केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)

No: CBSE/IT/HQ/2023   DATE: 10.05.2023

CIRCULAR

To,

The Principal/Head
All Schools affiliated to CBSE

Subject: Security PIN for DigiLocker accounts of Class X and XII students to access their Digital Academic Documents (Marksheets cum Certificates & Migration Certificates) pertaining to Board results – 2023 exam.

Dear Sir/ Madam,

Greetings!

You are aware that for the past several years, CBSE in technical collaboration with NeGD has been opening DigiLocker accounts for Class X and XII students every year in advance to provide digital academic documents through its own digital academic repository, "Parinam Manjusha," immediately after the declaration of result.

In order to further strengthen security & privacy of students' data, last year CBSE introduced a **6-digit Security PIN based activation** for students' DigiLocker accounts. After activation of DigiLocker accounts, students can access their Digital Academic Documents under the 'Issued Documents' section.

The results of Board Exam-2023 will be declared shortly. The student wise **Security PIN** file is being made available to Schools in their DigiLocker accounts from where schools can download and disseminate **Security PIN** to individual students.

Schools can follow the below mentioned steps to download the **Security PIN** file for their students.

Step 1: School will go to the link–: https://cbse.digitallocker.gov.in/public/auth/login and login using the LOC credentials and select 'Login as School' from the dropdown as shown below.

"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092

Phone (off.) : 011-22509256-59, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in

Step 2: Click on the **'Download PIN file'** option on the left panel of the screen. A new screen will appear from where schools can download the PIN:

- For Class X students   - Click on **Download Security PIN for Class X**
- For Class XII students - Click on **Download Security PIN for Class XII**

After downloading the file, school can share the **Security PIN** individually with the respective students in a secure manner. Also, a User Manual to guide the students for accessing the DigiLocker is available on the same page. School must download this User Manual and share with the students.

Digilocker access has also been extended to the students of CBSE affiliated schools abroad. The students of these schools can access their Digital academic documents via Digilocker in following ways.

- By visiting the portal https://results.digilocker.gov.in/
- Through face verification facility https://cbse.digitallocker.gov.in/public/intl/getcertificate/
- By creating a ticket on   https://support.digitallocker.gov.in/ with the category "CBSE International Student 2023"

The link of the User Manual is also available on CBSE website.

Best Wishes

(Dr. Antriksh Johri)
Director (IT & Projects), CISO & CDO

User Manual

(For Students of CBSE affiliated schools India)

Stepwise User guide to access Class X and XII Marksheets cum Passing Certificate & Migration Certificate after the declaration of result.
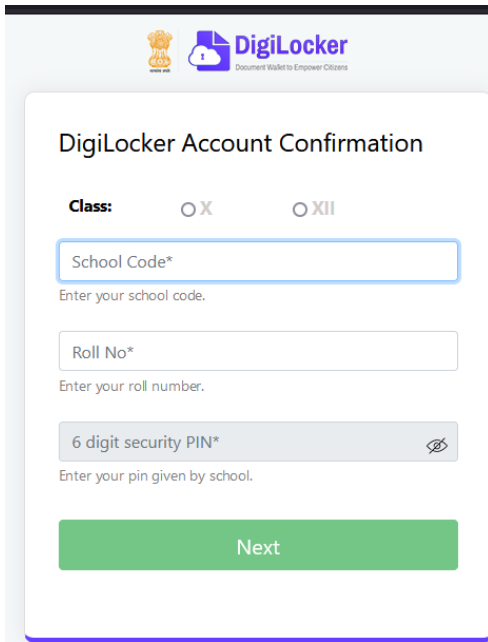
DigiLocker
Your documents anytime, anywhere

DigiLocker Account Confirmation Process

1. Students can visit the URL https://cbseservices.digilocker.gov.in/activatecbse for initiation of the DigiLocker account confirmation process.

