



केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संस्थान)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



NO. CBSE/AFF./2730638/2024/01567

Date: 29.10.2024
30

ORDER

HEERA LAL PUBLIC SCHOOL, BHAGYA VIHAR, JAIN COLONY, MADANPUR DABAS, NORTH WEST DELHI-110081 was given Provisional affiliation with the Board for Secondary Level w.e.f. 01.04.2010 to 31.03.2013, & further upgraded to Senior Secondary Level w.e.f. 01.04.2012 to 31.03.2015. The affiliation is renewed from time to time and is affiliated till 31.03.2030 with affiliation number 2730638. As per conditions of affiliation, the school shall abide by the provisions of the Examinations and Affiliation Bye-Laws of the Board.

AND WHEREAS, all affiliated schools have already been informed through Board's notification dated 18.10.2018 to ensure compliance with the terms and condition mentioned in the Affiliation Bye-Laws, 2018 and also that the Board may conduct surprise inspection of school(s) any time to verify the status of compliance. Clause No. 12 of Affiliation Bye-Laws clearly lays down that any non-compliance of Examination and Affiliation Bye-Laws shall be considered as violation and action shall be taken as per the Rules in Chapter 12 of the Affiliation Bye-Laws, 2018.

AND WHEREAS, Chapter 14 – "General Rules", provides for the general rules which are required to be mandatorily followed clause No. 14.1 states that, "Every school is bound to follow the Affiliation Bye Laws of the Board mutatis mutandis."

AND WHEREAS, clause No. 14.2 of the Affiliation Bye-Laws, 2018, stipulates that, "It is mandatory for every affiliated school to follow the Examination Bye-laws of the Board mutatis mutandis. Further, the clause 14.2.1 of the Affiliation Bye-Laws, 2018, provides that, "Every affiliated school shall present a list of number of students and their particulars in respect of Classes IX, X, XI & XII at the time of beginning of an academic session in the manner prescribed by the Board."

VPC
20/10

Page 1 of 15



"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092



Phone (off.) : 011-22509256-59, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in



केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा विभाग, मानव संसाधन की राष्ट्रीय सूचना आयोग (नियंत्रण))
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



AND WHEREAS, the clause 14.2.2 of the Affiliation Bye-Laws, 2018, provides that, "No affiliated school shall present the candidates to the Board's examination who are not on its rolls." The clause 14.2.4 of the Affiliation Bye-Laws, 2018, provides that "No affiliated school shall present the candidates to the Board's examination who are on its roll but have not attended the school regularly or do not meet the requirement of minimum attendance for appearance in the Board's examination."

The clause 14.2.5 of the Affiliation Bye-Laws, 2018 further provides that, "Every affiliated school shall sponsor regularly its bona-fide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/ upgradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates".

AND WHEREAS, Chapter 11 of the Affiliation Bye-Laws provides that the Board may conduct the inspection of the Schools including the surprise inspection to ascertain and ensure that schools are following the provisions of the Examination Bye-Laws, Affiliation Bye-Laws and any other instructions issued by the Board from time to time. Clause 11.4 of CBSE Affiliation Bye Laws, 2018 related to the Surprise Inspection of the schools states that, "The Board may any time get an affiliated school inspected by a committee of one or more members without giving any notice to the school." This activity of surprise inspection can be carried out any time to ensure the due compliance of Statutory Provisions, Bye-Laws of the Board and compliance of any legal mandate and all the schools are bound to offer themselves for such inspection as and when directed.

AND WHEREAS, a warning letter dated 17.11.2021 was issued to the school regarding running more sections than prescribed limit.

AND THEREFORE, on the basis of the enabling provisions contained in clause 11.4 of the Affiliation Bye-Laws, 2018, the Board conducted Surprise Inspection of the school Heera Lal Public School, Bhagya Vihar, Jain Colony, Madanpur Dabas, North West Delhi-110081 on 03.09.2024 through a two member Inspection Committee.

