



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION
(भारत सरकार, मानव संसाधन विकास मंत्रालय के अधीन एक स्वायत्त संगठन)
(An Autonomous Organisation under the Union Ministry of HRD, Govt. of India)
शिक्षाकेंद्र, 2, सामुदायिककेंद्र, प्रीतविहार, दिल्ली 110301
SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI – 110 301

COORD/(Comptt.)XII/2016

05.08.2016

NOTICE

Senior School Certificate(Class XII)Comptt. Examination, 2016

Reg: Modalities and schedule of fee in respect of the processes of Verification of Marks, Obtaining Photocopy of the Evaluated Answer Book(s) and Re-Evaluation for the Senior School Certificate(Class XII) Comptt. Examination, 2016.

Board has provisions of Verification of Marks, Obtaining of photocopy of evaluated answer book(s) and Re-evaluation. **These processes have been interlinked viz. candidates applying for verification of marks will only be eligible to apply for obtaining photocopy of evaluated answer book(s) and candidates applying for verification of marks and obtaining photocopy of evaluated answer book(s) shall only be eligible to apply for re-evaluation in the identified subjects meaning thereby that no candidate will be permitted to make a request for providing of photocopy(ies)/re-evaluation without following the procedure of verification of marks. Therefore, the candidates are requested to take note of this information and be careful while submitting application(s) accordingly.**

The modalities are as under:

1. Verification of marks

- The fee is Rs. 300/- per subject
- The period for applying is **w.e.f. 08.08.2016(Monday) to 11.08. 2016(Thursday)**
- Mode of Payment is through **gateway(credit/Debit card)/e-challan.**
- **Payment to be received through E-Challan upto 16.8.2016.**
- No application or fee shall be received offline in any mode i.e. Postal Order/DD/Money Order/Cheque etc.
- **The candidates will visit the identified bank Branch with E-Challan to deposit the requisite fee.**
- The result of verification of marks will be uploaded on the Net. However in case a mistake is detected, a formal letter will also be sent by speed post.
- the Board will not be responsible for any loss or damage or any inconvenience caused to the candidate, consequent upon the delay in communication for reasons beyond control
- **NO REQUEST RECEIVED UNDER RTI FOR VERIFICATION OF MARKS WILL BE ACCEPTED.**
- **NO APPLICATION WILL BE ACCEPTED WITHOUT FEE.**
- **INCOMPLETE APPLICATIONS WILL BE SUMMARILY REJECTED.**

2. Application for Obtaining Photocopy of the evaluated answer book

Only those candidates who have applied for verification of marks are eligible to apply for obtaining photocopy of the evaluated answer book(s) on remitting the requisite fee of Rs.700/- per subject.

3. **Re-evaluation**

- i) Only those candidates who have applied for obtaining photocopy of the evaluated answer book shall be eligible to apply for re-evaluation or challenge the marks awarded to any question(s) in the following subjects only.

English Core, English Elective(CBSE), English Elective(NCERT), Hindi Core, Hindi Elective, Mathematics, Physics, Chemistry, Biology, Business Studies, Economics & Accountancy

- ii) Request for maximum 10 questions shall be entertained only for theory portion in the above subjects @Rs.100/- per question –
- iii) request for revaluation/challenge for particular question(s) only in theory paper shall be received only online from 23.8.2016(Tuesday) to 26.8.2016(Friday). Reply shall be sent preferably within 10 days.
- iv) **Payment to be received through E-Challan upto 30.8.2016**
- v) **The candidates will visit the identified bank Branch with E-Challan to deposit the requisite fee.**
- vi) **the applicant will have to refer to the marking scheme in the subject concerned which would be available on the website alongwith the question paper and then submit application for re-evaluation in the required question(s) with reasoning**
- vii) In case there is variation of marks of +5 marks or more in the subject concerned after re-evaluation, then the marks awarded in the first evaluation in respect of that subject shall stand annulled and the fresh marks awarded in the revaluation shall only stand valid for that particular subject(s) and a fresh marks statement will be issued incorporating the marks awarded in the revaluation. **However, if after revaluation, any change is observed in questions of upto 02 marks i.e. 01 and/or 02 marks, the same shall be considered for addition even if less than +5)**
- viii) the status of re-evaluation shall be uploaded on the NET followed by a formal letter by speed post in the subject and question(s) for which applied for
- ix) In cases where marks are increased or decreased a fresh marks statement shall be issued to such candidates after surrendering the old Marks Statement by the candidate(s) concerned.
- x) In case of an upward revision of marks in the question, fee paid for revaluation shall be refunded for that particular question(s) only.
- xi) the decrease even by one mark shall be effected
- xii) In case the marks already awarded remain unchanged or decreased, then the amount of fee paid for re-evaluation shall not be refunded
- xiii) No appeal or review against the re-evaluation would be entertained.
- xiv) Candidate shall also have to give an undertaking to the effect that the result of Revaluation shall not be challenged in the Court of Law or make any claim on account of revision of marks in any forum.

