preeti is our special Education teacher, service book also shown during inspection, the copy of her service book also enclosed herewith.
- (xvi) In response to para no.16, it is submitted that the appointment process of Counsellor and Wellness Teacher has already been started and the stated deficiency would be removed soon. Short listed candidates may appointed by management after Dusshera Holidays on by the way of interview.
- (xvii) In response to para no. 17, it is submitted that salary is few teachers are low as they are trainee teachers of NTT and JBT. They are paid travelling allowance by the school authority. Otherwise, all the appointed teachers are provided adequate salary by the School authority and also inspected by the Delhi Govt. Norms, there salary statement of every month shown to DE-nominee appointed by Delhi Govt.
- (xviii) In response to para no.18, it is submitted that the allegations are baseless and denied in toto. The school has sufficient and qualified staff in accordance with the CBSE Bye-Laws. The statement that they have not taken CBSE Training were given by a trainee teacher(NTT) not by any regular main subject teacher.
- (xix) In response to para no. 19, it is submitted that the non-maintenance of the Service books of the teachers was a clerical mistake. It is fixed and are in proper order is due to long absence (removal) of Principal by the management.
- (xx) In response to para no.20, it is submitted that the observations are wrong and denied in toto. The school is located in Delhi and has been officially recognized by the Directorate of Education (DOE), Delhi, for conducting classes from Preschool to XII across all streams. This recognition was granted after a comprehensive assessment of our infrastructure, safety protocols, and the facilities essential for the holistic development of students. Regular inspections are also conducted by DOE Delhi to ensure proper attendance and smooth functioning of the school.
- Since the DOE Delhi has confirmed that our infrastructure and overall operations meet its standards, we respectfully request that our school's infrastructure, including classrooms, be regarded as fully compliant with the requirements for senior secondary education and the holistic development of students , as validated by the competent government authority.

Page 6 of 15

JPC



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CENTRAL BOARD OF SECONDARY EDUCATION
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- (xxi) The school management respectfully submits its compliance with the show cause notice within the stipulated time frame. All necessary actions have been taken in accordance with the instructions outlined in the notice. Therefore, we kindly request that no adverse proceedings be initiated against the school. We remain committed to maintaining full compliance with all regulations and ensuring that the school continues to operate in alignment with the standards set forth by the authorities. Your understanding and favourable consideration in this matter would be greatly appreciated.

D. The analysis of the submissions made by the School in its reply dated 13.10.2024 :-

- (1) The school was informed about the deficiency in enrollment of 855 students in Class XII in OASIS for session 2024-25 which were enrolled in Class XI for session 2023-24 and should have been promoted and enrolled in Class XII now, this deficiency was found by the Surprise Inspection Committee and was duly communicated to the school vide SCN dated 13.09.2024. The inspection Committee had also noted that only 17 students were found enrolled in the Attendance Register of Class XII and out of which only 15 were physically present on the day of Inspection, no student were there in Science Stream in Class 12th and that in Class 11th only 02 students were present in Science Stream. As per LOC registration data for Class XII 2024-25, the school has registered 765 students in science subjects. Therefore, their physical absence is nowhere justified as the school has not submitted physical evidences such as their practical note books, project report, copies of periodical tests, admission records etc. neither at the time of inspection nor with the reply dated 13.10.2024. The reply and submission to this gross deficiency by the school is very cryptic without any substantial and reasonable documents. The school is trying to justify its irregularities in mismatch in the registration of students of Class XII for session 2024-25 in OASIS Portal on the basis of the absence of the Principal and IT/Clerical Staff, however this is not tenable as absence of Principal cannot justify the absence of essential records of the students enrolled by the school. Moreover in point number 2 of its reply dated 13.10.2024, the school has mentioned that "*Principal was removed from her post and in absence of the Principal, Vice Principal Neeru Saini was acting as a Principal*", who could have taken care of the issues/irregularities found by the inspection committee. Therefore the school is giving contradictory statements in its reply. It is also submitted that some students chose not to continue at the school and some school leaving certificates were issued accordingly, however their Transfer Certificates were not shown to the inspection committee and the same have not been submitted with the reply. Moreover, there were 855 students registered in class XI in 2023-24 whereas 831 students were registered in class XII in 2024-25 session, therefore the difference is very small(24 candidates), which does not justify the absence of almost all of the students. It is important to note that the OASIS is the crucial online data where the schools fill the basic information on infrastructure and about the students in each class and share with the Board which is further accepted by the Board for various purposes. Further, the statement of the school that it was merely a mistake due to absence of Principal and IT Staff shows manipulation of facts and the casual approach of the school to hide the violations being done by the school and just to cover the activities of sponsoring of non attending students. The school has not provided the evidentiary documents like the Admission Forms, TCs and the Attendance Registers to prove its submissions. Further, the submission of the school that the finding of the committee about 17 students on roll in Class 12th and presence of only 15 students was due to some documentation issues due to absence of