— JPC



केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा विभाग, भारत सरकार की अधीन एक स्वायत्त संस्थान)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



A. On the basis of the report submitted by the Inspection Committee and analysing the data available with the Board, following *Inter alla* violations were noticed:-

- I. The School has registered 184 students in Class IX for session 2023-24 and the same number of students should be transferred in Class X by way of natural progression for next year whereas, school has filled only 36 students in Class X for session 2024-25 in OASIS. However, as per attendance register of Class X 184 students are enrolled; out of which only 15 students were present on the day of inspection. Therefore, it is evident that school is sponsoring students from coaching centres and admissions are also taken of non-attending students. This is violation of Clause no.14.2 of Affiliation Bye-Laws, 2018.
- II. Similarly, the school has registered 495 students in Class XI for session 2023-24, and the same number of students should be transferred in Class XII by way of natural progression for next year whereas, school has filled only 0 (Zero) students in Class XII for session 2024-25 in OASIS. However, as per attendance register of Class XII 497 students are enrolled; out of which only 29 students were present on the day of inspection. Therefore, it is evident that school is sponsoring students from coaching centres and admissions are also taken of non-attending students. This is violation of Clause no.14.2 of Affiliation Bye-Laws, 2018.
- III. The school has enrolled non attended dummy students as only 100 students were present in class IX to XII against the 843 enrolled students. It was brought to the notice of the Inspection Committee that most of the students are enrolled by AKASH Institute thereby indicating that the School is in practise of enrolling non-attending students. It was also found by the inspection committee that the attendances of the students were not marked on the date of inspection. Further, the students are admitted from PAN India but the transportation facility is not provided by the school. As per Inspection report, the school is running only 1 section in class Class IX and 2 sections in class X, whereas in class XI and XII, the school is running 7 sections each. Therefore, there is an unexpected sharp increase in the

APC

Page 3 of 15

"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092

Phone (off.) : 011-22509256-59, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in





केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा विभाग, मानव संसाधन की शक्ति एवं विकास विभाग)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



- number of sections from class X to XII. This is violation of Clause no.14.2 of Affiliation Bye-Laws, 2018.
- IV. All classrooms of the school are undersized. Size of all 56 classrooms are measured 400 Sq. Ft. Only. This is violation of Clause no.4.1 of Affiliation Bye-Laws, 2018.
- V. Physics, Chemistry and Biology Labs are not available as they are under construction. Students are not attending their practical classes in Physics, Chemistry and Biology Labs; which is violation of Clause no.4.2 of Affiliation Bye-Laws, 2018.
- VI. The school has not maintained Library as per SoPs issued by the Board. This is violation of Clause no.4.3 of Affiliation Bye-Laws, 2018.
- VII. Mathematics Lab is not established by the School. This is violation of Clause no.4.5 of Affiliation Bye-Laws, 2018.
- VIII. Rooms for extracurricular activities such as Music Room and Dance Room are not established by the school. This is violation of Clause no.4.6 of Affiliation Bye-Laws, 2018.
- IX. Admission and Withdrawal register (AWR) is not maintained in prescribed format Admission forms are not signed by the Principal. Transfer Certificates are not maintained in proper format. This is violation of Clause no.14.19 of Affiliation Bye-Laws, 2018.
- X. 38 Teachers are appointed as per record which is not adequate to maintain the Teacher pupil ration of 1:30 or Section Teacher ratio of 1:1.5. This is violation of Clause no.5.4 of Affiliation Bye-Laws, 2018.
- XI. The school has not appointed Counsellor and Wellness Teacher as per a Board norm; which is violation of Clause no.2.4.12 of Affiliation Bye-Laws, 2018.
- XII. EPF Facility is not being provided to the staff by the school. Statutory obligation such as EPF has not been complied; which is violation of Clause no.14.19 (g) of Affiliation Bye-Laws, 2018.
- XIII. Required facilities for the CwSN students as per guidelines of the Board and norms of RPwD Act 2016 are not developed. This is violation of Clause no.14.15 of Affiliation Bye-Laws, 2018.

ape





केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा विभाग, भारत सरकार की अधीन एक स्वायत्त संस्थान)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



