



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

( शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन )

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



No. CBSE/CE/PS/Coord/2023

Dated: 20.09.2023

**Reminder-3**

To

All the Principals  
Schools Affiliated to CBSE

**Subject: No extension of last date for filling up correct information/data at the time of submission of LOC, 2023-24-reg**

Dear Madam/Sir,

This is in continuation to letter No. CBSE/CE/PS/Coord/2023 dated 06.09.2023 and CBSE/LOC-X/XII/2023-24 dated 15.09.2023 whereby all the Head of schools were directed to complete their Submission of List of Candidates (for class X & XII) 2023-24 without waiting for the last date i.e. 28/09/2023.

All the school are once again reminded the importance of correct submission of data in the LOC and directed to go through the LOC Notification No. CBSE/LOC/2023-24/dated 17/08/2023 meticulously before filling up of candidates' information. Staff engaged for filling up of details should also be made aware of all the guidelines which are laid down in the said circular to avoid mistakes. Parents may also be briefed about the importance of correct data and the consequences if the wrong data is submitted. Subject correction after submission of LOC will not be entertained in any manner.

Further, no window for correction in the uploaded data will be made available. Uploading correct data is the responsibility of the school concerned. Hence, make sure that the data is correct before its submission to the Board to meet out deadlines without fail.

This is 3<sup>rd</sup> reminder issued by CBSE on the above said issue. It is expected that schools will take it seriously and complete their LOC correctly and timely.

Yours faithfully,

(Dr. Sanyam Bhardwaj)  
Controller of Examinations

Copy to Webadmin with the request to upload on CBSE Website.



"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092  
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092



Phone (off.) : 011-22509256-59, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in