Page 7 of 15

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CENTRAL BOARD OF SECONDARY EDUCATION

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Principal and also stated that all necessary documents are now in order and available for verification. This statement is not justifiable as the school has not presented any single document before the committee nor any such document has been submitted now with the school reply to substantiate the claim of the school. The school is now stating that "all the documents are now in order and available for verification." This shows that the documents, if any, have now been prepared by the school after the Inspection. The further submission of the school that "most of the remaining students were on preparatory leave due to ongoing half- yearly exams (Date Sheet Attached) as well as non-teaching staff like librarian, dance teacher, arts teacher. Only main subject teachers are present for doubt classes of students for half yearly Exams" is also not justified as no documents like exam. paper, evaluated answer books, circulation order for preparatory leave etc. have been provided. The school is in proved violation of Clause no 14.2 of Affiliation Bye-Laws, 2018.

The sponsoring of the dummy/non-attending students amounts to the violation of **Clause 6.5 Examination Bye-Laws of the Board** "....the candidate shall complete the required percentage of attendance (75%) for Class IX, X, XI & XII as per Examination Bye Laws of the Board to make him/ her eligible for the examinations. In such cases where the admission by the candidate could not be taken in a higher class by the stipulated date because of the late declaration of result by the Board such permission would not be required, provided the candidate applied for admission within a fortnight of the declaration of the result."

AND Clause 13.1(i) "....Candidates taking up a subject(s) involving practicals shall also be required to have put in at least 75% of the total attendance for practical work in the subject in the laboratory. Heads of Institutions shall not allow a candidate who has offered subject(s) involving practicals to take the practical examination(s) unless the candidate fulfils the attendance requirements as given in this Rule.

AND Clause 13.2(i) "No student from a School affiliated to the Board shall be eligible to take the examination unless he has completed 75% of attendances counted from the opening of class X/XII upto the first of the month preceding the month in which the examination commences in the subjects of internal assessment."

Further therefore, it clearly establishes the fact that school has enrolled dummy/non-attending students, which is violation of **Clause 14.2.4 of Affiliation Bye Laws of the Board** which stipulates "No affiliated school shall present the candidates to the Board's examination who are on its roll but have not attended the school regularly or do not meet the requirement of minimum attendance for appearance in the Board's examination" and **Clause 14.2.5** "Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/upgradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates".

As per Affiliation Bye Laws of the Board **Clause 14.7** "The school shall take steps to see that physical & health education, life skills education, digital education for students and teachers, experiential learning, value education with particular emphasis on National Integration is imparted to students through teaching of various subjects and

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activities in the school curriculum." and as per Clause 2.4.8 QUALITY OF EDUCATION "The school must be quality driven and must strive for excellence in all aspect of its activities. It must follow the directions issued by the Board from time to time regarding introduction of innovative practices in areas of curriculum, pedagogy and evaluation." If the school does not maintain regular attendance of students, quality education which includes physical & health education, life skills education, digital education would not be possible under any circumstance. Therefore, the school has violated the Clauses 14.2.3, 14.2.4, 14.2.5, 14.7 and 2.4.8 of Affiliation Bye-Laws of the Board.