2. Once reached "Read the given instruction carefully and keep the necessary information ready" → Click on Get Started with Account Confirmation.
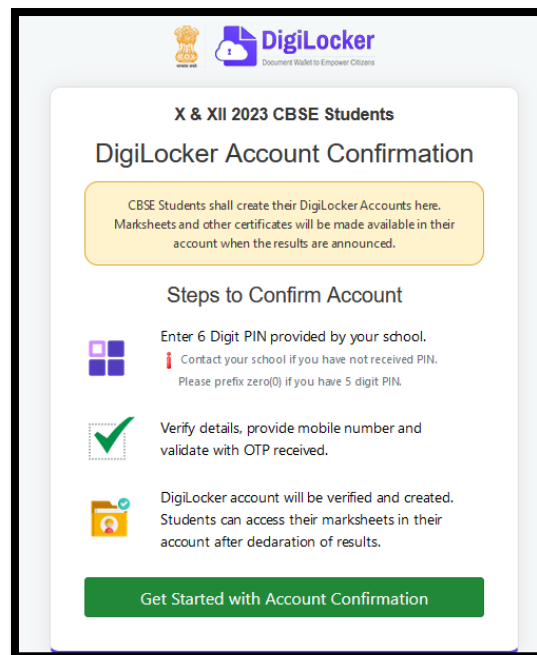
3. To confirm your DigiLocker account you have to select your class first either X or XII →Then, enter your school code, roll number, and 6-digit security PIN (the PIN shall be provided by your school, if not recd please contact your school)→click "Next"

Enter Only numeric Value as a
Security PIN

Example: Pin Number (as given
by your school) if Pin is '012345' ,
student should enter only 012345
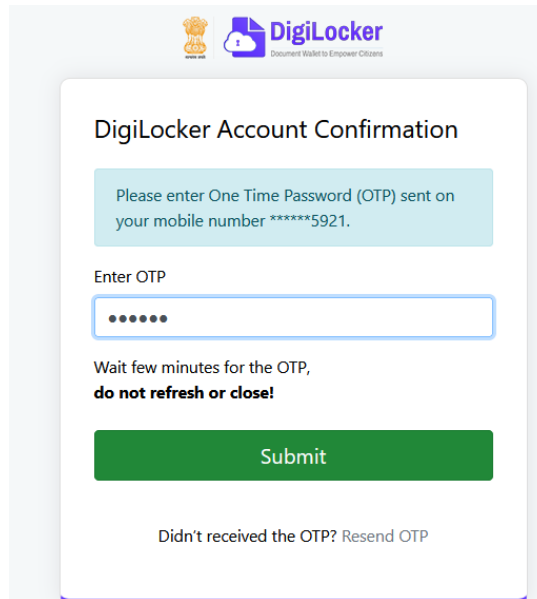
Your basic details will be shown as under → Enter your ten-digit mobile number →and click on the
"Submit" button.

Note: in case of Class X, you may also be prompted to enter your "Date of Birth"

4. An OTP will be sent on mobile no entered. Now enter OTP (One time password) received on
your mobile number → click on the "Submit" button.
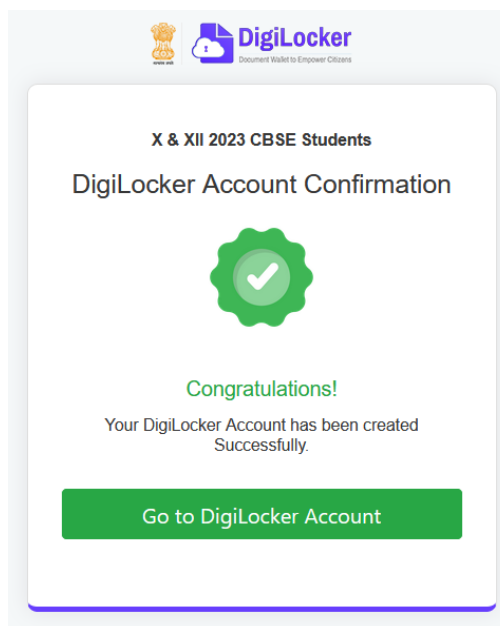
5. Your DigiLocker account shall be activated → upon successful confirmation → Click on "Go to DigiLocker account"