- B. In order to provide the School a chance to submit its explanation/ clarification, a Show Cause Notice dated 13.09.2024 was served to the School and to follow the course of natural justice and to maintain transparency, the copy of inspection report was provided to the school alongwith the Show Cause Notice.
- C. The School had submitted its reply vide letter dated 10.10.2024 wherein the School had submitted its explanation on the violations committed by the school:
- D. The school vide its reply dated 10.10.2024 has inter-alia made the following submissions on the Show Cause Notice dated 13.09.2024:
- 1) The school has stated that it has enclosed the copy of complete admission withdrawal register (incorporating the admission details of session 2023-24 & 2024-25) along with copies of admission forms (on a sample basis), school leaving certificates/ transfer certificates, and attendance register for few months.
 - 2) Regarding the OASIS data, the school has submitted that the school management sincerely apologizes for the inadvertent error in filling out the OASIS data and requested the Board for condemnation for the same. As per school, the data has now been corrected, the supporting documents related to the rectified data have been enclosed.
 - 3) Regarding absenteeism of students on day of inspection, the school has submitted that the absenteeism among students on the day of inspection can be attributed to two facts, one being waterlogging outside the school which made it inaccessible for students, and second being, the fact that senior students often remain absent when examinations are approaching. It has also been submitted that in the week preceding date of inspection, the city of Delhi experienced severe and persistent rainfall, leading to extensive waterlogging in various parts of the city, including the area surrounding our school. This situation was widely reported in daily newspapers. In proof, copy of the newspaper reports are enclosed for your kind reference. As a result of the waterlogging, many of our students were unable to attend school on the day of the inspection due to access issues, which led to a significant drop in attendance. Further to waterlogging, it is submitted that senior students often remain absent when examinations are approaching. These students

vpc





केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा विभाग, भारत सरकार की अधीन सेवा आयोग अधिनियम)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



were fully aware of the Mid Term Examination schedule, and many had taken leave to prepare for their respective subjects. In addition to coming to school regularly, a considerable number of students are enrolled in private coaching institutes as well for competitive exams such as JEE, NEET, and other advanced courses. These institutes provide specialized guidance, often focusing on areas beyond the school curriculum, to help students achieve their career aspirations. As a result, students tend to prioritize these coaching sessions over regular school attendance, especially as their exams draw near. Therefore, it is asserted that the school is not sponsoring any dummy or non-attending students, as these students are simply striving to maintain a challenging balance between regular school education and their preparation for higher education.

- 4) In light of the above facts, clarifications and supporting documents, the school has requested that the inadvertent error in the OASIS data and absenteeism may please not be interpreted as evidence of any dummy or non-attending students enrolled at the school. The same has already been clarified in the above point.
- 5) Regarding Higher number of Senior Secondary Sections, the school has submitted that the school operates in the Madanpur Dabas region, which predominantly consists of low-income families and has shortage of CBSE-recognized affordable senior secondary schools in the vicinity. Consequently, students from smaller schools (up to the Secondary level) often enroll in local Senior Secondary schools, such as Heera Lal Public School, to complete their education. Due to their economic circumstances, many students' families are unable to send them to schools located far from their homes. Therefore, they rely on nearby Senior Secondary schools that are accessible, even on foot. As a result, the school's enrollment in lower classes (up to Class X) is lower compared to higher classes (XI/XII). This leads to fewer sections in the lower classes and a significant increase in sections for Classes XI and XII. In view of the above facts, The school has requested that the greater number of senior secondary sections (viz. XI & XII) may please be seen as correct.