- (2) The submission of the school is purely out of purview and establishes the gross negligence and non compliance of the mandatory provisions of the Affiliation Bye-Laws. The school has submitted that the Principal was removed from her post and that Vice Principal, Neeru Saini was acting as Principal but no submission has come forward about even non availability of the Vice Principal as claimed by the school. As rightly noted by the Inspection Committee during the surprise inspection that one Lab Assistant was looking after the school and later on one Mr. Brijesh Upadhyay represented himself as Principal totally refutes the school's submission now. The school has not clarified the issue conveyed through SCN on this point. Further, the teachers' attendance documents as were shown to the Inspection Committee and examined by it had not shown the proper attendance of teachers, Vice Principal and that on the day of Inspection, different statements were made by the staff. The school has been rightly found in violation of Clause no 5.1 of Affiliation Bye-Laws, 2018.
- (3) On the point of availability of commercial shops along with the boundary of the school recorded on two sides of the building, the school has merely submitted that "the shops are since 1999 before the year of grant of Affiliation and that school has been officially recognized by the Directorate of Education (DOE), Delhi, for conducting classes from Preschool to XII across all streams". This statement is not refuting availability of shops and commercial activities on the Ground Floor of school building. The school has admitted the availability of shops and has merely stated that as it is officially recognised by the Directorate of Education (DOE), Delhi, where it complies all the norms and not in violation is not acceptable as every school getting affiliation with the Board must have its recognition by the concerned State Govt. but once the school applies for Affiliation and on grant of affiliation, it is bound to follow the conditions of the Affiliation Bye-Laws and rules notified from time to time. The reference is made to the Section 19 of Chapter VI of the Delhi School Education Act, 1973 which clearly stipulates that "For the purpose of any public examination every recognized higher secondary school shall be affiliated to one or more of the Boards or Council conducting such examination and shall fulfil the conditions specified by the Board or Council in this behalf". The affiliating body lays down the conditions of the Affiliation which the school has to compulsorily abide by. The recognition of the school by the concerned State Government is on different footing and parameters whereas the affiliating body prescribes its own conditions on the infrastructure and the quality of education. Hence the schools affiliated with the Board are required to follow the Affiliation Bye Laws of the Board in respect of the infrastructure inter-alia other requirement as prescribed by the Board. Therefore, it is very much clear that after grant of affiliation, the school indulged/allowed the commercial activities in and around the school campus seriously compromising the safety of school children. This is violation of Clause no 4.7.6, 9.1.3 & 14.10 of Affiliation Bye-Laws 2018.

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- (4) On this issue, the school has not provided any clarification and justification with any supporting documents like copies of AWR, Admission Forms, Attendance Registers etc. The committee had noted that there were no Admission Numbers, Signatures, Reference of TCs and other details which were properly made in the AWR. The submission of the school that it was due to absence of the Principal is unacceptable as the entries and material information were missing. Moreover in its reply @ point number 2 , the school has stated that "*Principal was removed from her post and in absence of the Principal, Vice Principal Neeru Saini was acting as a Principal*", therefore the school has again submitted contradictory statements. The committee has noted that there was no compliance on maintenance of school records by the school and now even in its reply, the school has not submitted any documents on attendance registers, AWR, TCs and Admission Forms. Although, the school's reply is made on 13.10.2024 which is after more than one month of the surprise inspection. There is gross violation of Clause no. 14.19 of Affiliation Bye-Laws 2018.
- (5) In response to this point No. 5, the school has not submitted any attendance register of teachers, service records, salary details and the training documents to prove that school had adequate number of trained teachers in proportionate of the total registered number of students. The repeated reply that teachers were on the preparatory leave on the day of Inspection and that main subject teachers were available for additional classes has no substance. The reply of the school is contradictory in itself as it has stated that teachers are already appointed whereas on the day of inspection, no acceptable evidence/documents on teachers salary, attendance, their training etc. were provided nor the same had been provided with the school's reply which is received more than one month after the Inspection. The violation of **Clause no 5.2.7 of Affiliation Bye-Laws, 2018 is fully established.**
- (6) In response to this deficiency/violation on Point No. 6, the school has repeated the same reply that "*due to some documentation issues arising from the absence of the Principal, but all necessary documents are now in order and available for verification (Some copies attached).*" The reply of the school is not specific to the conveyed deficiency that "*Students attendance registers were prepared with pencil, not marked properly and did not contain admission number Name of students without admission number....*" and that "*No uniformity was found between enrolment of student details in OASIS with attendance register and physical presence.....*" No clarification on the violation were made to the surprise inspection committee nor now with the school's reply dated 13.10.2024. Further the submission of the school that it was due to absence of the Principal is unacceptable as in its reply @ point number 2 , the school has stated that "*Principal was removed from her post and in absence of the Principal, Vice Principal Neeru Saini was acting as a Principal*", therefore the school has again submitted contradictory statements. It is taking unjustifiable excuse of the absence of the Principal to shrug off the responsibility of the irregularities committed by it in the admissions and the maintenance of essential records pertaining to admissions. The violation of **Clause 14.19** has been found. The school has not provided the copies of AWR, Attendance Registers etc. intentionally knowing that the same have never been maintained as per the mandate and conditions of the Affiliation Bye-Laws.
- (7) For point No. 7 on having well equipped and maintained Chemistry and Physics Labs, the school has admitted that "*the Chemistry lab is under construction and is on the verge of completion. As soon as the constructed, it will be functional for the students.*" On the issue of Physics Lab it is submitted that the same has been totally functional and the

