

Central Board of Secondary Education

Checklist Form

(To be filled by the claimant)

1. Full name of the card holder :
(Block Letters)
2. Health Card No. (Please enclose copy of Health Card) :
3. Pay in Pay Band/Grade Pay /Entitlement for Ward :
4. Full Address. :
5. Telephone No./ Mobile No. :
6. Email Address, if any :
7. Name of the Bank.....Branch.....
SB A/c Branch MICR code.....Tel No. of Bank branch.....
8. Name of the patient & relationship :
With the card Holder
9. Whether Serving employee or Pensioner :
10. Basic pay/ Basic pension & Last Pay Drawn :
11. Name of the hospital with address:
(A) OPD Treatment and Investigations :
(B) Indoor Treatment :
12. Date of admission..... Date of Discharge.....(In case
of indoor Treatment only)
13. Total amount claimed :
(A) OPD Treatment (Admissible, If any) :
(B) Indoor Treatment
14. Details of Permission (if any) :
15. Details of medical advance if any :

Declaration

I hereby declare that the statements made in the application are true to the best of my knowledge and belief. Further I have read the definition of family prescribed under Medical Rules and the person for whom medical expenses were incurred by me is wholly dependent on me as per dependency criteria given on reverse side of this form. I agree for the reimbursement as is admissible under the rules.

Dated:

Signature of Applicant

Note: Misuse of Medical facilities is a criminal offence. Suitable action including cancellation of CBSE Health card shall be taken in case of willful suppression of facts or submission of false statements. Suitable disciplinary action shall be taken in case of employees.

Information

(A) Kindly write correct postal address in block letters.

(B) Obtain break up of investigations from the hospital (details and rates of individual tests and the exact number of sugar test, X-ray films, etc.) for assessment of admissibility of claimed amount on various procedures.

RULES OF DEPENDENCY FOR MEDICAL FACILITIES

1. The term "Family" for the purpose of these rules shall mean a Board employee's wife or husband, as the case may be, and parents, sisters, widowed sisters, widowed daughters, minor brothers, children or step children wholly dependant upon the Board employees.
2. The income limit for dependency of the family members (other than spouse) is Rs.3,500/- plus the amount of Dearness Relief admissible on Rs.3,500/- on the date of consideration of the claim.
3. Family member may have medical attendance and treatment even if they do not stay with the Board employee.
4. The rules of dependency are as under:

1	Son	Till he starts earning or attains the age of 25 years or gets married, whichever is earlier.
2	Daughter	Till she starts earning or gets married, irrespective of the age limit, whichever is earlier.
3	Son suffering from any permanent disability of any kind (physical or mental)	Irrespective of age limit.
4.	Unmarried/ widowed sisters/ daughters/ divorced/ abandoned or separated from their husbands	Irrespective of age limit.
5.	Minor brother(s)	Upto the age of becoming a major (18 years)

EXPLANATIONS:

- i) Exclusions in the term 'family':- The term family does not include any other dependant relations such as major brother etc. The term 'parents' does not include 'step-parents'.
- ii) The term 'children' will include children adopted legally.
- iii) The term 'wife' includes more than one wife.

Spouse Employed in the Govt.:- The husband or wife of the Board employee as the case may be, employed in the State/Central Government, or in the Defense/Railway Services or Corporation/bodies financed partly or wholly by the Central Govt, or the State Govt, or private organizations which provide medical service: would be entitled to choose either the facilities under the Rules of the Board or the Medical facilities provided by the organization in which he/she is employed. Beneficiaries of CGHS however cannot opt out of Central Govt. Health Scheme and in such cases husband or wife whosoever is covered under CGHS will not be allowed medical facilities from the Board. Board employees and also other members of the family may however avail medical facility from the Board if he/she so desires.

1. When Both are Board Employees:- In case where both husband and wife are Board employees, they, as well as eligible dependants may be allowed to avail of the medical concessions according to his/her status. For this purpose they should furnish a joint declaration as to who will prefer the claim for reimbursement of Medical expenses and treatment in respect of wife/husband and the children. This declaration should be recorded in the personal file of each of them. This declaration can be revised anytime on the express request in writing by both the husband and wife i.e. in the event of promotion, transfer resignation etc. of either of the them.