Page 6 of 15

रपे

"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092

Phone (off.) : 011-22509258-59, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in





केन्द्रीय माध्यमिक शिक्षा बोर्ड
(एन सी ई आर, 2019) (एन सी ई आर, 2019) (एन सी ई आर, 2019)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



- 6) Regarding admission from other states, the school has submitted that students from outside Delhi frequently seek admission to CBSE-affiliated schools within the National Capital Territory (NCT), owing to the superior quality of education offered in the region compared to their native cities or states. Following this trend, our school also enrolls students from outside the Delhi NCR, many of whom currently reside in Delhi while attending the school, drawn by the high standards of education we provide. In proof, copies of admission forms of a few such students are enclosed for your reference. Furthermore, upon reviewing Clause 14.2 of the CBSE Affiliation Bye-laws, it is evident that there is no prohibition against the enrollment of students from outside Delhi seeking regular education in schools operating within the National Capital Territory (NCT) or greater number of senior secondary sections. In light of this, we respectfully request that the school be considered compliant with the applicable regulations, and the noted deficiency be set aside.
- 7) In its representation, the School has negated the observations of the surprise inspection committee's regarding infrastructure of the school by stating that the school maintains the size of classrooms and enrollment of students per section as per the rules and norms prescribed by the recognizing authority, being Directorate of Education, Delhi, for the schools running in New Delhi. In proof, the details of utilization of school accommodation along with copy of site plan is enclosed. The school has highlighted that apart from holding CBSE affiliation for conducting board examinations for Classes X and XII, the school has also received recognition from the Directorate of Education (DOE), Delhi, for Classes Preschool through XII. This recognition followed a thorough evaluation of our infrastructural requirements, safety standards, and facilities necessary for the holistic development of students and regular inspections from DOE Delhi to ensure regular attendance and functioning of school. The school was last inspected by DOE Delhi on 28.03.2023 and in pursuance to the said inspection, no adverse observation was given by the department to the school. In proof,

Page 7 of 15

Handwritten signature

"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092





केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा विभाग, भारत सरकार की अधीन एक स्वायत्त संस्थान)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



supporting documents are enclosed. Given that the DOE Delhi has deemed their infrastructure and overall school running as adequate and compliant with its standards, the school has requested that their school be seen as compliant with the norms required for senior secondary education and the all-round development of students, as verified by the competent government authority. The school has requested that the management's infrastructure may please be seen compliant to the norms of the competent authorities for providing quality learning environment to its students.

- 8) It is submitted that the school does have fully functional physics, chemistry, and biology laboratories for the practical experiments and learning of science students. The school had undertaken some minor repair works of the laboratories for better infrastructure, equipment, and student safety. The said repair works in the laboratories have now been completed and the students have again resumed their practical experiments in the upgraded laboratories. In proof, photographic evidence of the fully functional upgraded laboratories along with list of equipment available therein are enclosed.
- 9) The School has also negated the observation of the surprise inspection committee regarding infrastructure of the school by stating that the school has a fully functional library having a stock of over 14700 textbooks, newspapers, and periodicals. The library is spread over an area of 40x30 sq. ft. with adequate seating arrangement which is in accordance to the rules and a norm as prescribed by the school's recognizing authority, being DOE Delhi. In view of the same, it is requested that the school's library infrastructure may please be seen as sufficient to cater to the quality learning environment of its students.
- 10) The photographic evidence of Mathematics lab with latest list of available equipment is hereby enclosed for your kind consideration.

— RPE





केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



- 11) It is denied that there is no activity room available in the school. In proof, the details are already incorporated in the enclosures at para 10 sub point (IV)(i) above. Further, the photographic evidence of the school's activity room is also enclosed for your kind reference.
- 12) In its representation, the School has negated the observations of the surprise inspection committee's regarding The properly maintained admission withdrawal register, admission forms, and SLCs have already been enclosed at para 10 subpoint (I) above.
- 13) The school has maintained the section to teacher's ratio at 1:1.5. The details of the same are tabulated below: -

Class	Sections	Teachers	Section Teachers Ratio
PS	1	1.5	1:1.5
PP	1	1.5	1:1.5
I	1	1.5	1:1.5
II	1	1.5	1:1.5
III	1	1.5	1:1.5
IV	1	1.5	1:1.5
V	1	1.5	1:1.5
VI	1	1.5	1:1.5
VII	1	1.5	1:1.5
VIII	1	1.5	1:1.5
IX	3	4.5	1:1.5
X	4	6	1:1.5
XI	7	11	1:1.5
XII	7	11	1:1.5
TOTAL	31	48	1:1.5