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observation of the team is wrong. The school's reply is contradictory and not proper as it has accepted of non availability of Chemistry Lab, whereas the school's allegation against the finding of the Inspection Committee is not tenable as in videography covered by the Inspection Team on the day of Inspection clearly shows that both the Labs are poorly maintained which are not suitable for any practical works leading to the only inference that when labs have not been maintained, the same were not in use and the availability of the students for the required practical work. The school has been in gross violation of **Clauses no 4.2 & 14.13 of Affiliation Bye-Laws, 2018.**

- (8) The school has accepted that *it has worked on all the deficiencies present in the Biology Lab and it is functional for the required activities.* Till the day of inspection and as rightly noted by the surprise inspection team, the school had not maintained the Biology Lab as per the Board's Guidelines and the Affiliation Bye Laws. The admission of the school on poor condition of the Biology Lab goes to show that it was not functional on the day of Inspection and before that also. It is further noted that the school has not provided either any geotag photographs of the Lab or any video link to establish its claim that it has rectified the deficiencies in the Biology Lab which is functional now. This absence of the usage of the science labs further substantiates the findings that the school is sponsoring non-attending/dummy students, because for 765 science students of class XII, the commensurating practical physical Labs are not present with the school, therefore it proves that the students are not attending the school due to which the school does not require the labs and the respective teaching staff. The school submission is not acceptable for this issue which proves that there were no practical being conducted and the violation of **clauses 4.2 & 14.13 of Affiliation Bye-Laws, 2018** was rightly noted by the Inspection Team.
- (9) On this point no. 9 where the computer science lab and physics lab were found under stocked and not fully equipped, the school has merely admitted that it has worked on all the deficiencies present in the computer lab. No reply/comments have been made on the Physics Lab. The school has again not provided any documents/ photographs/ videography to prove that more procurements have been made or the labs have been arranged and set up as per the Board Guidelines or the conditions of the Affiliation Bye-Laws. The school must have all the mandatory infrastructure in the Labs, so that the student may conduct the practical work as per the academic requirements. Though the school is submitting that it has cured the deficiencies in Computer lab however it does not justify the defects found by the inspection committee. It means that the school would not have cured the defects till the time the Board would have conducted the inspection. The school has knowingly not provided any substantial documents/ evidence to refute the violation of the Bye-Laws as were noted. The school is correctly found violations of **Clauses no 4.4 & 14.13 of Affiliation Bye-Laws 2018.**
- (10) On this point of non availability of Math Lab, the school has admitted the facts submitting "that the Maths lab is under construction and is on the verge of completion. As soon as the constructed, it will be functional for the students....." The violation of **Clause no 4.5 & 14.13 of Affiliation Bye-Laws, 2018** is clearly established which goes to show that there was no math lab and the school was being run without mandatory and required infrastructure. Though the school is submitting that it has cured the deficiencies in Math lab however it does not justify the defects found by the inspection committee. It means that the school would not have cured the defects till the time the Board would have conducted the inspection.