Note: Once the CBSE Results for your class get published, you will view your digital mark sheet cum certificate and migration certificate under the "Issued documents section".
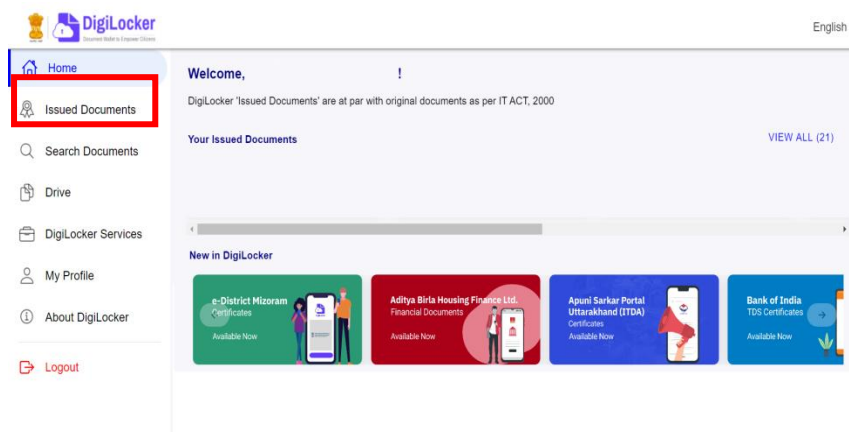
6. In case, if you are already a registered user of DigiLocker i.e. your mobile number is already registered with DigiLocker, you may be prompted with the following message i.e. "Please click on Go to DigiLocker account".
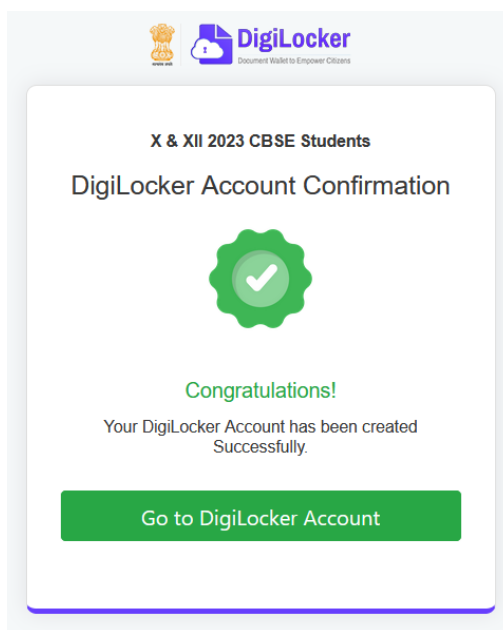
Note: For DigiLocker accounts activated using the 6-digit PIN (similar to the above process), the mark sheets are automatically pushed to the issued section. However, for DigiLocker accounts created using the general process (not the above process), the user must search and pull their marksheets by manually entering the search parameter.

For any other queries or assistance, you may approach the DigiLocker Support team at https://support.digitallocker.gov.in/

User Manual

(For Students of CBSE affiliated schools Abroad)

Stepwise User guide to access Class X and XII
Marksheets cum Passing Certificate & Migration
Certificate after the declaration of result.

Guidelines for students outside India

CBSE in technical collaboration with NeGD ,Digilocker access has also been extended to the students of CBSE affiliated schools abroad. CBSE-2023 students outside India can access their digital marksheets and certificates in the following three ways via DigiLocker after declaration of results:

Option 1:By visiting the portal https://results.digilocker.gov.in/

Option 2:Through face verification

https://cbse.digitallocker.gov.in/public/intl/getcertificate/.

Option 3:By creating a ticket on https://support.digitallocker.gov.in/ with the category "CBSE International Student 2023"

Welcome to DigiLocker Support

In process of our continued efforts to improve the user experience,all your past conversations will be available for your reference in "check ticket status".

Onwards we will encourage you to use our ticket system only. Assure your best of co-operation.

DigiLocker Support,
Government of India

Enter your email

Submit

The various options mentioned are explained below:

Option 1: Follow the steps to access the mark sheet and certificate via portal

A. Visit https://results.digilocker.gov.in/
   - ➤ Enter the required details
   - ➤ Click on **Search** as shown in the schreenshot below

B. You can see your result as shown below.
   - ➤ Go to the footer as shown in the screenshot and click on the tab **'Click here'**

C. Enter your **Roll Number**, **School Number**, **Phone Number** and **Email ID** then click on **'Submit'**.

D. Your digital mark sheet will then be sent to your email address.
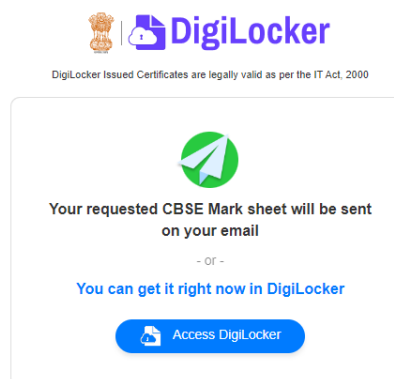
Option 2: Follow the steps to access the mark sheet and certificate via face verification

- Visit https://cbse.digitallocker.gov.in/public/intl/getcertificate/
- Enter the required details as shown in the screenshot below.
- Click on **"Continue to face verification"** tab.

It will match the student's photograph with the image available on the mark sheet. If the description and the image match then the mark sheet will be sent to the email address provided by the student

Option 3: Students can access the mark sheet and certificate by creating a ticket on https://support.digitallocker.gov.in/ with the category "CBSE International Student 2023".