- 14) The school has appointed 01 as Counselor & Wellness Teacher in school. In proof, copy of the appointment letter and joining report is enclosed.
- 15) It is submitted that the school provides EPF/ESI facility to its eligible staff as per rules. In proof, copy of the latest payment Challan is enclosed.
- 16) It is submitted that the school, despite not having any CWSN student in school, has sufficient facilities in school (like ramps) for unhindered education impartation of such students, whenever they are enrolled in the school in future. In proof, photographic evidence towards the same is enclosed for your kind reference.

ape



केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा विभाग, भारत सरकार) के अधीन एक स्वायत्त संस्थान)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



E. The analysis of the submissions made by the School in its reply and the violations found:-

1 The school has accepted that the present strength of students in class X in their school is 181 students whereas the surprise inspection committee has reported that there were only 15 students present on the day of inspection i.e. 03.09.2024 out of total 181 students as per LoC. Similarly, as per inspection committee report, there were only 29 students present in class XII on the day of inspection i.e. 03.09.2024 out of total 486 students registered as per LoC. This huge gap between numbers of students present in class X/XII against the total registered students in class X/XII establishes that the school is sponsoring dummy/ non-attending students. This establishes the violation of Clause no.14.2.4 of Affiliation Bye-Laws, 2018. The school's submission that there was low attendance due to heavy rainfall in the area, in support of which the school has attached news paper cuttings cannot be accepted because had there been heavy rainfall then the attendance especially in the lower classes should have been effected more than the attendance of higher classes whereas as per inspection report, in Bal Vatika II 27 out of 37 students were present, in Bal Vatika III 25 out of 32 were present, in class I 49 out of 57 students were present, class II 23 out of 26 were present. The similar trend is observed upto Class IX. However, suddenly there is a sharp declined in class X (15/184), XI(30/120) and XII(29/497) which clearly establishes the fact that the school is trying to mislead by giving wrong submission. The submission of the school is factually incorrect as the inspection Committee had smoothly conducted the inspection and had not reported any water logging in the area. The school has got a history of violations in terms of running more sections than the prescribed limit because a warning letter dated 17.11.2021 had already been issued to the school, however the school did not pay any heed to it and continued to violate section norms of the Board.

Further, the school itself accepted that a considerable number of students are enrolled in private coaching institutes as well for competitive exam such as JEE, NEET, and other advanced courses. These students tend to prioritize these coaching sessions over regular school attendance. Even after knowing this fact, the school is presenting these students to Board's examination which is the violation of

Page 10 of 15

रप

शिक्षा केन्द्र, 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092

Phone (off.) : 011-22509256-69, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in





केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



clause no.14.2.4 of Affiliation Bye Laws of the Board which stipulates "no affiliated school shall present the candidates to the Board's examination who are on its roll but have not attended the school regularly or do not meet the requirement of minimum attendance for appearance in the Board's examination". If the students were not attending classes, then the school could have stopped their sponsorship of these students for the Board's examinations, however the school has not done so which is an intentional violation of the Clause number 14.2.4 of Affiliation Bye-Laws of the Board. Further, as per Affiliation Bye Laws of the Board Clause 14.7 "The school shall take steps to see that physical & health education, life skills education, digital education for students and teachers, experiential learning, value education with particular emphasis on National Integration is imparted to students through teaching of various subjects and activities in the school curriculum." and as per clause 2.4.8 QUALITY OF EDUCATION "The school must be quality driven and must strive for excellence in all aspect of its activities. It must follow the directions issued by the Board from time to time regarding introduction of innovative practices in areas of curriculum, pedagogy and evaluation." If the school does not maintain regular attendance of students, quality education which includes physical & health education, life skills education, digital education would not be possible under any circumstance. Therefore, the school has violated the clauses No. 14.2.4 & 14.7 and 2.4.8 of Affiliation Bye-Laws of the Board. Further as per Clause 6.5 of Examination Bye-Laws of the Board "...the candidate shall complete the required percentage of attendance (75%) for Class IX, X, XI & XII as per Examination Bye Laws of the Board to make him/ her eligible for the examinations. In such cases where the admission by the candidate could not be taken in a higher class by the stipulated date because of the late declaration of result by the Board such permission would not be required, provided the candidate applied for admission within a fortnight of the declaration of the result."

