



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



CBSE/COORD./COMPTT.-PRAC./2022/

20.08.2022

CIRCULAR

Sub: Guidelines for conduct of Practical Examinations with the Compartment Examination -reg

As per requirement and the provisions contained in the examination bye-laws and the decision taken in the Meeting of the Examination Committee held on dated 20/01/2022 and amendment in the examination bye-laws vide Notification dated 28/02/2022 practical examinations are required to be conducted in respect of the following two category of students:

- (a) Students who have been placed in Repeat in Practical (RP) category in any subject(s).
- (b) Students who have been placed in Repeat in Theory and Practical Both (RB) category in any subject(s).

Schools and students may please note the following for further necessary action in this regard:

1. A student who has been declared Repeat in Practical (RP) **shall have to appear in the practical examination only and there is no need for him to appear in the theory examination**, and previous theory marks will be carried forward and accounted for. Students who have been declared Repeat in Theory and Practical Both (RB) **shall have to appear in the practical examination as well as the theory examination**, if eligible for appearing in Compartment Examinations.

2. DATES FOR CONDUCT OF PRACTICAL EXAMINATIONS

The Practical Examinations shall be conducted from 23rd August, 2022 to 30th August 2022.

3. VENUE OF PRACTICAL EXAMINATIONS

The Practical Examinations shall be conducted in the examination **centres fixed for theory examinations**.

4. APPOINTMENT OF EXTERNAL EXAMINER BY THE BOARD

The Regional Offices will appoint External Examiners for all students of Class-XII. The internal examiners shall be appointed by the centre superintendent from their own school teachers.

In case teachers are not available in the centre school in any subject for appointment as internal examiners, teachers from nearby schools shall be appointed.

5. ANSWER BOOKS FOR PRACTICAL

The practical answer books supplied by the Regional Offices are to be used for the conduct of the practical examination. It is to be ensured that the examiner completes all entries in practical answer books carefully and correctly.

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"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092



6. SENDING OF AWARD LISTS TO THE REGIONAL OFFICE

After the conduct of practical examinations, the award lists shall be prepared as per the modalities already supplied for conduct of practical examinations. Scanned copy(ies) of duly signed award lists shall be sent to the regional offices on the day of examination itself through email. There after the hard copies of the award lists and the answer books shall be dispatched to the regional office in a timed manner.

7. ACTION BY STUDENTS/EXAMINEES

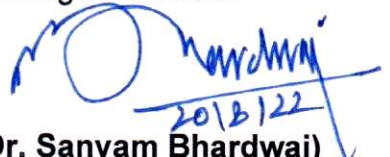
- (a) The students/examinees shall contact their examination centres without fail by 22/08/2022 with a copy of their result/mark sheet and admit card.
- (b) The students/examinees shall note the date and time of practical examination given by the examination centre and report for the practical examination at the examination centre on time.

8. ACTION BY EXAMINATION CENTRES

- (a) The Centre Superintendent of the Examination Centre shall prepare a list of all students whose practical examinations are to be conducted, class wise and subject wise.
- (b) The Centre Superintendent of the Examination Centre shall contact the Regional Office well in advance for appointment of external examiners where ever required.
- (c) Under no circumstances the Centre Superintendent of the Examination Centre shall appoint external examiners at their own.
- (d) The date and time of the practical examinations shall be fixed keeping in mind the availability of external examiners, convenience of examinees and the datesheet of compartment examinations.
- (e) The students/examinees shall be informed well in advance about the dates and time of conduct of examinations.
- (f) The regional officers shall be informed about the plan of conduct of practical examinations.

9. ACTION BY REGIONAL OFFICES

- (a) The Regional Offices shall prepare a list of all students whose practical examinations are to be conducted, centre wise and subject wise.
- (b) The Regional Offices shall appoint external examiners well in advance where ever required.
- (c) The Regional Offices shall ensure timely completion of the practical examinations and receipt of award lists and practical answer books in the regional office.


(Dr. Sanyam Bhardwaj)
20/8/22
Controller of Examinations

Copy to Web admin with the request to upload on CBSE website

SN	NAME OF CBSE REGIONAL OFFICE	OFFICIAL EMAIL FOR REGIONAL OFFICE
1	AJMER	roajmer@cbse.gov.in
2	BENGALURU	robengaluru@cbse.gov.in
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8	DELHI-E	rodelhi@cbse.gov.in
9	DELHI-W	rodw@cbse.gov.in
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15	PUNE	ropune@cbse.gov.in
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