

CENTRAL BOARD OF SECONDARY EDUCATION
“SHIKSHA KENDRA”, 2, COMMUNITY CENTRE,
PREET VIHAR, DELHI - 110092.

CBSE/ACAD/NUEPA/2009

October 15, 2009
Circular No. 43

All Heads of Independent Schools
Affiliated to the CBSE

**Subject: 9th & 10th MDP for Principals, at NUEPA, New Delhi
from November 16-20, 2009; and January 18-22, 2010**

Dear principal,

The Central Board of Secondary Education in its constant endeavor to empower the heads of institutions has been organizing training programmes for Principals in “Leadership in Educational Administration” in collaboration with the National University of Educational Planning and Administration (NUEPA) New Delhi. These programmes have been customized for better delivery on the basis of feedback received from the previous participants. The 9th & 10th such programmes for independent schools are scheduled to take place at NUEPA Campus, Sri Aurobindo Marg, New Delhi as per the following details :

1. 9th MDP from November 16-20, 2009
2. 10th MDP from January 18-22, 2010

The five day programme will have the following objectives.

1. to acquaint the participants with the emerging issues in school education such as CCE and School Based Assessment in the wake of examination reforms mooted by CBSE.
2. to build their capacities in leadership and in different aspects of managerial excellence, like conflict resolution, interpersonal relations and management of values and ethics.
3. to develop their capacities in aspects like teacher development, human resource management and financial management.
4. to sensitize the Principals about the school effectiveness by imparting modern management techniques
5. to develop the capacities of principals for linkages and inter-face with the community.

The fee for the training programme will be **Rs. 12,000/- per participant** which will include the training fee, boarding and lodging of the participants at the venue, stationery, reading materials, etc.

The principals interested in participating in the above mentioned training programmes may fill the attached registration form and send it to the undersigned on or before **October 31, 2009**. The registration form **should not** be accompanied by demand draft for the fee. The details of mode of payment of fee and reporting time will be conveyed to the selected participants.

Please note that Demand Draft for course fee should not be sent with the registration. The copy of the registration form may be e-mailed at sadhanap.cbse@nic.in or faxed at 011-23234324 and posted to:

Dr. Sadhana Parashar
Education Officer (L)
CBSE, "Shiksha Sadan".17, Institutional Area,
Rouse Avenue, New Delhi-110002

Yours sincerely,

(DR.SADHANA PARASHAR)
EDUCATION OFFICER
Encl : Registration Form

Copy with a request to respective Heads of Directorates/KVS/NVS/CTSA as indicated below to also disseminate the information to all concerned schools under their jurisdiction:

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18-Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110 016.
2. The Commissioner, Navodaya Vidyalaya Samiti, A-28, Kailash Colony, New Delhi.
3. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110 054.
4. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160 017.
5. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim – 737 101.
6. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar-791 111
7. The Director of Education, Govt. of A&N Islands, Port Blair-744 101.
8. The Secretary, Central Tibetan School Administration, ESS ESS Plaza, Community Centre, Sector 3, Rohini, Delhi-110 085.
9. All the Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions.
10. The Education Officers/AEOs of the Academic Branch, CBSE.
11. The Joint Secretary (IT) with the request to put this circular on the CBSE website.
12. The Library and Information Officer, CBSE
13. EO to Chairman, CBSE
14. PA to CE, CBSE
15. D.O./PA to Secretary, CBSE
16. PA to Director (Acad.)
17. PA to HOD (AIEEE)
18. PA to HOD (Edusat)
19. PRO, CBSE

Education Officer (L)

**9th Management Development Programme for Principals at National University of
Educational Planning and Administration, Delhi, from 16th -20th November, 2009
Registration Form**

1. Name of the Principal _____
2. Name and address of the school
with Pin Code: _____

3. Status of the School: Secondary/ Senior Secondary
4. Phone No(s) with STD Code: Office: _____
Residence: _____
Mobile: _____
5. Number of years spent working as Principal _____
6. No. of the years for which the school
has been affiliated with the CBSE _____
7. Email Address: _____
8. Whether the Principal has already attended training programme conducted by CBSE at IIM, Ahmedabad , Bangalore and Lucknow or NUEPA New Delhi (*if so when and where, Kindly mention Year*) Yes/No _____
9. Whether the school has organized any programme sponsored by the CBSE, (*if yes please give details*) _____

10. Whether the school is a member of any Sahodaya Complex or not. _____
(*If yes, please give details.*) _____
11. Any contribution to the field of Education you would like to mention _____

12. Articles contributed to Cenbosec /National/ International Journals. _____

13. Books published, if any (Separate list may be enclosed) _____

The last date for receiving the registration form is **October 31, 2009**. Details of mode of payment of fee, reporting time etc. will be conveyed to the selected participants later. **The registration form should not be accompanied by the demand draft for the fee at this stage.** The Participants will be required to remit the course fee directly to NUEPA once the confirmation of the participants is conveyed to them.

Declaration: All the information mentioned above is true to the best of my knowledge.

Date: _____

Signature: _____

Please note that Demand Draft for course fee should not be sent with the registration. The hard copy of the registration form in the format given above may be e-mailed at sadhanap.cbse@nic.in and posted to:

**Dr. Sadhana Parashar
Education Officer (L)
CBSE, "Shiksha Sadan".17, Inst. Area,
Rouse Avenue, New Delhi-110002**

10th Management Development Programme for Principals at National University of Educational Planning and Administration, Delhi, from 18th – 22nd January, 2010
Registration Form

1. Name of the Principal _____
2. Name and address of the school with Pin Code: _____

3. Status of the School: Secondary/ Senior Secondary
4. Phone No(s) with STD Code: Office: _____
Residence: _____
Mobile: _____
5. Number of years spent working as Principal _____
6. No. of the years for which the school has been affiliated with the CBSE _____
7. Email Address: _____
8. Whether the Principal has already attended training programme conducted by CBSE at IIM, Ahmedabad , Bangalore and Lucknow or NUEPA New Delhi (*if so when and where, Kindly mention Year*) _____
9. Whether the school has organized any programme sponsored by the CBSE, (*if yes please give details*) _____

10. Whether the school is a member of any Sahodaya Complex or not. _____
(*If yes, please give details.*) _____
11. Any contribution to the field of Education you would like to mention _____

12. Articles contributed to Cenbosec /National/ International Journals. _____

13. Books published, if any (Separate list may be enclosed) _____

The last date for receiving the registration form is **October 31, 2009**. Details of mode of payment of fee, reporting time etc. will be conveyed to the selected participants later. **The registration form should not be accompanied by the demand draft for the fee at this stage.** The Participants will be required to remit the course fee directly to NUEPA once the confirmation of the participants is conveyed to them.

Declaration: All the information mentioned above is true to the best of my knowledge.

Date: _____

Signature: _____

Please note that Demand Draft for course fee should not be sent with the registration. The hard copy of the registration form in the format given above may be e-mailed at sadhanap.cbse@nic.in and posted to:

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