AND Clause 13.1(i) "...Candidates taking up a subject(s) involving practicals shall also be required to have put in at least 75% of the total attendance for practical work in the subject in the laboratory. Heads of Institutions shall not allow a candidate who

Handwritten signature





केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संस्थान)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



has offered subject(s) involving practicals to take the practical examination(s) unless the candidate fulfils the attendance requirements as given in this Rule.

AND Clause 13.2(i) "No student from a School affiliated to the Board shall be eligible to take the examination unless he has completed 75% of attendances counted from the opening of class X/XII upto the first of the month preceding the month in which the examination commences in the subjects of internal assessment." Therefore, the school has blatantly violated the Clauses 6.5, 13.1 (i) and 13.2 (i) of the Examination Bye-Laws as well.

- 2 As per the Inspection Committee Report, the school has been running total 27 sections from Bal Vatika to Class XII. Thus, it is allowed to run only 9 sections together for classes XI and XII, whereas the school is running total **14 sections together** in class XI & XII which is more than the permissible limit of **09 sections together** in class XI & XII which establishes clear violation of clause of Restrictions of number of sections mentioned in Appendix V of Affiliation Bye Laws of the Board which stipulates that "*the total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of sections allowed*.....". The school has submitted that the *school operates in Madanpur Dabas region which predominantly consist of low income families and has shortage of senior secondary schools in the vicinity.... due to their economic circumstances many students' families are unable to send them to school located far from their homes. Therefore they rely on nearby Senior Secondary Schools that are accessible even on foot.*", however, in the same reply the school submits that the students from outside Delhi frequently seek admission within the National Capital Territory owing to the superior quality of education offered in the region compared to their native cities or states. Following this trends their school also enrolls students from outside Delhi/NCR which is in contradiction to the earlier statement made by the school. If the school is having high inflow of local students due to which the school is unable to accommodate them in the permitted number of sections then why the school is taking admission from outside Delhi which clearly showcases the mala-fide intention of the school in taking admissions in higher classes. The inspection

—YK





केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा विभाग, उत्तर प्रदेश के राष्ट्रीय माध्यमिक शिक्षा बोर्ड)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



report clearly states that the school is taking admissions in classes XI and XII from different outside states.

- 3 The classrooms are undersized to the extent that the school is not even providing at least 1 sq. mtr. Floor area to every student. The size of classrooms and class/section wise enrolment of students per section clearly establishes the violation of clause 4.1 of Affiliation Bye Laws of the Board which stipulates that minimum floor space should be at least 1 sq. mtr. per student.
- 4 With regard to the infrastructure and per section enrolment, the school has submitted that the school is maintaining the infrastructure and enrolment as per the rules and norms prescribed by the recognizing authority, i.e. Directorate of Education, Delhi. Further, the school was last inspected by DOE Delhi on 28.03.2023 and in pursuance to the said inspection; no adverse observation was given by the department to the school. In this regard, it is informed that Clause 19 of Chapter VI of the Delhi School Education Act, 1973 stipulates that "For the purpose of any public examination every recognized higher secondary school shall be affiliated to one or more of the Boards or Council conducting such examination and shall fulfil the conditions specified by the Board or Council in this behalf", hence the schools affiliated with the Board are required to follow the Affiliation Bye Laws of the Board in respect of the infrastructure *inter-alia* other requirement as prescribed by the Board. Therefore, it is an established fact that the school has violated infrastructure norms of the Board which includes violation of clause 4.1, 4.2, 4.3, 4.5 & 4.6.
- 5 The Admission and Withdrawal Register is the essential record required to be maintained by the school but while replying the Show Cause Notice the school has not provided/enclosed the complete copy of admission and withdrawal register for the session 2024-25 (Only 03 pages of AWR register for session 2023-24 showing admission records upto 08.06.2023 have been enclosed) which establishes the fact that the school is hiding the Admission and Withdrawal Records of students and this upholds the observation of the surprise inspection committee that Admission and Withdrawal register (AWR) is not maintained in prescribed format. Further, Admission forms are also not signed by the Principal. Transfer Certificates are not maintained in proper format which establishes the violation of clause no. 14.19 (a) of