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- (11) On the issue of gross deficiency in availability and maintaining Library, the school has again submitted that it has rectified the deficiencies but there is no submission on the proper size room, stock and infrastructure. The claim of the school that photograph of library are attached with its reply are not reliable and acceptable as no proper photographs with geotag proof/videography have been submitted nor any bill on procurement of books, furniture etc. have been provided. The reply of the school is a bare statement without any substantial and acceptable evidence. School is in violation of **Clause No. 4.3 of the Affiliation Bye-Laws** as noted by the Inspection Committee.
- (12) The school has admitted the facts of non availability of the other required infrastructure for co-academic activities like dance room, art activity room etc. it is submitted by the school that it has arranged the infrastructure and other deficiencies for the said activity but no document/ evidence has been provided even with the reply at this stage now. There is clear violation of **Clause no 4.6, 4.7.8 of Affiliation Bye-Laws, 2018** and has rightly been noted by the Inspection Committee.
- (13) On point no. 13 that school had not maintained the admission forms, TCs and the other required documents on admissions, the IC has noted after deep inspection that there were no signature of parents/officials on the admission forms which were incompletely filled without any admission numbers, no TCs against the admissions were provided in respect of Class IX & XI. The school has raised the same issue of non availability of Principal in the school. Whereas the admissions are properly recorded and all entries / formalities should be properly recorded in the records to avoid any mistake in the particulars of the students and to maintain the uniformity in the records. The claim of non availability of the school head is only an excuse to hide the deficiencies / wrong practices in contravention of the established Examination and Affiliation Bye-Laws. No documents/ evidence like copies of TCs, Attendance Registers, Admission Forms and the copy of respective Admission and Withdrawal Registers have been provided even now with the school reply dated 13.10.2024. The leading inference and finding proves that the school has been in gross violation of the rule 14.19 of the Affiliation Bye-Laws.
- (14) On the point of non availability and appointment of Principal, Vice Principal, Librarian, Dance Teacher and Art Teacher and the facts that the school was not having required number of trained and qualified other teachers also, the school has not been able to justify its submission in its reply dated 13.10.2024. The school has simply stated that Mrs. Neeru Saini is appointed as the Vice Principal of the school and further that the said deficiencies as noted by the Inspection Team is merely due to some documentation issue which was by reason of absence of Principal. It is notable that a paper or record is always in the school right from the joining of the teacher/staff which can be proved with different documents like attendance registers, salary statements, teachers training certificates, service records, class and practical time tables and so on but the school has every time been submitting the excuse of absence of Principal whereas the above claim may be proved with any of the above complete and acceptable documents. The school has not been able to provide these documents neither to the inspection committee nor have been submitted completely with the school's reply now to refute the deficiencies. Further, there were no documents to support the claim of the school on teachers detail to match it with the records as had been entered in the OASIS data. No teachers detail, salary details with bank statement, reliable and acceptable attendance registers for all teachers, training certificates etc. have been provided by the school with its reply. No appointment of Vice Principal, the details with resignation letter of previous Principal etc.



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- have been provided. On one hand the school has stated that *"the mismatch in the number of faculties is due to some documentation issues arising from the absence of the principal and other hand the school is stating that Neeru Saini vice principal was acting as the principal"* in point number 2 of its reply. There is no reason and substance to accept the reply of the school. The school is in gross violation of **Clauses no 5.2.6, 5.4, 14.19 of Affiliation Bye-Laws, 2018.**
- (15) As per the inspection committee report, no documents were shown on the appointment and availability of Special Educator in the school. However, now with its reply dated 13.10.2024, the school has provided the joining letter and education qualification of one Ms. Preeti who has been shown as serving since 01.04.2013, but there is no documents like salary statement, training documents and EPF details etc. to show that the said teacher is rightly in the school since 01.04.2013. The reply of the school is not acceptable as it has not been established with any cogent evidence. The school is in violation of Clause no. 2.4.11 of Affiliation Bye-Laws, 2018.
- (16) On the issue of non-availability of Counsellor and Wellness Teacher as per a Board norm, the school has accepted the facts and has merely submitted that *"the appointment process of Counsellor and Wellness Teacher has already been started and the stated deficiency would be removed soon....."* This is clear that at the time of inspection and before that there was no Counsellor and Wellness Teacher in the school. The teacher has not been appointed so far. The violation of Clause no 2.4.12 of Affiliation Bye-Laws, 2018 is proved and rightly noted.
- (17) On the issue in point no. 17 of the SCN for not providing and maintaining the proper service books of the teachers, payment of proper salary as per the norms, the school has stated without providing any substantive documents and evidences that adequate salary are paid to the teachers which is inspected by the Delhi Govt. also is not tenable and acceptable. At the time of inspection, the IC collected the details of actual salary paid to the teachers under the acknowledgement of the available staff which shows that the teachers are paid meager amount of salary which ranges between Rs 3,500/- to 10,000/- per month. The school had avoided providing any salary details paid with Bank Statement and had not shown the documents on teachers appointment, service records etc. Even now at the time of its reply dated 13.10.2024, no evidence like Bank Statement etc. has been provided to refute the findings of the committee. The school has not been able to justify its reply on proper number of trained and qualified teachers, their salary as per norms and maintenance of the records which shows that the school is hiding the true facts and presenting the unacceptable excuses and is in gross violation of **Clauses no.5.2.2 & 14.19 of Affiliation Bye-Laws. 2018.**
- (18) The school has not provided any document to prove that the adequate and required number of teachers are available in the school and that they are undergoing the mandatory training as required by the Bye-Laws of the Board. The school has not been able to provide any training certificate, schedule to the Inspection Committee nor the same have been submitted with the school reply in response to Show Cause Notice. The school is rightly in violation of Chapter 16 of Affiliation Bye-Laws: 2018.
- (19) For the maintenance of service books and teachers records, the school has admitted the fact of not maintaining the same and was not shown to the inspection committee. The school has admitted it only a clerical mistake. The school has submitted that now it has corrected the records and it was due to non-availability of the Principal, who was removed by the management. It is notable that the school has not submitted even a single document on the teachers service records, attendance, salary statement from

