

**CENTRAL BOARD OF SECONDARY EDUCATION  
DELHI**

E.O.(H&L)/IIM/A/06/

Circular No. 6/2006

April 19, 2006

All Heads of Institutions  
Affiliated to the CBSE

*SUBJECT: Training Programme for Principals at IIM, Ahmedabad.*

Dear Principal,

As you may be aware, the Board has been conducting a programme titled 'Strategic Leadership for School Principals' in collaboration with the Indian Institute of Management, Ahmedabad since 2001. Seven programmes have so far been successfully conducted and over four hundred principals have benefited from them. The encouraging feedback from the principals has induced the Board to conduct the eighth programme from *17<sup>th</sup> to 23<sup>rd</sup> September 2006* at IIM, Ahmedabad. This programme will be for a period of six days and the broad objectives of the programme would be:

- Developing systematic strategies and processes for managing key functional areas in schools, such as financial management and resource mobilization, management of human resources and interpersonal relations and resolution of conflicts.
- Identifying and implementing suitable systems of appraisal, evaluation of feedback for teachers and staff.
- Place of value and culture in the present educational system: identifying options and evolving choices.
- Achieving personal growth (intellectual, emotional and social) and organizational development.
- Introducing and managing change within the school system in the context of rapid changes taking place in society.
- Role of technology in management of schools.

It is expected that the fee for the training programme will be Rs. 25,000/- per participant, which will include the training fee and board and lodging of the participants at the venue.

The Board on its part will be supporting the programme for the preparation of necessary materials and inputs and the follow up.

I am writing this letter to know from you whether you would be interested in participating in this training programme. The fee for the programme has to be paid by the participating school. As the number of seats for this training programme is very limited, I would like to get a word of confirmation from you before 15<sup>th</sup> June 2006 with regard to your willingness to participate in the programme. You may please send your reply by email to [manicbse@yahoo.co.in](mailto:manicbse@yahoo.co.in) or by post to Mr. P. Mani, Education Officer (H&L), CBSE, "Shiksha Sadan", 17, Rouse Avenue, Institutional Area, New Delhi - 110 002. Please mention your name, name of the school, complete school address with pin code, telephone numbers (both office & residence), fax number and email address. **Please do not send the demand draft for the fee with your willingness letter at this stage.**

Yours faithfully,

(P. Mani)

Education Officer (H&L)