



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



CBSE/CE/2021/

Date : 23.10.2021

All the Principal(s)/ Head of Institution(s)
Schools Affiliated to CBSE
(Through CBSE website)

Subject :- Integrated Payment System (IPS) for payment to Examination work – reg.

Madam / Sir,

You are aware that CBSE is assigning several responsibilities to the staff of the schools for the conduct of examinations and in other associated works.

Earlier, CSBE was getting filled in bills from the stakeholders for their claims for the purpose of releasing their claims. Now, CBSE has developed an Integrated Payment System (IPS) for payment to the stakeholders online and in an automated mode. The IPS will facilitate various payments directly into the account of the beneficiary. A press release (copy enclosed) regarding development and implementation of Integrated Payment System in CBSE may please be seen for detailed information. This is yet another step which CBSE has taken for providing better series to its stakeholders.

All schools are requested to use the Integrated Payment System in future for which CBSE will provide required module time to time as per the requirement. As on date, all the schools are requested to furnish details of Result Committee Members on the IPS Portal for releasing payment. After that payment will be transferred in the account of Result Committee Member. Instructions are enclosed herewith.

CBSE once again communicates thanks to all the committee members for performing and completing assigned responsibility successfully.

The link to the Integrated Payment System is <https://saras.cbse.gov.in/aips/landing.aspx>.

(Dr. SANYAM BHARDWAJ)
CONTROLLER OF EXAMINATIONS



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Integrated Payment System (IPS)



The Central Board of Secondary Education (CBSE) is setting the tone for payment related digital governance in the post-pandemic world by developing a reliable payment mechanism for the management and disbursement of various payments through the Integrated Payment System (IPS). The newly developed system has digitally transformed a previously manual and time-consuming system into an efficient system that is devoid of human error.

Prior to the development and implementation of the IPS, payments made to various functionaries would undergo a long and time-consuming process due to the manual nature of the system. Being a National education body, the responsibility of conducting public examinations for schools affiliated with CBSE and various other competitive examinations such as CTET, recruitment tests etc. lies with the Board. Close to 10 lakh faculty members including Principals and teachers offer their services for the smooth conduct of such examinations. Similarly, around 10,000 principals/educational administrators are also appointed for the inspections of schools for affiliation/upgradation. All functionaries involved in examination or affiliation related duties would be paid an honorarium and TADA for their services after they manually raised a bill to the concerned authority. The payment process would earlier take close to 6 months to complete. This was because the process would pass through several manual checks checks by the officials. For exam duties, after such checks, the CBSE would then distribute the money to the centre superintendents, who would further disburse the payments to the various functionaries. For affiliation duties, CBSE would make payment to Principals/educational administrators, after such manual checks. This led to several steps and involved a large number of individuals in the payment system.



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The introduction of a normative payment system through Integrated Payment System (IPS) allows for automatic calculations which eradicate the need for human intervention. After the submission of inspection reports in case of inspection duties and duty compilation certificate in case of exam duties or other such supporting documents, IPS allows for direct bank transfers of honorarium and TA/DA to the intended payee. This has been achieved through software integration with the bank payment gateway. The system relies on self-declaration/certification and has considerably improved the ease of undertaking such transactions. The IPS also allows for automatic validation checks which not only reduces the time taken to complete the payment process, but also reduces the possibility of committing false transactions and non-genuine disbursements.

The features of the newly developed IPS are in consonance with the principles of Ease of Doing Business (EoDB) and Ease of Living (EoL), and has been implemented successfully for Affiliation Inspection Payment, Board and CTET Examination duty payments.

Dr Antriksh Johri
Director (IT & Project)

Please read the below mentioned instruction and follow the steps:-

1. First of all you have to click on **Step No. 1 i.e. Submission of details for the payments by the school.**
2. Please select the class for which the claim of remuneration of result committee members is to be submitted.
3. After selecting the class a blank proforma will be displayed on your screen.
4. Please enter the details correctly.
5. You may be aware that some of the banks were merged by the Government to other banks and therefore IFSC code of those banks / branches has also been changed. So you are requested to confirm with the concerned account holder and verify the bank details with the new cheque book issued by the bank after 01st July, 2021, in case of the bank / branch has been merged in some other bank.
6. However, for accuracy of bank details in other cases also please verify the bank details from the latest cheque book / pass book of the concerned.
7. After filling the details click on save.
8. In case of **Senior Secondary School**, please select another class.
9. After filling the complete information correctly and accurately, you have to click on **Step No. 3 i.e. Payment Request Submission Reports** for schools.
10. In this step also there will be 3 options i.e. :
 - a) **Display and verify** – The details filled by you will be displayed on your screen for verification.
 - b) **Submit to CBSE HO** – If the information is correct, you have to click on this link and your request will be forwarded to the concerned Regional Office for payment authentication.
 - c) **Cancel** – It is only for the purpose of cancellation of details filled by you.
11. After submission of your request for payment the status of payment processed by your concerned Regional Office may be seen under **Step No. 4 i.e. Report of Payment Released by Bank.**
12. After clicking on above step the status of the payment i.e. in process, success or fail, will be displayed against each of the claim submitted by you.
13. In case the status is fail against any of the claim, please verify the bank account details and update it correctly.
14. After updation, you have to again submit for payment.
15. In case of any assistance and queries regarding filling up the details, you may call your concerned Regional Office during office hours on working days or send email to your Regional Office.