Page 13 of 15



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bank etc. and the reply is the repeated one that all this was due to non-availability of the Principal. The reason cited by the school as absence of the Principal is not tenable as detailed in above points. It is clear that school was not maintaining the records and has not been able to prove the availability of teachers. There is violation of **clause no 14.19 of Affiliation Bye-Laws 2018.**

- (20) The school has not given any document, videography and justified explanation to refute the overall finding by the committee on the learning environment and ambiance in the school with required infrastructure for running senior classes. The IC has noted the bad infrastructure on labs, library, sports, teachers etc. The reply of the school is again repeated one that the school is recognized by Directorate of Education (DOE) and has complied with the norms of the recognition. Having all the infrastructure where the school is providing holistic development of students. Again the reference is made to the Section 19 of the Delhi School Education Act, where the schools are bound to follow the conditions of Affiliation notified by the Affiliating Body. The reply of the school is not supported by any cogent evidence and documents.

- (21) As analyzed and proven in detail in the above points 1-20, the school has committed violations of the Affiliation and Examination Bye-Laws of the Board.

E. Conclusion :-

Thus, the following violations are established beyond doubt:-

1. The school is indulged in sponsoring dummy/non attending students.
2. The school is having exponentially high absenteeism of students.
3. The school has severe infrastructural deficiencies.
4. The school does not have qualified, sufficient and adequately paid teaching staff.
5. The school has committed irregularities in maintaining essential school's records such as AWR and attendance registers, teachers attendance.
6. The school is not maintaining the proper procedure and records in admissions of the students.

Accordingly, it is for consideration as to which of the penalties mentioned in the clause 12.1 of the Affiliation Bye Laws be imposed on the school. Since the violation observed are clearly manifesting wilful non-observance of the Affiliation Bye Laws to the extent of deliberately sponsoring non bonafide students and manipulation of records, therefore it can only be concluded that the school is liable for the severest of the penalty as can be imposed viz. withdrawal of affiliation.

As per the approval of the competent authority, the following orders are issued:-

1. The affiliation granted to the school upto Senior Secondary Level is withdrawn with immediate effect.
2. Student in class X and XII are permitted to appear from the same school for session 2024-25.
3. However, the students who are presently in class IX and XI shall be shifted to nearby school by Regional Officer, Delhi (West). The school shall not take any new admissions or promote the students of lower classes in IX and XI by natural progression, hereafter
4. The school may seek restoration of affiliation upto secondary level after lapse of one academic year i.e. from 2026-27 after ameliorating the deficiencies pointed out with regard to running upto secondary level.

Page 14 of 15



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CENTRAL BOARD OF SECONDARY EDUCATION

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5. The school may seek restoration of affiliation upto senior secondary level only at least after 02 academic years of restoration upto secondary level, if so sought and granted.

rehaburned-
05.11.2024
JOINT SECRETARY (Aff.)

THE MANAGER,
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