Page 13 of 15

ape



"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092





केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संस्थान)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



the Affiliation Bye Laws of the Board which raises a serious question mark on the sanctity of the admission taken by the school. None maintenance of essential records viz Admission Withdrawal Register, Admission Forms and Transfer Certificates establishes the facts that the school has committed irregularities in taking admissions. The school has submitted only few admission forms and 03 pages of AWR, School Leaving Certificate -3 and Admission forms-8, which does not substantiate the school's claim that it is maintaining all the records properly.

- 6 Though the school has stated that against total 31 sections (including Bal Vatika), the school is having 48 teachers, the school has not enclosed any document evidence to support to its claim viz. bank statement of salaries transfer in respective bank accounts of PGTs/TGTs/ PRTs alongwith proper attendance record of teachers, their appointment letter, joining, service records etc. which uphold the statement of the surprise inspection committee that the school is not maintaining section teacher ratio as per the norms of the Board and the school have only 38 teachers (PGTs/TGTs/ PRTs) which establishes the violation of clause 5.4 of Affiliation Bye-Laws of the Board.
- 7 The school has enclosed a copy Payment Confirmation Receipt of monthly contribution Challan for Rs.4,175 dated 13.08.2024 which implies that most of the staff members of the school have not been covered under EPF scheme which establishes violation of Clause 5.3.11 of Affiliation Bye-Laws of the Board.
- 8 The school has not furnished any documentary evidence to the effect that Counsellor and Wellness Teacher has been appointed by the school. In the copy of joining report, name of Counsellor and Wellness Teacher has not been mentioned.

Thus, the following violations are established beyond doubt:-

1. The school is indulged in sponsoring dummy/non attending students.
2. The school is running higher no. of sections in class XI and XII which are in excess of the permissible no. of sections.
3. The school has enrolled higher number of students in classes which are in excess to the permissible limit as per available size of the classrooms.
4. The school is having infrastructural deficiencies.
5. The school has committed irregularities in taking admissions.
6. The school has not appointed Counsellor and Wellness Teacher.

—vpr



केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा विभाग, भारत सरकार के अधीन तथा स्वायत्त संस्थान)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



7. The school has not maintained AWR, admission forms and transfer certificates as per norms.
8. The school has not maintained teacher section ratio as per norms.
9. Most of the staff members are not covered under EPF scheme.

Accordingly, it is for consideration as to which of the penalties mentioned in the clause 12.1 of the Affiliation Bye Laws be imposed on the school. Since the violation observed are clearly manifesting wilful non-observance of the Affiliation Bye Laws to the extent of deliberately sponsoring non bona-fide students and manipulation of records, therefore it can only be concluded that the school is liable for the severest of the penalty as can be imposed viz. withdrawal of affiliation.

As per approval of the competent authority, the following orders are issued:

1. The Provisional Affiliation granted to the school upto Senior Secondary Level be withdrawn with immediate effect.
2. Student in class X and XII are permitted to appear from the same school for session 2024-25.
3. However, the students who are presently in class IX and XI shall be shifted to nearby school by Regional Officer, Delhi (West). The school shall not take any new admissions or promote the students of lower classes in IX and XI by natural progression, hereafter. The school shall not take any direct admission in class XII.
4. The school may seek restoration of affiliation upto secondary level after lapse of one academic year i.e. from 2026-27 after ameliorating the deficiencies pointed out with regard to running upto secondary level.
5. The school may seek restoration of affiliation upto senior secondary level only at least after 02 academic years of restoration upto secondary level, if so sought and granted.

APChadugredh.
30/10/2024
JOINT SECRETARY (AFFL.)

**THE MANAGER,
HEERA LAL PUBLIC SCHOOL,
BHAGYA VIHAR, JAIN COLONY,
MADANPUR DABAS,
NORTH WEST,
DELHI-110081**