The procedure is as under:

- i) Only those candidates who have applied for verification of marks shall be eligible to apply for obtaining photocopy(ies) of the evaluated answer-book(s). Applications will be received only online with payment through **gateway/e-challan** alongwith required documents duly scanned. The fee for obtaining photocopy of the evaluated answer book will be Rs.700/- per subject and the schedule for receipt of forms and sending reply will be as under :
 - **The schedule for receipt of forms will be from 17.08.2016 (Wednesday) to 19.08.2016 (Friday).**
 - **Payment to be received through E-Challan upto 22.8.2016.**
- ii) applications to be received only online with payment through **gateway/e-challan** alongwith required documents duly scanned. **The candidates will visit the identified bank Branch with E-Challan to deposit the requisite fee.**
- iii) candidate applying for obtaining photocopy of the evaluated answer book shall have to upload an undertaking on the prescribed format. The undertaking will have to be scanned and uploaded with the application
- iv) **NO APPLICATION WILL BE ACCEPTED WITHOUT FEE.**
- v) decision of the Competent Authority of the Board on the marks awarded shall be final and binding on the candidate.
- vi) application submitted on behalf of the candidate as also incomplete application will be summarily rejected and fees deposited shall be forfeited without any further reference.
- iv) photocopy of the evaluated answer book would be provided after blocking all information relating to the identity of the Examiner/Evaluators/any other official associated with the evaluation process
- v) photocopy of the evaluated answer book shall be uploaded on the NET i.e CBSE's Website.
- vi) the candidate shall have to certify that the photocopy of the evaluated answer book shall not be given to any institution or school for display, for commercial purpose or to print media by him/her or anyone on his/her behalf
- vii) the Board will not be responsible for any loss or damage or any inconvenience caused to the candidate, consequent to the delay in communication for reasons beyond control
- viii) The same shall also not be challenged by any examinee in the court of law or make any claim, on account of this in any forum. An undertaking to this effect will be obtained from the candidate in his/her application.
- ix) If a candidate finds any error in totalling of marks or finds that any answer has not been evaluated in the photocopy of the answer book, he/she will approach the Regional Office concerned immediately within seven days.
- x) However, if he/she desires to challenge the marks awarded to any question, then he/she will have to apply online, as per the schedule and only in the subjects notified.
- xi) **NO REQUEST UNDER RTI FOR PROVIDING OF PHOTOCOPY OF THE EVALUATED ANSWER BOOK WILL BE ACCEPTED.**
- xii) **INCOMPLETE APPLICATIONS WILL BE SUMMARILY REJECTED.**

- xv) the Board will not be responsible for any loss or damage or any inconvenience caused to the candidate, consequent to the revision of marks, if any or delay in communication for reasons beyond control
- xvi) **NO REQUEST FOR RE-EVALUATION WILL BE ACCEPTED UNDER RTI.**
- xvii) **NO APPLICATION WILL BE ACCEPTED WITHOUT FEE.**
- xviii) **INCOMPLETE APPLICATIONS WILL BE SUMMARILY REJECTED.**

4 (i) In case the applicant is not available in India during the period the application be submitted online and the fee be remitted through DD in favour of Secretary, CBSE drawn at the place of Regional Office alongwith confirmation page, and the same be sent to Regional Office concerned, wherever applicable.

(ii) The Receipt of Fee for Verification of Marks, Obtaining Photocopy of Evaluated answer book(s) and Revaluation for the Senior School Certificate (Class XII) Comptt. Examination 2016 as given under should be adhered to strictly.

Activity	dates for submitting the application online and fee through payment gateway i.e. credit cards or net banking (same as informed earlier)	Last date for depositing the fee through challan/ Demand Draft
Verification of Marks	08.8.2016 to 11.8.2016	16.8.2016
Obtaining photocopy of the evaluated answer book(s)	17.8.2016 to 19.8.2016	22.8.2016
Revaluation	23.8.2016 to 26.08.2016	30.8.2016

(iii) The Demand Draft should be drawn in favour of Secretary, Central Board of Secondary Education payable at the place of the Regional Office concerned. The Demand Draft alongwith the confirmation page generated after online application has been successfully submitted, should reach the Regional Office concerned within 07 days from the date of submission of the application online.

(K K CHOUDHURY)
CONTROLLER OF EXAMINATIONS